



# **CITY OF COLLEGE PARK, MARYLAND**



## **Comprehensive Annual Financial Report for the fiscal year ended June 30, 2008**



**CITY OF COLLEGE PARK, MARYLAND**  
**Comprehensive Annual Financial Report**  
**for the fiscal year ended June 30, 2008**

The Honorable Stephen A. Brayman, Mayor

City Council

Robert T. Catlin  
Mary C. Cook  
Jonathan R. Molinatto  
Stephanie Stullich

Mark Cook  
Karen E. Hampton  
John E. Perry  
Patrick L. Wojahn

Administration

Joseph L. Nagro, City Manager  
Stephen Groh, CPA, Director of Finance  
Leo L. Thomas, Jr., CPA, Deputy Director of Finance

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**Comprehensive Annual Financial Report**  
**for the fiscal year ended June 30, 2008**

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# INTRODUCTORY SECTION



4500 KNOX ROAD  
COLLEGE PARK, MD. 20740-3390

OFFICE OF: City Manager and  
Director of Finance

December 4, 2008

The Honorable Mayor Stephen A. Brayman,  
Members of the City Council, and  
Citizens of the City of College Park  
College Park, Maryland 20740

In compliance with §C12-1B of the Charter of the City of College Park, Maryland (the "City"), the **Comprehensive Annual Financial Report ("CAFR")** for the fiscal year ended June 30, 2008 is hereby respectfully submitted.

Management assumes full responsibility for the completeness and reliability of the information contained in this report, based upon a comprehensive framework of internal control that it has established for this purpose. Because the cost of internal control should not exceed anticipated benefits, the objective is to provide reasonable, rather than absolute, assurance that the financial statements are free of any material misstatements.

SB & Company, LLC, Certified Public Accountants, has issued an unqualified opinion that the City of College Park, Maryland's financial statements for the year ended June 30, 2008 are fairly presented in all material respects in conformity with generally accepted accounting principles. The independent auditors' report is located at the front of the financial section of this report.

Management's discussion and analysis ("MD&A") immediately follows the independent auditors' report and provides a narrative introduction, overview, and analysis of the basic financial statements. The MD&A complements this letter of transmittal and should be read in conjunction with it.

### *Profile of the Government*

The area that includes College Park was originally settled in 1745. Incorporated as a municipality under Maryland state law on June 7, 1945, the City of College Park is located within Prince George's County, Maryland, approximately 7 miles northeast of the District of Columbia. The City has a land area of approximately 5 square miles, expanded from its original 3.97 square miles by subsequent annexations. With a population of 24,657, based on the 2000 census, College Park remains one of the largest cities in Prince George's County, despite the growth of municipalities in outlying areas of the County.

College Park has operated under the council-manager form of government since 1960. The City Council is the legislative body of the City and is empowered by the City Charter to make all City policy. The Council is elected by district every 2 years on a non-partisan basis. The City is divided into 4 districts, with 2 Council members elected from each district, for a total of 8 Council members. The Mayor is

elected at large on the same election schedule as the City Council. The Mayor and Council together form a body of 9 elected officials.

The City Council appoints a City Manager to serve as the chief administrative officer of the City. The primary duties and responsibilities of the City Manager include preparing, submitting, and administering the operating and capital budgets, responding to citizen concerns, enforcing the City Charter and local laws, directing and supervising all departments, and advising the Council on operational matters.

College Park government consists of 5 operating departments and 4 administrative functions. The 5 departments are: Finance; Public Services; Planning, Economic and Community Development; Community Resources; and Public Works. In addition, the offices of the City Manager, City Clerk, Human Resources, and City Attorney provide administrative support. Each operating department has a director who reports to the City Manager. Services provided by the City include street and sidewalk maintenance, snow removal, refuse collection, recycling, code enforcement, parking enforcement, animal control, youth and family services, seniors programs, recreation, planning, and financial management.

Primary and secondary education is provided by the Prince George's County Public Schools. The City plays no part in financing or operating public schools, although funding for public education comprises a significant portion of the County property taxes paid by City residents. Other services, such as police, fire, emergency medical services, health services, and public assistance are also provided by Prince George's County and the State of Maryland. Water and sewer services are provided by the Washington Suburban Sanitary Commission ("WSSC"). Regional parks, recreation, and planning services are provided by the Maryland-National Capital Park and Planning Commission ("M-NCPPC"). Both WSSC and M-NCPPC are agencies established on a bi-county basis to serve the residents of Prince George's and Montgomery counties.

The City is required to adopt an operating budget by May 31 for the succeeding fiscal year starting July 1. The budget document, which serves as the foundation for the City's financial planning and control, is organized by fund, function, and department. Department heads may transfer resources within their department. Transfers between departments are initiated by the City Manager, with subsequent notification to Mayor & Council. Transfers between funds require Mayor & Council action in the form of a budget amendment ordinance.

### ***The Mission and Vision of the City of College Park***

The mission of the government of the City of College Park is to enhance the quality of life for the community of College Park through leadership and the provision of services that address its needs, and to promote an identity for the City that provides a positive image while maximizing the City's natural and human resources.

Our vision for College Park is that, in the 21st century, the City of College Park will be a vibrant and prosperous residential, commercial and educational community with citizens working cooperatively to revitalize the City. The City will have safe and harmonious neighborhoods; a clean, attractive, and healthy natural environment; efficient public facilities and services; visually pleasing pedestrian-oriented streetscapes; a true Town Center; mixed-use commercial areas; and convenient transportation systems.

Furthermore, it is recognized among employees that every contact with the public represents an opportunity to demonstrate our commitment to this mission and vision for the future. This

Comprehensive Annual Financial Report for the fiscal year ended June 30, 2008 demonstrates the financial commitment and accountability of the City of College Park to its mission and vision.

### ***Economic Condition and Outlook***

The City is located in the northern part of Prince George's County, northeast of the District of Columbia. Taxable assessed real and personal property values in the City increased 33.09 percent from the prior year, to \$1.85 billion as of July 1, 2007, primarily attributable to increases in real property assessments.

The City's major employer and property owner (albeit tax-exempt) is the University of Maryland at College Park (the "University"), the flagship campus of the University System of Maryland. The campus spans 1,500 acres and includes over 350 buildings. The combination of approximately 36,014 students and 12,337 faculty and staff brings significant commerce to the business community of the City.

### ***Long-term Financial Planning***

Unreserved, undesignated fund balance in the General Fund as of June 30, 2008 (\$3,154,391) represents 24.62% of the next fiscal year's adopted expenditure budget (\$12,812,290 for fiscal year 2009), which is less than the Council's established goal of 25%. This is only the third time in more than 9 years that the undesignated fund balance has dipped below the 25% goal; FY2008 is still recovering from the FY2007 dip caused by the use of \$1,672,982 to purchase 2 properties for the public parking garage. Elected officials and management staff are confident that the 25% goal will be met or exceeded in future years.

The City utilizes a combination of "pay-as-you-go" and debt financing for funding capital improvements. Current debt outstanding (\$3,238,652) consists of a general obligation bank loan for the 1997 City Hall renovation (\$295,563), a 5-year capital lease for vehicles and equipment (\$1,223,280), 4 Community Legacy loans for capital projects (\$660,000), and bond anticipation notes for the public parking garage (\$1,059,809).

### ***Major Initiatives***

The following activities highlight some of the City's major accomplishments during fiscal year 2008:

- During fiscal year 2008, the City proceeded through the design, engineering and entitlement process for a 300-space 5-story public parking garage in downtown College Park with ground floor retail. Construction commenced in spring 2008 and should take about a year. Financing was provided by \$9.3 million in bond anticipation notes ("BANs"). The BANs will be replaced by permanent financing within 2 years from their issuance.
- The City continues to utilize off-duty Prince George's County police officers for contract policing. These officers are paid as City employees, and the City reimburses the County for police vehicle mileage. The contract officers supplement County police services provided to the City's residents and businesses. \$500,000 is budgeted for contract police.
- New gateway signs have been installed on primary entrance routes into the City, funded by the City's C.I.P. reserve and a developer contribution.
- Several streetscape projects are in process, utilizing a combination of City capital project funding, Community Development Block Grant (CDBG), Community Legacy, and Maryland Heritage Area Authority (MHAA) grants and loans to upgrade sidewalks, curb and gutter, streetlights and

- landscaping in commercial areas.
- The City has engaged in extensive negotiations with the University of Maryland and its East Campus development team to review the proposed East Campus development, a mix of residential, commercial and hotel uses across from the University's North Gate. Proposed financing for this development includes tax increment financing ("TIF") from the City and Prince George's County.
  - The City participates in the entitlement process for M Square, the University's research and development park adjacent to the College Park Metro station.

### ***For the Near Future***

- For FY2009, the City has budgeted \$500,000 for a police services contract with Prince George's County. The contract will provide 3 full-time County police officers for permanent assignment within the City. The police services contract is in addition to the \$500,000 budgeted for part-time contract police.
- Economic development continues along the U. S. Route 1 corridor. Various residential projects are planned, primarily geared to student rentals.
- The fourth and final phase of the College Park Trolley Trail has been incorporated into the design of the Rhode Island Avenue Road Improvements capital project. Upon completion of this phase in FY2010, the hiker/biker trail will connect the northern and southern boundaries of the City and integrate with trails on the University of Maryland campus.
- Planning initiatives for fiscal year 2009 include a pattern book for neighborhoods as well as City participation in the M-NCPPC US 1 Sector Plan update.
- In FY2009, the City expects to bid the phased construction of a comprehensive renovation of Duvall Field, a multi-use recreational facility, to address deferred maintenance, field rejuvenation, equipment storage, spectator seating, access issues and other amenities. This 5-year \$5 million renovation is scheduled for construction in phases, utilizing funding from the City's C.I.P. reserve, Program Open Space ("POS"), a Community Parks & Playgrounds grant, a matching state bond and a contribution from the Greenbelt Station developer.
- The City plans to utilize Program Open Space acquisition funding to acquire a small parcel on Edgewood Road, near the City's northern boundary, for a gateway park.
- Beginning in September 2008, with City funding, City residents have free access to Shuttle-UM, the University of Maryland shuttle bus system.
- Redevelopment of the current City Hall site for a full-service hotel and conference center is under review, pending identification of a suitable site for a replacement City Hall. A replacement City Hall would consolidate City Hall and Public Services operations in a single structure.
- Replacement of parking meters with 2 multi-space pay stations is scheduled for the City Hall lot in winter 2008. The same pay stations will be installed in the parking garage, currently under construction. Unlike the current parking meters which only accept coin, the pay stations will accept coin, currency and debit/credit cards.
- WMATA, the Metro operator, is pursuing development of a surface parking lot at the College Park Metro station as a mixed-use development, including office, residential and retail.

### ***Retirement and Benefits***

The City maintains a single-employer defined contribution pension plan that covers all regular employees, established under section 401(a) of the Internal Revenue Code. For fiscal year 2008, employer

contributions of 6.5% of covered wages were deposited quarterly with the plan's trustee, ICMA Retirement Corporation.

In addition, the City has established a section 457 deferred compensation plan, administered by the ICMA Retirement Corporation, available to all regular employees. The City matches \$20-100 per pay period, on a sliding scale based on years of service, of employee contributions to this tax-deferred plan.

Additional information on the City's retirement and benefits can be found in Notes 8, 9, and 10 to the basic financial statements.

### ***Cash Management***

The City invests its idle cash in U. S. government agency obligations and the State-sponsored Maryland Local Government Investment Pool ("MLGIP"). Maturities are matched to the City's projected cash needs. The City's policy is to reduce risk and maintain competitive yields on its investments. Investments in excess of Federal depository insurance are secured by U. S. government and agency-backed collateral held by a third party and titled in the City's name. Since October 1995, the Maryland State Treasurer has required that all local governments in Maryland operate within the confines of a Council-adopted and State-approved investment policy. The City of College Park is in full compliance with this requirement. Additional information on the City's cash management can be found in Note 2 to the basic financial statements.

### ***Risk Management***

The City's risk management program is directed by the Local Government Insurance Trust ("LGIT"), a consortium of Maryland local governments. Since fiscal year 1989, LGIT has conducted periodic risk management surveys, in which participants must provide responses to any hazards identified in the report. Additionally, the City's safety officer conducts periodic inspections of City property and equipment. The safety officer also investigates accident and insurance claims filed against the City. Claims review, preparation, and submission is provided by the Finance Department; claims processing, investigation, and legal assistance is provided by LGIT. Additional information on the City's risk management can be found in Note 7 to the basic financial statements.

### ***Awards and Acknowledgements***

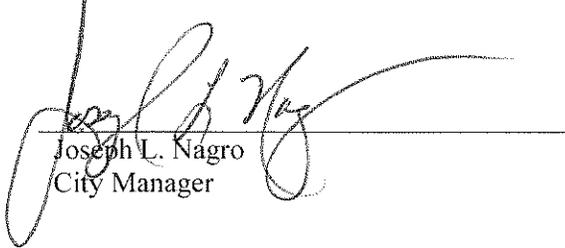
The Government Finance Officers Association of the United States and Canada ("GFOA") awarded a Certificate of Achievement for Excellence in Financial Reporting to the City of College Park for its comprehensive annual financial report for the fiscal year ended June 30, 2007. In order to be awarded a Certificate of Achievement, a government must publish an easily readable and efficiently organized CAFR that satisfies both generally accepted accounting principles and applicable legal requirements. A Certificate of Achievement is valid for a period of one year only. This was the 29th year that the City has achieved this prestigious award.

In addition, the City received the GFOA's Distinguished Budget Presentation Award for its annual budget for fiscal year 2008. In order to qualify for this award, a government's budget document had to be judged proficient as a policy document, a financial plan, an operations guide, and a communications device. The

award is valid for a period of one year only. The City of College Park has been the recipient of this award for annual budgets prepared since fiscal year 1989.

The preparation of this report would not have been possible without the efficient and dedicated service of the Finance Department staff. A special acknowledgement is given to Leo L. Thomas, Jr., Deputy Director of Finance, for his valuable assistance in the completion of this report. We express our appreciation to the Mayor and City Council, the City staff, and the Finance Department staff for their continuing cooperation in implementing the financial operations of the City.

