



**TUESDAY, NOVEMBER 25, 2014**  
**CITY OF COLLEGE PARK**  
**COUNCIL CHAMBERS**

**7:00 P.M.**  
**PUBLIC HEARING**  
**14-CR-02**

A Charter Resolution Of The Mayor And Council Of The City Of College Park, To Amend Article I, "General Provisions", To Add §C1-2, "City Policy Of Non-Discrimination", To Adopt A General City Policy Against Discrimination With Respect To Employment, Housing And Public Accommodation

**14-CR-03**  
A Charter Resolution Of The Mayor And Council Of The City Of College Park, To Amend Article IX "Officers And Employees", §C9-1, "Discrimination", To Add Certain Non-Discrimination Provisions Concerning City Employment And To Make Clarifying Changes

**7:30 P.M.**  
**MAYOR AND COUNCIL MEETING**  
**AGENDA**

**(Please note: there is a possibility that the City Council will meet in closed session during this meeting)**

MEDITATION

PLEDGE OF ALLEGIANCE: Councilmember Kabir

ROLL CALL

MINUTES: Special Session on November 5, 2014; Public Hearing of November 12, 2014 for Traffic Calming in the 7300 block of Radcliffe Drive; Regular Meeting on November 12, 2014

ANNOUNCEMENTS

ACKNOWLEDGMENT OF DIGNITARIES

ACKNOWLEDGMENT OF NEWLY APPOINTED BOARD AND COMMITTEE MEMBERS

AWARDS

PROCLAMATIONS – Municipal Government Works!

AMENDMENTS TO THE AGENDA

CITY MANAGER'S REPORT: Joe Nagro

STUDENT LIAISON'S REPORT: Cole Holocker  
COMMENTS FROM THE AUDIENCE ON NON-AGENDA ITEMS  
PRESENTATIONS

**CONSENT AGENDA**

- 14-G-122 Award of FY '15 Business Recycling Grants to the Clarion Inn in the amount of \$2,300 and to the Quality Inn in the amount of \$4,000  
Motion By:  
To: Adopt  
Aye: \_\_\_\_  
Nay: \_\_\_\_  
Other: \_\_\_\_
- 14-R-35 Authorization for the Mayor to sign the Four Cities Resolution in support of locating the FBI Headquarters at the Greenbelt Metro station

**ACTION ITEMS**

- 14-CR-02 Adoption of 14-CR-02, A Charter Resolution Of The Mayor And Council Of The City Of College Park, To Amend Article I, "General Provisions", To Add §C1-2, "City Policy Of Non-Discrimination", To Adopt A General City Policy Against Discrimination With Respect To Employment, Housing And Public Accommodation  
Motion By: Wojahn  
To: Adopt  
Aye: \_\_\_\_  
Nay: \_\_\_\_  
Other: \_\_\_\_
- 14-CR-03 Adoption of 14-CR-03, A Charter Resolution Of The Mayor And Council Of The City Of College Park, To Amend Article IX "Officers And Employees", §C9-1, "Discrimination", To Add Certain Non-Discrimination Provisions Concerning City Employment And To Make Clarifying Changes  
Motion By: Brennan  
To: Adopt  
Aye: \_\_\_\_  
Nay: \_\_\_\_  
Other: \_\_\_\_
- 14-G-124 Selection of Knox Road site for construction of a new City Hall and authorization for staff to take the next steps to retain consultants to assist with this project.  
Motion By: Day  
To: Adopt  
Aye: \_\_\_\_  
Nay: \_\_\_\_ Other: \_\_\_\_
- 14-G-125 Approval of City participation in the "One Warm Coat" winter clothing drive  
Motion By: Kabir  
To: Adopt  
Aye: \_\_\_\_  
Nay: \_\_\_\_ Other: \_\_\_\_
- 14-G-126 Appointments to Boards and Committees  
Motion By:  
To: Adopt  
Aye: \_\_\_\_  
Nay: \_\_\_\_ Other: \_\_\_\_

**DISCUSSION ITEM / POSSIBLE ACTION:**

1. Status of the City's position on the Preliminary Plan and Detailed Site Plan for The Hotel at the University of Maryland (*possible closed session to consult with Counsel on a legal matter and to consider a matter that concerns the proposal for a business to locate in Prince George's County*)

COUNCIL COMMENTS

COMMENTS FROM THE AUDIENCE

ADJOURN

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**INFORMATION/STATUS REPORTS (For Council Review)**

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1. Hitachi's request for consent to assume responsibilities under Avrio RMS contract –  
Suellen Ferguson, City Attorney
  2. Request under the "New Neighbors Program" for a grant to a former rental property at  
4908 Huron Street - Suellen Ferguson, City Attorney
- 
- 

**This agenda is subject to change. For the most current information, please contact the City Clerk. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary.**

**City Clerk's Office: 240-487-3501**

**PUBLIC  
HEARING:  
14-CR-02  
14-CR-03**



**NOTICE OF PUBLIC HEARINGS  
TUESDAY, NOVEMBER 25, 2014  
2ND FLOOR COUNCIL CHAMBERS  
CITY HALL, 4500 KNOX ROAD  
7:00 P.M.**

**CHARTER RESOLUTION 14-CR-02:**

**A Charter Resolution of the Mayor and Council of the City of College Park, to Amend Article I, "General Provisions", to add §C1-2, " City Policy of Non-Discrimination", to adopt a General City Policy Against Discrimination with respect to Employment, Housing and Public Accommodation.**

**CHARTER RESOLUTION: 14-CR-03**

**A Charter Resolution of the Mayor and Council of the City of College Park, to Amend Article IX "Officers and Employees", §C9-1, "Discrimination", to add Certain Non-Discrimination Provisions Concerning City Employment and to make Clarifying Changes.**

**Copies of these Charter Resolutions may be obtained from the City Clerk's Office, 4500 Knox Road, College Park, MD 20740, call 240-487-3501, or visit [www.collegeparkmd.gov](http://www.collegeparkmd.gov).**

*Gazette 11/13/14  
Cable, website, BB  
10/29/14*



# CITY OF COLLEGE PARK MUNICIPAL SCENE

4500 KNOX ROAD, COLLEGE PARK, MARYLAND 20740 • 240-487-3500

[www.collegeparkmd.gov](http://www.collegeparkmd.gov)

November 13, 2014

Changes. The Public Hearing

- Appointed Spiro Dimakas to the Citizens Corps Council, reappointed Mark Wimer and John Krouse to the Tree and Landscape Board, and reappointed James Sauer to the Cable Television Commission.

## NOTICE OF PUBLIC HEARINGS

**TUESDAY, NOVEMBER 25, 2014 – 7:00 P.M.**  
2ND FLOOR COUNCIL CHAMBERS,  
CITY HALL, 4500 KNOX ROAD

**CHARTER RESOLUTION 14-CR-02:** A Charter Resolution of the Mayor and Council of the City of College Park, to Amend Article I, "General Provisions", to add §C1-2, "City Policy of Non-Discrimination", to adopt a General City Policy Against Discrimination with respect to Employment, Housing and Public Accommodation.

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Pay City parking tickets  
online with no  
additional fees at  
[www.collegeparkmd.gov](http://www.collegeparkmd.gov)

peers and selected by a small committee of non-supervisory employees. In 2013, the award was given to **Donna Smith-Peebles**, Fiscal Support Specialist II, and the 2014 award was recently announced for **Margaret Crissinger**, Payroll Supervisor. Ms. Smith-Peebles supports the

public every day at the front window of City Hall, and Ms. Crissinger is behind the scenes making sure everyone gets their paychecks on time and without error.

Each calendar quarter, City residents and City employees have an opportunity to nominate an **Employee of the Quarter**. This award is given to up to three



Jessica Prentice

employees per quarter who have demonstrated extraordinary service over and above what is expected or required. In 2014, **Jessica Prentice**, Family Therapist, **Marvin Johnson**, Custodial Supervisor, and **Thomas Redmond**, Custodian, were all winners of the Employee of the Quarter Award.



Marvin Johnson & Thomas Redmond



Donna Smith-Peebles



Margaret Crissinger

Drop-in Recreation Center

### MAYOR AND COUNCIL

Mayor Andrew M. Fellows	301-44
5807 Bryn Mawr Road	
Councilmember Fazlul Kabir (District 1)	301-65
9817 53rd Avenue	
Councilmember Patrick L. Wojahn (District 1)	240-98
5015 Lackawanna Street	
Councilmember P.J. Brennan (District 2)	301-2
4500 Knox Road	
Councilmember Monroe S. Dennis (District 2)	301-4
8117 51st Avenue	
Councilmember Robert W. Day (District 3)	301-7
7410 Baylor Avenue	
Councilmember Stephanie Stullich (District 3)	301-7
7400 Dartmouth Avenue	
Councilmember Alan Y. Hew (District 4)	240-3
9118 Autoville Drive	
Councilmember Denise C. Mitchell (District 4)	240-4
3501 Marlborough Way	

### OTHER FREQUENTLY CALLED NUMBERS

<b>EMERGENCY: FIRE-AMBULANCE-POLICE</b>	
<b>NON-EMERGENCY POLICE SERVICES</b>	
Prince George's Co. Police (Hyattsville Station)	301-6
Prince George's Co. Police Non-Emergency Svcs	301-3
Prince George's Co. Park Police	301-4
State Police (College Park Barrack)	301-3
University of Maryland Police	301-4
College Park Community Center	301-4
5051 Pierce Avenue, College Park	
Branchville Vol. Fire & Rescue Squad	301-4
4905 Branchville Road, College Park	www.bvfr
College Park Vol. Fire Department	301-4
8115 Baltimore Avenue, College Park	www.
PEPCO - Power Outages, Lines Down	1-877-
WSSC: Water Mains	301-
Prince George's County Storm Drains	301-

CLIP AND SAVE



For information about shopping, dining, attractions, services, and accommodations in College Park, visit [shopcollegepark.org](http://shopcollegepark.org)

**CHARTER RESOLUTION**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK, TO AMEND**  
**ARTICLE I, "GENERAL PROVISIONS", TO ADD §C1-2, "CITY POLICY OF NON-**  
**DISCRIMINATION", TO ADOPT A GENERAL CITY POLICY AGAINST**  
**DISCRIMINATION WITH RESPECT TO EMPLOYMENT, HOUSING AND PUBLIC**  
**ACCOMMODATION**

A Charter Resolution of the Mayor and Council of the City of College Park, Maryland, adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §4-301 *et seq.*, Local Government Article, Annotated Code of Maryland, as amended.

**WHEREAS**, the Mayor and Council have determined that it is appropriate to state a general City policy of non-discrimination in providing services and adopting and applying policies and practices.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of College Park that:

**Section 1.** Article I, "General Provisions" §C1-2 "City Policy of Non-Discrimination" be enacted to read as follows:

§C1-2 CITY POLICY OF NON-DISCRIMINATION

THE CITY PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, RELIGION, SEX, AGE, ETHNICITY, ANCESTRY OR NATIONAL ORIGIN, PHYSICAL OR MENTAL DISABILITY, COLOR, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION OR POLITICAL AFFILIATION IN ITS PROVISION OF SERVICES, ITS ADOPTION OF POLICIES, AND IN ITS PRACTICES, WITH RESPECT TO EMPLOYMENT, HOUSING AND PUBLIC ACCOMMODATION.

