

Minutes - APPROVED
Education Advisory Committee
May 16, 2016
City Hall

Attendees

<u>Members</u>	<u>Present</u>	<u>Absent</u>
David Toledo, <i>Dist 1</i>	<u> X </u>	
Charlene Mahoney, <i>Dist 2</i>	<u> X </u>	
Dawn Powers, <i>Dist 2</i>	<u> X </u>	
Melissa Day, <i>Dist 3</i>		<u> X </u>
Carolyn Bernache, <i>Dist 4</i>	<u> X </u>	
Doris Ellis, <i>Dist 4</i>	<u> X </u>	
Alethea Ten Eyck-Sanders, <i>Dist 3</i>	<u> X </u>	
Peggy Wilson, <i>UMD</i>	<u> X </u>	

Also Present:

Peggy Higgins, City Liaison; Laura Salers, Contract Secretary

Call to Order

Ms. Bernache called the meeting to order at 7:30 pm.

Old Business

Approval of Minutes – Copies of the April 18 and May 4 meeting minutes were distributed for review. Ms. Mahoney made a motion to approve the April 18 minutes as written. Motion seconded by Ms. Ten Eyck-Sanders. The May 4 minutes were reviewed and several corrections were made. Ms. Powers made a motion to approve with corrections. The motion was seconded by Mr. Toledo. Both sets of minutes were unanimously approved.

Essay Contest Criteria – The EAC reviewed the essay contest criteria established at the April 18 meeting. Winners of the contest will automatically be included as a Summer Camp Scholarship recipient. They will be awarded with a credit toward their Summer Camp tuition. The family will be responsible for any remaining amount due. The deadline for essay submission is August 8.

New Business

Election of Chairperson for 2016-2017 – After a brief discussion, Ms. Wilson nominated Ms. Mahoney as the 2016-2017 Vice-Chairperson of the EAC. Motion was seconded by Ms. Powers. Motion was unanimously approved. Ms. Mahoney accepted the nomination.

Ms. Mahoney nominated Ms. Bernache as Chairperson of the EAC for 2016-2017. Motion was seconded by Ms. Ten Eyck-Sanders. The motion was unanimously approved. Ms. Bernache accepted the nomination.

EAC Meeting Time: There was a brief discussion about moving the EAC meeting time to earlier in the evening. The majority of those in attendance prefer a start time of 7:30 pm. so no change will be made.

Grant Application, Instructions and Final Report: Ms. Higgins presented drafts of the Grant Application, Grant Instructions and Grant Results Report. They were reviewed by the EAC and several changes were made for clarity and consistency.

Grant applications will be distributed by May 20th. The deadline for submission is June 8th.

Monday June 13th will be an added EAC meeting to review the school grant applications. The meeting will be held at Jason's Deli at 7:30 pm. Ms. Higgins will email the submitted applications to the EAC for review prior to the meeting.

Possible Additional Grant Funds: Ms. Higgins reported that it appears that there will be approximately \$3,000 available from Summer Camp Scholarship funds. Reasons for this include families not responding to their award letters, families missing the deadline for the camp applications and families selecting a less expensive camp than originally requested.

A motion was made by Mr. Toledo to divide the current unused Summer Camp Scholarship funds evenly between the 4 elementary schools educating the highest number of College Park children, (Hollywood Elementary, Paint Branch Elementary, Parkdale High School, Greenbelt Middle School) thus increasing the school grants. This would allow an extra \$750 to be awarded as school grants to these schools. Ms. Wilson seconded the motion. The motion was unanimously approved.

After a brief discussion about the possibility of additional \$1,000 Summer Camp Scholarship money becoming available after the school grant applications are distributed, Mr. Toledo made a motion to hold the grant application for Hollywood Elementary until all the camp deadlines have passed. If there is an additional \$1,000 of Summer Camp Scholarship money, it will be added to the school grant offered to Hollywood Elementary, increasing the grant to \$4750. Hollywood Elementary has shown in the past to be good stewards of the grant funds, adhering to deadlines and complying with the terms of the grants. Hollywood Elementary also educates the largest number of College Park children. The motion was seconded by Ms. Bernache. Motion unanimously approved. If there are no additional scholarship funds, the grant application for Hollywood will be issued in the same amount (\$3,750) as the other 3 top College Park Schools. (Paint Branch Elementary, Parkdale High School and Greenbelt Middle School)

Calendar of Meetings for 2016-2017 – The EAC set the calendar of meeting for next year.

June 13 – Jason's Deli
August 15
September 19
October 17
November 14 – Review School Grant Applications
December – No Meeting
January 23
February 13
March 20
April 24
May 15

Ms. Bernache will look into requesting an increase in the EAC Summer Camp Scholarship budget for the upcoming year.

Adjournment: Mr. Toledo made a motion to adjourn at 8:54 pm. Motion seconded by Ms. Ten Eyck-Sanders. Meeting adjourned.