Respectfully submitted,



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Joseph L. Nagro  
City Manager



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Stephen Groh  
Director of Finance

# Certificate of Achievement for Excellence in Financial Reporting

Presented to

City of College Park  
Maryland

For its Comprehensive Annual  
Financial Report  
for the Fiscal Year Ended  
June 30, 2007

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Charles S. Cox*

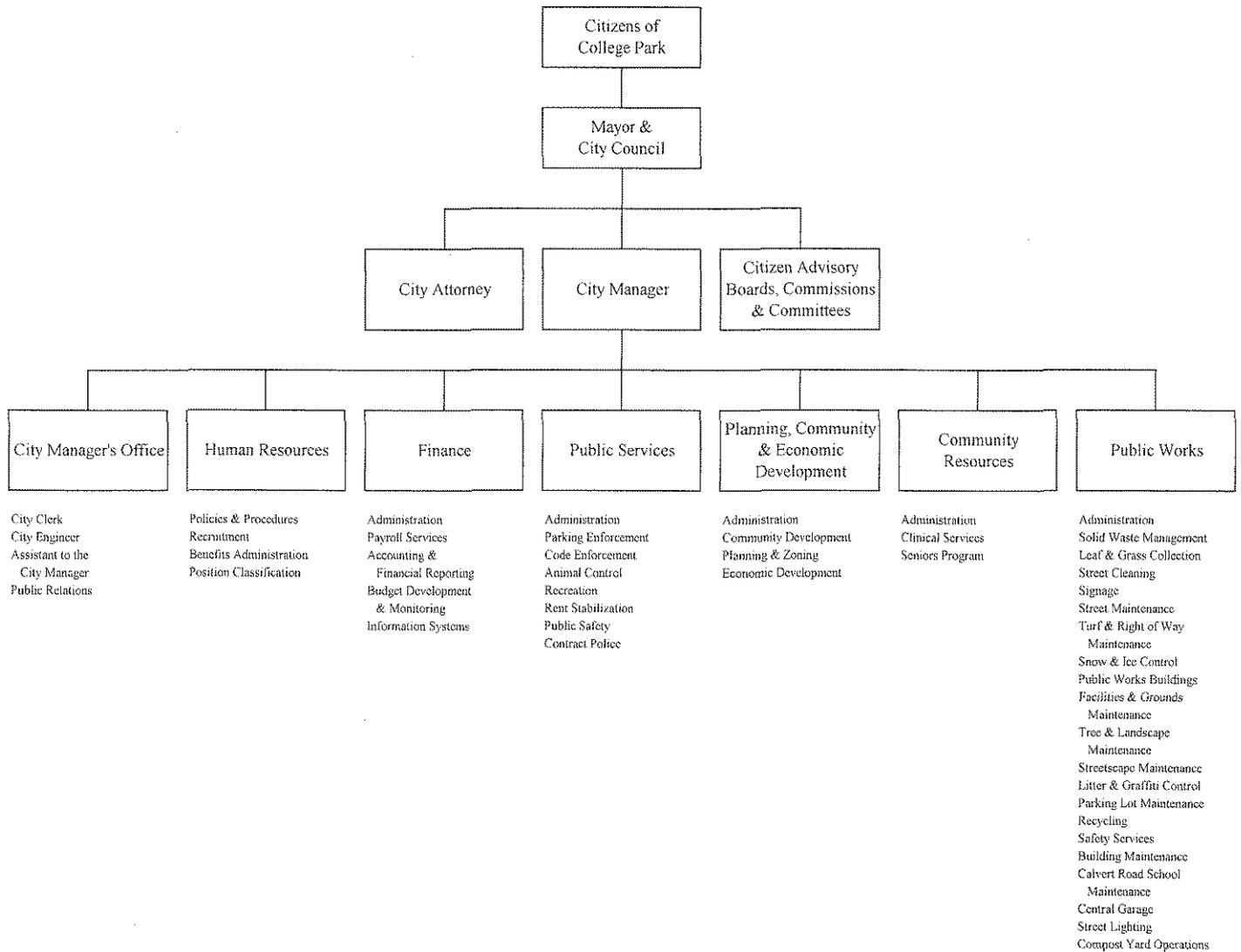
President

*Jeffrey R. Emmer*

Executive Director

# CITY OF COLLEGE PARK, MARYLAND

## Organization Chart



**CITY OF COLLEGE PARK, MARYLAND**

**List of Principal Officials  
as of June 30, 2008**

<u><i>Title</i></u>	<u><i>Name</i></u>
Mayor	Stephen A. Brayman
City Council, District 1	Jonathan R. Molinatto Patrick L. Wojahn
City Council, District 2	Robert T. Catlin John E. Perry
City Council, District 3	Mark Cook Stephanie Stullich
City Council, District 4	Mary C. Cook Karen E. Hampton
City Manager Assistant to the City Manager	Joseph L. Nagro Sara N. Imhulse
City Clerk Assistant City Clerk	Janeen S. Miller Yvette T. Allen
City Attorney	Suellen M. Ferguson, Esquire Council Baradel Kosmerl & Nolan, P.A. Annapolis, Maryland
Independent Auditors	SB & Company, LLC Hunt Valley, Maryland
<u>Department Directors and Deputy Directors</u>	
Finance	Stephen Groh, CPA, Director Leo L. Thomas, Jr., CPA, Deputy Director
Public Services	Robert W. Ryan, Director
Planning, Comm. & Econ. Development	Terry A. Schum, Director
Human Resources	Carole Sheringham, PHR, Director
Community Resources	M. Margaret Higgins, Director
Public Works	Robert T. Stumpff, Director Brenda L. Alexander, Deputy Director

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# FINANCIAL SECTION



**SB & COMPANY, LLC**  
EXPERIENCE • QUALITY • CLIENT SERVICE

## REPORT OF INDEPENDENT PUBLIC ACCOUNTANTS

The Mayor, City Council, and Citizens of  
The City of College Park, Maryland

We have audited the accompanying financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of College Park, Maryland (the City), as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements as listed in the table of contents. These financial statements and supplemental information are the responsibility of the City's management. Our responsibility is to express opinions on these financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinions.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the City as of June 30, 2008, and the respective changes in financial position thereof for the year then ended in conformity with accounting principles generally accepted in the United States of America.

In accordance with *Government Auditing Standards*, we have also issued our report dated December 4, 2008 on our consideration of the City's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on the internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* and should be considered in assessing the results of our audit.



**SB & COMPANY, LLC**  
EXPERIENCE • QUALITY • CLIENT SERVICE

Management's Discussion and Analysis as referenced in the table of contents and the Schedule of Revenue – Budget (non-GAAP) and Actual – General Fund, and Schedule of Expenditures Budget (non-GAAP) and Actual – General Fund as referenced in the table of contents are not a required part of the basic financial statements but are supplementary information required by the Governmental Accounting Standards Board. We have applied certain limited procedures, which consisted principally of inquiries of management regarding the methods of measurement and presentation of the required supplementary information. However, we did not audit the information and therefore, express no opinion on it.

Hunt Valley, Maryland  
December 4, 2008

*SB's Company, LLC*

## MANAGEMENT'S DISCUSSION AND ANALYSIS

The Management's Discussion and Analysis (MD&A) of the City of College Park's Comprehensive Annual Financial Report (CAFR) presents a narrative overview and analysis, prepared by the City's senior management, of the financial activities for the fiscal year ended June 30, 2008. The information presented here should be considered in conjunction with additional information provided in the letter of transmittal.

### Financial Highlights for Fiscal Year 2008

The assets of the City exceeded its liabilities as of June 30, 2008 by \$12.8 million (net assets). Of this amount, \$6.2 million is unrestricted and may be used to meet the City's future obligations. All of the \$6.2 million unrestricted assets are related to governmental activities, which includes the General Fund. Total governmental funds' fund balance decreased by 18.5 percent to \$5.3 million.

The unreserved fund balance for the General Fund as of June 30, 2008 represented 24.62% of budgeted General Fund expenditures for fiscal year 2009, compared to the Council adopted target of 25 percent.

In comparison with the prior fiscal year, the City's total net assets, all of which are related to governmental activities, increased \$0.8 million from \$12.0 million to \$12.8 million.

During the current fiscal year, the City's long-term debt (excluding compensated absences) increased by \$886,020.

### Overview of the Financial Statements

This discussion and analysis is intended to serve as an introduction to the City of College Park's basic financial statements. The City of College Park's basic financial statements are comprised of three components: (1) government-wide financial statements, (2) fund financial statements, and (3) notes to the financial statements. This report also contains other supplementary information in addition to the basic financial statements.

The basic financial statements include two kinds of statements that present different views of the City:

- The first two statements are government-wide financial statements that provide both long-term and short-term information about the City's overall financial status.
- The remaining statements are fund financial statements that focus on individual parts of the City government, reporting the City's operations in more detail than the government-wide statements.

The financial statements also include notes that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of required supplementary information that further explains and supports the information in the financial statements.

**Government-wide financial statements.** The government-wide financial statements are designed to provide readers with a broad overview of the City of College Park's finances, in a manner similar to a private-sector business. These statements are prepared using the accrual basis of accounting.

The statement of net assets presents information on all of the City's assets and liabilities, with the difference between the two reported as net assets. Over time, increases or decreases in net assets may serve as a useful indicator of whether the financial position of the City is improving or deteriorating.

The statement of activities presents information showing how the City's net assets changed during the most recent fiscal year. All changes in net assets are reported as soon as the underlying event giving rise to the change occurs, regardless of the timing of related cash flows. Thus, revenue and expenses are reported in this statement for some items that will only result in cash flows in future fiscal periods.

Both of the government-wide financial statements distinguish functions of the City that are principally supported by taxes and intergovernmental revenue (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges (business-type activities). The governmental activities of the City of College Park include general government, public services, planning and development, community resources, public works, and debt service. No business-type activities exist for the current fiscal year.

**Fund financial statements.** Traditional readers of government financial statements will find the fund financial statement presentation more familiar. The focus is now on the City's most significant funds. A fund is a grouping of related accounts that is used to maintain control over resources that have been segregated for specific activities or objectives. The City uses fund accounting to ensure and demonstrate fiscal accountability. The City uses governmental (and could use proprietary) fund financial statements to provide more detailed information about the City's most significant funds rather than the City as a whole.

**Governmental funds.** All of the City's basic services are reported in governmental funds, which focus on how money flows into and out of those funds and the balances left at fiscal year-end that are available for spending. These funds are reported using an accounting method called modified accrual accounting, which measures cash and all other financial assets that can readily be converted to cash. The governmental fund statements provide a detailed short-term view of the City's general government operations and the basic services it provides. Governmental fund information helps the reader determine whether there are more or fewer financial resources that can be spent in the near future to finance the City's programs. We describe the relationship (or differences) between governmental activities (reported in the Statement of Net Assets and the Statement of Activities) and governmental funds in reconciliations following the fund financial statements.

**Proprietary funds.** Proprietary funds are used to account for operations that are financed and operated in a manner similar to private business enterprises in which costs are recovered primarily through user charges. Proprietary fund financial statements, like government-wide financial statements, provide both long-term and short-term financial information. The fund financial statements provide more detail and additional information, such as cash flows, for an enterprise fund (one type of proprietary fund). An enterprise fund is used to report the same functions presented as business-type activities in the government-wide financial statements. Currently, the City does not use an enterprise fund for any portion of its operations.

**Notes to the Basic Financial Statements.** The notes to the basic financial statements provide additional information that is essential to a full understanding of the data provided in the government-wide and fund financial statements.

**Required Supplementary Information.** In addition to the basic financial statements and accompanying notes, this report presents certain required supplementary information concerning the City. Budgetary comparison schedules have been provided for the General Fund.

**Combining Financial Statements.** The Pension Trust Fund is made up of three separate funds. Individual fund data for these funds is provided in the form of combining statements.

**Statistical Section.** The statistical section provides supplemental financial and statistical information intended to provide a broader understanding of the City's financial and economic environment. Much of the data presented is multi-year and some of it is derived from records external to the City's accounting records; therefore, the statistical section is unaudited.

### Financial Analysis of the City as a Whole

#### Government-wide Financial Analysis

The City's financial statements are prepared in conformity with the reporting model required by Governmental Accounting Standards Board Statement No. 34 (GASB 34), Basic Financial Statements – and Management's Discussion and Analysis (MD&A) – for State and Local Governments. MD&A includes prior fiscal year results for the purpose of providing comparative information for the MD&A.

The following table presents a summary of the Statement of Net Assets for the City as of June 30, 2008 and 2007:

	Governmental activities	
	2008	2007
Current and other assets	\$ 8,031,655	\$ 7,803,296
Capital assets, net of accumulated depreciation	9,676,498	7,753,595
Total assets	17,708,153	15,556,891
Long-term liabilities outstanding	3,118,865	2,222,862
Other liabilities	1,791,684	1,338,725
Total liabilities	4,910,549	3,561,587
Net assets:		
Invested in capital assets, net of related debt	6,599,470	6,900,963
Unrestricted	6,198,134	5,094,341
Total net assets	\$ 12,797,604	\$ 11,995,304

Note: The City had no business-type activities as of June 30, 2008 or 2007. As a result, the business-type activities and total columns have been omitted from the above table.

As noted earlier, net assets may serve over time as a useful indicator of a government's financial position. As of June 30, 2008, the City's assets exceeded liabilities by \$12.8 million. By far the largest portion of the City's net assets (51.6%) reflects its investment in capital assets (e.g., land, buildings, site improvements, furniture and equipment, machinery, infrastructure), less any related debt used to acquire those assets that is still outstanding. Capital assets are used to provide services to residents and they are not available for future spending. Although the investment in capital assets is reported net of related debt, it should be noted that the resources needed to repay this debt must be provided from other sources, since the capital assets themselves cannot be used to liquidate these liabilities.

The City has an investment in capital assets, net of related debt, of \$6.6 million as of June 30, 2008. This amount reflects the City's decision to forego the reporting of general infrastructure acquired prior to July 1, 2002 (as permitted by GASB 34). No long-term debt was incurred in the acquisition of general

infrastructure acquired prior to July 1, 2002. The amount of unreported infrastructure is not currently determinable.

The following table summarizes the City's changes in net assets for the years ended June 30, 2008 and 2007:

**Changes in Net Assets**

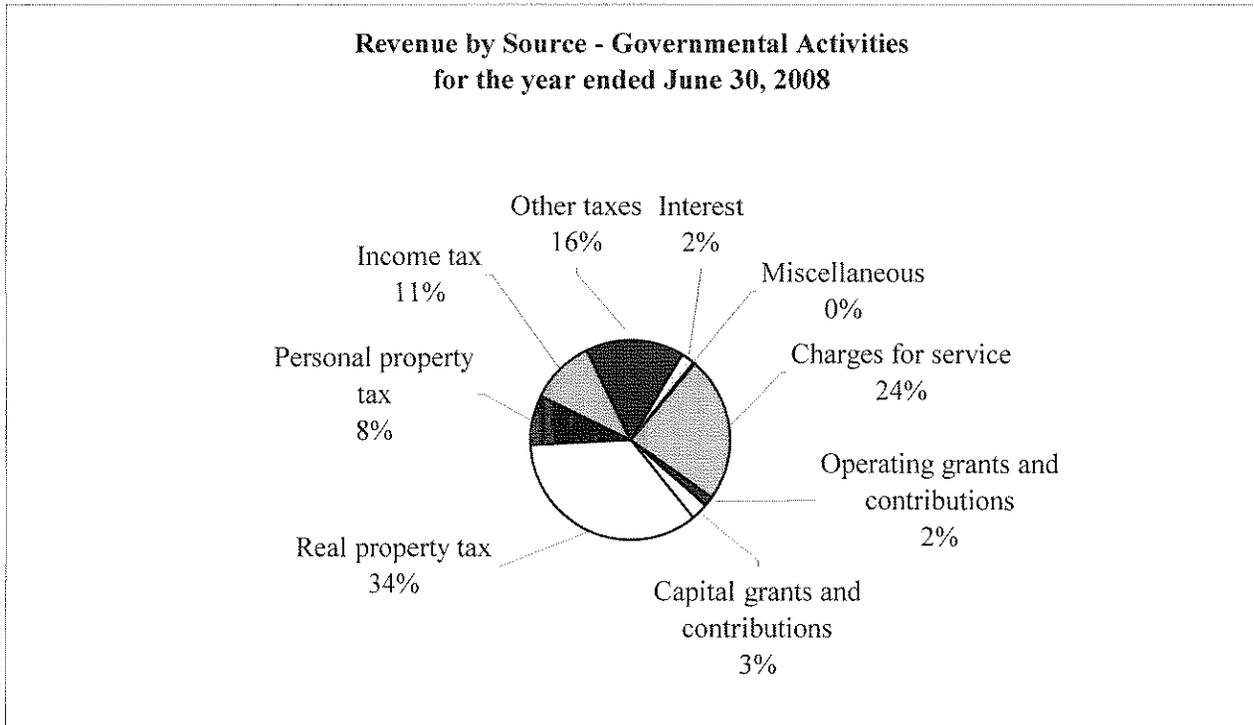
	Governmental activities	
	2008	2007
<b>Revenue</b>		
Program revenue:		
Charges for services	\$ 2,903,789	\$ 2,623,209
Operating grants and contributions	188,589	185,234
Capital grants and contributions	360,446	1,033,670
General revenue:		
Real property tax	4,280,054	3,730,318
Personal property tax	1,004,104	1,082,492
Income tax	1,294,274	1,270,633
Other taxes	1,933,094	2,007,969
Interest	269,992	196,658
Other general revenue	39,092	158,245
Total revenue	<u>12,273,434</u>	<u>12,288,428</u>
<b>Expenses</b>		
General government	2,233,743	2,920,581
Public services	2,597,769	2,319,421
Planning and development	714,063	593,788
Public works	4,927,966	4,394,967
Community resources	898,330	817,705
Interest expense	99,263	38,286
Total expenses	<u>11,471,134</u>	<u>11,084,748</u>
Increase in net assets	802,300	1,203,680
Net assets – beginning	11,995,304	10,791,624
Net assets – ending	<u>\$ 12,797,604</u>	<u>\$ 11,995,304</u>

Note: The City had no business-type activities for the years ended June 30, 2008 or 2007. As a result, the business-type activities and total columns have been omitted from the above table.

The overall increase in the City's net assets amounted to \$1,203,680 during the fiscal year ended June 30, 2008, as explained in the governmental activities discussion that follows.

