

WORKSESSION MINUTES
College Park City Council
Tuesday, September 27, 2016
Council Chambers
8:35 p.m. – 8:47 p.m.

PRESENT: Mayor Wojahn; Councilmembers Kabir, Nagle, Dennis, Day, Kujawa and Cook.

ABSENT: Councilmembers Stulich and Brennan.

ALSO PRESENT: Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Terry Schum, Director of Planning; Bob Ryan, Director of Public Services. City Manager Scott Somers and Assistant City Manager Bill Gardiner participated by telephone.

Following the conclusion of the Regular Council meeting on Tuesday, September 27, 2016, the College Park City Council met in a Worksession, which was listed on the meeting agenda.

DISCUSSION ITEM:

- 1. Discussion of recommendations for Development Consultant (may include a closed session to discuss a matter related to a negotiating strategy and to consult with counsel on a legal matter) – Terry Schum, Director of Planning**

Ms. Schum said following Council directions, staff issued a Request for Qualifications (RFQ) for a development consultant to provide consulting services on a task basis. 12 proposals were received. They were reviewed by Scott Somers, Bill Gardiner, Terry Schum and Suellen Ferguson. Three firms were selected for interviews: HR&A, Concourse Group and JLL. She reviewed the evaluation criteria: location and size of firm, range of services and abilities, type of work they have done before, whether they have local and national experience, and cost. Details about each firm and the proposals received will be discussed in a closed session. Ms. Schum asked if Council wanted to interview the firms or go with the staff opinion.

Pursuant to §C6-3 of the College Park City Charter, at 8:47 p.m. a motion was made by Councilmember Dennis and seconded by Councilmember Kabir to enter into a Closed Session to consult with Counsel on a legal matter and discuss a negotiating strategy before a contract is awarded. The motion passed 6 – 0 – 0 and the Worksession concluded.

Janeen S. Miller
City Clerk

Date
Approved