



City Manager's Office

MEMORANDUM

To: City of College Park Council Members

From: Scott Somers, City Manager

Date: December 1, 2015

Subject: **CITY OF COLLEGE PARK WEEKLY BULLETIN**

Attachments: WSSC Sewer Rehabilitation Map for Mineola Rd; Washington Gas map regarding possible Gas leak in Berwyn; Planning Department's Public Listening Session; College Park Live Smart Eat Local Tour; Winter Holiday Safety; SHA I-95/I-495 Project Update/Newsletter and Minutes.

Administration

- Staff attended the Committee for a Better Environment meeting. Agenda items included a presentation from Mike Hunninghake from Sustainable Maryland on how the City of College Park may enhance its Sustainable Maryland Certification by adopting and implementing certain items such as a waste reduction program via a volume based approach to trash collection, diverting food waste and recyclable material from the landfill, etc.
- Continued final edits to the newly elected Council Member orientation manual.
- Began development of the agenda for the annual Council retreat.
- Met with individual staff members, assigned specific action items listed in the Strategic Plan to ensure continued progress toward completion of items.
- Administrative staff organized the 2015 Legislative Dinner at the University of Maryland Golf Course Clubhouse. All members of the Maryland 21st District Delegation attended, as did County Councilmembers Mary Lehman and Dannielle Glaros, and representatives from the County Executive's Office and Senator Ben Cardin's office. The Mayor and City Councilmembers presented the City's four legislative issues: Improved design and funding for the reconstruction of Baltimore Avenue; Continued support for federal agencies and University research in the College Park area; Infrastructure funding for redevelopment of commercial centers; and, Increased State funding for Youth Service Bureaus.

The Mayor, the Mayor-Elect, Councilmembers, and Councilmembers-Elect listened to the responses to the City's issues, as well as other issues presented by the 21st District Delegation, the

Maryland Municipal League, the County Executive's Office, County Council members, the University of Maryland, and Senator Cardin's office.

The Legislative Dinner booklet is available on the City's website by [clicking here](#).

Planning

- The Planning Director attended a team meeting on the Greenbelt Metro Interchange project (US 1 to Baltimore/Washington Parkway) on Tuesday, November 24. A public meeting on the project is scheduled for Wednesday, December 9, 2015 from 7-9 p.m. at Eleanor Roosevelt High School. A project newsletter is attached as well as minutes from the October 29 team meeting.
 - The owner of the Mazza Grandmarc Apartments reports that title reports for the Feasibility Study of Extending Hollywood Road have been completed and the survey crew has been scheduled to do on-site topographical survey work.
 - There is a new and improved format for the November Development Update (copy attached) that includes sections on City and University of Maryland on-campus projects as well as timely statistics on our retail, office and multifamily markets.
 - Click [here](#) for 2015 College Park Development Updates.
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Public Services

- TRAFFIC NOTICE
 - Expect traffic congestion before UMD men's home basketball game this Friday, December 4 especially near Xfinity Center and Downtown dinner crowd prior to game
- CODE ENFORCEMENT
 - Code Enforcement staff opened 21 cases for various code violations. Eleven Municipal infractions were issued.
 - Code clerical staff opened 19 cases for Residential and Non-Residential Occupancy Permit billings, need for additional documentation for lead paint requirement and property updates.
 - 16 single family inspections and 5 re-inspections were conducted
 - 7 condos were inspected
 - 266 apartment units were inspected
 - 1 fraternity was re-inspected
 - 2 commercial inspections were conducted
 - Noise – five calls were received on the hotline, only one related to noise. From Thursday to Sunday, two calls for noise were received – one was for a location outside City limits, the other resulted in a warning.

- SPECIAL EVENTS

- UMD home basketball game on Saturday did not significantly impact the community as traffic was light and UMD was closed for the holiday.

- POLICE

- City Contract Police Officers maintained neighborhood patrols over the holiday weekend and conducted multiple premise checks requested by residents who were away. A few breaking and entering incidents were reported city-wide and are being investigated by PGPD. Holiday crime prevention tips produced by PGPD and UMPD were distributed to civic and neighborhood watch groups, and City social media, before the holiday weekend in an effort to prevent break-ins and other crimes.
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Public Works

- The curbside leaf collection is still on schedule. On Wednesday, November 25, the tentative December 2015 leaf collection schedule was released. It is on the City's website http://www.collegeparkmd.gov/government/public_works/curbside_leaf_collection.php.
 - By Wednesday, November 25, we had the V-Box salt spreaders in all 5 pickup trucks and all 6 dump trucks in preparation for future snows. We do not put plows on trucks until snow is actually predicted to fall in College Park.
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Finance