## Governmental Activities

Governmental activities increased the City's net assets by \$802,300. Total revenue of \$12.3 million is comprised of program revenue totaling \$3.5 million, or 28%, and general revenue of \$8.8 million, or 72%. General revenue is the principal source of funding for the major activities of the City. Sources of revenue are comprised of the following items:



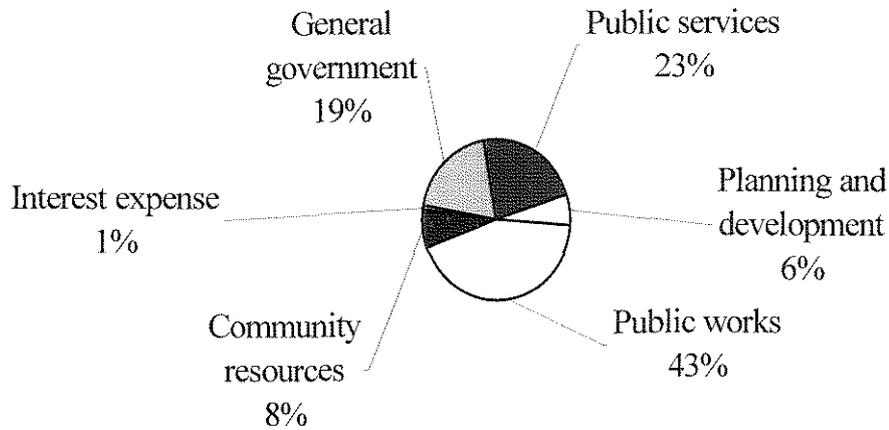
Key element of the increase in net assets is as follows:

- Real property tax increased by \$549,736 during the year, primarily due to higher assessments

A more detailed discussion of the City's revenue results for fiscal year 2008 as compared to what was budgeted can be found in the General Fund Budgetary Highlights section of this MD&A.

The cost of all governmental activities for fiscal year 2008 was \$11.5 million. As the following chart indicates, Public Works constitutes the City's largest program, totaling \$4.9 million, or 43%. General government expenditures totaled \$2.2 million, or 19%, while Public Services, the third largest program for the City, totaled \$2.6 million, or 23%.

**Expenses by Function - Governmental Activities  
for the year ended June 30, 2008**



The following table presents the cost and program revenue of each of the City's five largest programs – public works, general government, public services, community resources, and planning and development – as well as each program's net cost (total cost less fees generated by the activities and program-specific grants and contributions).

**Net Cost of City's Governmental Activities**

	Expenses		Program Revenue		Net Cost of Services	
	2008	2007	2008	2007	2008	2007
General government	\$ 2,233,743	\$ 2,920,581	\$ 437,960	\$ 782,580	\$1,795,783	\$2,138,001
Public services	2,597,769	2,319,421	2,328,807	2,062,669	268,962	256,752
Planning and development	714,063	593,788	209,728	535,668	504,335	58,120
Public works	4,927,966	4,394,967	367,558	334,488	4,560,408	4,060,479
Community resources	898,330	817,705	108,771	126,708	789,559	690,997
Interest expense	99,263	38,286	-	-	99,263	38,286
<b>Total</b>	<b>\$11,471,134</b>	<b>\$11,084,748</b>	<b>\$3,452,824</b>	<b>\$3,842,113</b>	<b>\$8,018,310</b>	<b>\$7,242,635</b>

**Business-type Activities**

Not applicable for this fiscal year

**Financial Analysis of the City's Funds**

As noted earlier, the City uses fund accounting to ensure and demonstrate compliance with finance-related legal requirements.

**Governmental funds**

The focus of the City's governmental funds is to provide information on near-term inflows, outflows and balances of spendable resources. Such information is valuable in assessing the City's financing requirements. In particular, the unreserved fund balance may serve as a useful measure of a government's

net resources available for spending as of the end of the fiscal year. Types of major governmental funds reported by the City include the General Fund and Capital Projects Fund.

As of the end of fiscal year 2008, the City's governmental funds reported combined ending fund balances of \$5.3 million. Of the total ending fund balances, \$3.2 million of the General Fund, constitutes the unreserved fund balance, which is available for spending at the City's discretion. Of the unreserved fund balance, \$209,440 has been designated by the City Council for subsequent year General Fund expenditures and other uses, leaving an unreserved undesignated amount of \$3.2 million. The remainder of fund balance is reserved to indicate that it is not available for new spending because it has already been committed to account for prepaid costs (\$65,334) and inventory (\$205,857).

The General Fund is the primary operating fund of the City. As of the end of fiscal year 2008, unreserved and undesignated fund balance of the General Fund was \$3.2 million, while the total fund balance totaled \$3.6 million. As a measure of the General Fund's liquidity, it may be useful to compare both unreserved and undesignated fund balance and total fund balance to total fund expenditures. Unreserved and undesignated fund balance represents 27.9 percent of the total current year General Fund expenditures and transfers out, while total fund balance represents 32.1 percent of the same amount.

The fund balance of the City's General Fund increased by \$324,682 during the current fiscal year, representing the excess of revenue over expenditures of the same amount. Key factors for fiscal year 2008 are as follows:

General Fund operating revenue increased by \$534,495 over fiscal year 2007, comprised of the following major components:

- Increased assessments of taxable real property, yielding increased revenue of \$549,736
- Increased state distribution of income tax of \$23,641
- Decrease in admissions and amusement (A&A) tax collections of \$46,954, primarily due to the timing of payments for University of Maryland athletic events
- Decreased state distribution of highway user tax of \$24,838, representing state funding cuts
- Increase in licenses and permits of \$81,224
- Increased collections of fines and fees of \$133,062, primarily resulting from the implementation of online parking ticket payments in September 2007
- Increase in investment revenue of \$33,998, primarily resulting from an increase in the market value of U. S. agency investments
- Decrease in miscellaneous revenue of \$119,153, primarily due to the expiration of the lease on the Calvert Road School

General Fund expenditures and other financing uses decreased by \$1,093,093 from fiscal year 2007, comprised of the following major components:

- General government expenditures increased by \$205,411, primarily due to increases in grant funding and staff merit and COLA increases.
- Public services expenditures increased by \$277,616, primarily due to an increase in contract police for fiscal year 2008.
- Public works expenditures increased by \$299,048, primarily due to staffing vacancies in fiscal year 2007.
- Interfund transfers decreased by \$1,828,496 as the \$1,672,982 purchase of real property in fiscal year 2007 for the public parking garage was a one-time event.

The Capital Projects Fund is used to account for the overall financing and expenditure for uncompleted projects. Of the total ending fund balance of \$1,676,708, the entire amount is reserved for future

expenditures on existing capital projects. The net decrease in fund balance during the current year was \$1.5 million as bond anticipation notes of \$1 million are not reflected as debt proceeds. The transfer from the General Fund was \$1.8 million less than the previous year. Revenues decreased by \$0.3 million as compared to the previous year while expenditures remained stable.

**Proprietary funds**

Not applicable for this fiscal year

**General Fund Budgetary Highlights**

The City's final budget differs from the original budget in that it contains a budget amendment and transfers between activities.

Revenue and other financing sources amounted to \$11.6 million in fiscal year 2008, an increase of \$534,495 or 4.8 percent from fiscal year 2007.

For fiscal year 2008, the real property assessable tax base increased 13.3 percent to \$1.42 billion and the real property tax rate remained at \$0.299 per \$100 of assessed value. The personal property assessable tax base decreased 14.0 percent to \$123 million and the personal property tax rate remained at \$0.748 per \$100 of assessed value.

Expenditures and transfers amounted to \$11.3 million, a decrease of \$1,093,093 or 8.8 percent from fiscal year 2007.

The transfer to the Capital Projects Fund decreased by \$1,828,496 in fiscal year 2008, as described above.

**Capital Assets and Debt Administration**

**Capital Assets**

The City's capital assets for its governmental activities as of June 30, 2008 amounted to \$9,676,498 (net of accumulated depreciation). Capital assets include land, buildings and improvements, machinery and equipment, office equipment, communication equipment, computers and software, and infrastructure.

**Capital Assets, Net of Depreciation**

	Governmental activities	
	2008	2007
Land	\$ 3,865,640	\$ 3,865,640
Construction in progress	1,269,250	-
Buildings and improvements	1,398,470	1,572,592
Vehicles	1,183,153	507,693
Machinery and equipment	240,300	263,219
Office equipment	13,120	18,539
Communication equipment	92,477	108,453
Computers and software	92,386	77,677
Infrastructure	1,521,702	1,339,782
Total	\$ 9,676,498	\$ 7,753,595

Note: The City had no business-type activities as of June 30, 2008 or 2007. As a result, the business-type activities and total columns have been omitted from the above table.

Significant additions to governmental activities capital assets included: construction in progress on the public parking garage totaling \$1,269,250, vehicle purchases totaling \$869,774, purchases of computers and software totaling \$58,170, and infrastructure improvements totaling \$294,023.

More detailed information about the City's capital assets is presented in Note 4 to the basic financial statements.

**Debt Administration**

As of the end of the current fiscal year, the City had \$3,618,766 in long-term debt outstanding, compared with \$2,748,327 as of the end of fiscal year 2007, an increase of 31.6 percent. Bond anticipation notes were issued to fund the public parking garage; draws totaled \$1,059,809 during the fiscal year. The \$150,000 in new Community Legacy loans reimbursed for FY2007 property acquisition for the parking garage. The various components of long-term debt are shown in the following table:

**Outstanding Debt**

	Governmental activities	
	2008	2007
Bank of America - commercial loan	\$ 295,563	\$ 342,632
SunTrust Bank - capital leases	1,223,280	1,500,000
Bond anticipation notes	1,059,809	-
Community Legacy loans	660,000	510,000
Compensated absences	380,114	395,695
	<u>\$ 3,618,766</u>	<u>\$ 2,748,327</u>

Note: The City had no business-type activities as of June 30, 2008 or 2007. As a result, the business-type activities and total columns have been omitted from the above table.

Maryland state law does not mandate a limit on municipal debt. The City Charter limits the total outstanding general obligation debt of the City to 5% of the total real property taxable assessment. As of June 30, 2008, assessed valuation of such property totals \$1.73 billion, the City debt limit was \$86.3 million, and the actual outstanding debt was \$3,238,652, representing 3.75 percent of the debt limit.

The City does not regularly issue general obligation debt, although \$9.3 million in bond anticipation notes were issued during fiscal year 2008 for the public parking garage. No bond rating has been established for the City by the rating agencies. Other obligations include compensated absences (accrued annual leave). More detailed information about the City's long-term liabilities is presented in Note 5 to the basic financial statements.

**Economic Factors and Next Year's Budget and Rates**

The City is located in the northwestern portion of Prince George's County, primarily south of the intersection of Route 1 and the Capital Beltway (Interstate routes 95/495), approximately 7 miles northeast of the District of Columbia boundary. Proximity to Washington, D.C. and Federal government spending generally contributes to the City's stability, as does the inclusion of the College Park campus of University of Maryland within the City's corporate limits. Although the state-owned property comprising

the University of Maryland's 1,500-acre campus is exempt from real property taxes, the City derives economic benefit from the University's payment of admissions and amusement (A&A) tax on various University activities, most notable being athletic events. In addition, University students, faculty and staff patronize local businesses, adding commercial vitality to the City.

The City's total assessed real property valuation continues to grow. The growth has been attributed primarily to increasing assessments. New construction is minimal. The majority of homes in the City are single-family homes that the 2000 census placed in the price range of \$120,000 to \$200,000 with a median value of \$141,300. Due to the City's location surrounding the University of Maryland campus, approximately 25% of the City's single-family homes are rental properties, targeting student rentals.

Maryland Department of Labor, Licensing and Regulation reported the unemployment rate in Prince George's County at 4.5 percent and the State at 4.2 percent as of June 30, 2008. The 2000 census showed the median income for the City of College Park at \$50,168. The income level exceeds the State of Maryland at \$45,289 and the United States at \$37,005.

The City prepares a financial forecast as a component in the process of developing the annual operating budget and the five-year capital improvement program. The assumptions made in the forecast are reviewed with the City Council as background for decisions about revenue projections and estimated costs.

The adopted budget for fiscal year 2009 increases property tax rates in order to fund \$500,000 for a police services contract with Prince George's County. For FY2009, the real property tax rate is \$0.322 per \$100 of assessed valuation; the personal property tax rate is \$0.805 per \$100 of assessed valuation. In the FY2009 adopted budget, General Fund operating revenue are budgeted at \$12,602,850, an increase of \$1,035,841 or 10.9% from the FY2008 budgeted operating revenue. Property taxes constitute 49.7 percent of General Fund operating revenue. FY2009 General Fund expenditures and transfers are budgeted at \$12,812,290, an increase of \$962,752 or 8.1% from the fiscal year 2008 budget.

The State of Maryland's budget situation, which varies greatly from year to year, has very little impact on the City's budget. State shared taxes, including highway user tax, has remained fairly constant. Income tax proceeds, the City's largest source of state shared revenue, represents a share of the County's "piggyback" income tax, and the allocation formula does not fluctuate.

### **Requests for Information**

The financial report is designed to provide our residents, customers and creditors with a general overview of the City's finances. If you have questions about this report or require any additional information, please contact the City's Director of Finance at 4500 Knox Road, College Park, Maryland 20740-3390 or call 301-277-4286.

## BASIC FINANCIAL STATEMENTS

**CITY OF COLLEGE PARK, MARYLAND**

**Statement of Net Assets - Governmental Activities  
As of June 30, 2008**

**Assets**

Current assets	
Cash	\$ 1,286,066
Investments	5,251,299
Taxes receivable	42,308
Parking tickets receivable, net of allowance for doubtful accounts of \$984,559	282,752
Due from state and local governments	659,791
Inventory	205,857
Prepaid and other	303,582
<b>Total current assets</b>	<u>8,031,655</u>
Noncurrent assets	
Land	3,865,640
Buildings and improvements	4,574,947
Machinery and equipment	1,253,568
Vehicles	3,247,205
Office, computer and communication equipment	1,651,498
Infrastructure	1,828,565
Construction in progress	1,269,251
	<u>17,690,674</u>
Less: accumulated depreciation	8,014,176
<b>Total noncurrent assets</b>	<u>9,676,498</u>
<b>Total assets</b>	<u>17,708,153</u>
<b>Liabilities</b>	
Current liabilities	
Accounts payable	625,303
Accrued expenses	722,195
Compensated absence	34,075
Current portion of loans and capital lease	338,277
Other liabilities	71,834
<b>Total current liabilities</b>	<u>1,791,684</u>
Noncurrent liabilities	
Compensated absence	380,114
Bond anticipation notes	1,059,809
Capital lease obligation, net of current portion	935,421
Loan payable, net of current portion	743,521
<b>Total noncurrent liabilities</b>	<u>3,118,865</u>
<b>Total liabilities</b>	<u>4,910,549</u>
<b>Net assets</b>	
Investment in capital assets, net of related debt	6,599,470
Unrestricted	6,198,134
<b>Total net assets</b>	<u>\$ 12,797,604</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Statement of Activities  
For the Year Ended June 30, 2008**

	Expenses	Charges for Services	Program Revenue		Net (Expenses) Revenue and Changes in Net Assets
			Operating Grants and Contributions	Capital Grants and Contributions	
Function/programs					
Governmental activities					
General government	\$ 2,233,743	\$ 269,825	\$ 15,717	\$ 152,418	\$ (1,795,783)
Public services	2,597,769	2,248,815	79,992	-	(268,962)
Planning and development	714,063	1,700	-	208,028	(504,335)
Public works	4,927,966	367,558	-	-	(4,560,408)
Community resources	898,330	15,891	92,880	-	(789,559)
Interest expense	99,263	-	-	-	(99,263)
Total governmental activities	<u>\$ 11,471,134</u>	<u>\$ 2,903,789</u>	<u>\$ 188,589</u>	<u>\$ 360,446</u>	<u>(8,018,310)</u>
General revenue					
Real property tax					4,280,054
Personal property tax					1,004,104
Income tax					1,294,274
Other taxes					1,933,094
Interest					269,992
Miscellaneous					39,092
					<u>8,820,610</u>
Change in net assets					802,300
Net assets, beginning of year					11,995,304
Net assets, end of year					<u>\$ 12,797,604</u>

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The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Balance Sheet - Governmental Funds  
As of June 30, 2008**

