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TUESDAY, FEBRUARY 18, 2014
(COUNCIL CHAMBERS)

7:30 P.M. WORKSESSION

COLLEGE PARK MISSION STATEMENT

The City of College Park encourages broad community involvement and collaboration, and is committed to enhancing the quality of life for everyone who lives, raises a family, visits, works, and learns in the City; and operating a government that delivers excellent services, is open and responsive to the needs of the community, and balances the interests of all residents and visitors.

CITY MANAGER'S REPORT

PROPOSED ITEMS TO GO DIRECTLY TO NEXT WEEK'S AGENDA

PROPOSED CONSENT AGENDA ITEMS

1. Proposed Consent: Spring Field Use Request by the College Park Boys and Girls Club for Calvert Road Field, Duvall Field and concession stand – Bob Ryan, Director of Public Services

WORKSESSION DISCUSSION ITEMS

2. Presentation on Maryland 430 (Greenbelt Road) Road Improvements – Kate Mazzara and Venu Nemani, SHA District 3
3. Discussion of Technology issues: Automated list serve, Cloud computing and e-mail
4. Results of Spring 2013 Senior Surveys from Attick Towers and Spellman House – Peggy Higgins, Director, Youth, Family and Senior Services
5. Review of design concepts for UMD faculty/staff housing at Calvert Road School site
6. Council discussion on undergrounding of utilities between Paint Branch and Greenbelt Road
7. Resolution to Extend the Comcast Franchise while negotiations continue – Suellen Ferguson, City Attorney
8. Review of legislation (***Possible Special Session***) – Bill Gardiner, Assistant City Manager

9. Appointments to Boards and Committees

COUNCIL COMMENTS

INFORMATION/STATUS REPORTS FOR COUNCIL REVIEW

This agenda is subject to change. For current information, please contact the City Clerk. In accordance with the Americans With Disabilities Act, if you need special assistance, you may contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

COMING UP NEXT WEEK:

7:00 P.M. Council Meets in Administrative Session -- Maryland State Retirement Plan

1

Spring Field Use
Request by the
College Park
Boys and Girls
Club

MEMORANDUM

TO: Mayor and City Council
THROUGH: Joseph Nagro, City Manager
FROM: Robert W. Ryan, Public Services Director
DATE: February 7, 2014



SUBJECT: Annual Spring and Summer Field Use Requests from the College Park Boys and Girls Club for Duvall and Calvert Hills Playground Fields; and Use of Duvall Field Concession Stand

ISSUE

The College Park Boys and Girls Club (CPB&GC) uses Duvall Field and Calvert Hills Field for Spring athletic events at times specified by the approved Field Use Requests. The CPB&GC has submitted field use requests to the Recreation Board as required.

SUMMARY

The field use requests were submitted on January 30, 2014. The Recreation Board reviewed the applications at their February 3, 2014 meeting and approved them with provisions. In accordance with Field Use Regulations and Department of Public Works facility use conditions, the Board has advised the CPB&GC that use of either field is not permitted prior to March 1, 2014.

The Duvall Field application includes a request for Sunday use on dates to be determined once the County's soccer and lacrosse game schedule has been released.

RECOMMENDATION

It is recommended that the Council place these requests on the consent agenda for and confirm approval for spring field use as requested by the CPB&GC with the condition that use not begin until March 1, 2014.

Attachments: 1. Field Use Reservation Application – Duvall Field
2. Field Use Reservation Application – - Calvert Hills Playground



Field Use Reservation Application

Complete both pages and Submit to: publicservices@collegetparkmd.gov

Select One: Calvert Hills Playground (Youth field – groups must be 13 and under) Duvall Field

Date of Application: 30 Jan 14

Name of Organization: College Park Boys and Girls Club

Is this Organization: City-Based Youth Yes No City Headquartered Yes No

Contact Name(s): Mary Lintner

Mailing Address: 5030 Laguna Rd College Park Md

Email Address: CPBGC ROCKS @ Verizon.net Mary.Lintner @ dol.com

Day Phone: _____ Evening Phone: 3014747130 Cell Phone: 3013353106

Description of Activity/Event: Soccer + Lacrosse practice and games

Sports Baseball Football Lacrosse Softball T-ball Soccer

Expected Number of Participants 200 Age Range 6-18

Additional Requirements: Toilets Lights Concession Stand

Date(s) Requested: Feb 10 - May 23 2014

See Facilities Rules and Regulations for acceptable times and age group

Day(s) of Week Requested: Sun. Mon. Tues. Wed. Thurs. Fri. Sat.
Time(s) Requested M-F 5-9 a.m. p.m. UNTIL Saturday - all day a.m. or p.m. Sunday - all day

Are you collecting a fee? Yes No If yes, Purpose: registration

I hereby confirm that I have received and read the City Recreation Facilities Rules and Regulations.

Organization's Proof of Adequate Minimum Liability Insurance as required under Section IV, Item 5 is attached hereto

In addition, applicant/organization agrees to indemnify and hold harmless the City from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from injury, loss or damage to persons or property resulting from his/her negligent performance of or failure to perform any of his/her obligations under the terms of this application/permit.

Recommendations and Notifications

Recreation Board Approve Fee Waived Approve with Fee of \$ _____ Denied

Comments: USE NOT PERIOD TO 03/01/2014;

Pub. Svcs Director Concur Yes No _____

Comments: _____

City Manager Concur Yes No _____

Comments: _____

Mayor and Council Concur Yes No _____

Comments: _____

* not every Sunday, but will have a few games
The schedule is not out.
Should be in 2 weeks.

OK

Waiver of Fees – the Council may vote to waive user fees, in whole or in part, upon recommendation of the Recreation Board. When considering whether to recommend or grant a full or partial waiver of user fees.

Please describe how your organization meets any of the following criteria:

a. The level of use that is involved with the activity, including wear and tear on the facility;

heavy wear + tear on field. very mild
use of block house.

b. The level of involvement by College Park residents in the activity;

kids play Adults coach Adults
run. Shack bar

c. The community benefit that may result from the activity, for example, recreational opportunities for youth or seniors;

kids play, seniors can help!

d. Volunteer services that the user provides to the City or its residents;

all volunteer organizations

e. Assistance to be provided by the user for maintenance of the recreational facility; and

we can help in maintaining the field.
and have given money in the past for sod etc.

f. Whether user activities promote the interests of the College Park community.

I hope so!



Field Use Reservation Application

Complete both pages and Submit to: publicservices@collegetparkmd.gov

Select One: Calvert Hills Playground (Youth field – groups must be 13 and under) Duvall Field
Friends Field

Date of Application: 30 Jan 14

Name of Organization: College Park Boys + Girls Club

Is this Organization: City-Based Youth Yes No City Headquartered Yes No

Contact Name(s): Mary Lintner

Mailing Address: 5030 Laguna Rd College Park Md 20740

Email Address: CPBGCROCKS@verizon.net Mary.Lintner@aol.com

Day Phone: _____ Evening Phone: 3014747130 Cell Phone: 3013353106

Description of Activity/Event: SOCCER PRACTICES

Sports Baseball Football Lacrosse Softball T-ball SOCCER

Expected Number of Participants 40 Age Range: B-13

Additional Requirements: Toilets Lights Concession Stand

Date(s) Requested: Feb. 10 - May 23 2014

See Facilities Rules and Regulations for acceptable times and age group

Day(s) of Week Requested: Sun. Mon. Tues. Wed. Thurs. Fri. Sat.

Time(s) Requested 5:00 a.m. p.m. UNTIL 9:00 a.m. or p.m.

Are you collecting a fee? Yes No If yes, Purpose: registration fee

I hereby confirm that I have received and read the City Recreation Facilities Rules and Regulations.

