



City Manager's Office

MEMORANDUM

To: City of College Park Council Members

From: Scott Somers, City Manager

Date: November 17, 2015

Subject: **CITY OF COLLEGE PARK WEEKLY BULLETIN**

Attachments: Third Thirsty Thursday; City Public Notices; One Warm Coat Drive; Jazz Live – College Park Senior's Program; Planning Department's Public Listening Session; College Park Community Foundation 2015 Awards Gala; and Four Cities No Cost Spay/Neuter Initiative.

Administration

- The Inauguration of the 2015-2017 Mayor and Council will take place on Monday, December 7, 2015, at 7:30 p.m. in the Council Chambers. Members of the public are cordially invited to attend.
- Administrative staff are planning for the orientation of the three newly elected Councilmembers: Mary Cook, Dustyn Kujawa and Christine Nagle. Staff is also preparing for the City's annual legislative dinner, scheduled for November 30.
- Attended the Neighborhood Quality of Life work group meeting.
- Attended the Veteran's Memorial Day event and luncheon at the American Legion.
- Met with Brad Frome from the Prince George's County Office of the County Executive for Economic Development and Public Infrastructure.
- Met with Delegate Joseline A. Peña-Melnyk.
- Met with UMPD Chief Mitchell and UMPD Chief of Staff Lloyd; toured the UMD PD facility.
- Attended the Lakeland and North College Park Civic Association meetings.

Planning

- The U. S. General Services Administration (GSA) released a Draft Environmental Impact Statement (DEIS) and Notice of Public Hearings for the FBI Headquarters Consolidation. The three sites under consideration are located in Springfield (Franconia warehouse complex), Greenbelt (Metro Station area) and Landover (former Landover Mall) and public hearings have been scheduled in the vicinity of each site. The Greenbelt site public hearing will be held on December 9, 2015 from 6:00 to 8:30 pm at Greenbelt Branch Library, 1st floor Auditorium, 11 Crescent Road. Public comments on the DEIS may be made at the public hearing and/or in writing postmarked no later than January 6, 2016. A copy of the report is available for review at the Greenbelt Library, the City of College Park Planning Department or on the project website, <http://www.gsa.gov/portal/content/192223>. The City Council is scheduled to discuss the DEIS and approve comments at the December 1, 2015 Worksession/Special Session.
- The Planning Department is now accepting applications from locally-owned businesses for \$5,000 matching grants under the Business Retention Fund. Funding is first-come, first-served and applications will be accepted until the end of this month. Two applications are currently under review.

Public Services

- **CODE ENFORCEMENT**
 - CEO staff opened 36 cases for various code violations.
 - Clerical staff opened 16 cases relating to missing lead paint documentation, no show for inspection and property update.
 - Code responded to 3 calls for noise complaints; 5 calls were received when staff was on-call – 4 related to noise with no specific address and 1 was for Public Works service.
 - A total of 3 municipal infractions were issued for various violations during the week.
 - 18 single family inspections and 5 re-inspections were conducted.
 - 9 condos were inspected.
 - 1 apartment building with 132 units was inspected; 1 building with 5 units and another with 6 units were also inspected.
 - 1 apartment building with a total of 21 units was re-inspected.
 - 2 fraternities were inspected.
 - 2 commercial establishments were inspected.
- **ANIMAL CONTROL**
 - Facilitated the adoption of 4 cats into homes.
 - Implanted a microchip for a resident.
 - Obtained surgical services for a cat.
 - Worked the City information table at the Health Fair on Saturday, November 8th.
 - Facilitated the transfer of 4 under-socialized kittens into local rescue.