- The City issued its Comprehensive Annual Financial Report (CAFR) for fiscal year 2015 on November 25. The CAFR is available online at www.collegeparkmd.gov/document_center/Finance/CAFR/FY2015CAFR.pdf, or printed copies may be obtained from the Finance Department.
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City Engineer

- WSSC has begun their planned rehabilitation of the sewer main under 52nd Place. The sewer main is being relined so there will be no excavations. The Contractor will be working from Sewer manhole to sewer manhole. The project limits are Odessa Road to Mineola Road. Much of the work will be performed under the beltway.

Homeowners will be given 48 Hours notification if their sewer will be affected. The work is expected to be completed by 12/18/15. *(See page 5 for illustration)*
- Staff performed a City wide streetlight inspection this past November. 40 malfunctioning streetlights were reported to Pepco for service.
- WSSC is repairing a sewer service near 4805 Indian Lane. They will be working at this location for a couple of days.

- Staff has contacted Washington Gas regarding the smell of gas originating along the 8300 and 8400 blocks of 49th Avenue. Staff was informed that the Washington Gas Field Operations Department has an ongoing investigation in progress and will be provided us updates as soon as they isolate the gas smell. *(See page 6 for illustration)*

- Closure of cut-thru from Lafayette Ave. to Rivertech Ct.

Work will soon begin on the new CSX crossing at Riverdale Park Station. The bridge construction work is significant and requires the closing of the former ERCO plant parking lot between the Rivertech Court cul-de-sac and Lafayette Avenue. This route has been used for years as a “short cut” from Lafayette Avenue to M-Square.

The closure will begin on or about December 14, 2015 and will continue until the new bridge is open – estimated to be in April 2017.

For any questions, please contact Robert Lockhart of Capital Construction Consultants at 202-669-7157 or email at rlockhart@ccci-dc.com.

MEETINGS AT A GLANCE:

TUESDAY, DECEMBER 1, 2015

7:30 P.M. Oral Argument CEO-2015-02 followed by Mayor & Council Worksession

THURSDAY, DECEMBER 3, 2015

7:30 P.M. Advisory Planning Commission Meeting at City Hall

SATURDAY, DECEMBER 5, 2015

9:30 A.M. Calvert Hills Citizens Association Meeting at Old Parish House

4:00 P.M. Committee for a Better Environment viewing the film *Tapped* at City Hall