Organization's Proof of Adequate Minimum Liability Insurance as required under Section IV, Item 5 is attached hereto

In addition, applicant/organization agrees to indemnify and hold harmless the City from and against all actions, liability, claims, suits, damages, cost or expenses of any kind which may be brought or made against the City or which the City must pay and incur by reason of or in any manner resulting from injury, loss or damage to persons or property resulting from his/her negligent performance of or failure to perform any of his/her obligations under the terms of this application/permit.

Recommendations and Notifications

Recreation Board Approve Fee Waived Approve with Fee of \$ _____ Denied

Comments: NOT PRIOR TO 03/01/2014, must leave @ DARK

Pub. Svcs Director Concur Yes No

Comments: _____

City Manager Concur Yes No

Comments: _____

Mayor and Council Concur Yes No

Comments: _____

Waiver of Fees – the Council may vote to waive user fees, in whole or in part, upon recommendation of the Recreation Board. When considering whether to recommend or grant a full or partial waiver of user fees.

Please describe how your organization meets any of the following criteria:

- a. The level of use that is involved with the activity, including wear and tear on the facility;

there will be wear and tear on ground.

- b. The level of involvement by College Park residents in the activity;

Kids play parents coach

- c. The community benefit that may result from the activity, for example, recreational opportunities for youth or seniors;

Kids play; seniors can coach if they want too!

- d. Volunteer services that the user provides to the City or its residents;

all volunteer organization

- e. Assistance to be provided by the user for maintenance of the recreational facility; and

will assist with maintenance.

- f. Whether user activities promote the interests of the College Park community.

We hope so!

2

Presentation on
Maryland 430
(Greenbelt
Road) Road
Improvements

3

Discussion of
Technology
issues:
Automated list
serve, Cloud
computing and e-
mail



MEMORANDUM

TO: Mayor & Council
THROUGH: Joseph L. Nagro, City Manager
FROM: Sarah Price, Information Technology Manager *SP*
Stephen Groh, Director of Finance *SG*
DATE: February 13, 2014
SUBJECT: IT issues – automated listserv, cloud computing, e-mail

We would like to address the concerns expressed during Council comments by explaining some of the procedures we follow in IT.

Green Initiatives

We understand the concern for creating a smaller carbon footprint within the City. IT has made some suggested changes from our “Green Team”, which was formed with direction from the CBE. The City no longer purchases PC’s that have a tower and monitor; they are being replaced with all-in-one desktops as they reach end of lifespan. All employees are instructed to power their PC off before leaving at the end of their workday. Whereas each PC user previously had a dedicated printer at their desk, we are replacing them with shared network printers as they reach the end of their lifespan. We also have a few virtualized servers which we plan on expanding in the future.

E-mail

In an earlier worksession with the Council, it was explained that we recently purchased a new e-mail server and, soon after, a redundant e-mail server (located at Public Works) to eliminate the loss of e-mails in the event of server failure. Purchasing servers currently is the most cost effective means to sustain our network infrastructure, primarily since hardware and software attached to our network (including audio-visual equipment) may be purchased with P.E.G. funds that we receive under the Comcast and Verizon franchise agreements. If we include a maintenance agreement with the hardware purchase, we can use P.E.G. funds for the maintenance. P.E.G. funds are capital equipment grants equal to 3% of cable subscriber fees which are passed through to subscribers on their cable bill. P.E.G. funds may be used for capital equipment purchases but may not be used for maintenance or services. The rules are slightly less restrictive for use of the Verizon grant than the Comcast grant. We currently have over \$1 million in accumulated P.E.G. funds. As we have recently upgraded all servers using P.E.G. funds, we do not need to budget General Fund monies, which would be the case if we switched to cloud-based services that will increase as mailbox sizes increase due to retention requirements. IT is very cognizant of what we believe to be the best case scenario for the City. The City has a data warehouse process that was implemented over 9 years ago wherein many reports that are generated from the financial and payroll software are never printed, but are sent directly from the iSeries (AS/400) to our Metafile system (data warehouse). We backup all servers every day to

storage servers at City Hall and Public Works, and backup the AS/400 data to Vault400, an offsite disaster recovery vendor.

Tele-work

To address the question of tele-work, in the public sector it becomes a little difficult because many of the services provided by the City are delivered by a multi-agency approach, some conducted in person others via inter-office mail and e-mail, unlike some federal agencies who have numerous employees evaluating or entering data. Although IT staff and some Finance staff have the ability to remotely access the AS/400 and file server from their homes over a virtual private network (VPN), it is simply not practical for any of us to work remotely on any regular basis. The large volume of paperwork and files generated each day would be difficult to cart around. Our City is more “service oriented” for the residents and customers who come in for their transactions.

Listserv

We have also reviewed a listserv option, known as “Constant Contact” which would provide information directly to residents who could subscribe to items like the agenda or maybe a newsletter in the future. It has been researched and can be embedded within our website. It is a very simple process: users would subscribe, they would be added to a distribution list for the particular item they wish to receive, and once the item is created by staff it gets e-mailed out. If you follow this link, there is an example on the website for the City of West Hartford, CT. http://www.west-hartford.com/i_want_to/register/index.php

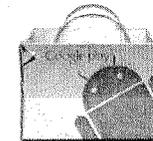
Comcate Mobile App

We have investigated the mobile add-on application offered by Comcate. We use Comcate to administer “College Park Central”, our request and complaint tracking software. We could purchase the module and would be charged an implementation cost. This module would allow anyone with a Smartphone or tablet equipped with WiFi capabilities to take a photo of an issue, open a new case and submit the photo with the new case from their device. Information on the Comcate app is attached. Purchasing the app from Comcate would be much cheaper, easier and faster than having it developed by others.

Get Smart about Citizen Mobile Apps



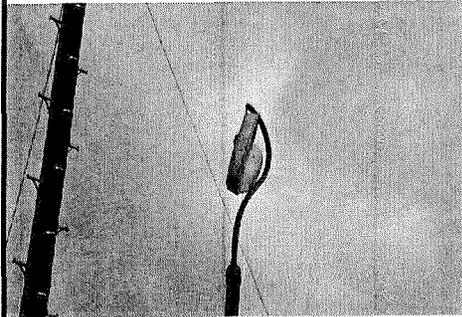
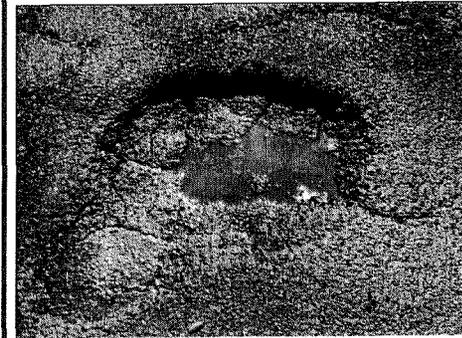
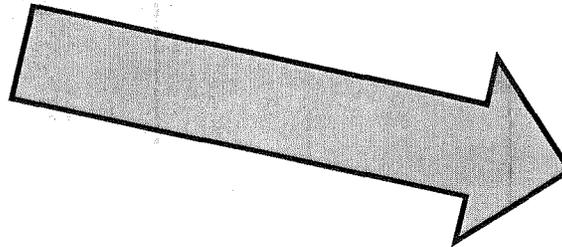
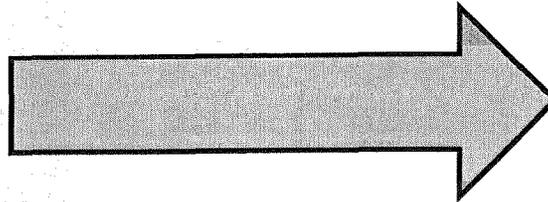
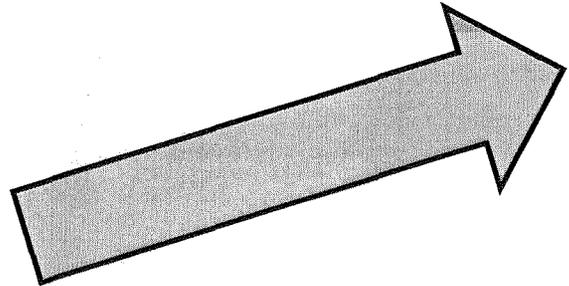
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- ✔ Increase Engagement
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Available on the
App Store

COMCATE

How Does it Work?