**Section 2.** **BE IT FURTHER RESOLVED** by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Charter Resolution, the City Clerk shall publish this proposed Charter Resolution or a fair summary thereof in a newspaper having

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CAPS : Indicate matter added to existing law.  
 [Brackets] : Indicate matter deleted from law.  
 Asterisks \* \* \* : Indicate matter remaining unchanged in existing law but not set forth in Ordinance.

a general circulation in the City of College Park together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing is hereby set for 7:00 p.m. on the 25<sup>th</sup> day of November, 2014. All persons interested shall have an opportunity to be heard.

**Section 3.** BE IT FURTHER RESOLVED that this Charter Resolution is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014, and that the amendment to the Charter of the City of College Park, hereby proposed by this enactment, shall be and become effective upon the fiftieth (50<sup>th</sup>) day after its passage by the City unless petitioned to referendum in accordance with §4-304 of the Local Government Article, Annotated Code of Maryland within forty (40) days following its passage. A complete and exact copy of this Charter Resolution shall be posted in the City offices located at 4500 Knox Road, College Park, Maryland for forty (40) days following its passage by the Mayor and Council and a fair summary of the Charter Resolution shall be published in a newspaper having general circulation in the City not less than four (4) times, at weekly intervals, also within the forty (40) day period following its adoption by the City.

**Section 4.** BE IT FURTHER RESOLVED that, within ten (10) days after the Charter Resolution hereby enacted becomes effective, either as herein provided or following referendum, the City Manager for the City of College Park shall send separately, by mail, bearing a postmark from the United States Postal Service, to the Department of Legislative Services, one copy of the following information concerning the Charter Resolution: (i) the complete text of this Resolution; (ii) the date of referendum election, if any, held with respect thereto; (iii) the number of votes cast for and against this Resolution by the Council of the City of College Park or in the referendum; and (iv) the effective date of the Charter Resolution.

**Section 5. BE IT FURTHER RESOLVED** that the City Manager of the City of College Park be, and hereby is specifically enjoined and instructed to carry out the provisions of Sections 2 and 3 as evidence of compliance herewith; and said City Manager shall cause to be affixed to the minutes of this meeting (i) an appropriate Certificate of Publication of the newspaper in which the fair summary of the Charter Resolution shall have been published; and (ii) return receipts of the mailing referred to in Section 3 and shall further cause to be completed and executed the Municipal Charter or Annexation Resolution Registration Form.

**INTRODUCED** by the Mayor and Council of the City of College Park at a regular meeting on the 28th day of October, 2014.

**ADOPTED** by the Mayor and Council of the City of College Park at a regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**EFFECTIVE** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**ATTEST:**

**CITY OF COLLEGE PARK,**

\_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By \_\_\_\_\_  
Andrew M. Fellows, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney

**CHARTER RESOLUTION**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK, TO AMEND**  
**ARTICLE IX “OFFICERS AND EMPLOYEES”, §C9-1, “DISCRIMINATION”, TO**  
**ADD CERTAIN NON-DISCRIMINATION PROVISIONS CONCERNING CITY**  
**EMPLOYMENT AND TO MAKE CLARIFYING CHANGES**

A Charter Resolution of the Mayor and Council of the City of College Park, Maryland, adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §4-301 *et seq.*, Local Government Article, Annotated Code of Maryland, as amended.

**WHEREAS**, §C9-1 of the City Charter currently prohibits discrimination in City employment practices on certain specified bases; and

**WHEREAS**, the Mayor and Council have determined that it is appropriate to expand the list of prohibited discrimination in City employment practices.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of College Park that:

**Section 1.** Article IX, “Officers and Employees” §C9-1 “Discrimination” be repealed, re-enacted and amended to read as follows:

§C9-1 Discrimination IN CITY EMPLOYMENT, HOLDING PUBLIC OFFICE.

No Official or employee or applicant for CITY employment shall be appointed, promoted, demoted, removed or in any way favored or discriminated against IN THESE RESPECTS because of [~~his/her~~] race, religion, SEX, AGE, ETHNICITY, ANCESTRY OR NATIONAL ORIGIN, PHYSICAL OR MENTAL DISABILITY, COLOR, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION or political affiliation or any other factors not related to ability to perform the work. A City employee who is subject to the personnel regulations of the City may continue in such position after being elected or appointed to any public office, other than a public office of the City of College Park, unless

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such office presents a real or potential conflict of interest or the appearance of a conflict of interest.

**Section 2.** BE IT FURTHER RESOLVED by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Charter Resolution, the City Clerk shall publish this proposed Charter Resolution or a fair summary thereof in a newspaper having a general circulation in the City of College Park together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing is hereby set for 7:00 p.m. on the 25<sup>th</sup> day of November, 2014. All persons interested shall have an opportunity to be heard.

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**EFFECTIVE** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**ATTEST:**

**CITY OF COLLEGE PARK,**

\_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By \_\_\_\_\_  
Andrew M. Fellows, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney

# MINUTES

**MINUTES**  
**Special Session of the College Park City Council**  
**Council Chambers**  
**Wednesday, November 5, 2014**  
**11:32 – 11:41 p.m.**

**PRESENT:** Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Stullich, Day, Hew and Mitchell.

**ABSENT:** None.

**ALSO PRESENT:** Joe Nagro, City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Bill Gardiner, Assistant City Manager; Terry Schum, Director of Planning; Cole Holocker, Student Liaison.

During a regularly scheduled Worksession of the College Park City Council, a motion was made by Councilmember Stullich and seconded by Councilmember Day to enter into a Special Session. The motion passed 8 – 0 – 0 and the Council entered Special Session at 11:32 p.m.

**ACTION ITEMS**

**14-G-111 Approval of Strategic Plan Consultant**

**A motion was made by Councilmember Dennis and seconded by Councilmember Stullich to endorse the Strategic Planning Work Group recommendation to execute a contract in substantially the form attached with The Novak Consulting Group for strategic planning services in an amount not to exceed \$30,000.**

Ms. Ferguson said there may changes to the draft contract that was provided, so the motion should reflect that the contract is “subject to approval of the City Attorney.”

Councilmember Dennis said the current five year strategic plan is in its final year, and the City issued an RFP for strategic planning services to develop the new plan. 13 proposals were received. A Strategic Planning Work Group consisting of members of Council and staff interviewed three prospective consultants and now recommends The Novak Group. There may be some adjustments to the draft scope of work that was in the RFP.

Councilmember Stullich said there are timeline challenges; it is unlikely that we can complete a new strategic plan, and then complete an action plan, in time to inform the upcoming FY '16 budget. The Work Group suggests that we go ahead and start the action plan for the coming year.

**The motion passed 8 – 0 – 0.**

**14-G-112 Approval of City ranking of PGCMA Legislative Priorities**

**A motion was made by Councilmember Wojahn and seconded by Councilmember Mitchell to approve the draft “PGCMA 2015 Legislative Priorities Election Form” that was in the red folders.**

Councilmember Wojahn said page 2 lists all 9 items, and explains the five that we are selecting.

There were no comments from the audience or from the Council.

**The motion passed 8 – 0 – 0.**

**14-G-113      Appointments to Boards and Committees**

**A motion was made by Councilmember Stulich and seconded by Councilmember Day to appoint Cole Holocker, Catherine McGrath and Preeti Lakhole to the Neighborhood Quality of Life Committee, to appoint Seth Gomoljak to the Veterans Memorial Improvement Committee, to reappoint Mary Cook to the Veterans Memorial Improvement Committee and to the Advisory Planning Commission, and to appoint David Iannucci as a Class C Director to the College Park City University Partnership for a three-year term, and to reappoint Richard Wagner as a Class C Director to the College Park City University Partnership for a two-year term. The motion passed 8 – 0 – 0.**

**ADJOURN: A motion was made by Councilmember Wojahn and seconded by Councilmember Mitchell to adjourn the Special Session, and with a vote of 8 – 0 – 0, Mayor Fellows adjourned the Special Session at 11:41 p.m.**

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Janeen S. Miller, CMC  
City Clerk

Date  
Approved

**MINUTES**  
**Public Hearing of the College Park City Council**  
**Wednesday, November 12, 2014**  
**7:00 P.M.**

**Petition Request To Remove Traffic Calming**  
**(In The Form Of Pavement Striping)**  
**In The 7300 Block Of Radcliffe Drive**

**PRESENT:** Mayor Pro Tem Mitchell; Councilmembers Kabir, Wojahn, Brennan, Dennis, Day and Hew. Councilmember Stullich arrived at 7:04 p.m.

**ABSENT:** Mayor Fellows.

**ALSO PRESENT:** Steve Groh, Acting City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Terry Schum, Director of Planning; Steve Halpern, City Engineer; Robert Stumpff, Director of Public Works; Cole Holocker, Student Liaison.

Mayor Pro Tem Mitchell opened the public hearing on the Petition Request to remove Traffic Calming (in the form of pavement striping) in the 7300 block of Radcliffe Drive at 7:00 p.m. and invited Steve Halpern, City Engineer, to provide an overview.

Mr. Halpern said that in 2004 residents of the 7300 block of Radcliffe Drive petitioned the City to address an apparent speeding problem. He conducted a traffic study and found that there was a significant speeding problem and recommended three speed humps. After an August 2005 Public Hearing, the majority of residents preferred edge striping over the speed humps, and that is what was done. In 2013 WSSC repaved this roadway which removed the edge striping. Before the striping was replaced, residents petitioned the City not to have it reinstalled. In August 2014, Mr. Halpern performed another traffic study in the same location. The findings show that speeding in excess of 5 mph was reduced by 44% and that average daily traffic decreased by 22%. As a result, staff recommends that the edge striping not be installed at this time.

Councilmember Day asked if there were any specific reasons why the traffic was so high at that time; was this the same time that the bridge was closed between Berwyn Heights and College Park Estates. Mr. Halpern didn't know exactly when the bridge was closed. He asked if parking on both sides of the street would create the same passive deterrent as the edge striping. Mr. Halpern said yes.

**Joyce Quandt, 7408 Radcliffe Drive:** Supports the petition to not restripe. She thinks the traffic stripes were more "traffic-confusing" than "traffic-calming", and people thought they were on a one-way road, and would not move over when an oncoming car approached. She thinks speed humps would be better if there is still a problem.

**Jeff Quandt, 7408 Radcliffe Drive:** Supports the request not to restripe with the calming strips. People drive down the center of the road and don't move to the side when there is oncoming traffic which is more of a danger.

**Gerald Borgia, 7316 Radcliffe Drive:** They had many discussions in 2005 to address the speeding problem. A neighbor came up with the striping idea, and he felt it worked. There are no sidewalks, people walk in the street, he walks every day and has almost been hit several times. He sees the stripes

as protection. When two cars see the striping they slow down. The striping is on a hill and a curve where the speed limit is 15 MPH and drivers can't see what's coming. He loves the striping.

