

MINUTES
Special Session of the College Park City Council
Tuesday, November 1, 2016
Council Chambers
10:10 p.m. – 10:14 p.m.

PRESENT: Mayor Wojahn; Councilmembers Kabir, Nagle, Brennan, Dennis, Stullich, Day, Kujawa and Cook.

ABSENT: None.

ALSO PRESENT: Scott Somers, City Manager; Bill Gardiner, Assistant City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Terry Schum, Director of Planning; Bob Ryan, Director of Public Services; Chris Keosian, Student Liaison; Brandon Carroll, Deputy Student Liaison.

During a regularly scheduled Worksession of the College Park City Council, a motion was made by Councilmember Kujawa and seconded by Councilmember Stullich to enter into a Special Session. The possibility of this special session was listed on the Worksession agenda. With a vote of 8 – 0 – 0, the Council entered Special Session at 10:10 p.m.

Action Item:

16-G-138 Award of Contract for Community Survey

A motion was made by Councilmember Stullich and seconded by Councilmember Day to select National Research Center, Inc. of Boulder, Colorado to conduct a resident survey, and authorize the City Manager to sign a contract with NRC in a form acceptable to the City Attorney, in an amount not to exceed \$35,000.

Mr. Somers said that \$30,000 was budgeted for this project. The base price for the survey is \$29,938. The optional comprehensive report is \$3,780. He reviewed the approach and timing for the survey. NRC will provide two presentations to Council. Our goal is that the data collection is completed in time for budget next year. To stay on schedule, Mr. Somers recommends awarding the contract tonight.

Council would like to see more follow-up done by NRC to increase the response rate rather than increasing the sample size. Staff will discuss this with NRC. Council is also interested in providing an on-line companion survey that anyone can complete with the results tabulated separately. This option will also be discussed with NRC.

The motion passed 8– 0 – 0.

Adjourn: A motion was made by Councilmember Kujawa and seconded by Councilmember Brennan to exit from the Special Session, and with a vote of 8 – 0 – 0, Mayor Wojahn adjourned the Special Session at 10:14 p.m.

Janeen S. Miller, CMC
City Clerk

Date
Approved