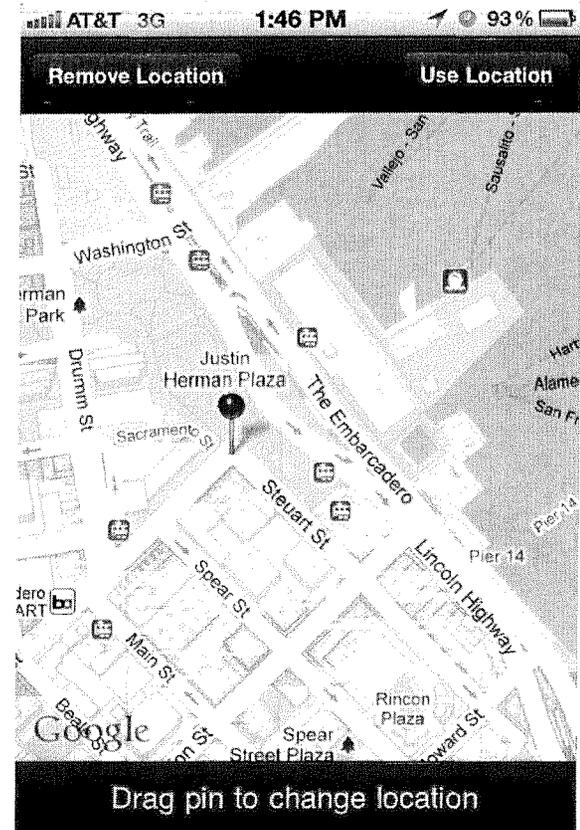
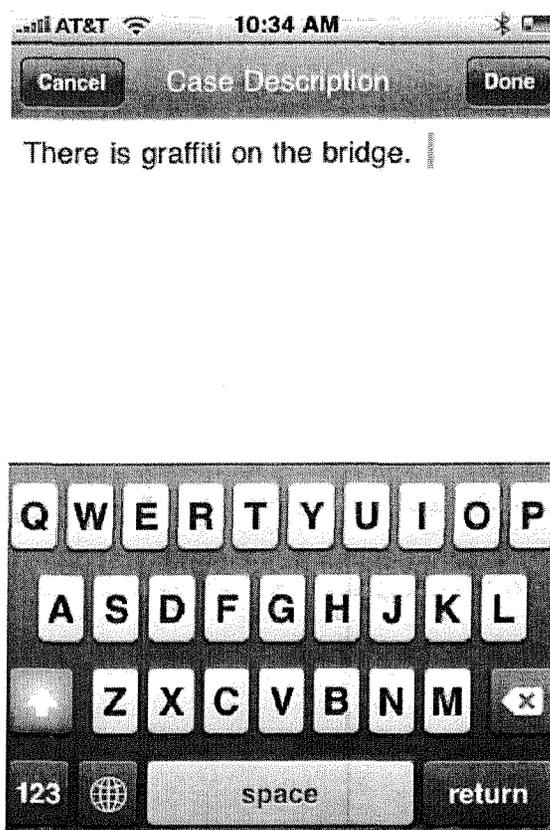
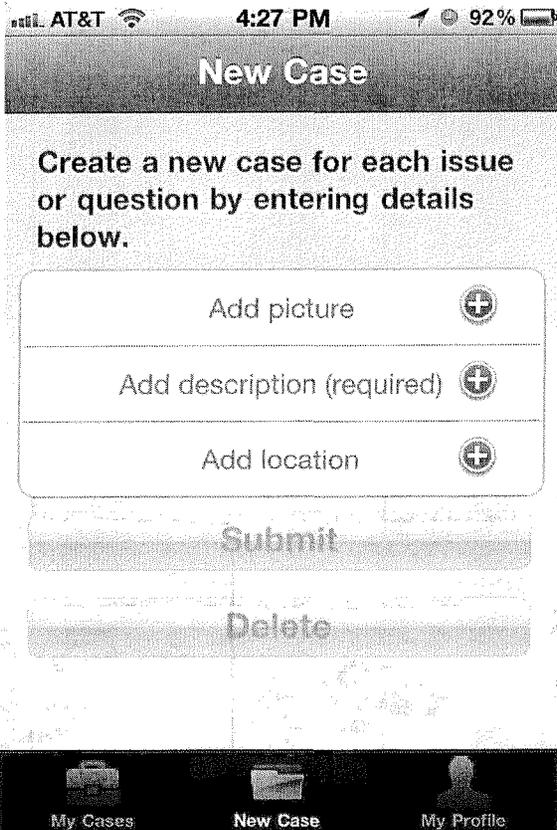


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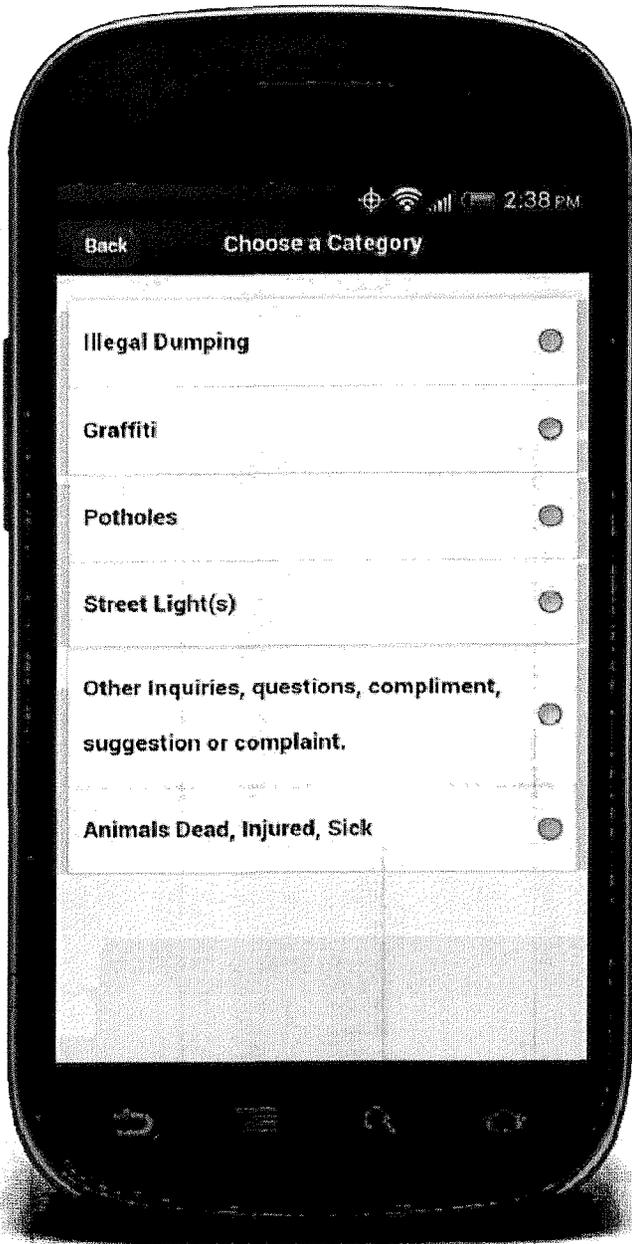
Photo

Description

Location



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Categories can be assigned

COMCATE

Agency Side Tracking



HELP

Case Details

[View Print Version](#)

[Clone Case](#)

Case Number: 16084 [make confidential](#)

Tags: [Manage case Tags](#)

[suggest related cases](#)

Customer: [Buffett, Warren](#)

external customer
225 S GAREY AVE
pomona CA 91766 [\(map\)](#)

dave@comcate.com

District: District 2

[View customer's 16 open cases](#)