**David Gray, 7306 Radcliffe Drive:** He agrees there is a speeding problem on that road and also has almost been hit. Most people on Radcliffe can park in a driveway so there is less on-street parking so people race up and down the street. He proposes putting a stop sign at Baylor to make that intersection a full three-way stop because people can't see over the hill. The stripes didn't solve a problem in his part of the neighborhood and he thinks you need something else to work. The volume of traffic seems high and he thinks that is because Radcliffe is the fastest way out of the neighborhood. Maybe there is another way to provide a deterrent.

**Gerald Borgia, 7316 Radcliffe Drive:** He requests that where the speed limit is 15 MPH that the speed limit be painted on the roadway.

Mayor Pro Tem Mitchell mentioned the written comment in the red folders. There being no further public comment, she closed the public hearing at 7:12 p.m.

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Janeen S. Miller, CMC  
City Clerk

Date Approved

**MINUTES**  
**Regular Meeting of the College Park City Council**  
**Wednesday, November 12, 2014**  
**7:30 p.m. – 8:23 p.m.**

**PRESENT:** Mayor Fellows; Councilmembers Kabir, Wojahn, Brennan, Dennis, Stullich, Day, Mitchell and Hew (arrived at 7:33 p.m.).

**ABSENT:** None.

**ALSO PRESENT:** Steve Groh, Acting City Manager; Janeen Miller, City Clerk; Suellen Ferguson, City Attorney; Terry Schum, Director of Planning; Steve Halpern, City Engineer; Bob Stumpff, Director of Public Works; Cole Holocker, Student Liaison.

Mayor Fellows opened the regular meeting at 7:30 p.m. and Councilmember Mitchell led the Pledge of Allegiance.

**Minutes:** A motion was made by Councilmember Brennan and seconded by Councilmember Mitchell to approve the minutes of the Special Session on October 21, 2014 and the Regular Meeting on October 28, 2014. The motion passed 7 – 0 – 0.

**Announcements:**

Councilmember Kabir discussed the November meeting of the North College Park Citizens Association to be held on Thursday at Davis Hall.

Councilmember Wojahn recognized Emily Adams and thanked her for her service to the community. He knew her before she worked for the University, and she now works for the UMD Office of Community Engagement, but unfortunately, she is moving away. She has been involved with the College Park Community Foundation and with several events such as the Dream Team, Good Neighbor Day, College Park Day, and the College Park Tour events. She has embodied the goal of being a connection between the University and the community.

Ms. Adams thanked the Council and made personal remarks.

Councilmember Brennan announced the Berwyn District Civic Association would meet on November 20 at 8:00 p.m. at Fealy Hall. He thanked the residents and committee members who came to the Neighborhood Quality of Life Public Forum on November 6.

Councilmember Dennis thanked Emily Adams for her work in Lakeland with Xtreme Teens and the greater College Park community. He announced the Lakeland Civic Association would meet on Thursday, November 13 at 7:00 p.m. in the College Park Community Center.

Councilmember Stullich thanked the members of the Public Outreach Committee for their efforts on the NQOL Public Forum.

Councilmember Day was pleased to see all the parts of our community represented at the NQOL Public Forum. He also thanked Emily Adams for her service and said she will be hard to replace.

Councilmember Hew also thanked Emily for everything she has done.

Councilmember Mitchell thanked Emily for her work on the ITGA program in South Carolina.

Mayor Fellows commented on the Veterans Day event yesterday. He also thanked Emily for her work in the community and discussed his time knowing her.

**Proclamations:** Mayor Fellows read the proclamation for Small Business Saturday, which is on November 29, 2014

**Amendments to the Agenda:** None.

**City Manager's Report:** Acting City Manager Groh reminded everyone that the leaf collection schedule is updated on the website every Friday; the number of subscribers on Constant Contact is 1032; next week's Worksession begins at 7:00 p.m.

**Student Liaison's Report:** Mr. Holocker echoed the positive comments on the NQOL Public Forum; he extended an invitation to attend any civic association meetings; he participated in the celebrity waiter event at Ledo's; he has been working with the Office of Student Conduct to address resident concerns with how the referral process is working; this weekend UMD is hosting an 8:00 p.m. home game, IFC tailgating begins at 5:00 p.m.

**Comments from the Audience on Non-Agenda items:** None.

**Presentations:** Mayor Fellows presented Prince George's County Beautification Awards to the College Park Veterans Memorial (accepted by VMIC Chair Doris Davis, Boy Scout Troop 740 and the City Department of Public Works) and Friends Community School (accepted by Larry Clements).

**CONSENT AGENDA:** A motion was made by Councilmember Dennis and seconded by Councilmember Mitchell to adopt the Consent Agenda which consisted of the following:

- 14-G-114 Award of a two-year extension of CP-06-04, Right-Of-Way Grass Mowing Contract, to ValleyCrest Landscape, in an amount not to exceed \$46,497.78 per year for 2015 and 2016, for a total not to exceed \$92,995.56, and authorization for the City Manager to sign the contract. *(Requires a super majority)*
- 14-G-115 Approval of Education Advisory Committee Recommendations for FY '15 Education Grants to Hollywood Elementary, Paint Branch Elementary and Parkdale High School for \$7,500 each, and to Berwyn Heights Elementary, Cherokee Lane Elementary and Hyattsville Middle School for \$2,500 each, for a total of \$30,000. [Additional awards are pending.]

**The motion passed 8 – 0 – 0.**

## **ACTION ITEMS**

### **14-G-116 Council Action On The Petition Request To Remove Traffic Calming (i.e., not to replace the Pavement Striping) In The 7300 Block Of Radcliffe Drive**

**A motion was made by Councilmember Day and seconded by Councilmember Stullich to approve the petition request not to reinstall traffic calming striping in the 7300 Block of Radcliffe Drive.**

There were no comments from the audience due to the earlier public hearing.

Councilmember Day said we know that there are some issues on that street and we will look at other ways to address them, but that the striping is no longer needed.

Councilmember Stullich said it is clear from the testimony that most people feel that there is a speeding problem, which is borne out by the traffic study, but that the striping does not have much of an impact. There was a petition not to reinstall the striping after WSSC repaved the road, but there is concern about speeding. We will continue to explore other options, including occasional speed enforcement.

**The motion passed 8 – 0 – 0.**

### **14-G-117 Motion to voice no objection to an application by Dana M. Lee, President/Owner for a Class B, Beer and Wine License for the use of DKL Investments, Inc., t/a Backyard Sports Grill, 7313 A-B Baltimore Avenue, College Park, subject to the applicant entering into a Property Use Agreement with the City.**

**A motion was made by Councilmember Stullich and seconded by Councilmember Day that the City Council voice no objection to the application for transfer of a Class B, Beer and Wine License for the use of DKL Investments, Inc., t/a Backyard Sports Grill, located at 7313 A-B Baltimore Avenue, College Park, Maryland, subject to the applicant entering into a Property Use Agreement (PUA) with the City of College Park in substantially the form as attached; to authorize the City Manager to sign the PUA; and to authorize staff to testify to the City's position before the Board of License Commissioners.**

Councilmember Stullich said Mr. and Mrs. Lee, owners of the Backyard Sports Grill, have applied to the BOLC for the transfer of this license. The City Council met with the applicant last week and discussed a draft PUA. In the past when this location was under different ownership there were problems for the community due to overserving and patrons being a danger to themselves and to others. Mr. and Mrs. Lee are sincere in expressing their different intentions

for their operation at this location. The PUA includes provisions for entertainment and ID scanning devices.

**The motion carried 8 – 0 – 0.**

**14-G-118 Approval of a contract, subject to approval of the City Attorney, to Hitachi Data Systems for expansion of CCTV/LPR along the trolley trail between Lakeland and Berwyn in an amount not to exceed \$125,000 funded by a grant award from the Governor's Office of Crime Control and Prevention.**

**A motion was made by Councilmember Dennis and seconded by Councilmember Brennan that the City Council authorize the City Manager to extend the contract with Hitachi Data Systems, in an amount not to exceed \$125,000, to be funded by a grant from the Governor's Office of Crime Control and Prevention, in order to provide security cameras along the Trolley Trail from Pierce Avenue to the Jack Perry Plaza at Berwyn Road, and a license plate recognition camera at Berwyn Road and Baltimore Avenue; and, that this contract extension be reviewed and approved by the City Attorney.**

City Staff submitted an application to the Governor's Office of Crime Control and Prevention (GOCCP) for a \$125,000 grant to extend the City's security camera system along the Trolley Trail in the Lakeland and Berwyn neighborhoods, and to install a license plate recognition (LPR) camera on Berwyn Road at Baltimore Avenue. The GOCCP awarded a grant for this project and we have received a proposal from the City's current security camera system contractor, Hitachi Data Systems (formerly Avrio RMS). This grant was awarded by GOCCP to provide closed circuit cameras along the Trolley Trail between Jack Perry Plaza and Pierce Avenue; and to provide a license plate recognition camera on Berwyn Road, inbound from Baltimore Avenue. The proposed concept is to use programmable cameras at five (5) locations along the trail which will not be actively monitored, but would normally be record-only cameras. The proposal is to use five (5) Pan-Tilt-Zoom (PTZ) cameras set in predetermined scanning patterns to monitor area around the camera installations. The data that is collected would be stored on-site rather than being transmitted to an operations center. Wireless data connections would be provided at each camera to allow authorized police to access and search the camera data. Police could also take control of the cameras to scan the area. As the cameras would be located within the University of Maryland Police and Prince George's County Police concurrent jurisdiction area, both police agencies would be allowed access to data. This proposal includes the installation of dedicated utility poles at each camera location, to avoid lengthy delays seeking permission for joint use of Pepco utility poles. The installation cost of this system is \$125,000. Recurring costs would include monthly wireless connectivity costs of approximately \$50 per each of the proposed 6 camera locations (5 PTZ + 1 LPR) at \$50/month = \$300/month. After the warranty period these would need to be added to the maintenance contract the City has with Hitachi, estimated not to exceed an additional \$6,000.00 per year.

There were no comments from the audience.

Councilmember Brennan said this item speaks to one of the strategies developed by the Neighborhood Quality of Life Committee. The Berwyn community was hard-hit last year with

40 petty events which are mostly crimes of opportunity. It is important to remind residents about safety precautions. He asked what the retention period is for the data that is stored? Mr. Ryan said it is generally 90 days.

Councilmember Dennis also discussed safety measures that residents should take and reminded everyone that they are additional eyes and ears for our public safety endeavors.