MONDAY, DECEMBER 7, 2015

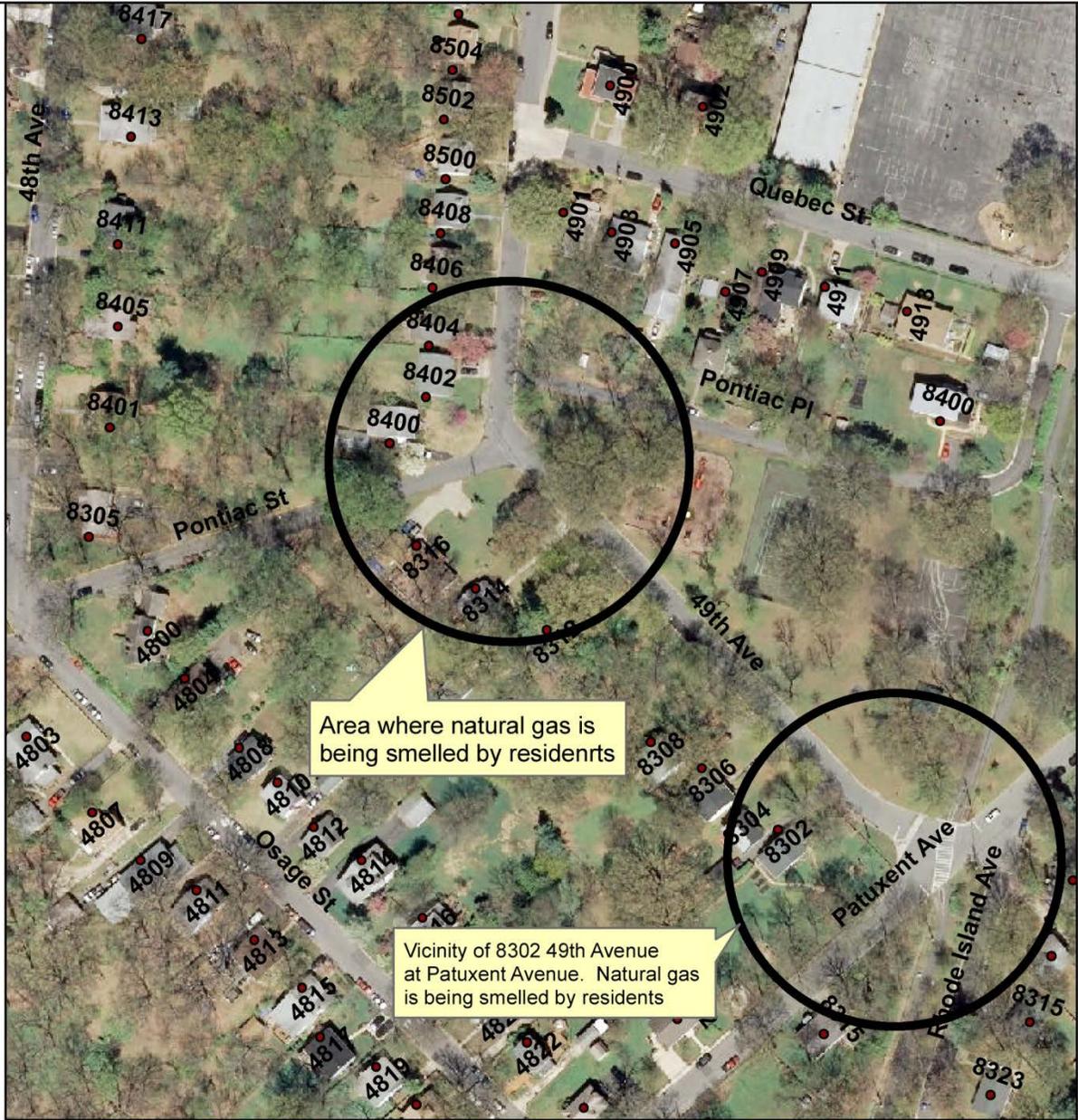
6:30 P.M. Recreation Board Meeting at College Park Community Center

7:30 P.M. Mayor & Council Meeting and Swearing-in of the 2015-2017 Mayor and Council at City Hall

WSSC SEWER REHABILITATION 52nd Place from Odessa Road to Mineola Rd Exhibit



Pontiac Street at 49th Avenue 8314 to 8404 49th Avenue and in the vicinity of 8302 49th Avenue Possible Gas Leak



Area where natural gas is being smelled by residents

Vicinity of 8302 49th Avenue at Patuxent Avenue. Natural gas is being smelled by residents

By: College Park Engineering
Date :11-30-15
Source: M-NCPPC GIS



PUBLIC LISTENING SESSION

Date: December 3, 2015

Place: City Hall Council Chambers

Time: 7:30 p.m.—9:00 p.m.

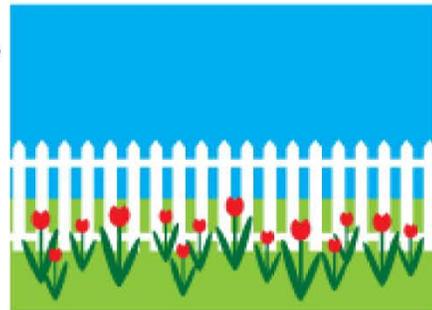
The College Park Advisory Planning Commission invites your participation in a Public Listening Session on the City of College Park Fence Ordinance enacted in 2005.

How does the city define a fence?

Where can my fence be located?

What size and type of fence can I have?

When do I need a permit?



Obtain information from City staff and share your thoughts about the Fence Ordinance.

To view the City's Fence Ordinance go to <http://ecode360.com/9897183>.



For more information, contact City of College Park Planning Department at 240-487-3538. Written comments will be accepted until December 10, 2015. Mail to City of College Park Planning Department, 4500 Knox Road College Park, MD 20740 or e-mail to twilliams@collegeparkmd.gov

Join us for our next

College Park Live Smart, Eat Local Tour

Wednesday, December 16th at 7:00 p.m.

Mamma Lucia Restaurant

4734 Cherry Hill Road, College Park



**Meet the new City Manager
While Enjoying Southern Italian Cuisine**

Wednesday, December 16th at 7pm

**Live Smart,
Eat Local Tour**

Mamma Lucia Restaurant

LOCATION
Mamma Lucia
4734 Cherry Hill Road

FEATURED GUEST
Scott Somers
College Park City Manager

Winter Holiday Safety

Winter holidays are a time for families and friends to get together. But that also means a greater risk for fire. Following a few simple tips will ensure a happy and fire-safe holiday season.