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>ASSETS</b>			
Cash	\$ 176,920	\$ 1,109,146	\$ 1,286,066
Investments	4,579,346	671,953	5,251,299
Taxes receivable	42,308	-	42,308
Parking tickets receivable	282,752	-	282,752
Due from state and local governments	496,014	163,777	659,791
Due from other fund	-	1,200,000	1,200,000
Inventory	205,857	-	205,857
Prepaid and other	225,978	35,205	261,183
Total assets	<u>\$ 6,009,175</u>	<u>\$ 3,180,081</u>	<u>\$ 9,189,256</u>
<b>LIABILITIES AND FUND EQUITY</b>			
<b>LIABILITIES</b>			
Accounts payable	\$ 503,693	\$ 121,610	\$ 625,303
Accrued expenditures	400,241	321,954	722,195
Compensated absences	34,075	-	34,075
Due to other fund	1,200,000	-	1,200,000
Other liabilities	71,834	-	71,834
Deferred revenue	164,310	-	164,310
Bond anticipation note	-	1,059,809	1,059,809
Total liabilities	<u>2,374,153</u>	<u>1,503,373</u>	<u>3,877,526</u>
<b>FUND BALANCE</b>			
Reserved for capital projects	-	1,490,853	1,490,853
Reserved for inventory	205,857	-	205,857
Reserved for prepaid expenditures	65,334	-	65,334
Reserved for debt service	-	185,855	185,855
Unreserved, designated for subsequent year expenditures	209,440	-	209,440
Unreserved, undesignated	3,154,391	-	3,154,391
Total fund balance	<u>3,635,022</u>	<u>1,676,708</u>	<u>5,311,730</u>
Total liabilities and fund balance	<u>\$ 6,009,175</u>	<u>\$ 3,180,081</u>	<u>\$ 9,189,256</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Reconciliation of the Governmental Funds  
Balance Sheet to the Statement of Net Assets  
As of June 30, 2008**

Total fund balance		\$ 5,311,730
Amounts reported in the statement of net assets are different because:		
Capital assets used in governmental activities are not financial resources and therefore are not reported as assets in governmental fund		
Capital assets	\$ 17,690,674	
Accumulated depreciation	<u>(8,014,176)</u>	9,676,498
Costs incurred for issuance of bond anticipation notes are capitalized on the statement of net assets		
		42,399
Certain revenue that will be collected after year end but not soon enough to pay for the current period's expenditures and therefore are deferred in the fund financial statements		
		164,310
Long-term liabilities are not due and payable in the current period and therefore are not reported as liabilities in the fund financial statements. Long-term liabilities as of year end consist of:		
Capital lease obligations	\$ (1,223,280)	
Commercial loan	(295,563)	
Community Legacy loans	(498,376)	
Compensated absence accrual	<u>(380,114)</u>	<u>(2,397,333)</u>
Total net assets		<u>\$ 12,797,604</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Statement of Revenue, Expenditures and Changes  
in Fund Balance - Governmental Funds  
For the Year Ended June 30, 2008**

	General Fund	Capital Projects Fund	Total Governmental Funds
<b>Revenue</b>			
Taxes	\$ 8,511,526	\$ -	\$ 8,511,526
Licenses and permits	771,985	152,418	924,403
Intergovernmental	188,589	208,028	396,617
Charges for services	812,384	224,146	1,036,530
Fines and forfeitures	1,095,272	-	1,095,272
Interest	229,065	40,928	269,993
Miscellaneous	39,092	-	39,092
Total revenue	11,647,913	625,520	12,273,433
<b>Expenditures</b>			
Current			
General government	2,125,523	29,807	2,155,330
Public services	2,540,511	24,000	2,564,511
Planning and development	498,054	212,785	710,839
Public works	4,263,915	1,840	4,265,755
Community resources	835,414	-	835,414
Debt service – principal	47,068	276,721	323,789
Debt service – interest	20,194	62,479	82,673
Capital outlay	-	2,692,349	2,692,349
Total expenditures	10,330,679	3,299,981	13,630,660
<b>Excess (deficiency) of revenue over expenditures</b>	1,317,234	(2,674,461)	(1,357,227)
Transfers	(992,552)	992,552	-
Debt proceeds	-	150,000	150,000
Net change in fund balance	324,682	(1,531,909)	(1,207,227)
Fund balance, beginning of year	3,310,340	3,208,617	6,518,957
<b>Fund balance, end of year</b>	\$ 3,635,022	\$ 1,676,708	\$ 5,311,730

The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Reconciliation of Net Changes in Fund Balance with Change in Net Assets  
For the Year Ended June 30, 2008**

Net change in fund balance \$ (1,207,227)

Amounts reported in the statement of activities are different because:

Capital outlays to purchase or build capital assets are reported in governmental funds as expenditures. However, in the statement of activities, the cost of those assets is allocated over the estimated lives as depreciation expense. The amount by which depreciation exceeds capital outlay in the period:

Disposed item	\$ 55,233	
Depreciation expense	(603,210)	
Capital outlay (including only amounts capitalized)	2,400,428	1,852,451

Issuance of bonds and notes payable are revenue in the governmental funds, but increase long term liabilities in the statement of net assets and does not affect the statement of activities.

Issuance of and loan payable	(150,000)	
Capital contribution for imputed interest	70,452	
Bond issuance costs	42,399	(37,149)

Repayments of bonds and notes payable principal are expenditures in the governmental funds, but it reduces long-term liabilities in the statement of net assets and does not affect the statement of activities.

Payment of capital lease and commercial loan	323,789	
Imputed interest	(16,589)	307,200

Because certain receivables will not be collected soon enough after the City's fiscal year end, the related revenues are not considered "available" and are deferred in governmental funds.

Decrease in deferred revenue		(105,303)
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In the statement of activities, accrued leave is measured by the amounts earned during the year. In the governmental funds, however, expenditures for this item is measured by the amount of financial resources used. This year, annual leave used was less than the amounts earned.

Change in accrued leave		(7,672)
Change in net assets of governmental activities		\$ 802,300

The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Statement of Net Assets - Fiduciary Fund  
As of June 30, 2008**

	<u>Pension Trust Fund</u>
<b>Assets</b>	
Investments	\$ 6,569,191
Net assets held in trust for pension benefits	<u>\$ 6,569,191</u>

The accompanying notes are an integral part of this financial statement.

**CITY OF COLLEGE PARK, MARYLAND**

**Statement of Changes in Net Assets - Fiduciary Fund  
For the Year Ended June 30, 2008**

	<u>Pension Trust Fund</u>
<b>Additions</b>	
Employer contributions	\$ 619,946
Employee contributions	6,243
Investment income	(267,526)
Total additions	<u>358,663</u>
<b>Deductions</b>	
Benefit payments	540,050
Administrative expenses	<u>11,776</u>
Total deductions	<u>551,826</u>
Change in net assets	(193,163)
Net assets held for trust plan pension benefits	
Beginning of year	6,762,354
End of year	<u>\$ 6,569,191</u>

The accompanying notes are an integral part of this financial statement.

NOTES TO FINANCIAL STATEMENTS

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements

June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

#### Reporting Entity

The City of College Park (the City) was incorporated as a municipality in 1945 and is governed by a mayor and eight council members who together constitute the Mayor and City Council. The City government provides most basic local governmental services except education and police protection, which are provided by Prince George's County, and water and wastewater treatment, which are provided by the Washington Suburban Sanitary Commission (WSSC).

For financial reporting purposes, the financial statements include the various departments governed directly by the Mayor and City Council. The City's officials are responsible for appointing the members of the boards of various organizations, but the City's accountability for these organizations does not extend beyond making the appointments.

The accounting policies of the City conform to accounting principles generally accepted in the United States of America (GAAP) as applicable to governmental units. The following is a summary of the significant policies:

#### Component Units

In evaluating how to define the City of College Park, Maryland, for financial reporting purposes, management has considered all potential component units. The decision to include a potential component unit in the reporting entity was made by applying the criteria set forth under the Governmental Accounting Standards Board Statement Number 14 (GASB 14), *Defining the Government Reporting Entity* as amended by GASB 39, *Determining Whether Certain Organizations Are Component Units*. GASB 14 established standards for determining which organizations to be included in the financial reporting entity and how to report their financial information. Based upon the application of these criteria, there are no separate component units of the City.

#### Basis of Presentation – Government-Wide and Fund Financial Statements

The statement of net assets and statement of activities present financial information on all the non-fiduciary activities of the primary government. The effects of interfund activity have been removed from these statements. The statement of activities displays the extent to which direct expenses are offset by program revenue for each function. Direct expenses are those that can be attributed to a specific function or segment. Program revenue include 1) charges to customers or applicants who purchase, use or directly benefit from goods, services, or privileges provided by a given function or segment and 2) grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenue are reported as general revenue.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Separate financial statements are provided for governmental funds and fiduciary funds even though the latter are excluded from the government-wide financial statements. Major individual governmental funds are reported as separate columns in the fund financial statements.

#### **Measurement Focus, Basis of Accounting and Financial Statement Presentation**

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are fiduciary fund financial statements. Revenue is recognized when earned and expenses are recorded when liabilities are incurred, regardless of the timing of related cash flows. Real and personal property taxes are recognized as revenue when received. Grants and similar items are recognized as revenue as soon as all eligibility requirements have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenue is recognized when they become both measurable and available. Revenue is considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The City considers all revenue to be available if they are collected within sixty days after the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, as under accrual accounting. However, principal and interest on long-term debt, as well as expenditures related to vacation, sick leave, claims and judgments, are recorded only when payment is due.

Other local taxes, licenses and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the City.

#### **Governmental Funds**

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use and balances of the City's expendable financial resources and the related liabilities are accounted for through governmental funds. The following are the City's governmental funds:

General Fund - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements

June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

Capital Projects Fund - The Capital Projects Fund is used to account for the acquisition and construction of major capital facilities. Certain monies are restricted for urban renewal projects which meet the criteria established by the federally funded Community Development Block Grant program.

Fiduciary Fund - Pension Trust Fund is used to account for pension assets held by the City in a trustee capacity.

#### **Budgets and Budgetary Data**

The City follows the following procedures in establishing the budgetary data reflected in the financial statements:

1. During the month of February, the City department heads are required to submit a preliminary operating budget to the Director of Finance for the fiscal year commencing the following July 1.
2. The budget, as submitted, is subject to detailed review by the Director of Finance and the City Manager. The proposed budget is made available to the public before finalization. The budget is prepared on a basis which conforms to accounting principles generally accepted in the United States of America except for the inclusion of an appropriation from fund balance, if necessary. See pages 54-57 for a reconciliation of the budget between non-GAAP and GAAP. Budgeted amounts may be amended during the fiscal year. All annual appropriations lapse at fiscal year end.
3. The City Manager's requested budget is submitted to the City Council for approval by March 31. A public hearing concerning the budget is held by the City Council. Adjustments to the proposed budget may be made by the City Council prior to final approval. According to the Charter, the budget must be adopted by May 31.
4. The appropriated budget is prepared by fund, function and department. The legal level of budgetary control is the department level.
5. The City Manager may initiate budget transfers within a department or among departments within a fund; transfers between departments within a fund require subsequent notification to the City Council. City Council approval is necessary for any other changes in the budget.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The fiscal year 2008 adopted General Fund operating budget and revisions made to original budget were as follows:

	<u>Original Budget</u>	<u>Revisions</u>	<u>Amended Budget</u>
<b><u>General fund expenditures</u></b>			
General government	\$ 2,215,015	\$ 21,500	\$ 2,236,515
Public services	2,612,798	-	2,612,798
Planning and development	522,261	-	522,261
Public works	4,587,123	(30,000)	4,557,123
Community resources	842,525	8,500	851,025
Debt service	67,264	-	67,264
Contingency	10,000	-	10,000
Interfund transfers	992,552	-	992,552
<b>Total general fund</b>	<u>\$ 11,849,538</u>	<u>\$ -</u>	<u>\$ 11,849,538</u>

6. Legally, the budget is required to present a complete financial plan for the City. Only the General Fund has a legally adopted annual budget. Budgetary control over the Capital Projects Fund is established by annual appropriations from the General Fund to specific fund equity accounts in the Capital Projects Fund.
7. Expenditures may not exceed budgeted appropriations (which may include amounts appropriated from the fund balance) at the department level for the General Fund and at the fund level for the Capital Projects Fund.

#### Implementation of New Accounting Principles

The City adopted the provisions of the Governmental Accounting Standards Board Statements No. 42, *Accounting and Financial Reporting for Impairment of Capital Assets and for Insurance Recoveries*, No. 46, *Net Assets Restricted by Enabling Legislation – an amendment of GASB Statement No. 34*, and No. 47, *Accounting for Termination Benefits* effective July 1, 2005. Adoption of these standards had no material impact to the financial statements.

The Governmental Accounting Standards Board issued Statement No. 45, *Accounting and Financial Reporting by Employers for Postretirement Benefits Other Than Pensions*. The City is analyzing the effects of this pronouncement and plans to adopt it by the effective date.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Investments

Pension Trust Fund investments are stated at fair value. The U.S. government and agency obligations and investments in the local government investment pool are stated at fair value in accordance with GASB Statement No. 31. All accrued interest is recorded as a receivable for the period earned.

#### Inventory

Inventory is valued at cost. Inventory consists of expendable supplies held for consumption. The cost is recorded as an expenditure at the time the items are used. Reported inventories are equally offset by a fund balance reserve which indicates that they do not constitute "available spendable resources" even though they are a component of net current assets.

#### Capital Assets

Capital assets consist of infrastructure, land, buildings and equipment with an initial individual cost of more than \$500 and an estimated useful life in excess of three to five years. Such assets are recorded at historical cost. Donated capital assets are recorded at an estimated fair value at the date of donation.

Major outlays for capital assets and improvements are capitalized as projects are constructed, and costs of uncompleted projects are accumulated in construction-in-progress, which is carried at the lower of cost or market.

Land improvements, buildings and equipment are depreciated using the straight-line method over the following estimated useful lives:

Infrastructure	15 years
Land improvements	15 years
Buildings and improvements	15 - 40 years
Equipment	5 - 15 years
Vehicles	7 years
Computers and software	3 years

#### Deferred Revenue

Deferred revenue consists of parking tickets and personal property taxes that have not been collected at fiscal year end and are not considered available to liquidate liabilities of the current period.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Compensated Absences

During the first three years, each eligible full time employee shall earn 12 days (96 hours) annual leave. After three years through fourteen years of service, all full time employees earn 18 days (144 hours). With 15 or more years' of service, they shall earn 24 days (192 hours). Department heads and the City Clerk shall accrue annual leave at the rate of 24 days per year for their entire tenure.

Annual leave shall not accrue if a full time employee has more than 5 days leave without pay (LWOP) during a pay period or is absent on workers' compensation status. For part-time employees, no annual leave shall accrue if the employee uses more than half of his or her scheduled hours in a pay period as LWOP or is absent on workers' compensation status. Employees may rollover a maximum of 280 hours of annual leave into the next calendar year. Excess annual leave over and above 280 hours on the last day of the first full pay period in January will be forfeited.

The government-wide financial statements record an expense and liability when employees earn compensated absence. Governmental fund financial statements record a liability for compensated absences when paid or will be paid within 60 days of year end.

#### Sick Leave

Sick leave is accumulated by employees based on time in service. Each regular full-time employee shall accrue sick leave at the rate of one and one quarter (1-1/4) days per full calendar month of service. This is the equivalent of fifteen (15) days per year or 120 hours. Eligible part-time employees accrue leave proportional to a 40-hour week.

Sick leave shall not accrue if a full time employee has more than five (5) days leave without pay (LWOP) during a pay period or is absent on workers compensation status. For part-time employees, no sick leave shall accrue if the employee uses more than half of his or her scheduled hours in a pay period as LWOP or is absent on workers compensation status. There is no limit to the amount of sick leave that may be accrued. Employees shall not be paid for accumulated unused sick leave at the time of termination of employment with the City unless the employee retires.

#### Fund Equity

In the fund financial statements, governmental funds report reservations of fund balances for accounts that are not available for appropriation or are legally restricted by outside parties for use for a specific purpose. Designations of fund balance represent tentative management plans that are subject to change.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements

June 30, 2008

### 1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

The following is a description of the reservations in the governmental fund financial statements:

*Reserve for capital projects* - This represents the portion of the fund balance that is not available as spendable resources even though capital projects are a component of net assets.

*Reserve for inventory* - This represents the portion of the fund balance that is not available as spendable resources even though the inventories are a component of net assets.

*Reserve for prepaid expenditures* - This represents the portion of the fund balance that is not available as spendable resources even though the prepaid expenditures are a component of net assets.