**The motion passed 8 – 0 – 0.**

**14-G-119 Approval of City comments on an Historic Area Work Permit application for 4618 College Avenue**

**A motion was made by Councilmember Stulich and seconded by Councilmember Day that the Council forward comments to the Prince George's County Historic Preservation Commission regarding a Historic Area Work Permit application for the Holbrook House located at 4618 College Avenue. The following should be addressed as part of the application: 1) Install new timber framing to contain the gravel driveway in the front yard. The width of the driveway in the front yard shall not exceed 11 feet on the subject property. 2) Indicate the location of the relocated shed on the site plan. 3) Revise the landscape plan and plant list to reduce the number of Honey Locust trees in the rear yard to 1 tree, replace the Pin Oaks in the rear yard with smaller understory trees, and substitute Boxwoods in the front yard with other plants such as False Cypress, Mugo Pine, Birds Nest Blue Spruce or Japanese Holly. 4) Replace the two non-historic second-story windows on the front façade with windows that are consistent with the historic character of the dwelling.**

Councilmember Stulich said the Holbrook House was constructed in 1927 in the Old Town neighborhood and represents one of two known examples of the Alhambra model of the Sears, Roebuck and Company mail-order homes in Prince George's County. The property was designated as an historic site in 1992 and is a contributing property to the Old Town College Park Historic District. The applicant proposes to convert the existing single-family home to a rooming house for up to 9 guests, which is a permitted use in the R-18 zone. Changing the use however requires compliance with commercial driveway and parking standards as well as the requirements of the Landscape Manual, which the applicant is unable to fully meet. The applicant met with the Old Town College Park Local Advisory Committee on October 30, 2014 and the County Historic Preservation Commission hearing date is November 18, 2014. A Departure from Parking Design Standards and Alternative Compliance from certain requirements in the Landscape Manual are required and these applications have been filed with the City and are scheduled to be heard in December by the Advisory Planning Commission.

There were no comments from the audience or the Council.

**The motion passed 8 – 0 – 0.**

**COUNCIL COMMENTS:**

Councilmember Mitchell said that at tomorrow's PGCMA meeting the City of College Park would be recognized for participation in the Maryland Smart Energies Community Program.

Councilmember Brennan extended congratulations to the Assistant City Manager Bill Gardiner and his wife on the delivery of their new baby girl.

Councilmember Wojahn said the Council of Governments is interested in affordable workforce housing and he will keep an eye on those efforts since this goal is also part of the Neighborhood Quality of Life Committee strategies. On Monday he and Councilmember Kabir will host a meeting for anyone interested in reviewing the proposal for sidewalks on Hollywood Road west of Rhode Island Avenue at 7:00 p.m. at Davis Hall.

Councilmember Kabir discussed a city-wide winter coat drive, "One Warm Coat" and asked if the City would pay the \$50 registration fee to participate. Public Works staff will put boxes in City buildings. This will be added to the next agenda.

Mayor Fellows attended the Anacostia Watershed Restoration Steering Committee meeting at COG headquarters and heard a presentation by Garth Beall about environmental impacts of the FBI development at Greenbelt Station. Overall, the presentation indicated a positive environmental impact on the streams, if the project is approved.

**ADJOURN:**

**A motion was made by Councilmember Brennan and seconded by Councilmember Dennis to adjourn the meeting. With a vote of 8 – 0 – 0, Mayor Fellows adjourned the meeting at 8:23 p.m.**

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Janeen S. Miller, CMC  
City Clerk

Date  
Approved

# PROCLAMATION

**PROCLAMATION**  
**The City of College Park, Maryland**  
**Municipal Government Works**

**WHEREAS,** the City of College Park, Maryland was incorporated in 1945; and

**WHEREAS,** the State of Maryland is home to 156 other municipalities; and

**WHEREAS,** Municipal Government is the most responsive form of government because it gives residents direct access to elected officials and City staff; and

**WHEREAS,** the City of College Park is committed to enhancing the quality of life for everyone who lives, raises a family, visits, works and learns in the City; and to operating a government that delivers excellent services, is open and responsive to the needs of the community, and balances the interests of all residents and visitors; and

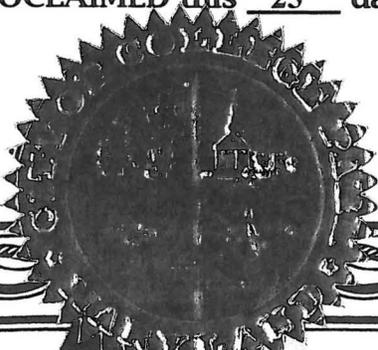
**WHEREAS,** to raise awareness about the advantages of Municipal Government, we are proud to promote the benefits of living in the City of College Park through this Proclamation, and by highlighting these local government events that took place in November, which is ***“Municipal Government Works!”*** month:

- The City’s Neighborhood Quality of Life Committee held a public forum on November 6 entitled, “Working, Living & Learning Together” to bring together stakeholders interested in making College Park the ideal college town.
- The City’s Recreation Board sponsored the “College Park Blues Festival” on November 8.
- The City’s Veterans Memorial Improvement Committee sponsored a tribute to Veterans on November 11.
- The City’s Education Advisory Committee hosted a reception honoring local public school principals on November 17, and recommended the award of \$30,000 in educational assistance grants to local public schools.

**NOW, THEREFORE, BE IT PROCLAIMED** that the Mayor and Council of the City of College Park, Maryland hereby join the Maryland Municipal League in declaring November to be ***“Municipal Government Works!”*** month in College Park.

**PROCLAIMED this** 25<sup>th</sup> **day of** November, 2014.

\_\_\_\_\_  
Andrew M. Fellows  
Mayor



**14-G-122**

MEMORANDUM

TO: Mayor and City Council

FROM: Loree O'Hagan, Recycling Coordinator  
Bill Gardiner, Assistant City Manager

THROUGH: Joseph L. Nagro, City Manager 

DATE: November 14, 2014

RE: Business Recycling Ad Hoc Committee Grant recommendations

**Issue:**

On May 13, 2014 the City created a Commercial and Multi-Family Recycling Grant (resolution 14-R-10) to reimburse qualified entities for certain expenses to expand recycling and reduce their landfill costs because of recyclable materials sent to the landfill. Projects eligible for an award include purchase of recycling carts, compaction equipment, enclosures, or other equipment that may be required for recycling. The Business Recycling Ad Hoc Committee was created to assist staff administer the program and make recommendations to the City Council for grant awards. The City Council makes the actual awards, and the funds will be provided on a reimbursement basis.

**Summary:**

The Committee received two grant applications, one from the Clarion Inn and one from the Quality Inn.

The Clarion Inn requested a total of \$2,300 to purchase 4 indoor recycling containers and 2 outdoor trash/recycling combination containers. They indicated they would contribute \$339 towards the purchase of the containers.

The Quality Inn requested a total of \$10,000 to purchase 30 recycling containers. They indicated they would contribute \$1,000 towards the purchase of the containers.

Staff met with Anil Vaidya, manager of The Quality Inn, to verify where the 30 containers would be placed. During the site visit, it was determined they only needed a total of 22 containers: 16 outdoor containers and 6 indoor containers. Two of the indoor containers would be going in the lobby. The remaining four indoor containers would be going on each level of one of their buildings, which has indoor room entrances. The 16 outdoor containers would replace and add to the existing containers they were already using for the buildings that have outdoor room access.

During an update of the status of the program at the City senior staff meeting, it was noted by Bob Ryan that the planned placement of the indoor containers in Quality Inn's enclosed building would most likely not meet the fire code. City Manager Joe Nagro requested Bob Ryan, Bob

Stumpff, and Loree O'Hagan meet with Mr. Vaidya to discuss this issue. During the meeting, it was confirmed the containers could not be placed in the hallways. We discussed the possibility of putting smaller ~3-gallon containers in each of the 169 rooms. It was agreed that this is actually a better option, as people would be more likely to recycle in their rooms than carry the materials to an outdoor container. Mr. Vaidya stated he would put the small containers in the rooms, but would also like to have the outdoor containers.

The Committee will launch a new round of applications early next year with the goal of making grant awards in April.

**Recommendation:**

At the last Business Recycling Ad Hoc Committee meeting on November 3<sup>rd</sup>, the Committee recommended that Council make the following awards, and authorize staff to draft the appropriate agreements:

Terrapin Hospitality dba Clarion Inn

A grant up to \$2,300 to reimburse the applicant for the purchase of at least 6 recycling containers, provided the applicant first contributes at least \$339 toward the purchase of the containers.

Quality Inn & Suites

A grant up to \$4,000 to reimburse the applicant for the purchase of up to 6 indoor and 16 outdoor recycling containers, provided the applicant first contributes at least \$1,000 toward the purchase of the containers.

Due to the fire code regulations noted above regarding Quality Inn, the original recommendation is not possible. Because this will most likely be the last work session before January, staff would like to move forward with the Council discussion on November 18<sup>th</sup> and meet with the Ad Hoc Committee to re-visit the recommendation for the Quality Inn. Staff will have a consensus of the Committee prior to the Council Meeting on 11/25/14. Staff would like to keep the award amount the same, but change what the award can be used for: 169 in-room containers, 2 indoor containers, and up to 16 outdoor containers. Staff recommends that the award letter indicate the in-room containers are the priority, followed by the indoor containers, and then the outdoor containers.

14-R-35

### FOUR CITIES RESOLUTION

#### **A RESOLUTION TO SUPPORT LOCATING A NEW HEADQUARTERS OF THE FEDERAL BUREAU OF INVESTIGATION AT THE GREENBELT METRO STATION IN PRINCE GEORGE'S COUNTY**

---

WHEREAS, the Federal General Services Administration (GSA) is seeking a location for a new headquarters for the Federal Bureau of Investigation (FBI); and

WHEREAS, the criteria for such a location include that the site meet security standards and it be close to the Capital Beltway and a Washington Metropolitan Area Transit Authority (WMATA) rail station (Metro); and

WHEREAS, studies have shown that in the Washington metropolitan region, Prince George's County has the least amount of leased federal office space, but the highest number of federal employees in the region; and

WHEREAS, the Greenbelt Metro Station in Prince George's County can be developed to house the FBI headquarters; and

WHEREAS, the Greenbelt Metro Station site meets the GSA's criteria of providing a secure location adjacent to a Metro station and the Capital Beltway; and

WHEREAS, the Greenbelt Metro site would be a model of Smart Growth and transit-oriented development with the FBI headquarters being within a one-quarter mile walk of the station; and

WHEREAS, the Greenbelt Metro site is less than five (5) miles from the flagship University of Maryland College Park campus which is home to outstanding criminology and cyber security programs; and

WHEREAS, the site also is adjacent to a MARC railway station and has easy access to highways, such as Interstate 95 and the Baltimore-Washington Parkway, which provides easy travel throughout the Mid-Atlantic Corridor; and

WHEREAS, the site is located in the City of Greenbelt and proximate to College Park, Berwyn Heights, and New Carrollton, communities with award-winning schools, outstanding recreation amenities, and a great sense of community.

NOW THEREFORE BE IT RESOLVED that the Cities of Greenbelt, College Park and New Carrollton and the Town of Berwyn Heights do hereby express their support for locating a new FBI headquarters at the Greenbelt Metro Station in Prince George's County; and

PASSED by the Cities of Greenbelt, College Park and New Carrollton, and the Town of Berwyn Heights at the Four Cities meeting of October 30, 2014.