HOLIDAY DECORATING

- » Be careful with holiday decorations. Choose decorations that are flame resistant or flame retardant.
- » Keep lit candles away from decorations and other things that can burn.
- » Some lights are only for indoor or outdoor use, but not both.
- » Replace any string of lights with worn or broken cords or loose bulb connections. Read manufacturer's instructions for number of light strands to connect.
- » Use clips, not nails, to hang lights so the cords do not get damaged.
- » Keep decorations away from windows and doors.

HOLIDAY ENTERTAINING

- » Test your smoke alarms and tell guests about your home fire escape plan.
- » Keep children and pets away from lit candles.
- » Keep matches and lighters up high in a locked cabinet.
- » Stay in the kitchen when cooking on the stovetop.
- » Ask smokers to smoke outside. Remind smokers to keep their smoking materials with them so young children do not touch them.
- » Provide large, deep ashtrays for smokers. Wet cigarette butts with water before discarding.



Before Heading Out or to Bed

Blow out lit candles when you leave the room or go to bed. **Turn off** all light strings and decorations before leaving home or going to bed.

FACTS

- ! **Two of every five** home decoration fires are started by candles.
- ! **Nearly half** of decoration fires happen because decorations are placed too close to a heat source.



Your Source for SAFETY Information

NFPA Public Education Division • 1 Batterymarch Park, Quincy, MA 02169

www.nfpa.org/education



I-95/I-495 from US 1 to MD 295 Greenbelt Metro Interchange Project



PROJECT NEWSLETTER • FALL 2015

PROJECT DESIGN MOVES FORWARD; PUBLIC MEETING SCHEDULED

The Maryland Department of Transportation's State Highway Administration (SHA) is moving forward with the design of the Greenbelt Metro Interchange Project along I-95/I-495 (Capital Beltway) from US 1 to MD 295 (Baltimore/Washington Parkway) in Prince George's County. This 3.2-mile-long project will facilitate the planned Transit-Oriented Development at the Greenbelt Metro Station and the potential relocation of the FBI headquarters to the Greenbelt Metro Station area.

For additional information, you are invited to attend a public meeting on Wednesday, December 9, 2015, at Eleanor Roosevelt High School, from 7:00 P.M. to 9:00 P.M. The project team will display the current project design and will be available to answer your project-related questions. **There will be no formal presentation.** You may arrive at any time during meeting hours and walk through the display area at your own pace. (See back of newsletter for meeting details.)

PROJECT OVERVIEW AND PURPOSE

The Greenbelt Metro Station, which is owned and operated by the Washington Metropolitan Area Transit Authority (WMATA), is connected to the Capital Beltway with a partial interchange that provides access from the inner loop only and returns vehicles to the outer loop only. WMATA's Joint Development Program proposes Transit-Oriented Development (TOD) at the Greenbelt Metro Station. (TOD is a mixed-use residential and commercial area designed to maximize access to public transport and encourage transit ridership.) In addition, the U.S. General Services Administration (GSA) has shortlisted the Greenbelt Metro Station as one of three potential sites for the new FBI headquarters complex that would house approximately 11,000 employees. Those proposed developments would increase traffic volume at the Greenbelt Metro Station.