*Unreserved, designated for subsequent expenditures* – This represents the portion of the fund balance that has been set aside for tentative plans or incentives for future financial resource use (e.g., as a potential transfer to a subsequent fiscal year budget).

### 2. CASH AND INVESTMENTS

In March 2003, the GASB issued Statement No. 40, *Deposits and Investment Risk Disclosures*. Risk disclosures in previous financial statements (under the provisions of GASB No. 3) focused only on custodial credit risk. GASB Statement No. 40 not only addresses custodial credit risk but other common areas of investment risk as well (e.g., interest rate risk, credit risk and concentration of credit risk).

By statute, the City is authorized to invest in obligations of the U.S. government and agencies, mutual funds which invest in U.S. government securities, bank certificates of deposit or in repurchase agreements fully collateralized by U.S. government and agency securities, bankers' acceptances and the Maryland Local Government Investment Pool (Pool). The Pool was established under Article 95, Section 220 of the Annotated Code of Maryland and is under the administrative control of the State Treasurer. PNC Institutional Investments is currently contracted to operate the Pool and may invest in any instrument permitted by Section 6-222 of the State Finance and Procurement Article. The City's fair value position in the Pool is the same as the value of the Pool shares. The City's investment in the Pool is available for use by all of the City's funds. The Pension Trust Funds invest in guaranteed annuity contracts and selected mutual funds as determined by the participants.

## **CITY OF COLLEGE PARK, MARYLAND**

### **Notes to the Financial Statements**

**June 30, 2008**

#### **2. CASH AND INVESTMENTS (continued)**

The City utilizes the pooled cash and investments concept for financial reporting purposes. The Pension Trust Funds maintain the pension trust investments which are excluded from the City's pool. Each fund is apportioned with its respective share of pooled cash and investments as reflected in the balance sheet. There were no restricted investments as of June 30, 2008.

#### **City's Cash and Investments**

**Custodial Credit Risk - Deposits:** In the case of deposits, this is the risk that, in the event of a bank failure, the government's deposits may not be returned to it. The City's investment policy requires at least 102% collateralization of deposits. The carrying amount of total deposits, for the City was \$1,286,066 and the bank balance was \$1,311,834 as of June 30, 2008. The bank balance was covered by Federal depository insurance or by collateral held by the City's agent (Federal Reserve Bank) in the City's name.

**Investments -** The City is authorized to invest in obligations of the U.S. Treasury, agencies and instrumentalities, bankers' acceptances, repurchase agreements, certificates of deposit, and the state's local government investment pool.

**Interest Rate Risk -** The City plans its investments to match cash flow requirements. The Maryland Local Government Investment Pool used by the City is operated in accordance with Rule 2a7 of the Investment Company Act of 1940. The City's investment in the Pool is not included in the computation of weighted average maturity.

**Credit Risk -** State law limits investments in bankers' acceptances and commercial paper to the highest letter and numerical rating by at least one nationally recognized statistical rating organization. The Maryland Local Government Investment Pool is rated AAAM by Standard & Poor's.

**Concentration of Credit Risk -** The City places no limit on the amount the City may invest in any one issuer. The City currently has invested approximately 43% (\$2,257,290) in the state's local government investment pool and 21% (\$1,091,846) in U.S. government agency obligations. For more information, contact the City of College Park Finance Department, 4500 Knox Road, College Park, Maryland 20740.

#### **Plan Cash and Investments**

The City's plan (the Plan) allows employees to choose from investment options provided by ICMA Retirement Corporation (ICMA-RC). The Plan employs ICMA Retirement Corporation as trustee and administrator of the assets.

**Cash:** As of June 30, 2008, the Plan had no cash with the Plan's trustee.

**CITY OF COLLEGE PARK, MARYLAND**

**Notes to the Financial Statements  
June 30, 2008**

**2. CASH AND INVESTMENTS (continued)**

**Plan Cash and Investments (continued)**

Investments: The City has employed ICMA Retirement Corporation to invest the assets of the Plan. The City does not have a formalized investment policy for the Plan.

Investments of the Plan as of June 30, 2008:

<u>Investments</u>	
Mutual funds	\$ 5,794,468
Annuity contracts	774,723
Total	<u>\$ 6,569,191</u>

Interest Rate Risk: The Plan invests only in mutual funds which are not subject to interest rate risk. The annuity contracts are variable based on a publicized index rate.

Credit Risk: The Plan invests only in mutual funds and annuity contracts which are not subject to credit risk.

Custodial Credit Risk: All investments of the funds are held by ICMA Retirement Corporation as trustee in the Plan's name.

Governmental Funds	Carrying Amount	Bank Balance
<b>Deposits</b>		
Insured - Federal Deposit Insurance Corporation	\$ 241,343	\$ 241,343
Uninsured - collateral held by agent in City's name	1,042,623	1,070,491
Petty cash	2,100	-
Total deposits	<u>\$ 1,286,066</u>	<u>\$ 1,311,834</u>
	Carrying Amount	Fair Value
<b>Investments</b>		
U.S. government and agency obligations	\$ 1,091,846	\$ 1,091,846
Local government investment pool	2,257,290	2,257,290
Certificate of deposits	1,902,163	1,902,163
Pooled Pension Fund investments	6,569,191	6,569,191
Total investments	<u>11,820,490</u>	<u>11,820,490</u>
Total cash and investments	<u>\$ 13,106,556</u>	<u>\$ 13,132,324</u>

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 3. PROPERTY TAXES

The City levies taxes on non-exempt real and business personal property located within its boundaries. Prince George's County bills and collects all real estate taxes imposed by the City as part of a consolidated billing effort initiated several years ago. These taxes are remitted to the City on a monthly basis throughout the year in the amount of the prior month's collections. There is no administrative fee imposed by the County for this service. Personal property taxes are billed and collected directly by the City based on the assessments provided by the State Department of Assessments and Taxation.

As of June 30, 2008, property taxes receivable reflected both real and personal property taxes outstanding that are expected to be collected in time to finance the operations of the current period. The tax rate was \$0.299 for real property and \$0.748 for personal property per \$100 of assessed value for fiscal year 2008. Assessed values are established by the State Department of Assessments and Taxation (SDAT). Real and personal property are assessed at 100% of estimated value. Prior to fiscal year 2001, real property was assessed at 40% of estimated full value. Pursuant to a change in State law effective October 1, 2000, the fiscal year 2002 assessed values reflect the conversion to full value assessments of real property. The assessed value of taxable real and personal property as of July 1, 2007 at full value was approximately \$1,850,298,080.

The City's real property tax calendar is as follows:

- Tax levy date - July 1
- Payment due date, non-residential - September 30
- Delinquent date, non-residential - October 1
- First installment due date, residential property - September 30
- Second installment due date, residential property - December 31
- Delinquent date, residential - January 1
- Lien date - July 1
- Tax sale date - May 5

**CITY OF COLLEGE PARK, MARYLAND**

**Notes to the Financial Statements  
June 30, 2008**

**4. CAPITAL ASSETS**

Capital asset activity for governmental activities for the fiscal year ended June 30, 2008 was as follows:

	<u>Beginning Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending Balance</u>
Governmental activities				
Capital assets, not being depreciated				
Land	\$ 3,865,640	\$ -	\$ -	\$ 3,865,640
Construction in progress	-	1,269,250	-	1,269,250
Total capital assets, not being depreciated	3,865,640	1,269,250	-	5,134,890
Capital assets, being depreciated				
Vehicles	2,412,800	869,774	35,369	3,247,205
Machinery and equipment	1,222,966	31,338	735	1,253,569
Office equipment	443,140	718	-	443,858
Buildings and improvements	4,574,947	-	-	4,574,947
Communication equipment	355,207	2,840	3,800	354,247
Computers and software	810,552	58,170	15,329	853,393
Infrastructure	1,534,542	294,023	-	1,828,565
Total capital assets, being depreciated	11,354,154	1,256,863	55,233	12,555,784
Total capital assets	<u>\$ 15,219,794</u>	<u>\$ 2,526,113</u>	<u>\$ 55,233</u>	<u>\$ 17,690,674</u>

**CITY OF COLLEGE PARK, MARYLAND**

**Notes to the Financial Statements  
June 30, 2008**

**4. CAPITAL ASSETS (continued)**

	<u>Beginning</u> <u>Balance</u>	<u>Increases</u>	<u>Decreases</u>	<u>Ending</u> <u>Balance</u>
Less accumulated depreciation				
Vehicles	\$ 1,905,107	\$ 194,314	\$ 35,369	\$ 2,064,052
Machinery and equipment	959,747	54,257	735	1,013,269
Office equipment	424,601	6,137	-	430,738
Buildings and improvements	3,002,355	174,122	-	3,176,477
Communication equipment	246,754	18,816	3,800	261,770
Computers and software	732,875	43,461	15,329	761,007
Infrastructure	194,760	112,103	-	306,863
Total accumulated depreciation	<u>7,466,199</u>	<u>603,210</u>	<u>55,233</u>	<u>8,014,176</u>
Total capital assets, being depreciated, net	<u>3,887,955</u>	<u>653,653</u>	<u>-</u>	<u>4,541,608</u>
Governmental activities capital assets, net	<u>\$ 7,753,595</u>	<u>\$ 1,922,903</u>	<u>\$ -</u>	<u>\$ 9,676,498</u>

Depreciation expense was charged to functions/programs of governmental activities as follows:

Governmental activities	
General government	\$ 113,140
Public services	33,258
Planning and development	3,224
Public works	390,672
Community resources	62,916
Total depreciation expense - governmental activities	<u>\$ 603,210</u>

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 5. LONG – TERM OBLIGATIONS

Long-term obligations include the long-term portion of compensated absences payable, the SunTrust Bank capital lease for vehicles and equipment, and a commercial loan from Bank of America. The Bank of America City Hall Development Refunding Note closed on August 9, 2000, providing a \$600,000 note with a term of 13 years and a fixed interest rate of 6.18%. The note is tax exempt and secured by the full faith and credit of the City. Monthly payments of \$5,605 include principal and interest. The final payment is due July 31, 2013. The balance as of June 30, 2008 was \$295,563. On June 21, 2007, the City entered into a 5-year capital master lease at an annual interest rate of 3.98% with SunTrust Bank for the purpose of acquiring vehicles and equipment. As of June 30, 2008, \$1,233,280 was owed. The final payment is due May 31, 2012.

The City's capital lease represents an obligation incurred to finance the purchase of City vehicles over a period of five years. The lease agreement qualifies as a capital lease for accounting purposes and, therefore, has been recorded at the present value of the future minimum lease payments at the inception date. Through June 30, 2008, the City has acquired approximately \$800,000 of vehicles related to this lease.

The following are the future minimum payments under the City's capital lease agreement, and represent the present value of the minimum lease payments as of June 30, 2008:

<u>Fiscal years ending June 30,</u>	<u>Total</u>
2009	\$ 331,335
2010	331,335
2011	331,335
2012	331,260
Total payments	<u>1,325,265</u>
Less interest	<u>101,985</u>
Principal	<u>\$ 1,223,280</u>

During the years ended June 30, 2007 and 2008, the City entered into various Community Legacy loan agreements which are payable at various times through 2026. These loan agreements are at 0% interest. The City has imputed interest at a rate of 5% and discounted the loan payable by approximately \$249,000. The City will accrete the loans to face value over the life of the loan through additional interest expense. Accretion of interest of \$16,589 was recorded for the year ended June 30, 2008.

During the year ended June 30, 2008, the City issued bond anticipation notes (BANs) to fund the building of a parking garage. The BANs bear interest at varying rates of 68% of the 3 month LIBOR index plus 0.16% to 3 month LIBOR plus 0.23% as determined on February 1, May 1, August 1, and November 1 (rate range from 2.00% to 2.93%). The BANs do not require principal payments and are due on May 1, 2010.

**CITY OF COLLEGE PARK, MARYLAND**

**Notes to the Financial Statements  
June 30, 2008**

**5. LONG – TERM OBLIGATIONS (continued)**

Following is a summary of changes in long-term debt for the year:

Type	Balance			Balance		Due Within One Year
	June 30, 2007	Additions	Retirements	June 30, 2008		
Compensated absences	\$ 395,695	\$ -	\$ 15,581	\$ 380,114	\$ 34,075	
Bank of America loan	342,632	-	47,069	295,563	50,418	
Sun Trust Bank vehicle capital lease	1,500,000	-	276,720	1,223,280	287,859	
Bond anticipation notes	-	1,059,809	-	1,059,809	-	
Community Legacy loans	510,000	150,000	-	660,000	-	
	<u>\$ 2,748,327</u>	<u>\$ 1,209,809</u>	<u>\$ 339,370</u>	<u>\$ 3,618,766</u>	<u>\$ 372,352</u>	

The annual debt service requirements for outstanding long-term debt as of June 30, 2008, including principal and interest, are as follows:

Fiscal Year	Principal	Interest	Total
2009	\$ 338,277	\$ 60,321	\$ 398,598
2010	1,412,961	45,446	1,458,407
2011	578,701	29,897	608,598
2012	384,869	13,654	398,523
2013	64,516	2,747	67,263
2014 - 2016	159,328	66	159,394
2021	150,000	-	150,000
2026	150,000	-	150,000
	<u>\$ 3,238,652</u>	<u>\$ 152,131</u>	<u>\$ 3,390,783</u>

In accordance with the City Charter, indebtedness is limited to 5% of the City's assessed real property value. As of June 30, 2008, this provision limits indebtedness to approximately \$86,365,171.

The General Fund has been used historically to liquidate the liability for compensated absences.

# CITY OF COLLEGE PARK, MARYLAND

## Notes to the Financial Statements June 30, 2008

### 6. INVENTORIES

The Public Works inventory, which is contained within the General Fund, consists of automotive and truck parts, tires, gasoline and diesel fuel, and a stockpile of road salt. The City takes a physical inventory at year end and values it at cost or estimated cost if the actual cost was not available. In conjunction with the recording of the Public Works inventory, the City adopted the Consumption Method (determined on the first-in, first-out method), wherein inventories are charged as expenditures when used. The effect of the first-in, first-out method is to flow costs through the statement of revenue and expenditures in the order in which they are purchased and assign a balance sheet valuation more nearly at current replacement value.

### 7. RISK MANAGEMENT

The City is exposed to various risks of loss related to torts; thefts of, damage to, and destruction of assets; errors and omissions; injuries to workers; and natural disasters.

The City has an insurance agreement with the Local Government Insurance Trust (LGIT), a public entity risk pool. LGIT provides the City's property, general, automobile, and public officials' legal liability insurance coverage.

LGIT is a total risk and cost sharing pool for all participants. In the event that the Trust's General Fund falls into a deficit that cannot be satisfied by transfers from the Trust's capital and surplus accounts, the Trustees shall determine a method to fund the deficit. The Trust agreement empowers the Trustees to assess an additional premium to each deficit-year participant. Debt issues could also be used to fund a deficit.

Premiums are charged to the appropriate municipality's General Fund, with no provision made for claim liability in addition to premiums, unless an assessment is made by the Trust. There were no assessments during the year ended June 30, 2008, and the amount of settlements has not exceeded coverage for each of the past three years.

Group health insurance is provided by a commercial insurance carrier. In addition, the City purchased liability insurance from a commercial insurance carrier for the College Park Metro Station Underpass Maintenance Agreement with CSX Transportation and the Washington Metropolitan Area Transit Authority (WMATA). The amount of settlements has not exceeded coverage for each of the past three years.

### 8. POST EMPLOYMENT BENEFITS

The City does not provide for the continuation of health care benefits beyond the last date of employment. Retirees are offered the option of continuing the health and dental insurance that they had upon termination of employment at 100% of the cost of these benefits. Former employees may elect continued health and dental insurance under the provisions of COBRA.

## CITY OF COLLEGE PARK, MARYLAND

### Notes to the Financial Statements

June 30, 2008

#### 9. DEFERRED COMPENSATION PLAN

The City has a deferred compensation plan available to all City employees which is established in accordance with the Internal Revenue Code section 457. A deferred compensation plan offers employees an opportunity to defer a portion of their wages, along with the related federal and state income tax, until future years. As an incentive to enroll in the deferred compensation plan, the City offers a minimum of \$20 per pay period match for those employees who contribute at least \$20 per pay period to the plan. The amount of the City match depends on the employee contribution amount and their years of service. The deferred compensation is not available to employees until termination of employment, retirement, death or unforeseeable emergency. The plan is administered by the ICMA Retirement Corporation. The City's only responsibility is to withhold the amounts from employees' payroll and forward those amounts and the City's match as contributions to the plan administrator.