\_\_\_\_\_  
Cheye Calvo, Mayor  
Town of Berwyn Heights

\_\_\_\_\_  
Andrew Fellows, Mayor  
City of College Park

\_\_\_\_\_  
Emmett V. Jordan, Mayor  
City of Greenbelt

\_\_\_\_\_  
Andrew C. Hanco, Mayor  
City of New Carrollton

14-CR-02

**CHARTER RESOLUTION**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK, TO AMEND**  
**ARTICLE I, "GENERAL PROVISIONS", TO ADD §C1-2, " CITY POLICY OF NON-**  
**DISCRIMINATION", TO ADOPT A GENERAL CITY POLICY AGAINST**  
**DISCRIMINATION WITH RESPECT TO EMPLOYMENT, HOUSING AND PUBLIC**  
**ACCOMMODATION**

A Charter Resolution of the Mayor and Council of the City of College Park, Maryland, adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §4-301 *et seq.*, Local Government Article, Annotated Code of Maryland, as amended.

**WHEREAS**, the Mayor and Council have determined that it is appropriate to state a general City policy of non-discrimination in providing services and adopting and applying policies and practices.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of College Park that:

**Section 1.** Article I, "General Provisions" §C1-2 "City Policy of Non-Discrimination" be enacted to read as follows:

§C1-2 CITY POLICY OF NON-DISCRIMINATION

THE CITY PROHIBITS DISCRIMINATION ON THE BASIS OF RACE, RELIGION, SEX, AGE, ETHNICITY, ANCESTRY OR NATIONAL ORIGIN, PHYSICAL OR MENTAL DISABILITY, COLOR, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION OR POLITICAL AFFILIATION IN ITS PROVISION OF SERVICES, ITS ADOPTION OF POLICIES, AND IN ITS PRACTICES, WITH RESPECT TO EMPLOYMENT, HOUSING AND PUBLIC ACCOMMODATION.

**Section 2.** **BE IT FURTHER RESOLVED** by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Charter Resolution, the City Clerk shall publish this proposed Charter Resolution or a fair summary thereof in a newspaper having

CAPS : Indicate matter added to existing law.

[Brackets] : Indicate matter deleted from law.

Asterisks \* \* \* : Indicate matter remaining unchanged in existing law but not set forth in Ordinance.

a general circulation in the City of College Park together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing is hereby set for 7:00 p.m. on the 25<sup>th</sup> day of November, 2014. All persons interested shall have an opportunity to be heard.

**Section 3.** BE IT FURTHER RESOLVED that this Charter Resolution is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014, and that the amendment to the Charter of the City of College Park, hereby proposed by this enactment, shall be and become effective upon the fiftieth (50<sup>th</sup>) day after its passage by the City unless petitioned to referendum in accordance with §4-304 of the Local Government Article, Annotated Code of Maryland within forty (40) days following its passage. A complete and exact copy of this Charter Resolution shall be posted in the City offices located at 4500 Knox Road, College Park, Maryland for forty (40) days following its passage by the Mayor and Council and a fair summary of the Charter Resolution shall be published in a newspaper having general circulation in the City not less than four (4) times, at weekly intervals, also within the forty (40) day period following its adoption by the City.

**Section 4.** BE IT FURTHER RESOLVED that, within ten (10) days after the Charter Resolution hereby enacted becomes effective, either as herein provided or following referendum, the City Manager for the City of College Park shall send separately, by mail, bearing a postmark from the United States Postal Service, to the Department of Legislative Services, one copy of the following information concerning the Charter Resolution: (i) the complete text of this Resolution; (ii) the date of referendum election, if any, held with respect thereto; (iii) the number of votes cast for and against this Resolution by the Council of the City of College Park or in the referendum; and (iv) the effective date of the Charter Resolution.

**Section 5. BE IT FURTHER RESOLVED** that the City Manager of the City of College Park be, and hereby is specifically enjoined and instructed to carry out the provisions of Sections 2 and 3 as evidence of compliance herewith; and said City Manager shall cause to be affixed to the minutes of this meeting (i) an appropriate Certificate of Publication of the newspaper in which the fair summary of the Charter Resolution shall have been published; and (ii) return receipts of the mailing referred to in Section 3 and shall further cause to be completed and executed the Municipal Charter or Annexation Resolution Registration Form.

**INTRODUCED** by the Mayor and Council of the City of College Park at a regular meeting on the 28th day of October, 2014.

**ADOPTED** by the Mayor and Council of the City of College Park at a regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**EFFECTIVE** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**ATTEST:**

**CITY OF COLLEGE PARK,**

\_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By \_\_\_\_\_  
Andrew M. Fellows, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney

14-CR-03

**CHARTER RESOLUTION**  
**OF THE MAYOR AND COUNCIL OF THE CITY OF COLLEGE PARK, TO AMEND**  
**ARTICLE IX “OFFICERS AND EMPLOYEES”, §C9-1, “DISCRIMINATION”, TO**  
**ADD CERTAIN NON-DISCRIMINATION PROVISIONS CONCERNING CITY**  
**EMPLOYMENT AND TO MAKE CLARIFYING CHANGES**

A Charter Resolution of the Mayor and Council of the City of College Park, Maryland, adopted pursuant to the authority of Article XI-E of the Constitution of Maryland and §4-301 *et seq.*, Local Government Article, Annotated Code of Maryland, as amended.

**WHEREAS**, §C9-1 of the City Charter currently prohibits discrimination in City employment practices on certain specified bases; and

**WHEREAS**, the Mayor and Council have determined that it is appropriate to expand the list of prohibited discrimination in City employment practices.

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Council of the City of College Park that:

**Section 1.** Article IX, “Officers and Employees” §C9-1 “Discrimination” be repealed, re-enacted and amended to read as follows:

§C9-1 Discrimination IN CITY EMPLOYMENT, HOLDING PUBLIC OFFICE.

No Official or employee or applicant for CITY employment shall be appointed, promoted, demoted, removed or in any way favored or discriminated against IN THESE RESPECTS because of [~~his/her~~] race, religion, SEX, AGE, ETHNICITY, ANCESTRY OR NATIONAL ORIGIN, PHYSICAL OR MENTAL DISABILITY, COLOR, MARITAL STATUS, SEXUAL ORIENTATION, GENDER IDENTITY, GENETIC INFORMATION or political affiliation or any other factors not related to ability to perform the work. A City employee who is subject to the personnel regulations of the City may continue in such position after being elected or appointed to any public office, other than a public office of the City of College Park, unless

CAPS : Indicate matter added to existing law.

[Brackets] : Indicate matter deleted from law.

Asterisks \* \* \* : Indicate matter remaining unchanged in existing law but not set forth in Ordinance.

such office presents a real or potential conflict of interest or the appearance of a conflict of interest.

**Section 2.** BE IT FURTHER RESOLVED by the Mayor and Council of the City of College Park that, upon formal introduction of this proposed Charter Resolution, the City Clerk shall publish this proposed Charter Resolution or a fair summary thereof in a newspaper having a general circulation in the City of College Park together with a notice setting out the time and place for a public hearing thereon and for its consideration by the Council. The public hearing is hereby set for 7:00 p.m. on the 25<sup>th</sup> day of November, 2014. All persons interested shall have an opportunity to be heard.

**Section 3.** BE IT FURTHER RESOLVED that this Charter Resolution is adopted this \_\_\_\_\_ day of \_\_\_\_\_, 2014, and that the amendment to the Charter of the City of College Park, hereby proposed by this enactment, shall be and become effective upon the fiftieth (50<sup>th</sup>) day after its passage by the City unless petitioned to referendum in accordance with §4-304 of the Local Government Article, Annotated Code of Maryland within forty (40) days following its passage. A complete and exact copy of this Charter Resolution shall be posted in the City offices located at 4500 Knox Road, College Park, Maryland for forty (40) days following its passage by the Mayor and Council and a fair summary of the Charter Resolution shall be published in a newspaper having general circulation in the City not less than four (4) times, at weekly intervals, also within the forty (40) day period following its adoption by the City.

**Section 4.** BE IT FURTHER RESOLVED that, within ten (10) days after the Charter Resolution hereby enacted becomes effective, either as herein provided or following referendum, the City Manager for the City of College Park shall send separately, by mail, bearing a postmark from the United States Postal Service, to the Department of Legislative

Services, one copy of the following information concerning the Charter Resolution: (i) the complete text of this Resolution; (ii) the date of referendum election, if any, held with respect thereto; (iii) the number of votes cast for and against this Resolution by the Council of the City of College Park or in the referendum; and (iv) the effective date of the Charter Resolution.

**Section 5. BE IT FURTHER RESOLVED** that the City Manager of the City of College Park be, and hereby is specifically enjoined and instructed to carry out the provisions of Sections 2 and 3 as evidence of compliance herewith; and said City Manager shall cause to be affixed to the minutes of this meeting (i) an appropriate Certificate of Publication of the newspaper in which the fair summary of the Charter Resolution shall have been published; and (ii) return receipts of the mailing referred to in Section 3 and shall further cause to be completed and executed the Municipal Charter or Annexation Resolution Registration Form.

**INTRODUCED** by the Mayor and Council of the City of College Park at a regular meeting on the 28th day of October, 2014.

**ADOPTED** by the Mayor and Council of the City of College Park at a regular meeting on the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**EFFECTIVE** the \_\_\_\_\_ day of \_\_\_\_\_, 2014.

**ATTEST:**

**CITY OF COLLEGE PARK,**

\_\_\_\_\_  
Janeen S. Miller, CMC, City Clerk

By \_\_\_\_\_  
Andrew M. Fellows, Mayor

**APPROVED AS TO FORM AND  
LEGAL SUFFICIENCY:**

\_\_\_\_\_  
Suellen M. Ferguson, City Attorney

14-G-124

## Motion for Councilmember Day

Item # 14-G-124

I move that the City Council select the Knox Road location as the site for construction of a new City Hall and authorize staff to take the next steps to retain consultants to assist with this project.

### Comments:

- For over 20 years, the city has been interested in having an expanded and improved City Hall facility to consolidate city offices and improve service delivery. Other needs include more community meeting space, a public outdoor space, better civic prominence and room for future expansion of staff and services.
- More recently, the City Council narrowed the site selection options to two properties owned by the city, the existing City Hall site on Knox Road and the Calvert Road site. A Public Forum was held on October 28, 2014 to provide information about the site selection process and obtain input from the public. Many residents, from most city neighborhoods, provided oral and written testimony. Support was expressed for both sites as well as concerns about the vacant Calvert Road school building and the need to provide public meeting space that is more accessible to all residents of the city.
- The selection of the Knox Road site will enable the city to collaborate with the University of Maryland and the University of Maryland Foundation who will soon acquire most of the Route 1 frontage next to our site. This presents a unique opportunity to jointly redevelop an important block in the center of Downtown College Park and contribute to the revitalization of the Route 1 corridor. It also affords an opportunity to partner with the University of Maryland to study options for the Calvert Road site for other public uses including daycare.
- It is important for the city moving forward to retain professional expertise in real estate development, financing and architectural design to ensure the best outcome. City staff should proceed with identifying appropriate consultants to work with the city on this project.