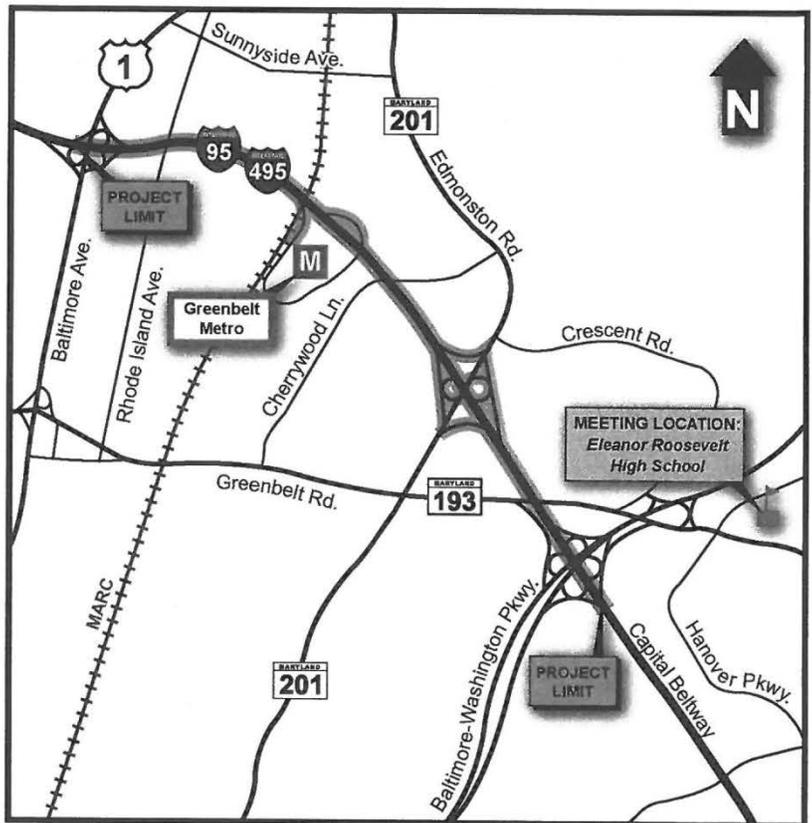
The full scope of the project proposes to reconstruct the partial interchange between I-95/I-495 and the Greenbelt Metro Station as a full interchange and add auxiliary lanes along I-95/I-495 between US 1 and the Baltimore/Washington Parkway to reduce congestion. The scope also includes the reconstruction of the I-95/I-495 inner and outer loop bridges over Rhode Island Avenue and the inner loop bridge over MD 193.

SHA is investigating the possibility of breaking the project into phases. The first phase would involve the reconstruction of the interchange and auxiliary lanes from the Greenbelt Metro Station to MD 201. The second phase would focus on the auxiliary lanes from US 1 to the Greenbelt Metro Station and would include the reconstruction of the inner and outer loop bridges over Rhode Island Avenue. The final phase would focus on the auxiliary lanes from MD 201 to the Baltimore/Washington Parkway and the inner loop bridge over MD 193.

PROJECT SCHEDULE

SHA expects to deliver the project in phases. The first phase would involve the reconstruction of the interchange and auxiliary lanes from the Greenbelt Metro Station to MD 201. The Phase 1 schedule includes:

- Complete 70 Percent Design January 2016
- Complete 100 Percent Design October 2016
- Begin Construction. May 2017



PROJECT BACKGROUND

During the Project Planning process that began in July 2000, SHA evaluated eight alternatives for the Greenbelt Metro Interchange Project. An Alternatives Public Workshop followed in June 2002 to familiarize the public with the project and present those alternatives. Three alternatives, including the No-Build Alternative, were carried forward for detailed study and presented at the Location/Design Public Hearing in January 2004. Following the public hearing, SHA chose Alternative 3 as the Selected Alternative. Alternative 3 provided a full interchange at the Greenbelt Metro Station, with a directional ramp from the outer loop to the station and a slip ramp from the station to the inner loop. The auxiliary lanes for the new ramps were extended to the MD 201 Interchange. The Federal Highway Administration granted Location Approval in March 2005. In July 2014, GSA announced that the Greenbelt Metro Station was one of three sites shortlisted for the new FBI headquarters complex. SHA completed Preliminary Investigation plans (30 percent Design) in December 2014 and funded the project for Construction in July 2015



I-95/I-495 from US 1 to MD 295 Greenbelt Metro Interchange Project



WHEN:	WHERE:
<p>Wednesday, December 9, 2015 7:00 PM to 9:00 PM <i>There will be no formal presentation</i></p>	<p>Eleanor Roosevelt High School (Cafeteria) 7601 Hanover Parkway Greenbelt, MD 20770</p>
<p>*SNOW DATE: December 15, 2015 *Meeting will be held on snow date if county public schools are closed or if the county's snow emergency plan is in effect.</p>	

FOR MORE INFORMATION

For additional information about the project, please visit SHA's website at www.roads.maryland.gov and click on **Projects, SHA Projects Page**, select **Prince George's County, I-95/I-495 Capital Beltway – Baltimore Washington Parkway to US 1 Interchange**, or use the QR Code.

You may also contact:

John Webster – Consultant Project Manager
Office of Highway Development
Maryland State Highway Administration
707 North Calvert Street, Mail Stop C-102
Baltimore, MD 21202
Phone: 410-545-8531 Toll-free: 1-888-228-5003 ext. 8531
Email: jwebster1@sha.state.md.us



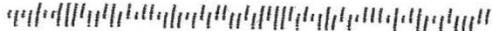
PROJECT BACKGROUND

The Maryland Relay Service can assist teletype users at 7-1-1. Persons requiring assistance to participate (interpreter for hearing/speech difficulties or assistance with the English language) should contact John Webster by December 2, 2015.