The plan administrator has the responsibility for investing the deferred monies, maintaining detailed accounting records for both the individual employee and the City, and disbursing funds to plan participants. The plan assets, including all income earned and rights purchased, are the exclusive property of the participants and are not assets of the City.

#### 10. EMPLOYEES' RETIREMENT SYSTEM

##### Plan Description

The City maintains a single-employer defined contribution pension plan which covers all regular employees. In a defined contribution plan, benefits depend solely on amounts contributed to the plan plus investment earnings. The City Council has the authority to establish and amend benefit and contributor provisions.

Employees enter the plan after completion of one year of service, are scheduled to work at least 17.5 hours per week, and have reached their eighteenth birthday. The City currently contributes 6.5% of eligible employees' compensation quarterly for participants. Employees hired before September 1, 2001 are 100% vested upon participation in the plan; employees hired on or after September 1, 2001 will vest at 20% per year until fully vested after 5 years of participation. Voluntary contributions by employees, limited to 10% of after-tax compensation, and rollovers from other plans in which the employee was a vested participant, are permitted. Both employee contributions and amounts rolled into the plan are immediately 100% vested.

Plan assets are segregated between two separate trustees. \$5,794,468 is in the custody of the ICMA Retirement Corporation in a 401(a) and a 457 qualified plan in which participants self-direct their own retirement funds by choosing among various mutual funds. The balance of the plan, \$774,723, consists of fully paid group annuity contracts between those participants employed by the City prior to the start of the defined contribution pension plan, and the Metropolitan Life Insurance Company.

## **CITY OF COLLEGE PARK, MARYLAND**

### **Notes to the Financial Statements**

**June 30, 2008**

#### **10. EMPLOYEES' RETIREMENT SYSTEM (continued)**

The City's payroll in fiscal year 2008 was approximately \$5.5 million. Total contributions to the plan for 2008 were \$626,189 of which \$619,946 was the City's required contribution and \$6,243 was contributed by employees.

#### **11. CONTINGENCIES**

The City is a defendant in various lawsuits. In the opinion of the City's management, such litigation will not have a material adverse effect on the financial position of the City.

The City receives grants from time to time. Expenditures from certain grants are subject to audit by the grantor, and the City is contingently liable to refund amounts received in excess of allowable expenditures. In the opinion of the City's management, no material refunds will be required as a result of disallowed expenditures.

#### **12. COLLEGE PARK CITY - UNIVERSITY PARTNERSHIP**

The College Park City-University Partnership (the Partnership) was formally approved by the Mayor and City Council, and the University of Maryland in 1997. The Partnership is an integral part of the City's economic development strategy. The mission is to stimulate appropriate commercial, housing, and mixed-use development and redevelopment in accordance with the City's Comprehensive Plan and the University's Facilities Master Plan. The City and the University have provided \$25,000 to \$50,000 per year for several years to give the Partnership the opportunity to establish a programmatic record and develop other financial support and sustainability. The City has no claim to any of the assets of the Partnership. An annual report for this entity may be obtained from the Partnership at 4500 Knox Road, College Park, Maryland 20740.

#### **13. CONCENTRATION OF RISK**

The City derives most of its revenue, except grant programs, from the citizens of the City. The City is located in Prince George's County, Maryland.

INDEPENDENT AUDITORS' REPORT ON  
INTERNAL CONTROL OVER FINANCIAL REPORTING AND  
ON COMPLIANCE AND OTHER MATTERS



**SB & COMPANY, LLC**  
EXPERIENCE • QUALITY • CLIENT SERVICE

**REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON  
COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL  
STATEMENTS PERFORMED IN ACCORDANCE WITH *GOVERNMENT AUDITING  
STANDARDS***

City of College Park, Maryland

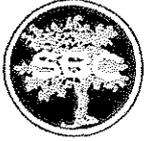
We have audited the financial statements of the governmental activities, each major fund, and the aggregate remaining fund information of the City of College Park, Maryland (the City) as of and for the year ended June 30, 2008, which collectively comprise the City's basic financial statements and have issued our report thereon dated December 4, 2008. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States.

Internal Control Over Financial Reporting

In planning and performing our audit, we considered the City's internal control over financial reporting in order to determine our auditing procedures for the purpose of expressing our opinion on the financial statements and not to provide an opinion on the internal control over financial reporting. Our consideration of the internal control over financial reporting would not necessarily disclose all matters in the internal control that might be material weaknesses. A material weakness is a reportable condition in which the design or operation of one or more of the internal control components does not reduce to a relatively low level the risk that misstatements caused by error or fraud in amounts that would be material in relation to the financial statements being audited may occur and not be detected within a timely period by employees in the normal course of performing their assigned functions. We noted no matters involving the internal control over financial reporting and its operation that we consider to be material weaknesses.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the City's financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit, and accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.



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This report is intended solely for the information and use of the City Council, management, and Federal auditing agencies, and is not intended to be and should not be used by anyone other than these specified parties.

*SB's Company, LLC*

Hunt Valley, Maryland  
December 4, 2008

REQUIRED SUPPLEMENTARY INFORMATION

**CITY OF COLLEGE PARK, MARYLAND**

**Schedule of Revenue - Budget (Non-GAAP) and Actual - General Fund  
For the Year Ended June 30, 2008  
(With Comparative Amounts for the Year Ended June 30, 2007)**

	2008			Variance Favorable (Unfavorable)	2007
	Original Budget	Final Amended Budget	Actual		Actual
Property taxes					
Real estate taxes	\$ 4,306,280	\$ 4,306,280	\$ 4,280,054	\$ (26,226)	\$ 3,730,318
Personal property taxes	921,000	921,000	1,004,104	83,104	1,082,492
Total property taxes	<u>5,227,280</u>	<u>5,227,280</u>	<u>5,284,158</u>	<u>56,878</u>	<u>4,812,810</u>
Income taxes	<u>1,400,000</u>	<u>1,400,000</u>	<u>1,294,274</u>	<u>(105,726)</u>	<u>1,270,633</u>
Admission and amusement taxes	<u>650,000</u>	<u>650,000</u>	<u>660,862</u>	<u>10,862</u>	<u>707,816</u>
State shared taxes					
Highway user tax	<u>821,797</u>	<u>821,797</u>	<u>783,296</u>	<u>(38,501)</u>	<u>808,134</u>
County shared taxes					
Hotel/motel tax	<u>500,000</u>	<u>500,000</u>	<u>488,936</u>	<u>(11,064)</u>	<u>492,018</u>
Licenses and permits	<u>746,150</u>	<u>746,150</u>	<u>771,988</u>	<u>25,838</u>	<u>690,761</u>
Intergovernmental grants					
State grants	165,880	165,880	170,872	4,992	164,017
County grants	<u>17,717</u>	<u>17,717</u>	<u>17,717</u>	<u>-</u>	<u>21,217</u>
Total intergovernmental grants	<u>183,597</u>	<u>183,597</u>	<u>188,589</u>	<u>4,992</u>	<u>185,234</u>
Charges for services	<u>808,535</u>	<u>808,535</u>	<u>812,384</u>	<u>3,849</u>	<u>830,490</u>
Fines and forfeitures	<u>1,061,000</u>	<u>1,061,000</u>	<u>1,095,272</u>	<u>34,272</u>	<u>962,210</u>
Investment revenue	<u>150,000</u>	<u>150,000</u>	<u>229,065</u>	<u>79,065</u>	<u>195,067</u>
Miscellaneous	<u>18,650</u>	<u>18,650</u>	<u>39,089</u>	<u>20,439</u>	<u>158,245</u>
Appropriation from fund balance	<u>282,529</u>	<u>282,529</u>	<u>-</u>	<u>(282,529)</u>	<u>-</u>
Total revenue and other financing sources	<u>\$ 11,849,538</u>	<u>\$ 11,849,538</u>	<u>\$ 11,647,913</u>	<u>\$ (201,625)</u>	<u>\$ 11,113,418</u>

See accompanying note.

**CITY OF COLLEGE PARK, MARYLAND**

**Schedule of Expenditures - Budget (Non-GAAP) and Actual - General Fund  
For the Year Ended June 30, 2008  
(With Comparative Amounts for the Year Ended June 30, 2007)**

	2008			Variance Favorable (Unfavorable)	2007
	Original Budget	Final Amended Budget	Actual		Actual
General government					
Mayor and City Council					
Personnel	\$ 48,236	\$ 48,236	\$ 45,517	\$ 2,719	\$ 43,549
Operating	297,899	291,899	285,809	6,090	212,657
Capital outlay	-	-	-	-	311
Total Mayor and City Council	346,135	340,135	331,326	8,809	256,517
City attorney-operating	215,000	215,000	163,711	51,289	187,990
City manager and clerk					
Personnel	304,550	304,550	314,596	(10,046)	293,589
Operating	118,566	118,566	92,385	26,181	81,571
Capital outlay	-	-	-	-	404
Total city manager and clerk	423,116	423,116	406,981	16,135	375,564
Boards, committees and other					
Personnel	256,562	256,562	268,296	(11,734)	241,163
Operating	174,691	180,691	139,037	41,654	134,251
Capital outlay	-	-	-	-	1,052
Total boards, committees and other	431,253	437,253	407,333	29,920	376,466
Finance					
Personnel	847,799	862,299	860,397	1,902	783,924
Operating	(67,708)	(60,708)	(74,015)	13,307	(98,389)
Capital outlay	19,420	19,420	29,790	(10,370)	38,040
Total finance	799,511	821,011	816,172	4,839	723,575
<b>Total general government</b>	<b>\$ 2,215,015</b>	<b>\$ 2,236,515</b>	<b>\$ 2,125,523</b>	<b>\$ 110,992</b>	<b>\$ 1,920,112</b>

See accompanying note.

CITY OF COLLEGE PARK, MARYLAND

Schedule of Expenditures - Budget (Non-GAAP) and Actual - General Fund  
 For the Year Ended June 30, 2008  
 (With Comparative Amounts for the Year Ended June 30, 2007)

	2008			Variance Favorable (Unfavorable)	2007
	Original Budget	Final Amended Budget	Actual		Actual
Public services					
Personnel	\$ 2,011,472	\$ 2,011,472	\$ 1,954,402	\$ 57,070	\$ 1,665,824
Operating	595,826	595,826	580,577	15,249	585,080
Capital outlay	5,500	5,500	5,532	(32)	11,991
Total public services	<u>2,612,798</u>	<u>2,612,798</u>	<u>2,540,511</u>	<u>72,287</u>	<u>2,262,895</u>
Planning and development					
Personnel	383,796	383,796	376,682	7,114	335,794
Operating	138,465	138,465	121,372	17,093	137,424
Capital outlay	-	-	-	-	458
Total planning and development	<u>522,261</u>	<u>522,261</u>	<u>498,054</u>	<u>24,207</u>	<u>473,676</u>
Public works					
Personnel	2,949,266	2,837,466	2,778,914	58,552	2,576,940
Operating	1,577,757	1,655,257	1,425,134	230,123	1,300,185
Capital outlay	60,100	64,400	59,867	4,533	87,742
Total public works	<u>4,587,123</u>	<u>4,557,123</u>	<u>4,263,915</u>	<u>293,208</u>	<u>3,964,867</u>
Community resources					
Personnel	591,603	596,603	572,077	24,526	509,279
Operating	250,922	254,422	263,337	(8,915)	242,710
Capital outlay	-	-	-	-	998
Total community resources	<u>842,525</u>	<u>851,025</u>	<u>835,414</u>	<u>15,611</u>	<u>752,987</u>
Debt service	<u>67,264</u>	<u>67,264</u>	<u>67,262</u>	<u>2</u>	<u>220,739</u>
Contingency	<u>10,000</u>	<u>10,000</u>	<u>-</u>	<u>10,000</u>	<u>-</u>
Interfund transfers	<u>992,552</u>	<u>992,552</u>	<u>992,552</u>	<u>-</u>	<u>2,821,048</u>
Total expenditures and other financing uses	<u>\$ 11,849,538</u>	<u>\$ 11,849,538</u>	<u>\$ 11,323,231</u>	<u>\$ 526,307</u>	<u>\$ 12,416,324</u>

See accompanying note.

**CITY OF COLLEGE PARK, MARYLAND**

**Footnote to the Schedules of Revenue and Expenditures - Budget (Non-GAAP) and  
Actual - General Fund  
For the Year Ended June 30, 2008**

Budgets are not established on a basis consistent with the accounting principles generally accepted in the United States of America (GAAP). The accompanying statements of revenue, expenditures, encumbrances and changes in fund equity - budget (non-GAAP budgetary basis) and actual - all budgetary funds have been prepared on a prescribed budgetary basis of accounting to demonstrate compliance with the legal requirements of the City, the State of Maryland, and special federal and state grant programs.

## COMBINING FINANCIAL STATEMENTS

CITY OF COLLEGE PARK, MARYLAND

Combining Statement of Fiduciary Net Assets  
 Pension and Other Employee Benefits Trust Funds  
 As of June 30, 2008

	MetLife Annuity Contracts	ICMA-RC 401(a) Plan	ICMA-RC 457 Deferred Compensation Plan	Total
Assets:				
Investments:				
Mutual funds	\$ -	\$ 3,020,258	\$ 2,774,210	\$ 5,794,468
Annuity contracts	774,723	-	-	774,723
	<u>774,723</u>	<u>3,020,258</u>	<u>2,774,210</u>	<u>6,569,191</u>
Total assets				
Net assets:				
Held in trust for:				
Pension benefits	774,723	3,020,258	-	3,794,981
Deferred compensation benefits	-	-	2,774,210	2,774,210
	<u>774,723</u>	<u>3,020,258</u>	<u>2,774,210</u>	<u>6,569,191</u>
Total net assets	<u>\$ 774,723</u>	<u>\$ 3,020,258</u>	<u>\$ 2,774,210</u>	<u>\$ 6,569,191</u>

**CITY OF COLLEGE PARK, MARYLAND**

**Combining Statements of Changes in Fiduciary Net Assets  
Pension and Other Employee Benefits Trust Funds  
For the Year Ended June 30, 2008**

	<u>MetLife Annuity Contracts</u>	<u>ICMA-RC 401(a) Plan</u>	<u>ICMA-RC 457 Deferred Compensation Plan</u>	<u>Total</u>
Additions:				
Contributions:				
Employer	\$ -	\$ 295,631	\$ 324,315	\$ 619,946
Members (employees)	-	6,243	-	6,243
Total contributions	<u>-</u>	<u>301,874</u>	<u>324,315</u>	<u>626,189</u>
Investment income	<u>56,019</u>	<u>(162,061)</u>	<u>(161,484)</u>	<u>(267,526)</u>
Total additions	<u>56,019</u>	<u>139,813</u>	<u>162,831</u>	<u>358,663</u>
Deductions:				
Benefit payments	33,854	145,667	360,529	540,050
Administrative expenses	<u>9,180</u>	<u>2,596</u>	<u>-</u>	<u>11,776</u>
Total deductions	<u>43,034</u>	<u>148,263</u>	<u>360,529</u>	<u>551,826</u>
Change in net assets	12,985	(8,450)	(197,698)	(193,163)
Net assets held in trust for pension and other employee benefits:				
Net assets, beginning of year	761,738	3,028,708	2,971,908	6,762,354
Net assets, end of year	<u>\$ 774,723</u>	<u>\$ 3,020,258</u>	<u>\$ 2,774,210</u>	<u>\$ 6,569,191</u>

# STATISTICAL SECTION

[Unaudited]

# CITY OF COLLEGE PARK, MARYLAND

## Statistical Section (unaudited) Summary and Table of Contents

This part of the City of College Park's comprehensive annual financial report presents detailed information as a context for understanding what the information in the financial statements, note disclosures and required supplementary information says about the City's overall financial health.