Preferred Contact Method: Email

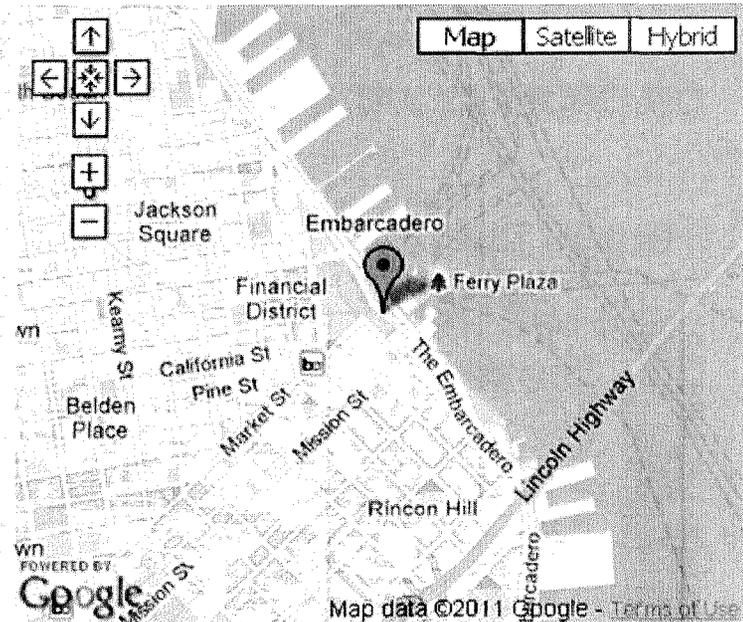
Status: Pending [change](#)

Request Type: Question

Location of Request: Lincoln Hwy San Francisco CA 94105

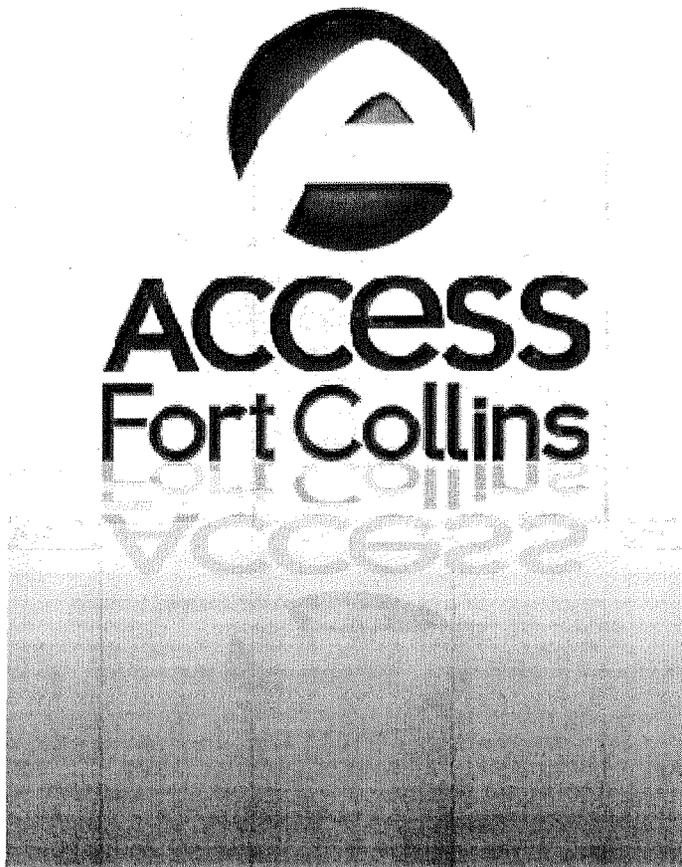
[edit](#) [\(map\)](#)

[Search for other cases at this location »](#)



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Case Study – Fort Collins, CO



- ✓ Over 1,000 iPhone app cases submitted from Aug – Dec 2011
- ✓ Over 900 citizen downloads of the iPhone app
- ✓ Graffiti abatement team cleaned up over 600 reports of graffiti since August – December 2011
- ✓ [YouTube Clip](#)

COMCATE

Gaining Traction w/ Citizens



63° H: 63° L: 34°
Current Forecast
View Traffic Report

- Home
- News
- Sports
- Health
- Top Spots
- Photos
- Video
- Traffic
- Weather
- Directory
- Deals
- Autos

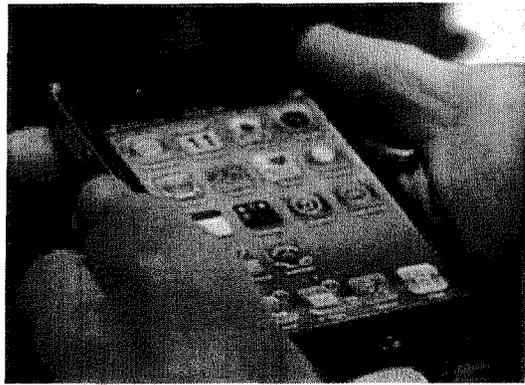
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NEWS

App Allows Fort Collins Residents To Report Code Violations

November 22, 2011 6:37 PM

Share this Like Tweet 3 +1 0 Share 1 No comments



FORT COLLINS, Colo. (CBS4) – People in Fort Collins now have a much easier way to report everything from graffiti to pot holes — there is an app for that.

The city says communicating with smartphones is much more efficient.

The application is call Access Fort Collins. It's set up so once the app is opened the user can

Listen LIVE

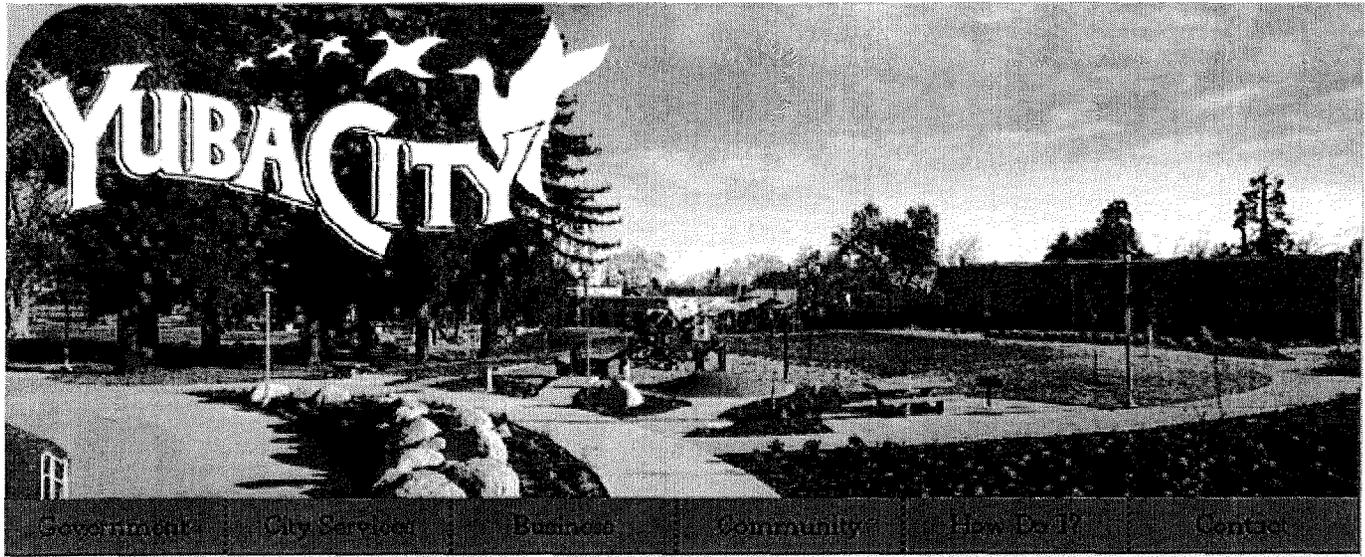
MORE FROM CBS

- Woman Arrested In False Police Impersonator Case
- Fan With Brain Injury Gets To Attend Big Game...
- Man Arrested After Barricading Himself Inside Home