Attend the Public Meeting!

SHA appreciates the patience and cooperation of the community and apologizes for any inconvenience. SHA reminds motorists to "Think Orange" when driving through work zones by staying alert and slowing down. Always buckle up, and please drive safely.

Larry Hogan, Governor | Boyd K. Rutherford, Lt. Governor | Pete K. Rahn, Secretary | Gregory C. Johnson, P.E., Administrator



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Larry Hogan, Governor
Boyd K. Rutherford, Lt. Governor

Pete K. Rahn, Secretary
Gregory C. Johnson, P.E., Administrator

November 11, 2015

MEMORANDUM

TO: Ms. Barbara L. Solberg
Chief, Highway Design Division

FROM: Mr. John J. Webster
Consultant Project Engineer

SUBJECT: FMIS No.: PG333121
Project: Greenbelt Metro Interchange Project (I-95/495 – Capital Beltway)
Limits: From US 1 to Baltimore-Washington (BW) Parkway

RE: Design Progress Meeting minutes

A Meeting for the I-95/I-495 Greenbelt Metro Interchange project was held on October 29, 2015 at 10:00 am at the State Highway Administration's (SHA) headquarters in room 147. The following individuals were in attendance:

Name	Division/Agency	Email	Phone
Eric Sender	Wallace Montgomery OHD Design Consultant	esender@wallacemontgomery.com	410-494-9093
Hector Figueroa	SHA – Office of Materials and Technology (OMT) – Pavement and Geotech Division (PAGD)	hfigueroa@sha.state.md.us	443-572-5064
John Webster	SHA – Office of Highway Development (OHD) – Community Design Division (CDD)	jwebster1@sha.state.md.us	410-545-8531
Sean Johnson	SHA-OHD-CDD	sjohnson@sha.state.md.us	410-545-8813
Cornelius Barmer	SHA – OHD – Highway Design Division (HDD)	cbarmer@sha.state.md.us	410-545-8629
Glen Helms	SHA – OHD – Highway Hydraulics Division	ghelms@sha.state.md.us	410-545-8396
Gina Goettler	SHA – OHD – HHD	ggoettler@sha.state.md.us	410-545-8444
Erin Markel	SHA – Office of Environmental Design (OED) – Environmental Programs Division (EPD)	emarkel@sha.state.md.us	410-545-8587

My telephone number/toll-free number is 410-545-8825/ 888-228-6971
Maryland Relay Service for Impaired Hearing or Speech 1.800.735.2258 Statewide Toll Free

Street Address: 707 North Calvert Street • Baltimore, Maryland 21202 • Phone 410.545.0300 • www.roads.maryland.gov

Name	Division/Agency	Email	Phone
Tim Madden	SHA – OED-Landscape Architecture Division (LAD)	tmadden@sha.state.md.us	410-545-8604
Megan Maffeo	Floura Teeter	mmaffeo@flourateeter.com	410-528-8425
David Woo Kim	Floura Teeter	wkim@flourateeter.com	410-370-2232
Matt Davis	Wallace Montgomery OHD Design Consultant	mdavis@wallacemontgomery.com	410-828-3022
Nick Alexandrow	Wallace Montgomery OHD Design Consultant	nalexandrow@wallacemontgomery.com	703-598-7067
Kristin Fusco Rowe	Wallace Montgomery OHD Design Consultant	kfuscorowe@wallacemontgomery.com	410-828-3849
Salah Salem	T3 Design	ssalem@t3design.us	571-224-9451
Jessica Bellah	City of Greenbelt	jbellah@greenbeltnmd.gov	240-542-2042
Scott Holcomb	SHA - Office of Planning and Preliminary Engineering (OPPE) – Data Services Engineering Division (DSED)	sholcomb@sha.state.md.us	410-545-5647
Keilyn Perez	FHWA	Keilyn.Perez@dot.gov	410-779-7141
Allison Grooms	SHA – OPPE – Environmental Planning Division (EPLD)	agrooms@sha.state.md.us	410-545-8568
Richard Ervin	SHA – OPPE - EPLD	rervin@sha.state.md.us	410-545-2878
Brian Grandizio	RK&K representing Office of Traffic and Safety (OOTs) – Traffic Engineering Design Division (TEDD)	bgrandizio@rkk.com	410-462-9457
Greg Storms	SHA – OMT – Field Exploration Division	gstorms@sha.state.md.us	410-443-2096
Shekhar Murkute	SHA – OMT – PAGD	smurkute@sha.state.md.us	443-572-5074

Listed below are the meeting minutes.