## Site Selection for City Hall

October 28, 2014 – November 21, 2014

## Written Comment

<b>Exhibit Number</b>	<b>From</b>	<b>Date Received</b>
1	Daniel Coogan, 7010 Wake Forest Drive	October 28, 2014
2	Michael J. Jacobs, Former Mayor	October 28, 2014
3	James McFadden, 4800 Calvert Road	October 28, 2014
4	Steve Hill, Guilford Road	October 28, 2014
5	Richard Williamson, 7011 Wake Forest Drive	October 28, 2014
6	Suchitra Balachandran, Representing the Board of West College Park Civic Association	October 28, 2014
7	Eric Gregory, 6909 Rhode Island	October 28, 2014
8	Christine Nagle	November 5, 2014
9	Christine Nagle, Representing the North College Park Citizens Association	November 15, 2014
10	Edward Lynch	November 17, 2014
11	Lisa Ealley	November 17, 2014
12	Linda Rioux	November 17, 2014
13	Stasia Hutchison	November 18, 2014
14	John Rigg, Representing the Calvert Hills Citizens Association	November 18, 2014
15	Mary Cook, 4705 Kiernan Road	November 18, 2014
16	Christine Nagle, 9506 52 <sup>nd</sup> Avenue	November 18, 2014
17	Jeanne and Don Jennings, 4617 Clemson Road	November 18, 2014
18	Leo Shapiro, 6907 Rhode Island Avenue	November 18, 2014
19	Christina Farrera Donnelly, Dartmouth Avenue	November 18, 2014
20	Alison Beck	November 18, 2014
21	Valerie Mosley, 4506 Beechwood Road	November 18, 2014
22	Marion L. Green, Wake Forest Drive	November 18, 2014
23	Mary Anne and Dick Hakes	November 19, 2014

**Janeen S Miller**

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**From:** Christine Nagel [cnagel\_70@yahoo.com]  
**Sent:** Wednesday, November 05, 2014 5:39 PM  
**To:** mcall  
**Cc:** Janeen S Miller  
**Subject:** City Hall

Mayor and Council-

I understand that the Council has been discussing City Hall expansion/relocation for a very long time and that a decision needs to be made very soon. Please take the additional time to evaluate the Stone Industrial site seriously. There are many benefits to the location including- consolidation of most City staff at one location, office space that was renovated in 2007 (approximately one third of the office space that is needed by staff). The property is large, almost 17 acres, and could accommodate other City services in the future such as an animal shelter, community center, library and possibly the College Park Academy.

If this property were to become the choice for City Hall, the Calvert Road property could be see public use in a manner that is respectful of Calvert Hills residents such as daycare, community meeting space and possibly a City substation for parking permits/ticket payment. Also Calvert Hills responded favorably to starting a community garden and the the community may be interested in a community garden at the Calvert Road location.

Respectfully,  
Christine Nagle

North College Park Citizen's Association  
c/o Youth, Family & Senior Services  
4912 Nantucket Road  
College Park MD 20740

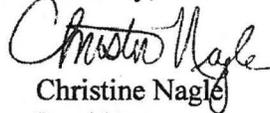
Mayor and Council  
City of College Park  
4500 Knox Road  
College Park MD 20740

Dear Mayor Fellows and Councilmembers:

The North College Park Citizen's Association (NCPCA) discussed the relocation/  
expansion of City Hall at our November meeting and passed a resolution. NCPCA  
members request that all feasible alternatives be fully explored for location of the new  
City Hall and that the location chosen be convenient to all residents.

We appreciate your consideration of the views of our members and look forward to  
further discussion with our Councilmembers on this issue.

Sincerely,



Christine Nagle  
President

Janeen S Miller

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**From:** EDWARD LYNCH [eads32@verizon.net]  
**Sent:** Monday, November 17, 2014 1:01 PM  
**To:** cpmc  
**Cc:** Joseph Nagro; Terry Schum; Eric Olson (Danielle Glaros); tsmayah@co.pg.md.us; kc5018@yahoo.com; John.rigg@gmail.com; Coryfitzgeraldsanders@gmail.com; robwday@gmail.com; retajt@verizon.net; cnagel\_70@yahoo.com; kbryant20740@yahoo.com; cp\_woods@yahoo.com; yarrow20740@yahoo.com; ccolella@umd.edu; slp@umd.edu; slp@umd.edu  
**Subject:** Please locate the new City Hall back on Knox Place.  
**Importance:** High

**CITY OF COLLEGE PARK MAYOR AND COUNCIL**

Respectfully, I request that you enlarge City Hall at the present site.

Whereas, I fully appreciate the advantages of the larger Calvert Road site, College Park is one of Maryland's most prominent destinations and important municipalities.

Shouldn't the City Hall site announce our:

- Civic Pride and Stature and Prominence, directly adjacent to Route 1/Baltimore Avenue?
- Decision to provide Maximum Convenience and Visibility--not inconvenience to and removal from many College Park residents and visitors alike?
- Long-term Vision and Acknowledgement of the value being close to the commercial and business center?

Key Questions to Consider

1. Must the City actually own City Hall? I agree with those who feel the City should always own the underlying fee or land.
2. Does the City have conflicting demands for important capital expenditures and could use the money saved for Capital and Operating Expenses? If so and based on the City's perpetual need for space, Can the City favorably finance the \$5.66 M short-fall by negotiating a Build-to-Suit/Turnkey long-term (50- or 99-year) lease or lease-purchase agreement? is not that the same thing as ownership? City staff would be the property managers.
3. Directly from Baltimore Avenue, next to the retail frontage or street building line, can the City obtain rights to a pedestrian entrance and prominent signage?

Thank you for your time. Please see a 2nd email about a related matter.

Sincerely,

Edward Lynch

Architect/Urban Planner \* Construction Manager \* Real Estate Negotiator

**Janeen S Miller**

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**From:** Lisa [l\_ealley@msn.com]  
**Sent:** Monday, November 17, 2014 1:21 PM  
**To:** Andrew Fellows  
**Cc:** cpmc; Fazlul Kabir; Patrick L. Wojahn  
**Subject:** Stone Industrial

Dear Mayor Fellows:

It is a sad day in our city when Council members with ideas that their constituents have requested be brought before the City Council are summarily dismissed by you without consideration.

I am not sure what your reasoning was for dismissing the Stone Industrial site - a site which may be able to be moved into with less reconstruction than Calvert Road, without consideration or at least a city review.

Very disappointing.

Lisa Ealley

**Janeen S Miller**

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**From:** Linda M Rioux [lmrioux@comcast.net]  
**Sent:** Monday, November 17, 2014 11:14 PM  
**To:** cpmc  
**Subject:** Potential Puchase of part of the Stone Industrial Site

Hi There Mayor & Council,

I'd just like to let you know that this District Two resident is very much in favor of the city acquiring the grassy section of the Stone Industrial Site which is under consideration. The location is just too good to pass up, and is rife with potential for many great uses.

I don't have any strong feeling on where you put City Hall. But if there's any way you can finance scoring that Stone site for City Hall or any other purpose (dog park, community center, community garden, the list is endless!), I say go for it!

Thanks!

Linda Rioux, AKA Constantia  
Blackfoot Road

**Janeen S Miller**

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**From:** Stasia Hutchison [myronhutchison@msn.com]  
**Sent:** Tuesday, November 18, 2014 2:06 PM  
**To:** Denise Mitchell; Alan Hew; cpmc  
**Subject:** Location of City Hall

Dear Councilmembers,

We are unable to attend the city hall session tonight; however, we wanted to request that the city explore all feasible locations for the placement of city hall, including the site next to Davis Hall, before making a final recommendation.

The location of City Hall should be in a central location easily accessible for all citizen residents and in the City of College Park where the residents live, not on the University of Maryland campus or proximity.

We fully support the location that Fazlul Kabir has extensively researched as we believe it is in a central location.

Thank you,

Myron and Stasia Hutchison

**Janeen S Miller**

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**From:** John Rigg [john.rigg@gmail.com]  
**Sent:** Tuesday, November 18, 2014 3:17 PM  
**To:** Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; sstullick@collegeparkmd.gov; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Cc:** Kristy Maddux; Douglas Hamilton; mahakes@comcast.net  
**Subject:** Calvert Hills Citizens Association Letter Regarding City Hall  
**Attachments:** CHCA\_city\_hall\_letter\_FINAL.pdf

Dear Members of the City Council --

On behalf of the Calvert Hills Citizens Association (CHCA) and our more than 400 household members, we are pleased to have the opportunity to provide comments to you as you consider the future location of City Hall. CHCA firmly believes that this decision is a critical one for the entire City that will have repercussions on the future shape of downtown and Calvert Hills. There is broad recognition of this fact among our membership, who have been very interested in the discussion thus far and will continue to follow developments going forward with great interest.

We hope the attached comment letter is helpful for you in your considerations. Please let CHCA Vice President Kristy Maddux or I know if you have any questions or if you wish to discuss this matter further.

Respectfully Submitted,

John Rigg, President  
Calvert Hills Citizens Association

Calvert Hills Citizens Association  
6809 Dartmouth Ave.  
College Park, MD. 20740

November 18, 2014

College Park City Council  
c/o City Clerk Janeen S. Miller  
4500 Knox Rd.  
College Park, MD. 20740

Dear Members of the City Council;

On behalf of the Calvert Hills Citizens' Association (CHCA), we are pleased to offer the following comments regarding the location of a new, or newly-renovated, city hall for the City of College Park. CHCA is a member-based civic association comprised of nearly 400 households in College Park's southernmost neighborhood.

On November 16, CHCA convened a special meeting of the membership to discuss the options for City Hall as they were presented to the community during the October 28 public hearing. During the CHCA meeting, members discussed the information available to us regarding the two sites and also learned that some stakeholders have also been suggesting that the search broaden to include sites that were not discussed during the public hearing. Although CHCA members were not able to reach a consensus view regarding the location of the City Hall site for reasons discussed below, we feel strongly that the two sites under consideration – the site of the current City Hall on Knox Road, and the site of the Calvert Road School site respectively – represent the best options available for a City Hall that both meets the current needs of the city while also helping to positively develop or redevelop city-owned property in transformative ways.

**Preference for Calvert Road, but Strong Support for Both Sites**

Locating City Hall at the Calvert Road site is a popular view, and likely the dominant view, among Calvert Hills residents. The possibility was first discussed at our May 2014 meeting, and the idea has since enjoyed substantial support in the community, in large part because it makes productive use of a long neglected, city-controlled facility. Many in our community have been frustrated by the continued inability to redevelop the Calvert Road site into a use that the community would find acceptable, and we find the prospect of continued neglect and disuse of a property that is integral to our community to be untenable and unacceptable. The Calvert Road site has several other features that make it attractive to CHCA members as a prospective City Hall Site: it is located proximal to the city center in downtown College Park; it has ample

space both for a building of a reasonably large size and parking; it is accessible to both bus and metro rail; and its location adjoins a large densely-populated residential and commercial district full of residents, business owners, and others who need the services of City Hall. Calvert Hills residents' support for this site is further motivated by concern about the alternative: that if city hall is not relocated here, the site will continue to be neglected and fall into disrepair. This outcome would provoke widespread anger and disappointment..