- **CONTRACT POLICE**

- The Public Services Director and Contract Officers attended meetings with the Calvert Hills / Old Town and North College Park Civic Associations to discuss public safety concerns.
- YEAR TO DATE ACTIVITIES (chart below)

	<u>FY16 YTD</u> <u>Totals</u>	<u>FY15 YTD</u> <u>Totals</u>	Oct-15	Oct-14
MD State Citations	774	594	189	274
Warnings	731	681	221	223
ERO	186	203	48	76
Distracted Driving	42	0	12	0
Parking	10	23	1	5
Field Observation Report	70	44	21	12
Youth Field Report	0	0	0	0
Citations in Lieu of Arrest	24	31	10	6
Civil Citation	6	0	0	0
Criminal Arrests	17	4	4	0
DWS Arrest	0	0	0	0
DWI Arrest	1	2	1	1
Warrant Arrest	8	0	0	0
Premise Checks (Vacation Checks)	106	19	52	1
Referral-Student Code of Conduct	29	21	13	1

- **SPECIAL EVENTS**

- Public Services staff liaison to the UMD Maryland Day event attended a planning meeting for Maryland Day 2016.
- City staff and Recreation Board volunteers provided logistical and on-site support to the College Park Blues festival.

Public Works

- The curbside leaf collection is still on schedule after two full weeks with good weather.
- Next week refuse and recycling will be collected on your regular collection day, but there will be NO special collections for brush, electronics, or bulky trash because of the Thanksgiving holiday.

Youth Family and Senior Services

- Eighteen Chinese members of the Hubei Province Civil Affairs are coming to visit the Youth, Family and Seniors Department to learn about City services on Monday, November 23rd. The group is being hosted by the United States – China Exchange Council (USCEC) a non-profit organization, which for over the last decade has successfully exchanged delegates between the U.S. and China for the purpose of education and to develop friendship between the two nations.

MEETINGS AT A GLANCE:

TUESDAY, NOVEMBER 17, 2015

7:30 P.M. Mayor & Council Worksession at City Hall

WEDNESDAY, NOVEMBER 18, 2015

12:00 - 2:00 P.M. Senior's Jazz Program at Old Parish House

7:00 P.M. Animal Welfare Committee meeting at Davis Hall

7:00 P.M. Tree and Landscape Board meeting at City Hall

THURSDAY, NOVEMBER 19, 2015

2:00 P.M. Housing Authority Meeting at Attick Towers

5:00-7:00 P.M. NQOL 3rd Thirsty Thursdays at Ledo Restaurant (see flyer attached)

7:30 P.M. NQOL Code Enforcement & Public Safety meeting at City Hall

8:00 P.M. Berwyn District Civic Association meeting at Fealy Hall

SATURDAY, NOVEMBER 21, 2015

12:00 Noon UMD Football, Home Game vs. Indiana

9:00 A.M. North College Park Farmers Market (last market of the season)

SUNDAY, NOVEMBER 22, 2015

10:00 A.M. Downtown College Park Farmers Market (last market of the season)

MONDAY, NOVEMBER 23, 2015

7:00 P.M. NQOL Best Practices Subcommittee meeting at City Hall

7:00 P.M. Committee for a Better Environment meeting at Davis Hall

TUESDAY, NOVEMBER 24, 2015

7:00 P.M. Public Hearings (see attached flyers)

7:30 P.M. Mayor & Council Regular Meeting at City Hall

THURSDAY & FRIDAY, NOVEMBER 26 & 27, 2015

City closed for Thanksgiving

The Neighborhood Quality of Life Committee
presents:

3rd Thirsty Thursdays

Bringing the City/University Community together

November 19th, 5PM-7PM

The Original Ledo Restaurant

4509 Knox Rd, College Park, MD 20740

**Win gifts and pick up
UMD/City swag!**



With support from: The College Park City-University Partnership





**NOTICE OF PUBLIC HEARING
TUESDAY, NOVEMBER 24, 2015
7:00 P.M.
2ND FLOOR COUNCIL CHAMBERS
CITY HALL, 4500 KNOX ROAD
COLLEGE PARK, MD 20740**

**Public Hearing on the Proposal to Implement Residential Permit
Restricted Parking in the 5100 block of Mineola Road**

The Mayor and Council of the City of College Park will hold a Public Hearing on Tuesday, November 24, 2015 at 7:00 p.m. to take public comment on the possibility of implementing a new Residential Permit Parking Zone in the 5100 block of Mineola Road. This proposed new permit restricted zone would be enforced 24/7, and would allow three (3) parking permits per residence, at the cost of \$10 per year per permit. Guest permits will also involve a fee.