Project Description

The proposed improvements are 3 miles in length located along I-95/I-495 (Capital Beltway) at the Greenbelt Metro and at the MD 201 (Kenilworth Avenue) interchanges. The limits are from U.S. 1 (Baltimore Avenue) interchange to the Baltimore Washington Parkway (BW Parkway) interchange. The improvements at the Greenbelt Metro Station include a new flyover off-ramp from the Outer Loop of I-95/495 to the Greenbelt Metro Station, a new direct on-ramp from the Greenbelt Metro Station to the Inner Loop of I-95/495, realignment of the

existing on-ramp from the Greenbelt Metro Station to the Outer Loop of I-95/495 and the realignment of the existing off-ramp from the Inner Loop of I-95/495 adjoining the flyover ramp from the Outer Loop of I-95/495. Other improvements included in the scope of the project include widening of I-95/495 for full auxiliary lanes between the MD 201 and US 1 along the Outer Loop and Inner Loop, an auxiliary lane on the Inner Loop from MD 201 to the BW Parkway, extension of the weave/acceleration lanes for the BW Parkway cloverleaf on-ramps to I-95/I-495, extension of 2 multi-cell box culverts for Indian Creek (a tributary to Indian Creek), the widening of the Inner Loop bridge of I-95/495 over MD 193 and the widening and superstructure replacement of Inner and Outer Loop bridges over Rhode Island Avenue. Significant noise-barrier reconstruction is anticipated between U.S. 1 and Greenbelt Metro interchange along both sides of the I-95/495 and potentially a new noise barrier along the Inner Loop between Cherrywood Lane and MD 201 (at Springhill Lake Apartments).

SHA Project Schedule

- Semi-Final – January 19, 2016
- CMAR procurement – January 2016
- Final – June 2016
- PS&E – October 2016
- NTP – May 2017

Plats and Surveys

Some of the Plats and Survey items currently being done include:

- Supplemental Surveys for existing storm drain systems and SWM facilities has been initiated, and are anticipated to be completed by the end of December 2015.
- Draft ROW plats have begun, anticipated by early November 2015

Highway Design

Some of the Highway Design items currently being done include:

- Refinements to the design are ongoing.

Traffic Operations/Volumes

Traffic Operations has completed the traffic analysis for the IAPA.

NEPA/Environmental Documentation

The following items were discussed:

- Coordination with the Maryland Historical Trust (MHT) has begun. Determination of eligibility forms are being prepared for the SHA District 3 building and Springhill Lake Apartments. Neither are being recommended as eligible.
- Noise Analysis
 - Priority Area 1 - barrier locations determined
 - Priority Area 2 – barrier locations determined
 - Priority Area 3 – barrier locations determined
- Draft Noise Report will be completed by early December 2015
- The NEPA documentation is on track to have approval March / April 2016
- Environmental Impacts should be complete by mid November 2015.
- Project impacts and mitigation should be sent to FHWA in December 2015 so that a consultation can be set up in January 2016
- A Public Meeting has been scheduled for December 9, 2015 at the Eleanor Roosevelt High School from 7:00 pm to 9:00 pm.

IAPA

Wallace Montgomery has begun preparing the draft IAPA based on only Priority Area 1, using the 2005 draft IAPA as a starting point, and revising as needed for the new traffic volumes and design elements. The IAPA will be sent to FHWA once reviewed.

Bridge Hydraulics

Some of the Bridge Hydraulics items currently being done include:

- Existing condition modeling has been completed.
- Proposed conditions are currently being modeled
- Submission to MDE should be made soon

Highway Hydraulics

Some of the Highway Hydraulics items currently being done include:

- Looking to get Concept SWM approval for just Priority Area 1.
- Submit the Preliminary SWM plans for approval once the limits of the project have been reduced after semi-final.

Structural Design

The following items were discussed:

- A NTP is needed for the structural EWO.
- Revised Pre-TS&L submission is expected 4 weeks after the EWO NTP.

