

Approved Minutes
City of College Park Ethics Commission
Meeting Agenda
Wednesday, March 9, 2016
7:00 p.m.
Lower Level Conference Room – City Hall

<u>Members</u>	<u>Present</u>	<u>Absent</u>
Gail Kushner	<u> X </u>	<u> </u>
Nora Eidelman	<u> X </u>	<u> </u>
Frank Rose	<u> X </u>	<u> </u>
Alan Bradford	<u> X </u>	<u> </u>
Robert Thurston	<u> X </u>	<u> </u>
James Sauer	<u> X </u>	<u> </u>
Joseph Theis	<u> X </u>	<u> </u>

Also Present:

Kenneth Sigman, *Ethics Counsel*; Mayor Wojahn; Julie Beavers, *Recording Secretary*

1. Call meeting to order

The meeting was called to order at 7:11 p.m.

2. Welcome new members

Nora Eidelman lives in District One and moved to College Park in 2014.

The commission introduced themselves as well.

3. Swearing in of Robert Thurston and Frank Rose

The Council reappointed Mr. Thurston and Mr. Rose to the Ethics Commission and Mayor Wojahn swore them into the Commission.

4. Meet with Mayor Wojahn

Mr. Wojahn thanked the Commission for their service to the community.

5. Discuss pending State Ethics Legislation

One Bill that was discussed through the State was for each Commissioner to have an official email account and then required to retain all emails which never passed.

The Bill that will mostly like pass which will not have a lot of impact for the College Park Ethics Commission is if they want to deviate from the State Law then they will have to go through a procedure with the State’s Ethics Commission to have it approved.

6. Discuss recommended amendment of the College Park Ethics Chapter

Definition of 'immediate family member' needs to be added in the College Park Code since the term is used in the disclosure forms.

Mr. Theis motioned to define Immediate Family Member. Mr. ~~Saur~~ SAUER seconded the motion.

All were in favor. **The motion passed 7-0-0**

7. Election of a Chair

Mr. Bradford nominated Mr. Theis. Mr. ~~Saur~~ SAUER seconded the motion.

Mr. Theis accepted the nomination. No other nominations.

All were in favor. **The motion passed 6-0-1 (Mr. Theis Abstained)**

8. Approval of September 21, 2015 Minutes

Mr. Thurston motioned to approve as submitted. Mr. Theis seconded the motion.

All were in favor. **The motion passed 7-0-0**

9. Conflict of Interest Disclosure Statement/Letter

- FDS Form #1 for Elected Officials
Edits- 2015 in the bottom paragraph

- FDS Instruction Sheet – Mayor and Council
The council will get the correct forms this year

- List of all City Employees to Receive FDS Form #3 and #4
There is a list of City Employees who are required to file the Financial Disclosure Forms which was discussed years ago. There are names that are crossed out because they are not required to complete the form.

10. Comments from Commissioners

The Commission discussed having a workshop on definitions for the Ethics Commissioners to understand the language of the code. It will be a 3 hour session with an overview of the Code and to answer questions about the Financial Disclosure Form.

The Commission is interested in some training to understand the Code and to better answer questions from City Employees.

At the next meeting the Commission will review the FDS which are due April 30th and will learn as they go through each form.

11. Adjourn

Mr. ~~Saur~~ SAUER motioned to adjourn. Mr. Bradford seconded the motion.

All were in favor. **The motion passed 7-0-0**

The meeting adjourned at 7:47 p.m.

Meeting Minutes prepared by Julie Beavers