Although support for the Calvert Road site is strong in Calvert Hills, it is not universally regarded as the optimal choice. A minority view in Calvert Hills holds that City Hall should remain at its present location on Knox Road. For many, City Hall's present location is itself an asset; in this view, the City is best served by maintaining possession of property in a downtown core that is gaining in value. Many members of the community also find the vision of a collaborative development between the City of College Park and the University of Maryland serving as a foundational element in the renewal of year round commercial activity to be extremely attractive. If such a development were to be built, it has a real potential to support the ongoing transformation of our downtown core into a vibrant, walkable commercial district, with amenities that attract residents from all over College Park and the surrounding area. In this view, City Hall located at its present site provides the best opportunity for this vision to become a reality.

*Although many residents of Calvert Hills have expressed a preference for City Hall to be located at the Calvert Road site, members of the community are supportive of both potential locations. If, and only if, the Calvert Road site were redeveloped into a use that the community could support, residents of Calvert Hills would likely be very supportive of City Hall maintaining its present location.*

### **Guiding Principles for City Hall Site Location**

As was described above, CHCA was not able to arrive at a consensus position for location of City Hall. However, we were able to arrive at a set of principles that we strongly recommend the City Council take into consideration as you consider the choice of where to place City Hall.

1. City Hall should be located in, or immediately adjoining, downtown College Park.  
CHCA shares the Council's vision of a downtown College Park that is vibrant, and full of year-round amenities for residents of the City and the surrounding area. Access to civic space, commercial traffic associated with people doing business with the City, and a well-designed building giving a sense of place would all be important ingredients in making this vision a reality.

*Conversely, CHCA does not support moving City Hall to a location that is not located in, or immediately adjoining, downtown College Park.*

2. City Hall redevelopment should make use of one of College Park's existing properties.

The city of College Park has possession of two attractive parcels of land (Knox Road and Calvert Road), both of which are strong candidates for City Hall. Both properties are already appropriately zoned for use as City Hall, have no associated cost for property acquisition, and would aid in the redevelopment of downtown College Park. CHCA urges the Council to make use of one of these properties for City Hall, and not expand its search to include parcels which do not have these advantages and/or are not already in the possession of the City.

3. If Calvert Road is the site chosen for City Hall, the City should work with residents of Calvert Hills on a comprehensive vision for the property.

As described previously, locating City Hall at the Calvert Road site would receive substantial support within Calvert Hills. Although there may be some disagreement about which of the two sites is preferable, we have every reason to believe that the Calvert Road location would receive substantial community support. However, should Calvert Road indeed be selected as the site for a new City Hall, members of the community also wish to have assurances that they will be consulted as design for the site progresses. Many children from the community utilize the playground located in the southwest corner of the property, while others use the surrounding parkland for ballgames or picnics. CHCA requests that these amenities be preserved to the maximum extent possible, and that the City consult with the community as it undertakes site design on the property.

4. If Knox Road is the site chosen for City Hall, the City should not proceed with construction until it has also taken meaningful steps toward redevelopment of the Calvert Road site.

Calvert Road has sat vacant for far too long, and we find the prospect of a deserted, increasingly dilapidated, city-owned building in the heart of our community to be completely unacceptable.

As we discussed with officials from the University at our May 2014 meeting, we believe that the Calvert Road site would be well suited for a variety of public and civic uses, and the idea of a daycare program at the site is particularly attractive. CHCA would welcome the opportunity to discuss possible uses of the site with the City and the University, but we cannot support development of City Hall at Knox Road (or at any other site) until there are meaningful steps taken toward redeveloping the Calvert Road site in a manner that the community can support.

*If City Council believes that collaborating with the University of Maryland on a jointly-developed Knox Road site is an opportunity not to be missed, we would urge Council to make such collaboration contingent upon simultaneous joint development of the Calvert Road site.*

## Conclusion

As CHCA members have articulated in several public forums, and as we describe in this letter, redevelopment of the Calvert Road school site into a use that the community can support is a matter of urgent concern to residents of Calvert Hills. The building sits at the center of our neighborhood, but because many members of our community went to school or taught there, the site has particular emotional significance and yet it has sat vacant for nearly a decade. Redeveloping the site – and in particular the central building – in a manner that the community can support is therefore a matter of utmost importance and urgency.

We recognize that the location for City Hall is a significant decision for the City of College Park, and we urge members of the Council to think carefully about ways in which this decision can catalyze other positive changes in our city. However, in so doing, we also insist that the Council take decisive steps toward redeveloping the Calvert Road site. The good news is that these priorities need not be in direct conflict; the Council could either locate the new City Hall at the Calvert Road site, or make joint city-university development of the Knox Road site conditional on simultaneous redevelopment of Calvert Road. CHCA would be eager to assist this process in any way we can.

CHCA appreciates the opportunity to comment on this very important decision. If we can be of any assistance, please feel free to contact us.

Sincerely,



John Rigg, President  
Calvert Hills Citizens Association  
[John.rigg@gmail.com](mailto:John.rigg@gmail.com)  
202-361-2066



Kristy Maddux, Vice President  
Calvert Hills Citizens Association  
[klmaddux@umd.edu](mailto:klmaddux@umd.edu)  
301-304-6989

CC: Mayor Andrew M. Fellows  
Councilmember Fazlul Kabir  
Councilmember P.J. Brennan  
Councilmember Monroe Dennis  
Councilmember Patrick L. Wojahn  
Councilmember Robert Day  
Councilmember Alan Y. Hew  
Councilmember Stephanie E. Stulich  
Councilmember Denise C. Mitchell

**Janeen S Miller**

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**From:** Mary Cook [marycookcp@gmail.com]  
**Sent:** Tuesday, November 18, 2014 4:22 PM  
**To:** Denise Mitchell; Patrick L. Wojahn; P. J. Brennan; Alan Hew; Monroe Dennis; Fazlul Kabir; Robert Day; Stephanie Stulich; Andrew Fellows; Janeen S Miller  
**Subject:** City Hall discussion

Dear Mayor and Council,

Before I state my position regarding the location of City Hall, I would like you to ask yourselves: **What quantifiable data is there to necessitate a new City Hall?** When I was on the Council, I don't recall any being presented, but then, again, perhaps I have forgotten. When you are deciding how to spend the residents' hard-earned money, please keep this in mind.

Please take note that City services are not easily accessible to those living in the northern area of the city, but in Acredale, College Park Woods and Crystal Springs as well. The vast majority of residents will do anything to avoid the traffic, congestion and parking problems downtown. Those are some of the biggest reasons we are not in favor of keeping City Hall downtown. It does not serve 2/3 of the city's residents.

I stand behind NCPCA's decision to explore fully all feasible locations for City Hall and to ensure that it is accessible to **all** residents. City halls are not to promote a more vibrant downtown. Rather, they are to serve the taxpayers. Currently, ours is not doing so.

Finally, I strongly believe this issue should not be decided at this time. Since the Strategic Plan will be revised shortly, this discussion should be part of those talks at which time, residents, along with Mayor and Council, can discuss how best to use their tax dollars.

Mary C. Cook  
4705 Kiernan Rd.  
College Park, MD  
202-213-5579

11/18/14

Dear Mayor and Council: The agenda this week contains five items that I would like offer comment on:

Agenda item #7- Site for City Hall- I urge the Council to fully explore the possibility of purchasing the entire Stone Industrial site and the potential use of the property for City Hall. This site provides the City with a unique opportunity to acquire a property that could meet many of the City's needs in the future. In addition to City Hall, instead of purchasing the new manufactured trailer unit for public works department those functions could be relocated to the Stone site. Additionally there are a number of possible uses to benefit the community including community meeting space, dog park, animal shelter, multipurpose center. The uses could be developed over time once the property has been secured. Impact money from the Greenbelt developers may be able to assist with costs of redeveloping portions of property for the community use.

Location of City Hall at the Stone site makes sense on many levels; however I can understand the desire of some to keep City Hall downtown. Therefore, I ask the Council not act in haste to make a decision that will impact the City for generations to come. The decision on City Hall should be part of the City's strategic plan for the future and the strategic plan should be developed with copiousness input from residents.

It would be beneficial to hear the Council discuss:

Why is City Hall expanding, to meet what need(s)?

What functions need to be located at City Hall?

What are the pressing needs of the community (for example community meeting space)?

How can the needs of residents and City staff can be accommodated?

What are the financial implications of the options discussed?

Respectfully,

Christine Nagle  
9506 52<sup>nd</sup> Ave

**Janeen S Miller**

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**From:** Jeanne Jennings [jennings.jeanne5@gmail.com]  
**Sent:** Tuesday, November 18, 2014 5:44 PM  
**To:** Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; Stephanie Stulich; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Subject:** City Hall location

Dear Mayor and City Council Members,

I strongly support the following points that were decided upon at CHCA Special Meeting on City Hall on Sunday, November 16.

- City Hall should be located at a site in, or immediately adjoining, downtown College Park.
- City Council should only consider using property for City Hall that is already in the possession of the City, and should not expand consideration of other sites.
- City Council should consider the transformative effects that City Hall may have on either site, and should base its decision in part on an assessment of the economic and community development goals that a new City Hall building could have on downtown College Park or on Calvert Hills.
- **Finally, and most importantly, if City Council determines that a joint development with the University of Maryland at the Knox Road site is an opportunity that is too good to pass up, such collaboration should be contingent upon simultaneous joint redevelopment of the Calvert Road site into a use that the community can support.**

Thank you for your attention to our request,

*Jeanne and Don Jennings*  
4617 Clemson Rd

**Janeen S Miller**

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**From:** Leo Shapiro [leoshapiro99@gmail.com]  
**Sent:** Tuesday, November 18, 2014 6:21 PM  
**To:** Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; Stephanie Stulich; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Subject:** new site for City Hall

Dear Mayor and Council,

I am writing regarding the selection of a new site for College Park City Hall. This is an exciting opportunity and it is essential that we proceed wisely.

Both sites being considered--the Knox Road site and Calvert Road site--are worthy contenders (I think most will agree that recent suggestions that City Hall be moved far from downtown make little sense and are clearly not in the best interest of College Park).

Finding an appropriate and workable use for the Calvert Road site has posed a major challenge for the City for many years now. Moving City Hall to this site--just steps away from downtown and from both Old Town and Calvert Hills and easily acceptable by Metro--could simultaneously solve multiple problems. It could provide both an excellent new home for City Hall and a community-friendly use for this site while freeing up the Knox Road site for commercial development. As part of a Calvert Road City Hall development, there would be a terrific opportunity to develop additional spaces for community uses of various types while retaining the outdoor recreation space that has long been so important to the community.

Redeveloping the current Knox Road site also seems like a reasonable option. The Knox Road location is slightly more central, but the Calvert Road site is close enough that this is not a major consideration. A serious concern is that if City Hall is redeveloped at Knox Road, no other good use will be found for the Calvert Road site for the foreseeable future--until such time that pressure builds to develop the site in some way that could harm the community.