FROM AROUND THE WEB

- NFL Starters Who Deserve to Loser Their Job (Blancher Report)
- It's Curtains for the IRS — the Unanalytic

COMCATE



Government City Services Business Community How Do It? Contact

City Newsroom

Public Notices

- ▶ Enterprise Zone Lookup Tool
- ▶ Make a Difference Day, October 23, 2010
- ▶ "Bike Yuba City" Project Receives \$75,000 Blue Sky Grant
- ▶ Yuba City Visitor Guide

City Manager Report

- ▶ View Report

Current Construction in Yuba City

- ▶ Second Street & D Street Signal Replacement Project
- ▶ Sanborn Storage & Pumping Plant

Job Opening

- ▶ Deputy Public Works Director - Water
- ▶ Deputy Public Works Director - Water Job Announcement
- ▶ Director of Engineering - Sutter Butte Flood Control Agency
- ▶ Sutter Butte Flood Control Agency Website

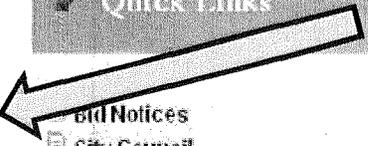






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- ▶ Parks & Recreation
- ▶ Surplus Items for Sale
- ▶ Understanding Your Water Bill
- ▶ Visit Yuba Sutter



Home Page Link

COMCATE

4

Results of Spring 2013 Senior Surveys from Attick Towers and Spellman House

Memo

To: Mayor and Council
From: Peggy Higgins, LCSW-C, Director
Date: February 14, 2014
Re: Results of May 2013 Attick Towers and Spellman House Resident Survey

Issue:

The purpose of this agenda item is to present the results of the May/June 2013 senior survey submitted by residents of both subsidized housing buildings, Attick Towers and Spellman House.

Background:

At the direction of the Mayor and City Council, this is the third year that Youth, Family and Seniors staff has disseminated, collated and analyzed surveys from both Attick Towers and Spellman House residents.

Survey Distribution:

The survey form is first provided to Attick Towers and Spellman House management and then delivered to the residents. Residents are instructed to return the surveys to the confidential box in the Seniors Program office in each building. Staff entered the surveys into the online survey software, www.surveymonkey.com, and then analyzed the survey conclusions in order to produce this report.

Total Surveys Returned:

Total number of units in Attick Towers is 108 and 141 in Spellman House. Staff distributed one survey per unit/household in each building. The 2013 Attick Towers response rate is 27% or 29 respondents and 17% or 25 Spellman House respondents.

Possible Survey Bias:

Response to the survey is voluntary. Response bias can occur in voluntary situations where the people who care enough to complete the survey may not necessarily be a statistically representative sample of the actual population.

Source: <http://stattrek.com/ap-statistics-2/survey-sampling-bias.aspx>.

- Bias can also occur as residents in both subsidized housing buildings have stated that they are not willing to complete surveys because they worry about repercussions if they report any negative information about the building or building staff would result in eviction. Their sense of vulnerability is consistent with aging.

Survey Results/Summary of Major Changes in 2013 and 2012 Survey Results:

Attached is a summary of the major changes in the survey results for Attick Towers and for Spellman House along with detailed survey results of the respondents from each building.

Recommendations:

- 1) Council invite to management from both Attick Towers and Spellman House to attend an upcoming City Council work session to independently review survey results. Since the surveys were conducted, there is new management at both facilities. A review of the surveys with Council is an opportunity for new management to update Council on the status of addressing resident concerns that were raised before their tenure.
- 2) Conduct a resident survey every other year.

Attick Towers – Summary of Major Changes between 2013 and 2012 Surveys

There are 108 housing units at Attick Towers. Twenty-nine residents responded to the March 2013 survey, while 32 responded in 2012. Similarly to 2012, 48% or 14 of the respondents were 35 – 60 years of age, 41% or 12 were 61 – 74 and 3 respondents were 75 or older.

Question 1: The percentage of respondents very satisfied and somewhat satisfied with their unit decreased from 84% (26 of 31) in 2012 to 69% (20 of 29) in 2013.

Question 2: The percentage of respondents experiencing building problems with water, plumbing, electricity, etc increased from 2012 to 2013.

Question 3: The number of respondents who called 4 or more times for maintenance or repairs over the previous 12 months increased from 0 respondents in 2012 to 5 respondents in 2013.

Question 4: Among the 2013 respondents who called for emergency maintenance and repairs, 5 of the 13 respondents reported a wait of more than 24 hours which was the same number as in 2012.

Question 5: In both 2012 and 2013, no respondents reported that their problem was not corrected and most respondents reported that it took less than 1 week for non-emergency maintenance/repairs to be made.

Question 7: Feelings of safety in Attick Towers decreased in the following areas from 2012 to 2013:

- In 2013 69 percent (20 of 29) of respondents reported feeling very safe and somewhat safe **in their unit** while in 2012, 81% percent so reported.
- In 2013 70 percent (19 of 27) of respondents reported feeling very safe and somewhat safe **in the building** while in 2012, 74% percent (23 of 31) so reported.
- In 2013, 54 percent (14 of 26) of respondents reported feeling very safe and somewhat safe **in the parking area** while in 2012, 65% percent (18 of 27) so reported.
- In 2013, 81percent (21 of 26) of respondents reported feeling very safe and somewhat safe **in the overall neighborhood** while in 2012, 77% (24 or 31) so reported.

Question 8: Of those residents who feel unsafe in the building, the highest rated factor in both 2012 and 2013 was “other residents/visitors.” Drug activities were the second highest factor for feeling unsafe in 2013. Residents provided written comments in this section, noted on page 10 of the Attick Towers detailed survey results.

Question 10: Loud noise on weekends and at night, car being damaged or stolen and the presence of rodents and bedbugs were the three highest identified building problems by respondents in 2013 (78% or 22 of 28 respondents, 54% or 14 of 26 respondents and 35% or 9 of 26 respondents, respectively).

Question 11: 68 percent of 2013 respondents are very satisfied or somewhat satisfied with the upkeep of the hallways, stairways and walkways. 88% are very satisfied or somewhat satisfied with the upkeep of the parking area, an increase of 9% from 2012.

Question 13: Respondents' satisfaction ratings with management decreased between 2012 and 2013. Specifically:

- Respondents who strongly agreed or somewhat agreed that management was responsive to resident's questions and concerns decreased from 80% in 2012 to 71% in 2013. (25 of 32 in 2012; 20 of 28 in 2013).
- Respondents who strongly agreed or somewhat agreed that management was courteous and professional with residents decreased from 84% in 2012 (26 of 31) to 65% in 2013 (19 of 29 respondents).
- Respondents who strongly agreed or somewhat agreed that management was supportive of a resident/tenant organization in the building decreased from 83% in 2012 (25 of 30) to 55% in 2013 (15 of 27).

Question 15A and 15B: Respondents in 2013 are less likely to recommend their building to a family member or friend than 2012 respondents. In 2013, 59% or 17 of 29 respondents said they would recommend their building. In 2012, 63% or 19 of 30 said they would make that recommendation.

Responses to Question 15B asking for comments regarding their answer about recommending their building included a range of comments both about the prevalence of drugs, attitude of management, income factors and Attick Towers being a nice place to live.

Question 16: Respondent comments to this open-ended invitation for additional comments are listed with question 16 on page 11.

Attick Towers residents' provided written comments to Questions 8, 15 A and B and 16. The comments are listed with each of those questions on pgs 7, 10, and 11 respectively.