Environmental Programs Division

Some of the Environmental Program items currently being done include:

- The JPA is anticipated on being submitted in January 2016.
- Detailed environmental impacts are expected by mid November 2015
- Agencies liked the proposed wetland mitigation site on BARC property. EPD talked with the Office of Real Estate (ORE) about buying credits from 3rd party. ORE has not done this in the past, and suggested EPD discuss with the Office of Procurement. A meeting with the Office of Procurement is still pending.
- Agencies liked the fish blockage removal on the Paint Branch under I-495. Should have concept stream mitigation completed by early December.
- Goal is to have the mitigation sites included in the NEPA document.
- The wetland delineation should be updated by early December 2015.

Geotechnical/Pavement Division

Some of the Geotechnical / Pavement items currently being done include:

- WM is preparing the wetland impact plates for the borings. Some of the borings are being relocated outside of the wetlands.
- Structural borings are being updated based on noise analysis.
- Some of the borings in Priority Area 1 on WMATA property have been delayed until WMATA certification is completed.

Landscape Architecture

- Focus is on the reforestation application to help with the soil boring effort (should take approximately 1 month to get approval).
- Landscape Architecture is working on the Landscaping Plans.

Traffic Design

- In the final stages of lighting design.

Action Items

Item	Lead Person	Date to be Resolved	Date Resolved
Tree Surveys	Douglas Okyere	11/24/2014	12/01/2014
Existing ITS Inventory	Brian Grandizio	11/30/2014	11/30/2014
Existing Roadway Lighting Inventory	Brian Grandizio	11/30/2014	11/30/2014
Conceptual Signing Plans for IAPA	Brian Grandizio	11/30/2014	11/30/2014
Wetland file recalibration.	Erin Markel	11/30/2014	01/08/2015
Director's Review Meeting – SWM Concept	John Webster/ Glen Helms	12/11/2014	12/17/2014
Supplemental bridge surveys	Belinda Cavey	12/12/2014	01/06/2015
Value Engineering Alternates – Response Memo	Eric Sender	12/15/2014	04/17/2015
Existing hydrology/hydraulics drainage maps and POI	Eric Sender	12/15/2014	12/17/2014
Identifying design exceptions – partially complete	Eric Sender	12/15/2014	04/08/2015
Utility designation	Mike Varacalle	12/19/2014	12/12/2014
Boring request	John Webster	01/15/2015	04/15/2015
Meeting with WSSC	John Webster	04/02/2015	04/02/2015
Air Analysis	Allison Grooms	04/30/2015	04/30/2015
Coordination with MHT	Allison Grooms	06/15/2015	11/12/2015
Update ROW mosaic to Workmap	Eric Sender	07/06/2015	09/29/2015
Show Equality Stations on ROW Baseline	Eric Sender	07/06/2015	07/06/2015
96" WSSC Water Line Test Pits	John Webster	07/07/2015	9/17/2015
Interagency meeting	Erin Markel	07/15/2015	07/15/2015

Wetland Report	Erin Market	07/15/2015	07/15/2015
Traffic Operations Analysis	Scott Holcomb	07/15/2015	07/23/2015
Temporary Paving details for shoulders for use during construction	Hector Figueroa	08/01/2015	10/29/2015
Structural Pre-TS&L for revised ramp bridges to and from the outer loop	Kelly Nash	08/15/2015	
Interagency field meeting	Erin Markel	08/15/2015	9/17/2015
SWM Concept Approval	Glen Helms	08/15/2015	8/28/2015
Soil Boring Stake Out	Hector Figueroa	08/15/2015	08/01/2015
Prepare Draft ROW plats	Eric Sender	09/15/2015	
Include WMATA in Team Meetings	John Webster	09/15/2015	9/29/2015
Environmental Impacts	Eric Sender	09/15/2015	
Draft IAPA	Eric Sender	09/15/2015	11/9/2015
Bridge Hydraulics submission to MDE	Pawel Mizgalewicz	10/01/2015	
Public Meeting	John Webster	10/15/2015	12/9/2015
Noise Analysis	Ken Polcak	11/01/2015	
JPA Submission	Erin Markel	11/15/2015	
Tree impacts	Heather English	12/15/2015	
CMAR Procurement	John Webster	01/15/2016	
Soil Borings Completed	Hector Figueroa	02/01/2016	
Draft Geotechnical Report	Hector Figueroa	04/15/2016	
Wetland de-lineation to be updated	Erin Markel	10/15/2015	
Supplemental Surveys	Douglas Okyere	12/31/2015	
Reforestation Application Approval	Tim Madden	11/30/2015	

These minutes were prepared by the Project Engineer, John Webster. He can be contacted by email at JWebster1@sha.state.md.us or by phone at 410-545-8531.