<u>Contents</u>	<u>Pages</u>
<b>Financial Trends</b>	62 - 65
<p>These schedules contain trend information to help the reader understand how the City's financial performance and well-being have changed over time.</p>	
<b>Revenue Capacity</b>	66 - 70
<p>These schedules contain information to help the reader assess the factors affecting the City's ability to generate real and personal property taxes.</p>	
<b>Debt Capacity</b>	71 - 73
<p>These schedules present information to help the reader assess the affordability of the City's current levels of outstanding debt and the City's ability to issue additional debt in the future.</p>	
<b>Demographic and Economic Information</b>	74 - 75
<p>These schedules offer demographic and economic indicators to help the reader understand the environment within which the City's financial activities take place and to help make comparisons over time and with other municipal governments.</p>	
<b>Operating Information</b>	76 - 78
<p>These schedules contain information about the City's operations and resources to help the reader understand how the City's financial information relates to the services the City provides and the activities it performs.</p>	

**Sources:** Unless otherwise noted, the information in these schedules is derived from the City's comprehensive annual financial reports for the relevant year. The City implemented GASB Statement 34 in fiscal year 2004; schedules presenting government-wide information include information beginning in that year.

**Net Assets**  
**Last Five Fiscal Years**  
 (accrual basis of accounting)

	Fiscal Year				
	2004	2005	2006	2007	2008
Governmental activities					
Invested in capital assets, net of related debt	\$ 5,488,795	\$ 5,922,590	\$ 5,476,015	\$ 7,079,176	\$ 6,599,470
Restricted	-	-	-	-	-
Unrestricted	3,169,157	3,308,568	5,315,609	4,916,128	6,198,134
Total net assets	<u>\$ 8,657,952</u>	<u>\$ 9,231,158</u>	<u>\$ 10,791,624</u>	<u>\$ 11,995,304</u>	<u>\$ 12,797,604</u>

2

**Note:** The City began to report accrual information when it implemented GASB Statement 34 in fiscal year 2004. The City had no business-type activities at June 30, 2008, 2007, 2006, 2005 or 2004. As a result, the business-type activities have been omitted from the table above.

**Changes in Net Assets**  
**Last Five Fiscal Years**  
(accrual basis of accounting)

	Fiscal Year				
	2004	2005	2006	2007	2008
<b>Expenses</b>					
Governmental activities					
General government	\$ 2,145,257	\$ 2,036,424	\$ 2,113,952	\$ 2,920,581	\$ 2,233,743
Public services	1,578,506	1,925,033	2,111,367	2,319,421	2,597,769
Planning and development	418,511	483,749	804,404	593,788	714,063
Public works	4,094,271	4,209,360	4,658,920	4,394,967	4,927,966
Community resources	707,260	813,706	780,515	817,705	898,330
Interest on long-term debt	30,644	41,640	34,502	38,286	99,263
Total governmental activities expenses	<u>\$ 8,974,449</u>	<u>\$ 9,509,912</u>	<u>\$ 10,503,660</u>	<u>\$ 11,084,748</u>	<u>\$ 11,471,134</u>
<b>Program Revenues</b>					
Governmental activities					
Charges for services:					
General government	\$ 226,665	\$ 375,461	\$ 270,697	\$ 274,961	\$ 269,825
Public services	2,311,673	2,001,708	2,142,617	1,989,532	2,248,815
Planning and development	2,350	5,870	2,380	3,900	1,700
Public works	288,019	308,458	338,289	334,488	367,558
Community resources	13,167	15,187	16,750	20,328	15,891
Operating grants and contributions	158,097	152,415	183,707	185,234	188,589
Capital grants and contributions	20,395	178,245	619,147	1,033,670	360,446
Total governmental activities program revenues	<u>\$ 3,020,366</u>	<u>\$ 3,037,344</u>	<u>\$ 3,573,587</u>	<u>\$ 3,842,113</u>	<u>\$ 3,452,824</u>
<b>Net (Expense) Revenue</b>					
Governmental activities	<u>\$ (5,954,083)</u>	<u>\$ (6,472,568)</u>	<u>\$ (6,930,073)</u>	<u>\$ (7,242,635)</u>	<u>\$ (8,018,310)</u>
<b>General Revenues and Other Changes in Net Assets</b>					
Governmental activities					
Taxes					
Real property taxes	\$ 2,466,987	\$ 2,844,645	\$ 3,363,585	\$ 3,730,318	\$ 4,280,054
Personal property taxes	878,814	1,102,555	1,013,109	1,082,492	1,004,104
Income taxes	1,139,898	1,214,258	1,197,276	1,270,633	1,294,274
Other taxes	1,359,116	1,562,582	1,933,513	2,007,969	1,933,094
Investment earnings	65,025	105,640	97,773	196,658	269,992
Miscellaneous	101,592	216,094	556,245	158,245	39,092
Total governmental activities	<u>\$ 6,011,432</u>	<u>\$ 7,045,774</u>	<u>\$ 8,161,501</u>	<u>\$ 8,446,315</u>	<u>\$ 8,820,610</u>
<b>Change in Net Assets</b>	<u>\$ 57,349</u>	<u>\$ 573,206</u>	<u>\$ 1,231,428</u>	<u>\$ 1,203,680</u>	<u>\$ 802,300</u>

**Note:** The City began to report accrual information when it implemented GASB Statement 34 in fiscal year 2004. The City had no business-type activities at June 30, 2008, 2007, 2006, 2005 or 2004. As a result, the business-type activities have been omitted from the table above.

**Fund Balances, Governmental Funds  
Last Ten Fiscal Years**

Fund	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
General fund										
Reserved	\$ 196,147	\$ 200,018	\$ 185,794	\$ 123,946	\$ 183,935	\$ 302,419	\$ 275,401	\$ 301,428	\$ 292,992	\$ 271,191
Unreserved	2,565,060	2,939,243	3,138,680	3,273,366	3,174,567	2,733,758	3,015,244	4,311,818	3,017,348	3,363,831
Total general fund	<u>\$ 2,761,207</u>	<u>\$ 3,139,261</u>	<u>\$ 3,324,474</u>	<u>\$ 3,397,312</u>	<u>\$ 3,358,502</u>	<u>\$ 3,036,177</u>	<u>\$ 3,290,645</u>	<u>\$ 4,613,246</u>	<u>\$ 3,310,340</u>	<u>\$ 3,635,022</u>
Capital projects fund										
Reserved	\$ 605,751	\$ 284,750	\$ (1,450)	\$ 914,350	\$ 1,066,586	\$ 856,004	\$ 721,260	\$ 813,952	\$ 3,208,617	\$ 1,676,708
Total capital projects fund	<u>\$ 605,751</u>	<u>\$ 284,750</u>	<u>\$ (1,450)</u>	<u>\$ 914,350</u>	<u>\$ 1,066,586</u>	<u>\$ 856,004</u>	<u>\$ 721,260</u>	<u>\$ 813,952</u>	<u>\$ 3,208,617</u>	<u>\$ 1,676,708</u>

**Changes in Fund Balances, Governmental Funds  
Last Ten Fiscal Years**

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Revenues</b>										
Taxes	\$ 4,787,546	\$ 5,634,177	\$ 5,620,358	\$ 5,885,301	\$ 5,948,001	\$ 5,844,815	\$ 6,724,040	\$ 7,507,483	\$ 8,091,411	\$ 8,511,526
Licenses, fees and permits	358,094	325,931	393,210	573,498	612,672	752,203	775,716	873,640	853,863	924,403
Fines and forfeitures	1,141,617	938,339	1,162,301	972,429	1,347,044	1,396,399	1,239,728	1,158,071	962,210	1,095,272
Charges for services	452,963	465,026	639,166	619,336	558,057	693,272	691,240	849,675	926,490	1,036,530
Intergovernmental	206,441	345,269	157,048	515,977	742,023	178,492	330,660	651,609	877,589	396,617
Investment earnings	162,876	151,455	181,571	173,584	154,488	65,025	105,640	97,773	196,658	269,993
Miscellaneous revenues	180,624	289,742	135,124	244,756	185,437	101,591	216,094	556,245	158,245	39,092
<b>Total revenue</b>	<b>\$ 7,290,161</b>	<b>\$ 8,149,939</b>	<b>\$ 8,288,778</b>	<b>\$ 8,984,881</b>	<b>\$ 9,547,722</b>	<b>\$ 9,031,797</b>	<b>\$ 10,083,118</b>	<b>\$ 11,694,496</b>	<b>\$ 12,066,466</b>	<b>\$ 12,273,433</b>
<b>Expenditures</b>										
General government	1,292,221	1,315,425	1,426,642	1,628,446	1,844,552	2,022,069	1,832,398	1,919,487	1,973,505	2,155,330
Public services	1,073,799	1,118,987	1,147,510	1,267,783	1,449,514	1,553,374	1,822,463	2,011,965	2,287,882	2,564,511
Planning and development	360,693	411,237	443,513	490,804	464,790	465,042	558,809	726,877	591,376	710,839
Public works	3,032,917	3,234,575	3,283,793	3,381,522	3,585,363	3,675,239	3,699,801	4,312,028	3,998,189	4,265,755
Community resources	430,155	481,675	537,506	550,075	620,301	640,362	740,260	706,368	752,987	835,414
Capital outlay	1,172,033	1,394,066	1,236,335	1,246,295	1,118,478	951,752	1,074,748	480,083	3,147,279	2,692,349
Contingency	9,707	21,600	5,000	3,200	-	-	-	13,000	-	-
Debt service										
Interest	37,907	33,206	50,158	45,915	60,229	49,326	41,640	34,502	38,286	82,673
Principal	161,713	187,758	731,679	151,703	291,069	207,542	193,275	201,111	195,203	323,789
<b>Total expenditures</b>	<b>\$ 7,571,145</b>	<b>\$ 8,198,529</b>	<b>\$ 8,862,136</b>	<b>\$ 8,765,743</b>	<b>\$ 9,434,296</b>	<b>\$ 9,564,706</b>	<b>\$ 9,963,394</b>	<b>\$ 10,405,421</b>	<b>\$ 12,984,707</b>	<b>\$ 13,630,660</b>
<b>Excess (deficiency) of revenues over (under) expenditures</b>	<b>\$ (280,984)</b>	<b>\$ (48,590)</b>	<b>\$ (573,358)</b>	<b>\$ 219,138</b>	<b>\$ 113,426</b>	<b>\$ (532,909)</b>	<b>\$ 119,724</b>	<b>\$ 1,289,075</b>	<b>\$ (918,241)</b>	<b>\$ (1,357,227)</b>
<b>Other financing sources (uses)</b>										
Proceeds from bonds	-	-	-	-	-	-	-	-	-	-
Proceeds from loans	414,357	105,643	600,000	769,500	-	-	-	-	2,010,000	150,000
Operating transfers in	549,919	358,394	530,086	489,839	490,771	976,841	785,578	780,300	2,821,048	992,552
Operating transfers out	(549,919)	(358,394)	(530,086)	(489,839)	(490,771)	(976,841)	(785,578)	(780,300)	(2,821,048)	(992,552)
<b>Total other financing sources (uses)</b>	<b>\$ 414,357</b>	<b>\$ 105,643</b>	<b>\$ 600,000</b>	<b>\$ 769,500</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,010,000</b>	<b>\$ 150,000</b>
<b>Net change in fund balances</b>	<b>\$ 133,373</b>	<b>\$ 57,053</b>	<b>\$ 26,642</b>	<b>\$ 988,638</b>	<b>\$ 113,426</b>	<b>\$ (532,909)</b>	<b>\$ 119,724</b>	<b>\$ 1,289,075</b>	<b>\$ 1,091,759</b>	<b>\$ (1,207,227)</b>
Debt service as a percentage of non-capital expenditures (Note 1)	3.1%	3.2%	10.3%	2.6%	4.2%	3.0%	2.6%	2.4%	2.4%	3.7%

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**Note 1:** Non-capital expenditures represent total expenditures above, less capital projects fund and capital outlay expenditures that resulted in capital assets.

**Tax Revenue by Sources, Governmental Funds**  
**Last Ten Fiscal Years**  
(modified accrual basis of accounting)

<u>Fiscal Year</u>	<u>Property</u>	<u>Income</u>	<u>Admission &amp; Amusement</u>	<u>State Shared - Highway User</u>	<u>County Shared - Hotel/Motel</u>	<u>Total</u>
1999	\$ 2,411,428	\$ 1,203,500	\$ 264,531	\$ 680,458	\$ 227,629	\$ 4,787,546
2000	3,019,959	1,361,375	346,147	647,422	259,274	5,634,177
2001	3,063,096	1,256,345	320,016	689,707	291,194	5,620,358
2002	3,401,674	1,128,335	399,209	665,029	291,054	5,885,301
2003	3,485,238	1,056,841	483,890	592,363	329,669	5,948,001
2004	3,345,801	1,139,898	543,364	500,087	315,665	5,844,815
2005	3,947,200	1,214,258	491,118	611,618	459,846	6,724,040
2006	4,376,694	1,197,276	659,170	769,173	505,170	7,507,483
2007	4,812,810	1,270,633	707,816	808,134	492,018	8,091,411
2008	5,284,158	1,294,274	660,862	783,296	488,936	8,511,526
<b>Change:</b>						
FY1999 to FY2008	219.1%	107.5%	249.8%	115.1%	214.8%	177.8%

**Assessed Value and Estimated Actual Value of Taxable Real Property  
Last Ten Fiscal Years**  
(in thousands of dollars)

Fiscal Year	Residential Property	Commercial Property	Total Taxable Assessed Value	Tax-Exempt Property	Total Direct Tax Rate	Estimated Actual Taxable Value	Taxable Assessed Value as a Percentage of Actual Taxable Value
1999	\$ 237,980	\$ 100,022	\$ 338,002	\$ 201,331	\$ 0.570	\$ 845,004	40%
2000	239,659	102,571	342,230	204,098	0.570	855,576	40%
2001	654,282	216,237	870,519	523,839	0.228 a	870,519	100%
2002	671,150	225,474	896,624	534,550	0.240	896,624	100%
2003	687,574	227,693	915,267	557,915	0.250	915,267	100%
2004	757,430	244,721	1,002,151	953,224	0.268	1,002,151	100%
2005	797,870	277,928	1,075,798	1,026,226	0.268	1,075,798	100%
2006	859,987	394,343	1,254,330	1,075,484	0.285	1,254,330	100%
2007	1,025,315	396,264	1,421,579	1,255,509	0.299	1,421,579	100%
2008	1,155,118	482,758	1,637,876	1,381,546	0.299	1,637,876	100%

Source: State of Maryland Department of Assessments and Taxation (SDAT)

Note: Property in the State of Maryland is reassessed every 3 years. Tax rates are per \$100 of assessed value.

a - Prior to FY 2001, real property was assessed at 40% of estimated full value. Pursuant to a change in State law, the FY 2001 assessed value reflects the conversion to full value assessments of real property effective October 1, 2000.

**Direct and Overlapping Real Property Tax Rates**  
**Last Ten Fiscal Years**  
 (rate per \$100 of assessed value)

Fiscal year	City Direct Rate	Overlapping Rates							Total
		Maryland-Natl. Capital Park and Planning	Washington Suburban Transit Commission	County Storm Water Management	Prince George's County (full rate)	County Tax Differential	Pre-TRIM County Debt Service	State of Maryland	
2000	\$ 0.570	\$ 0.610	\$ 0.065	\$ 0.135	\$ 2.400	\$ (0.133)	\$ 0.011	\$ 0.210	\$ 3.868
2001	<sup>a</sup> 0.228	0.244	0.026	0.054	0.962	(0.040)	0.002	0.084	1.560
2002	0.240	0.244	0.026	0.054	0.962	(0.028)	0.002	0.084	1.584
2003	0.250	0.244	0.026	0.054	0.962	(0.018)	- <sup>b</sup>	0.084	1.602
2004	0.268	0.279	0.026	0.054	0.960	(0.016)	-	0.132	1.703
2005	0.268	0.279	0.026	0.054	0.960	(0.018)	-	0.132	1.701
2006	0.285	0.279	0.026	0.054	0.960	(0.018)	-	0.132	1.718
2007	0.299	0.279	0.026	0.054	0.960	(0.017)	-	0.112	1.713
2008	0.299	0.279	0.026	0.054	0.960	(0.016)	-	0.112	1.714
2009	0.322	0.279	0.026	0.054	0.960	(0.015)	-	0.112	1.738

**Sources:** City of College Park Finance Department, State of Maryland Department of Assessments & Taxation (SDAT)

**Notes:** <sup>a</sup> Prior to FY 2001, real property was assessed at 40% of estimated full value. Pursuant to a change in State law, the FY 2001 rates reflect the conversion to full value assessments of real property effective October 1, 2000.

<sup>b</sup> Effective FY 2003, the County no longer levies a separate tax to pay the cost of pre-TRIM county debt service.