All persons interested shall have an opportunity to be heard. Parking passes will be available from the front window.

If you are unable to appear in person, you may submit written comment prior to the Public Hearing: *In order to be received by the Council as part of the record, the comment must include the specific topic to which it relates and the full name and address of the person submitting the comment. Written comment should be addressed to the Mayor and City Council, and submitted no later than 5:00 p.m. on the day of the meeting to cpmc@collegetparkmd.gov.*

[15-O-05](#)

An Ordinance of the Mayor and Council of the City of College Park to Amend the Fiscal Year 2016 Operating and Capital Budget of the City of College Park, Maryland (Amendment #1) to provide an Increased Expenditure Budget and an additional Interfund Transfer to a Capital Improvement Program ("C.I.P.") project.

Copies of this Ordinance may be obtained from the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, call 240-487-3501, or visit www.collegetparkmd.gov. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary. City Clerk's Office: 240-487-3501



NOTICE OF FAIR SUMMARY CITY OF COLLEGE PARK, MD 20740

Charter Resolution 15-CR-01:

Charter Resolution of the Mayor and Council of the City of College Park, to Amend Article X, Finance and Taxation, §10-2, "Preparation of Budget", §10-3, "City Council Action on Budget", §10-5, "Amendments to Budget After Adoption", §10-6, "Lapse of Appropriations", and §10-11, "Property Subject to Taxation, Rates, Levy and Collections; Admissions and Amusement Tax", to Generally Clarify Certain Terms and Reflect Current Finance and Taxation Practices by Authorizing Appropriated Funds That Are Lawfully Encumbered to be Retained and Expended After the End of the Fiscal Year, Clarifying that Constant Yield Tax Rate Provisions Apply To Setting The Real Property Tax Rate, In Addition To The Public Hearing and Notice Requirements Set By The City, Providing For Additional Public Notice of the Budget, Clarifying Budget Actions That Require Amendment By Ordinance, and Deleting Outdated or Incorrect Provisions.

This Charter Resolution was introduced on October 27, 2015, a Public Hearing was held on November 10, 2015, it was adopted on November 10, 2015 and will become effective upon the fiftieth day (December 30, 2015) after its passage unless a successful petition to referendum in accordance with Article 23A §13 of the Annotated Code of Maryland occurs within forty days (December 20, 2015).

Ordinance 15-O-06:

An Ordinance of the Mayor and Council of the City of College Park, Amending Chapter 4, "Administrative Organization", §4-4, "Finance Department", Chapter 42, "Finance", §§42-2, "Required Signatures", 42-3, "Certification Of Signatures", 42-4, "Authorized Signatures", And 42-6, "Authorized Signatures On Nonrestricted Documents", and Chapter 69, "Purchasing Procedures" §§69-2, "Materials Excluded", 69-3, "Responsibilities Of Finance Director" And 69-4 "Professional Service Contracts" to Change the Individuals Who Are Approved Signatories For Certain Accounts, Exclude Goods and Services Acquired From Prince George's County From Purchasing Procedures; Change the Requirements for Publication of Required Advertisements For Bids, Set the Threshold at Which the Council Must Approve Contracts For Professional Service Contracts At \$30,000.00 and Require Reporting of City Manager Approved Contracts to Council Only When Requested

This Ordinance was introduced on October 27, 2015, a Public Hearing was held on November 10, 2015, it was adopted on November 10, 2015, and will become effective on December 1, 2015.

Copies may be obtained from the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, call 240-487-3501, or visit www.collegeparkmd.gov. City Clerk's Office: 240-487-3501



ONE WARM COAT®



will make a difference.

Coat Drive

Now through November 28, 2015

**The City of College Park and One Warm Coat® ,
*warming communities . . . one coat at a time.***

College Park is holding a coat drive in collaboration with One Warm Coat, a national non-profit that supports coat drives. It's an easy way for individuals and families to help neighbors by donating extra coats and jackets.

The City is collecting clean, gently used warm coats. Please check your closets for coats you do not need, and drop them off at one of the locations below.