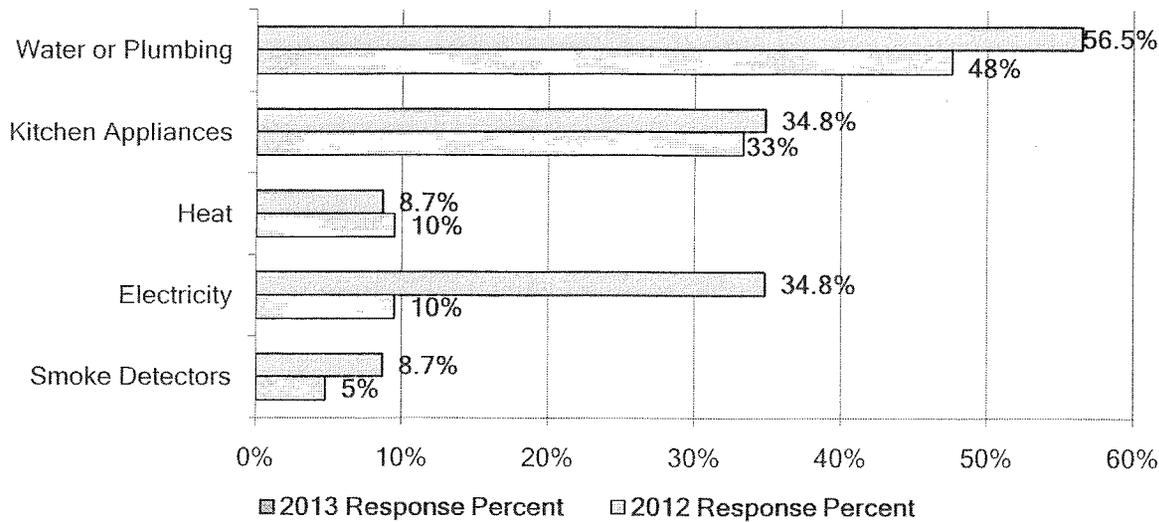
2013 Attick Towers Seniors Survey Results

Total 2013 Responses: 29

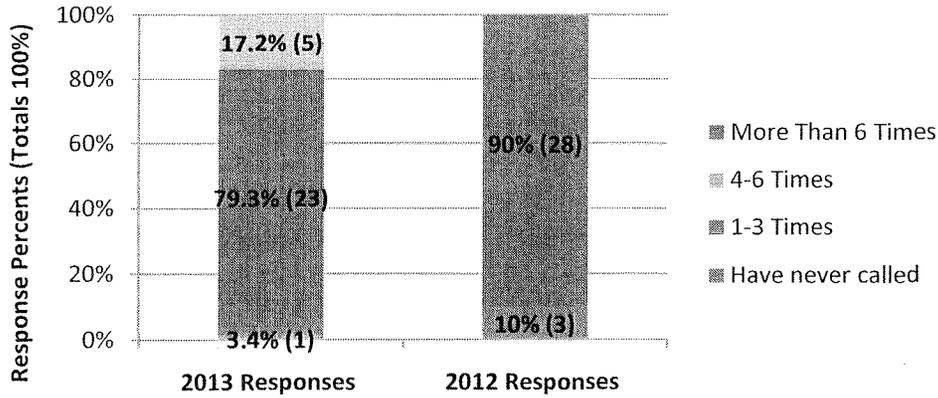
Total 2012 Responses: 32

Q1: How satisfied are you with the following?	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating								Percent of Respondents to which this Does Not Apply	
			Very satisfied		Somewhat satisfied		Somewhat dissatisfied		Very dissatisfied			
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
Your unit?	29	31	55% (16)	48% (15)	14% (4)	35% (11)	21% (6)	13% (4)	10% (3)	3% (1)	0% (0)	0% (0)
Your building?	27	31	41% (11)	45% (14)	33% (9)	29% (9)	0% (0)	10% (3)	26% (7)	16% (5)	0% (0)	0% (0)
Your neighborhood?	27	30	63% (17)	60% (18)	22% (6)	23% (7)	11% (3)	10% (3)	4% (1)	7% (2)	0% (0)	0% (0)

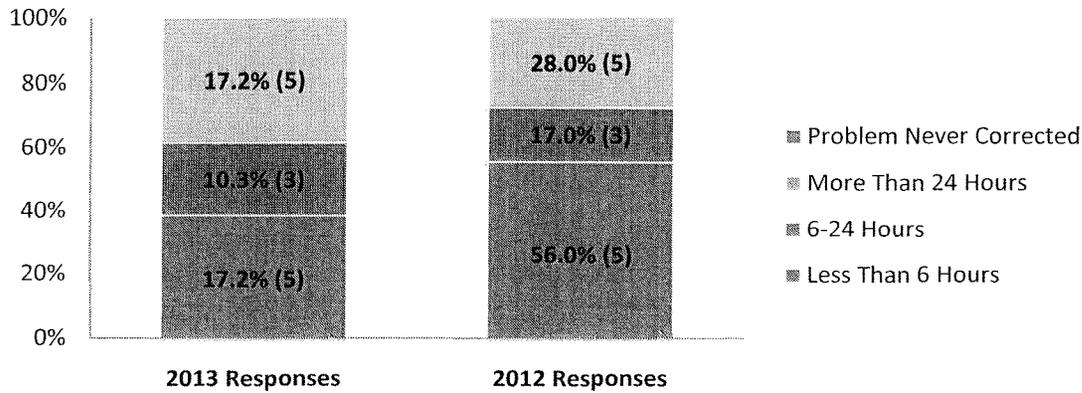
Q2: Percent of respondents experiencing problems with the following over the past 12 months:



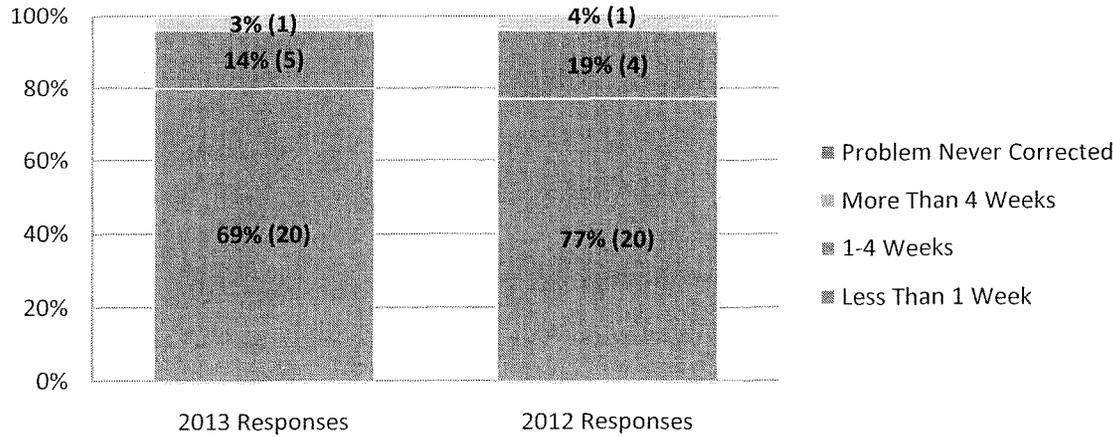
Q3: Percent of Attick Towers respondents calling for Maintenance or repairs over the last 12 months by survey year



Q4: Length of time taken for emergency maintenance /repairs (percent of the Attick Towers' respondents who have called for repairs)