**Principal Property Taxpayers**  
**Current Fiscal Year and Nine Fiscal Years Ago**  
 (in thousands of dollars)

Taxpayer	Fiscal Year 2008 Taxable Assessed Value				Fiscal Year 1999 Taxable Assessed Value			
	Real (RP)	Personal (PP)	Total	Percentage of Total City Taxable Assessed Value	Real (RP)	Personal (PP)	Total	Percentage of Total City Taxable Assessed Value
University View Partners, LLC	\$ 69,104	\$ 1,169	\$ 70,273	4.55%	\$ -	\$ -	\$ -	-
The Washington Post Company	26,903	24,068	50,971	3.30%	7,840	-	7,840	1.84%
IKEA Property, Inc.	36,578	4,581	41,159	2.66%	-	-	-	-
Jefferson at College Park, LP	33,300	94	33,394	2.16%	-	-	-	-
Richard S. Gatti, et al	33,066	-	33,066	2.14%	6,236	-	6,236	1.46%
Potomac Electric Power Company	-	19,894	19,894	1.29%	-	16,329	16,329	3.83%
Riverdale FDA, LLC	17,343	-	17,343	1.12%	-	-	-	-
CPHH, LLC (RP) / Imported Cars of Maryland (PP)	3,928	13,091	17,019	1.10%	-	9,969	9,969	2.34%
College Park Shopping Center LLC	14,712	-	14,712	0.95%	3,164	-	3,164	0.74%
Precision Products Group, Inc.	4,479	5,097	9,576	0.62%	-	-	-	-
Litton Systems, Inc.	-	-	-	-	2,527	7,213	9,740	2.29%
Bell Atlantic - Maryland	-	-	-	-	-	7,643	7,643	1.79%
Wynfield Park	-	-	-	-	6,586	-	6,586	1.55%
Paging Network of DC, Inc.	-	-	-	-	-	4,629	4,629	1.09%
Washington Gas Light Company	-	-	-	-	-	3,680	3,680	0.86%
Hampton House Associates	-	-	-	-	3,331	-	3,331	0.78%
<b>Total</b>	<b>\$ 239,413</b>	<b>\$ 67,994</b>	<b>\$ 307,407</b>	<b>19.90%</b>	<b>\$ 29,684</b>	<b>\$ 49,463</b>	<b>\$ 79,147</b>	<b>18.57%</b>

Sources: City of College Park Finance Department, State of Maryland Department of Assessments and Taxation (SDAT)

**Property Tax Levies and Collections  
Last Ten Fiscal Years**

Fiscal Year Ended June 30	Taxes Levied for the Fiscal Year	Collected within the Fiscal Year of the Levy		Collections in Subsequent Years	Total Collections to Date	
		Amount	Percentage of Levy		Amount	Percentage of Levy
1999	\$ 2,420,329	\$ 2,411,428	99.63%	\$ 26,170	\$ 2,437,598	100.71%
2000	3,007,120	2,997,842	99.69%	35,105	3,032,947	100.86%
2001	3,034,783	3,001,376	98.90%	31,267	3,032,643	99.93%
2002	3,351,898	3,356,898	100.15%	15,637	3,372,535	100.62%
2003	3,512,023	3,466,973	98.72%	30,763	3,497,736	99.59%
2004	3,451,959	3,294,950	95.45%	125,003	3,419,953	99.07%
2005	4,052,555	3,836,278	94.66%	70,834	3,907,112	96.41%
2006	4,486,482	4,338,829	96.71%	46,736	4,385,565	97.75%
2007	4,799,536	4,766,168	99.30%	30,990	4,797,158	99.95%
2008	5,178,280	5,161,333	99.67%	-	5,161,333	99.67%

**Note:** The collection rate for real property taxes for a given year is generally higher than the collection rate for personal property taxes as Prince George's County, who collects the City's real property tax as part of their consolidated tax billing, includes the City tax along with the County tax in their annual tax sale. The State Department of Assessments & Taxation (SDAT) provides personal property tax assessments to the City for billing on a staggered schedule throughout the fiscal year. Billed personal property taxes unpaid at fiscal year-end are generally collected in the following fiscal year.

**Ratios of Outstanding Debt by Type  
Last Ten Fiscal Years**

Fiscal Year	Governmental Activities						Total	Percentage of Personal Income (Note 3)	Per Capita (Note 3)
	MD Economic Development Corp. Bond	City Hall Development Refunding Note	Term Loans	Capital Leases	Community Legacy Loans (Note 4)	Bond Anticipation Notes (Note 5)			
1999	\$ 650,000	\$ -	\$ 21,154	\$ 337,167	\$ -	\$ -	\$ 1,008,321	0.28%	\$ 40.97
2000	600,000	-	-	344,662	-	-	944,662	0.26%	38.35
2001	-	571,052	-	241,982	-	-	813,034	0.21%	32.97
2002	-	538,658	-	892,173	-	-	1,430,831	0.34%	57.11
2003	-	504,173	-	635,585	-	-	1,139,758	0.26%	45.32
2004	-	467,555	-	464,665	-	-	932,220	0.21%	36.93
2005	-	428,487	-	310,458	-	-	738,945	0.16%	29.43
2006	-	386,900	-	150,934	-	-	537,834	0.10%	19.57
2007	-	342,632	-	1,500,000	510,000	-	2,352,632	0.43%	85.83
2008	-	295,563	-	1,223,280	660,000	1,059,809	3,238,652	n/a	n/a

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- Notes:**
1. The City has no business-type activities. As a result, the business-type activities columns have been omitted from the table above.
  2. On August 9, 2000, the City refinanced the Maryland Economic Development Corporation (MEDCO) bond with the Bank of America City Hall Development Refunding Note.
  3. See Schedule 13 for personal income and population data. These ratios are calculated using personal income and population for the prior calendar year.
  4. During the years ended June 30, 2007 and 2008, the City entered into various Community Legacy loan agreements, which are payable at various times through 2025.
  5. During the year ended June 30, 2008, the City issued bond anticipation notes (BANs) to fund the construction of a parking garage. The BANs do not require principal payments and are due on May 1, 2010.
- n/a = information not currently available

**Direct and Overlapping Governmental Activities Debt**  
**As of June 30, 2008**  
(dollars in thousands)

<u>Governmental Unit</u>	<u>Debt Outstanding</u>	<u>Estimated Applicable Percentage</u>	<u>Estimated Share of Direct and Overlapping Debt</u>
City of College Park:			
Direct Debt	\$ 3,239	100.000%	\$ 3,239
Subtotal	<u>3,239</u>		<u>3,239</u>
Overlapping Debt (Note 1):			
Prince George's County:			
Direct Debt	782,927	2.565%	20,086
Washington Suburban Sanitary Commission	1,420	2.565%	36
Maryland-National Capital Park and Planning Commission	<u>96,620</u>	2.565%	<u>2,479</u>
Subtotal	<u>880,967</u>		<u>22,601</u>
Total Direct and Overlapping Debt	<u>\$ 884,206</u>		<u>\$ 25,840</u>

**Note 1**

Overlapping debt is not bonded debt of the City on either a direct or contingent basis but represents the share of debt of overlapping governmental units which the residents of the City are obligated to pay through the direct tax levies of the respective governmental units. Percentage applicable to the City for the overlapping debt is based on the total County real property assessment of \$63,842,710,575 and the City real property assessment of \$1,637,876,189. The City does not have any self-supporting debt at June 30, 2008.

Legal Debt Margin Information  
Last Ten Fiscal Years

Legal Debt Margin Calculation for Fiscal Year 2008

Assessed value	<u>\$ 1,637,876,189</u>
General obligation debt limit (5% of assessed value)	\$ 81,893,809
Debt applicable to limit	<u>955,563</u>
Legal debt margin - general obligation debt	<u>\$ 80,938,246</u>
Total debt limit (10% of assessed value)	\$ 163,787,619
Debt applicable to limit	<u>3,238,652</u>
Legal debt margin - total debt	<u>\$ 160,548,967</u>

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	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
Debt limit	\$ 33,798,456	\$ 34,221,258	\$ 87,051,867	\$ 89,662,435	\$ 91,526,707	\$ 102,543,534	\$ 115,905,392	\$ 116,354,568	\$ 138,374,209	\$ 163,787,619
Total net debt applicable to limit	<u>1,008,321</u>	<u>944,662</u>	<u>813,034</u>	<u>1,430,831</u>	<u>1,139,758</u>	<u>932,220</u>	<u>738,945</u>	<u>537,834</u>	<u>2,352,632</u>	<u>3,238,652</u>
Legal debt margin	<u>\$ 32,790,135</u>	<u>\$ 33,276,596</u>	<u>\$ 86,238,833</u>	<u>\$ 88,231,604</u>	<u>\$ 90,386,949</u>	<u>\$ 101,611,314</u>	<u>\$ 115,166,447</u>	<u>\$ 115,816,734</u>	<u>\$ 136,021,577</u>	<u>\$ 160,548,967</u>
Total net debt applicable to the limit as a percentage of debt limit	2.98%	2.76%	0.93%	1.60%	1.25%	0.91%	0.64%	0.46%	1.70%	1.98%

**Note:** Article C7-4 of the City Charter limits the total outstanding general obligation debt of the City to 5% of the real property taxable assessment, and total outstanding debt to 10% of the real property taxable assessment. Charter Resolution 03-CR-3, adopted November 25, 2003, reduced the limit on total outstanding general obligation debt from 10% of the real property taxable assessment to 5%. FY2004 was the first year to be impacted by this change.

**Demographic and Economic Statistics**  
**Last Ten Calendar Years**

<u>Calendar Year</u>	<u>Population</u>	<u>Personal Income</u>	<u>Per Capita Personal Income</u>	<u>Unemployment Rate</u>
1998	24,611	\$ 359,008,651	\$ 14,587	4.8%
1999	24,636	369,754,865	15,009	3.8%
2000	24,657 <sup>1</sup>	395,153,082	16,026 <sup>1</sup>	4.3%
2001	25,052	415,499,685	16,585	4.0%
2002	25,148	433,776,685	17,249	5.1%
2003	25,246	447,633,473	17,731	5.2%
2004	25,112	462,601,612	18,422	4.8%
2005	27,486	526,218,415	19,145	4.8%
2006	27,410	549,492,699	20,047	4.1%
2007	26,607	n/a	n/a	3.9%

**Sources:** Calendar year 2000 data (note 1) from U. S. Department of Commerce, Bureau of the Census. Except for year 2000, population figures were prepared by the Maryland Department of Planning, Planning Data Services. Except for year 2000, per capital income was estimated by the City's Finance Department based on Prince George's County's per capita personal income. Unemployment rates were provided by the Maryland Department of Labor, Career and Workforce Information.

n/a = information not currently available

**Principal Employers  
Current Year and Nine Years Ago**

Employer	Fiscal Year 2008			Fiscal Year 1999 (see Note 1)		
	Employees	Rank	Percentage of Total City Employment	Employees	Rank	Percentage of Total City Employment
University of Maryland, College Park	13,069	1	51.25%	7,091	1	48.90%
University of Maryland, University College (UMUC)	2,644	2	10.37%			
National Archives and Records Administration II	900	3	3.53%			
U. S. Food and Drug Administration (FDA)	* 750	4	2.94%			
IKEA	* 300	5	1.18%			
American Center for Physics	* 230	6	0.90%			
The Washington Post	220	7	0.86%			
Stone Industrial	84	8	0.33%			
<b>Total</b>	<b>18,197</b>		<b>71.36%</b>			

Source: City of College Park, Department of Planning

Note 1: Other than the University of Maryland, College Park and total City employment, data is unavailable for 1999.

**Full-time Equivalent City Government Employees by Function/Program  
Last Ten Fiscal Years**

Full-time Equivalent Employees as of June 30

	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<u>Function/Program</u>										
General government										
Administration	6.00	8.50	8.50	8.50	9.00	8.00	8.00	8.00	7.00	7.00
Finance	9.00	10.00	11.00	10.00	11.00	11.00	11.50	11.80	11.80	11.80
Public services	18.75	19.68	19.68	19.8	20.30	20.30	21.65	23.83	28.02	28.52
76 Planning and development	5.00	5.00	4.00	5.00	5.00	4.00	5.00	5.00	5.00	5.00
Community resources	7.23	7.48	7.48	7.25	7.25	7.25	7.95	7.95	7.95	8.45
Public works	<u>53.58</u>	<u>49.58</u>	<u>49.75</u>	<u>49.58</u>	<u>49.58</u>	<u>49.00</u>	<u>49.00</u>	<u>50.00</u>	<u>49.75</u>	<u>49.75</u>
Total	<u>99.56</u>	<u>100.24</u>	<u>100.41</u>	<u>100.13</u>	<u>102.13</u>	<u>99.55</u>	<u>103.10</u>	<u>106.58</u>	<u>109.52</u>	<u>110.52</u>

Source: City of College Park adopted operating budgets (FY2000 - FY2009)

**Operating Indicators by Function/Program  
Last Ten Fiscal Years**

Function/Program	Fiscal Year									
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<b>Parking enforcement</b>										
Number of parking tickets issued	50,500	n/a	n/a	46,649	45,464	43,611	41,260	39,897	34,538	36,712
<b>Recreation</b>										
Attendance at sponsored recreational events (estimated)	20,000	35,000	35,000	25,000	30,000	30,000	40,000	40,000	30,000	35,000
<b>Planning and development</b>										
Variance applications processed	11	19	7	7	7	16	25	17	40	23
<b>Clinical services</b>										
Number of individuals who received clinical services	489	1,125	1,695	1,880	1,091	1,708	1,305	1,724	2,357	2,237
<b>Seniors program</b>										
Seniors trips provided	1,400	2,573	2,029	2,035	2,080	2,242	2,293	2,431	2,506	2,211
Seniors assisted with transportation	2,000	3,797	3,107	3,057	3,426	3,542	3,881	3,937	3,651	3,420
<b>Refuse and recycling collection</b>										
Cost per ton of solid waste	n/a	\$ 163.47	\$ 162.59	\$ 170.66	\$ 148.82	\$ 132.55	\$ 141.79	\$ 141.60	\$ 142.59	\$ 157.27
Recyclables collected (tons)	1,486	1,552	1,850	1,962	1,661	1,689	1,315	1,322	1,279	1,246
Cost per ton for recycling (paper, commingles, brush, white goods, scrap metal)	n/a	\$ 301.99	\$ 183.68	\$258.47*	\$ 216.22	\$ 240.06	\$ 207.76	\$ 205.61	\$ 237.58	\$ 255.44
<b>Compost yard operations</b>										
Tons of solid waste diverted through composting	2,000	1,700	2,136	2,833	2,634	2,327	2,508	2,326	2,682	2,306
Dollars in tipping fees saved	\$ 50,000	\$ 40,000	\$ 42,720	\$ 70,825	\$ 52,680	\$ 58,175	\$ 62,700	\$ 58,157	\$ 67,047	\$ 57,650
Cubic yards of brush recycled	3,000	2,600	2,700	3,200	3,000	3,000	2,100	2,063	1,834	1,570
Dollar value of compost-related revenues (compost sales, tipping fees collected and delivery charges)	\$ 32,000	\$ 45,414	\$ 39,524	\$ 39,227	\$ 30,773	\$ 39,204	\$ 50,233	\$ 48,775	\$ 50,301	\$ 69,230
<b>Other public works</b>										
Street cleaning sweeps in high impact areas	150	130	151	145	145	148	119	125	190	189

Sources: City of College Park departments

Notes: Beginning in FY 1999, the City significantly changed the manner in which performance measures were reported.

\* - significant increase due to tornado brush cleanup

n/a - operational indicator not reported for fiscal year

**Capital Asset Statistics by Function/Program  
Last Ten Fiscal Years**

	Fiscal Year									
	1999	2000	2001	2002	2003	2004	2005	2006	2007	2008
<u>Function/Program</u>										
Refuse and recycling collection										
Collection trucks	5	5	7	8	8	8	8	8	8	11
Other public works										
Streets (miles)	52	52	52	52	52	52	52	52	52	52
Sidewalks (miles)	21	21	21	21	21	21	21	21	21	21
Public services										
Blue light emergency phones	-	-	-	-	-	-	4	4	8	8
Recreation										
Baseball/softball fields	4	4	4	4	4	4	4	4	4	4
Tot lots	8	8	8	8	8	8	8	8	8	8
Seniors program										
Seniors minibuses available	1	1	2	2	2	2	2	2	2	2

Sources: City of College Park departments