With these considerations in mind, I (and many of my neighbors in Calvert Hills) take the position that City Hall should be moved to the Calvert Road site, with additional community uses included as part of the project, but if the Knox Road site is preferred by the City Council, this option should be pursued **ONLY IN CONJUNCTION WITH A VERY CLEAR PLAN, INCLUDING REALISTIC FUNDING** for developing the Calvert Road site in a way widely supported by Calvert Hills.

Thank you for this opportunity to share my views as you consider this important decision.

Leo Shapiro  
 6907 Rhode Island Avenue

**Janeen S Miller**

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**From:** Christina Farrera Donnelly [cdonnell@pgcps.org]  
**ent:** Tuesday, November 18, 2014 6:40 PM  
**o:** Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; Stephanie Stulich; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Subject:** In support of CHCA recommendation for the New City Hall site.

Dear Mayor and Council.

I strongly support the CHCA in its choices for the preferred location for the new City Hall and hope you vote in favor of the CHCA.

- 1) City Hall should be developed or redeveloped on land located in or near downtown College Park that is already within the control of the City;
- (2) City Council should not include other sites outside of Downtown, or that are not city-owned for City Hall;
- (3) Having a deserted building on Calvert Road in the heart of Calvert Hills is not acceptable to our community, and the City needs to immediately take tangible steps to redevelop the site for City Hall or another use that the community will find acceptable; and,
- (4) If the City chooses to redevelop City Hall at Knox Road jointly with the University of Maryland, such collaboration should be contingent upon simultaneous joint redevelopment of the Calvert Road site into a use that the community can support

Christina Farrera Donnelly  
Dartmouth Avenue

**Janeen S Miller**

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**From:** Alison Beck [kidwell.a@gmail.com]  
**Sent:** Tuesday, November 18, 2014 6:54 PM  
**To:** Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; Stephanie Stullich; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Subject:** City Hall location

Please dont dilute deliberations of viable sites by adding the stone industrial site. This location is too far away from the downtown, has no transit, would be far more expensive than the other sites to develop, is located behind a residential neighborhood, and would leave two city owned properties derelict.

While adding the stone industrial site to the list of possible sites would seem to be politically polite to the boosters of the site, it will divert attention from the viable sites. And will dilute the needed analysis and public discussion.

A charming functioning downtown small town should include accessible City Hall.

Sent from my mobile device. Have a nice, mobile day!

**Janeen S Miller**

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**From:** Valerie [mvmosley@gmail.com]  
**Sent:** Tuesday, November 18, 2014 6:58 PM  
**To:** Stephanie Stulich; Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Subject:** City hall relocation

Hello,

I am writing to encourage you to vote to support the relocation of city hall to the former friends school site. The school site is very near downtown college park and desperately needs an occupant. The structure is lovely and needs restoration. Reusing it for another public purpose would be ideal. It is unclear what other viable alternatives exist for reuse besides relocating the city hall.

Additionally, the site is spacious and offers considerable parking and important public open space which has traditionally been a critical aspect of civic areas. This is a feature we are sorely lacking at our current city hall location.

Relocating the city hall to this site keeps the government activities near the downtown and will transform the structure and the site for the better, reinvigorating a beautiful building.

Thank you for your consideration.  
Valerie Mosley  
4506 Beechwood road

Sent from my iPhone

**Janeen S Miller**

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**From:** marilg@juno.com  
**Sent:** Tuesday, November 18, 2014 7:01 PM  
**To:** Janeen S Miller; Patrick L. Wojahn; Andrew Fellows; Fazlul Kabir; Stephanie Stulich; Denise Mitchell; Robert Day; P. J. Brennan; Monroe Dennis; Alan Hew  
**Subject:** New City Hall

I strongly support keeping City Hall in downtown College Park. Mayor and Council are on record as wanting to make downtown a more vibrant area. Should the Council choose a site other than downtown you remove a great deal of potential for shoppers, diners, etc.

You would also contribute to additional traffic on a narrow, two way street, within a school district as well as a residential district, if the Stone Commercial site is chosen.

The Calvert Road school needs to be preserved and re-opened as a community center and/or added to a University/City collaboration for faculty/guest faculty housing. The City has been remiss in allowing this property to deteriorate to its current state. The City is not currently nor has it ever been a good steward of its assets. For this, you should all be ashamed. Residents are required to maintain their property in an acceptable manner, yet the City fails to do so with their own properties. You have allowed the once beautiful College Park Elementary School to become an eyesore; a historic building in a historic district is about to crumble.

Perhaps you should contact the McMenamins owners from Oregon, who specialize in renovating and converting historic schools into hotels and restaurants. I'm certain they could give you very good advice for renovating the Calvert Road School, including turning it into a viable, vibrant community asset.

Best Regards,  
Marion L. Green  
Wake Forest Drive

**Janeen S Miller**

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**From:** mahakes@comcast.net  
**Sent:** Wednesday, November 19, 2014 6:15 PM  
**o:** Andrew Fellows; Stephanie Stullich; Janeen S Miller  
**Subject:** City Hall development

My husband and I have lived in Calvert Hills since 1969 and are very much in favor of City Hall relocation into the Calvert Road school site. There are already city offices in the annex; it is on the way to Metro and thus easily accessible with plenty of parking. Should the playground remain there, it would encourage more community interaction and involvement (possibly a small day care center?) Some neighbors have even expressed interest in starting a community garden on the Guilford Road back portion of the property also leading to more access with city officials.

With the University of Maryland Foundation office next door, this location offers continued opportunities to work with the University.

From a taxpayer's perspective, it has got to be less expensive to rehab this building than to build anew. The historic value of the school also should be a consideration.

If you should determine otherwise, we support the CHCA letter sent by John Rigg our president and would be in agreement with its contents.

We appreciate your consideration and are grateful for all the good work you do for the citizens of College Park.

Mary Anne and Dick Hakes

**14-G-125**

**MOTION:**

**I move to approve a City-wide winter coat drive, in collaboration with One Warm Coat, from Wednesday November 26, 2014 to Sunday December 14 2014; to authorize City staff to place collection boxes at various City locations and send the donated items to one or more local non-profit agencies serving residents in need; and to authorize payment of an administrative fee of \$100.00.00 to One Warm Coat.**

**DISCUSSION**

While the need for warm coats has never been greater, it has also never been easier to meet this vital need in our community. By this resolution, the City will be holding a coat drive in collaboration with One Warm Coat, a national non-profit organization that supports and encourages coat drives. It helps individuals, groups, companies and organizations across the country to collect coats and deliver them to local agencies that distribute the coats free to people in need. More than four million coats have been provided to those in need at no cost working through this group since its inception in 1992.

The City will be collecting clean, gently used warm coats. Coats will be delivered free of charge and without discrimination directly to local area children and adults. The coat drive program provides an easy way for individuals and families to make a difference in the lives of their neighbors by simply passing along coats and jackets that are no longer needed.

The City invites its residents to bring clean, gently used coats and jackets to City offices from Wednesday, November 26, 2014 to Sunday, December 14 2014 between 9 am to 5 pm. The process is simple: residents drop off their extra coat and the City staff take care of the rest. All donated coats will be given to a non-profit agency for distribution to local people in need.

14-G-126

**Appointments to Boards and Committees**

**14-G-126**

Council Appointments to the Aging-In-Place Task Force:

Councilmember Wojahn  
Councilmember Brennan  
Councilmember Kabir

# Info Rpt: Hitachi Systems

## INFORMATION REPORT

**To:** Mayor and Council  
**From:** Suellen M. Ferguson  
**CC:** Joe Nagro, City Manager  
**Date:** November 21, 2014

**Re: Assumption of contract rights and obligations by Hitachi**

### ISSUE:

The City is under contract with Avrio Group Surveillance Solutions, LLC (“Avrio”) for installation of CCTV cameras and license plate readers, and also for maintenance of the City CCTV camera and LPR system. On August 27, 2014, Avrio entered into an Asset Purchase Agreement with Hitachi Data Systems Corporation (“HDS”) pursuant to which, on September 4, 2014, HDS purchased substantially all of the assets of Avrio (“Transaction”). The City has received a request for a letter of consent to assign Avrio’s rights and obligations under the contracts to HDS. This letter would (i) consent to the assignment of the contracts from Avrio to HDS, (ii) agree that the Transaction does not constitute a breach or default under the contracts and (iii) waive any right to terminate the contracts as a consequence of the Transaction.

Bob Ryan, Director of Public Works, has indicated that former Avrio personnel will continue to work with the City’s camera and LPR system, and that the company’s performance has been satisfactory. HDS is a larger and well known company which is qualified to fulfill the requirements of both contracts.

### RECOMMENDATION:

Unless objection is received from Council, the City Manager will sign a letter to HDS consenting to the Transaction and authorizing HDS to assume the rights and obligations of the City’s contracts with Avrio.

Info Rpt:  
New  
Neighbors  
Program  
grant request

## INFORMATION REPORT

**To:** Mayor and Council  
**From:** Suellen M. Ferguson  
**CC:** Joe Nagro, City Manager  
**Date:** November 21, 2014

### **Re: New Neighbors Grant for 4908 Huron Street**

#### **ISSUE:**

In 2005, the Council approved a Homeownership Grant, known as the New Neighbor Program, to provide funds at closing to buyers who are purchasing a residence in the City that, for at least the prior two years before sale, was used as a rental property. The purchasers must agree to reside at the property for at least five years, and are not allowed to rent to more than two other persons while residing at the property. A request has been made by the current owner of 4908 Huron Street with respect to whether his property is eligible for the New Neighbor Program.

Based on a conversation with the owner of the property, Mr. Richard Leavy, the property was used as a rental for some number of years until a fire in 2013 made it uninhabitable. Two years were required to make arrangements with the insurance company and complete renovations. Instead of renting the property again, Mr. Leavy has located a buyer who is willing to purchase the property and would like to take advantage of the New Neighbor Program. However, since the property has not been rented for the past two years and so is not compliant with the wording of the original resolution creating the grant program, a question arose as to whether this property would be eligible. Public Services confirms that this property was registered as a rental from 2009 through 2013, at which time it was taken out of service due to the fire. There are no outstanding code violations and so the property is in good standing.

The wording of the resolution states: Subject to funding, buyers of single family residences (including townhouses) within the City that have been used for at least two years prior to purchase as non-owner occupied rental properties, or as owner occupied properties rented to more than two (2) other persons, who agree to be owner-occupants for five consecutive years may request a grant.

While this property is not compliant with the actual wording of the resolution, it is compliant with the intent, which is to convert rental housing into owner occupied housing. The purpose for the two year requirement in the original resolution was to insure that City monies were being used to convert bona fide rental properties. There is no doubt that this property was used historically as a rental, and has not been rented in the past two years due to a fire.

**RECOMMENDATION:** As a result, I am recommending that this property be declared eligible for the New Neighbors grant, and will proceed on that recommendation unless the Council has an objection.