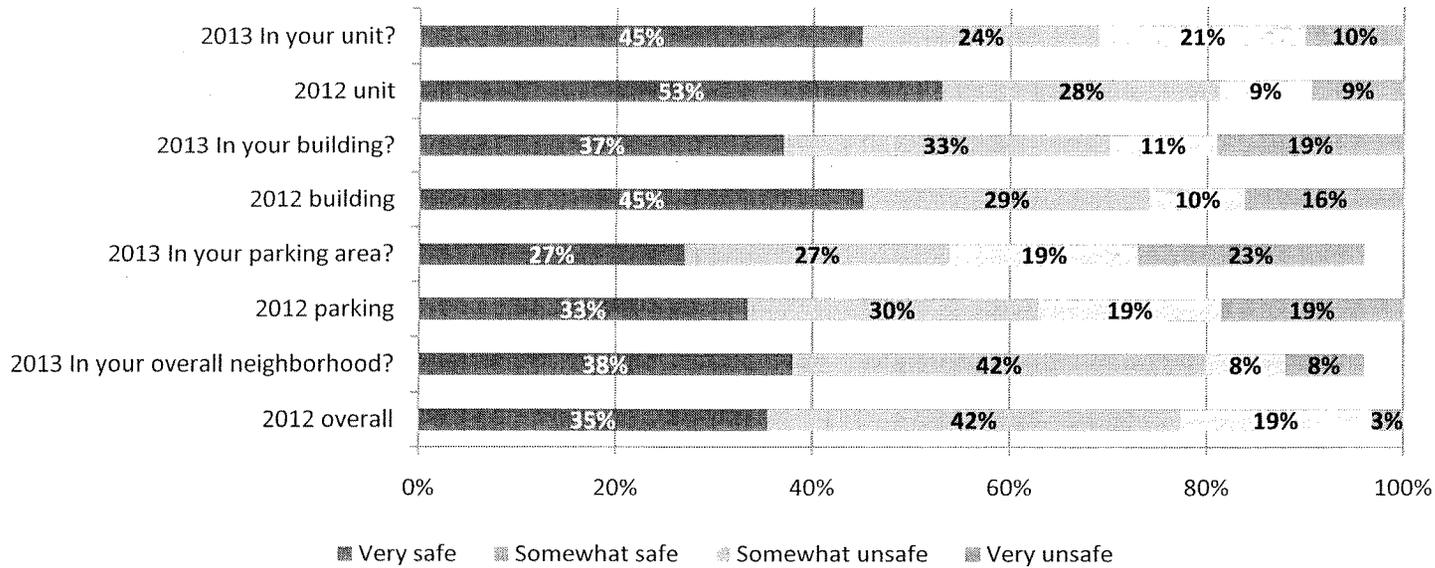
Q5: Length of time taken for non-emergency maintenance /repairs
 (percent of the Attick Towers' respondents who have called for repairs)



Q6:Based on YOUR EXPERIENCE with maintenance and repairs, how satisfied are you with:	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating								Percent of Respondents to which this Does Not Apply	
	2013	2012	Very satisfied		Somewhat satisfied		Somewhat dissatisfied		Very dissatisfied		2013	2012
			2013	2012	2013	2012	2013	2012	2013	2012		
How EASY it was to request repairs?	29	30	55% (16)	77% (23)	34% (10)	20% (6)	3% (1)	0% (0)	34% (2)	3% (1)	0% (0)	6% (2)
How WELL the repairs were done?	28	29	61% (17)	66% (19)	18% (5)	28% (8)	18% (5)	3% (1)	18% (1)	3% (1)	0% (0)	6% (2)
How well you were treated by the person you contacted for repairs?	28	29	75% (21)	76% (22)	18% (5)	21% (6)	0% (0)	0% (0)	18% (2)	3% (1)	0% (0)	6% (2)
How well you were treated by the person doing the repairs?	28	29	64% (18)	86% (25)	14% (4)	10% (3)	0% (0)	3% (1)	14% (4)	0% (0)	7% (2)	6% (2)

Q7: How safe do you feel:	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating								Percent of Respondents to which this Does Not Apply	
	2013	2012	Very safe		Somewhat safe		Somewhat unsafe		Very unsafe		2013	2012
2013 In your unit?	29	32	45%(13)	53%(17)	24%(7)	28%(9)	21%(6)	9%(3)	10%(3)	9%(3)	0%(0)	0%(0)
2013 In your building?	27	31	37%(10)	45%(14)	33%(9)	29%(9)	11%(3)	10%(3)	19%(5)	16%(5)	0%(0)	0%(0)
2013 In your parking area?	26	27	27%(7)	33%(9)	27%(7)	30%(8)	19%(5)	19%(5)	23%(6)	19%(5)	4%(1)	7%(2)
2013 In your overall neighborhood?	26	31	38%(10)	35%(11)	42%(11)	42%(13)	8%(2)	19%(6)	8%(2)	3%(1)	4%(1)	0%(0)

Q7: Feelings about safety

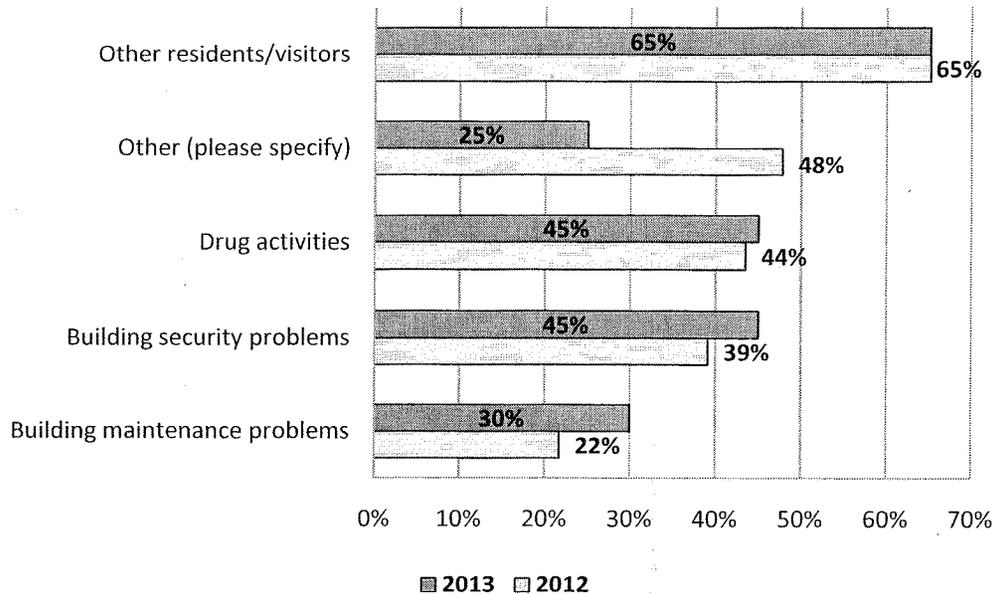


Q8: If you feel unsafe in your building, do any of the following contribute to your feeling unsafe?		
Q8: If you feel unsafe in your building, do any of the following contribute to your feeling unsafe?	2013 Responses	2012 Responses
Other residents/visitors	65% (13)	65% (15)
Other (please specify)	25%(5)	48% (11)
Drug activities	45% (9)	44%(10)
Building security problems	45% (9)	39%(9)
Building maintenance problems	30% (6)	22%(5)
answered question	20	23
skipped question	9	9

“Other” Comments for Question 8:

- lots of drugs
- crack people
- keep laundry room cleaner
- non-residents getting in the building
- need cameras around the building – especially at night for parking when the doors are locked

Q8: Factors for respondents' unsafe feelings in the building (in percents)



Q9: If residents in your building break the rules in the lease, does management take action?	2013 Response Percent	2012 Response Percent
Yes	24% (7)	41% (13)
No	24%(7)	22% (7)
Don't Know	52%(15)	38% (12)
answered question	29	32
skipped question	0	0