THANKS!!

Collection boxes are located at:

- City Hall, 4500 Knox Rd., Mon-Fri, 8:00 a.m. to 7:00 p.m. and Sat. 1:00 p.m. to 5:00 p.m.
- Davis Hall, 9217 51st Ave., Mon-Fri, 7:30 a.m. to 4:00 p.m.
- Youth & Family Services, 4912 Nantucket Rd., Mon-Fri, 9:30 a.m. to 6:00 p.m.
- Department of Public Services: 4601A Calvert Road., Mon-Fri, 8:00 a.m. to 5:00 p.m.



THE CITY OF COLLEGE PARK
SENIORS PROGRAM
AND
COLLEGE PARK ARTS EXCHANGE

SPONSORS



An afternoon of Jazz



Date: November 18, 2015
Time: 12:00pm- 2:00pm
Location: Old Parish House
4711 Knox Road
College Park, MD 20740

Light refreshments will be served.

RSVP to 301.345.8100

Transportation provided

PUBLIC LISTENING SESSION

Date: December 3, 2015

Place: City Hall Council Chambers

Time: 7:30 p.m.—9:00 p.m.

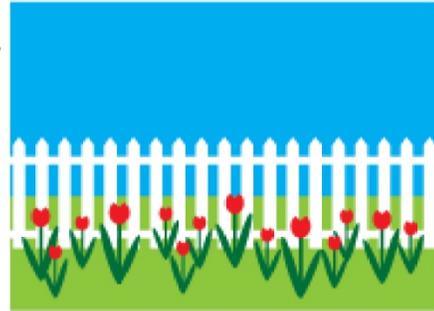
*The College Park Advisory
Planning Commission invites your
participation in a Public Listening
Session on the City of College Park
Fence Ordinance enacted in 2005.*

How does the city define a fence?

Where can my fence be located?

*What size and type of fence can
I have?*

When do I need a permit?



*Obtain information from City staff and share
your thoughts about the Fence Ordinance.
To view the City's Fence Ordinance go to
<http://ecode360.com/9897183>.*



*For more information, contact City of College Park Planning Department at 240-487-3538.
Written comments will be accepted until December 10, 2015. Mail to City of College Park
Planning Department, 4500 Knox Road College Park, MD 20740
or e-mail to twilliams@collegetparkmd.gov*



COLLEGE PARK COMMUNITY FOUNDATION

2015 AWARDS GALA

Saturday, December 5 | 6:00 pm - 11:00 pm

CPCF's Annual Awards Gala is CPCF's signature event that:

- Recognizes our current class of grantees
- Brings the College Park community together
- Raises funds to help CPCF continue and expand its grant giving and outreach programs.



For the first time, the 2015 Annual Awards Gala will feature:

- Dinner & Dancing
- Presentation of the CPCF Chair's Award, honoring an outstanding College Park citizen, organization, or business.
- Like past years, the Gala will continue to feature a silent auction, community spirit, and wonderful company and conversation!



Tickets \$50

cpcfgala2015.brownpapertickets.com



November 16, 2015

Press release
contact:

Elizabeth Tobey, City of
Greenbelt Animal Shelter
Volunteer

301-474-0110
etobey@verizon.net



Four Cities No Cost Spay/Neuter Initiative Ends December 31

Funded by a grant from the Maryland Department of Agriculture Spay and Neuter Program, the Four Cities Initiative is jointly-sponsored by the cities of Greenbelt, College Park, Berwyn Heights, and New Carrollton. Although the program is targeted at pet owners residing in these communities, any Maryland resident who meets eligibility requirements may apply for a voucher. Applications for vouchers should be submitted by December 31, 2015.

Pet owners may download an application form from <http://www.greenbeltmd.gov/spayneuter> or send an email to spayneutervoucher@greenbeltmd.gov or call 301-474-6124. Applicants must be current residents of Maryland and meet at least one of ten income eligibility requirements. The voucher may be redeemed for a free spay/neuter surgery for a dog or cat to be performed at the SpayNow veterinary clinic in Laurel, Maryland.