Q10 How often, if at all, are any of the following a problem in your building:	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating					
	2013	2012	Never		Sometimes		Often	
			2013	2012	2013	2012	2013	2012
Scribbling and damage to posted notices?	26	31	81% (21)	77% (24)	12% (3)	10% (3)	8% (2)	0% (0)
Bedbugs?	27	31	48% (13)	74% (23)	19% (5)	6% (2)	33% (9)	19% (6)
Other insects (indoors)?	26	30	65% (17)	63% (19)	23% (6)	27% (8)	12% (3)	10% (3)
Rodents (indoors)?	26	30	69% (18)	60% (18)	23% (6)	33% (10)	8% (2)	7% (2)
Trash/litter?	25	30	64% (16)	57% (17)	16% (4)	33% (10)	20% (5)	10% (3)
People banging on doors late at night?	29	31	66% (19)	52% (16)	24% (7)	42% (13)	10% (3)	2% (6)
Activities in the parking lot/grounds?	28	31	57% (16)	52% (16)	18% (5)	45% (14)	25% (7)	3% (1)
Behavior of other tenants and/or visitors?	27	30	59% (16)	50% (15)	15% (4)	33% (10)	26% (7)	17% (5)
Loud noise on the weekends?	28	29	50% (14)	48% (14)	39% (11)	45% (13)	39% (11)	7% (2)
Loud noise at night?	28	29	50% (14)	45% (13)	36% (10)	41% (12)	14% (4)	14% (4)
Car being damaged or stolen?	26	28	46% (12)	39% (11)	42% (11)	54% (15)	12% (3)	7% (2)
Unknown visitors?	27	29	41% (11)	34% (10)	37% (10)	41% (12)	22% (6)	24% (7)

Q11: How satisfied are you with the upkeep of the following areas in your building:	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating								Percent of Respondents to which this Does Not Apply	
			Very satisfied		Somewhat satisfied		Somewhat dissatisfied		Very dissatisfied			
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
Common areas (e.g., hallways, stairways, walkways)?	28	31	32%(9)	61%(19)	36%(10)	19%(6)	11%(3)	6%(2)	21%(6)	13%(4)	0%(0)	0%(0)
Exterior of building?	27	31	48%(13)	68%(21)	37%(10)	16%(5)	4%(1)	13%(4)	11%(3)	3%(1)	0%(0)	0%(0)
Parking areas?	26	29	62%(16)	45%(13)	27%(7)	34%(10)	8%(2)	21%(6)	4%(1)	0%(0)	0%(0)	6%(2)

Q12: Do you think management provides you with enough information about:	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating								Percent of Respondents to which this Does Not Apply	
			Strongly agree		Somewhat agree		Somewhat disagree		Strongly disagree			
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
Maintenance and repair activities e.g., water shut-off, building repairs or renovations)?	29	31	62%(18)	71%(22)	24%(7)	19%(6)	3%(1)	3%(1)	10%(3)	6%(2)	0%(0)	0%(0)
Who to call in case of emergency when the office is closed?	26	29	60%(15)	72%(21)	28%(7)	21%(6)	12%(3)	3%(1)	0%(0)	3%(1)	4%(1)	0%(0)
The rules of your lease?	27	30	50%(13)	67%(20)	19%(5)	23%(7)	12%(3)	7%(2)	19%(5)	3%(1)	4%(1)	0%(0)
Meetings and events?	27	30	56%(15)	63%(19)	41%(11)	27%(8)	0%(0)	7%(2)	4%(1)	3%(1)	0%(0)	0%(0)

Q13: Do you think management is:	Number of Respondents Providing a Rating		Service Quality Ratings, as a Percent of Respondents Providing a Rating								Percent of Respondents to which this Does Not Apply	
			Strongly agree		Somewhat agree		Somewhat disagree		Strongly disagree			
	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012	2013	2012
Responsive to your questions and	28	31	39%(11)	52%(16)	32%(9)	29%(9)	14%(4)	3%(1)	14%(4)	16%(5)	0%(0)	0%(0)

concerns?												
Sufficiently accessible?	27	30	30%(8)	57% (17)	37%(10)	27% (8)	19%(5)	10% (3)	15%(4)	7% (2)	0%(0)	0% (0)
Courteous and professional with you?	29	31	45%(13)	55% (17)	21%(6)	29% (9)	0%(0)	0% (0)	34%(10)	16% (5)	0%(0)	0% (0)
Supportive of a resident/tenant organization for your building?	27	30	32%(8)	53% (16)	28%(7)	30% (9)	4%(1)	0% (0)	36%(9)	17% (5)	7%(2)	3% (1)

Q14: Do you think it would be good to have a tenant council to work with housing management to address resident concerns and needs?	2013 Response Percent	2012 Response Percent
Yes	62% (18)	68% (21)
No	17% (5)	19% (6)
Not sure	21% (6)	13% (4)
answered question	29	31
skipped question	0	1

Q15A: Would you recommend your building to a friend or family member seeking public housing?	2013 Response Percent	2012 Response Percent
Yes	59% (17)	63% (19)
No	31% (9)	23% (7)
Not Sure	10% (3)	13% (4)
answered question	29	30
skipped question	0	2

Q15B: Why did you answer yes or no?	Response Count
	18
answered question	18
skipped question	11

Responses:

- Because I am satisfied with the building.
- Excellent building, reasonable rent.
- Management lacks "servant leadership" attitude toward residents!!!
- Because tenant & management always unfriendly and don't want to be bothered and have serious personality issues as well as tenants.
- Ideal for low income persons.

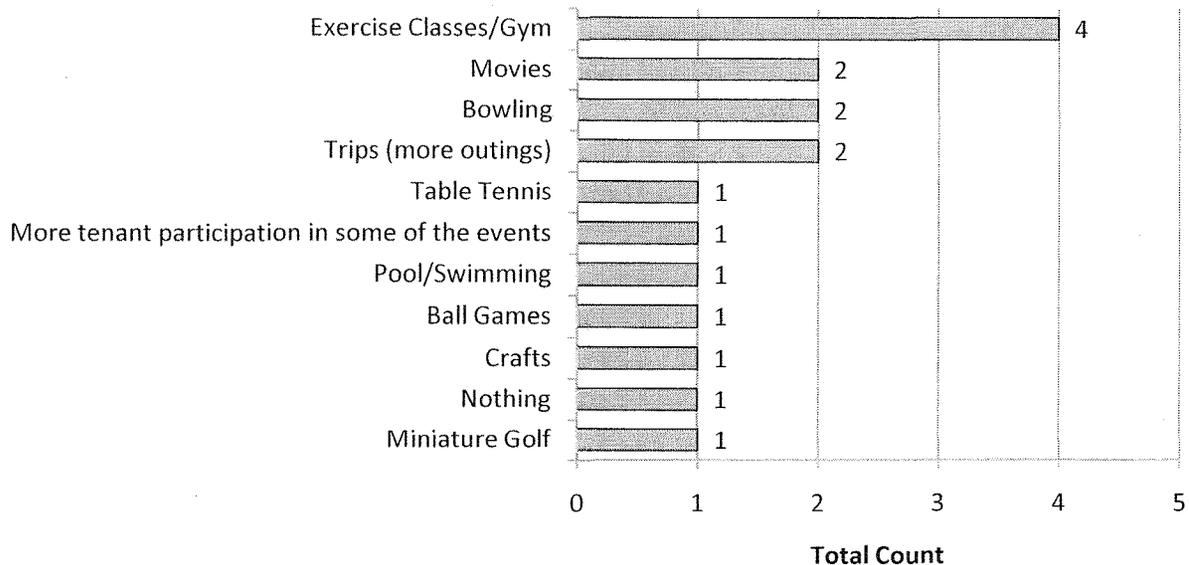
- At this moment, there are serious issues, etc. cooperation among tenants and illegal activities.
- It is a very nice place for someone to live.
- They don't keep up maintenance in the building.
- The building is ok as long as people mind their own business.
- Affordable.
- The drug running.
- Unkempt, we seem to be not important. The building is filthy.
- Beautiful and peaceful place to live in. The management provides excellent services to all the tenants.
- I answer yes because this is the safest building so far as in terms of Seniors
- Too many little things much less big things that is not being taken care of.
- Because it's hard living here. I don't feel happy. It's nothing for younger people to do. If you are a night person. Everything ends so early. It's like everything stops at 7:00
- Excellent facilities, courteous management & affordable.

Q16: Would you like to provide any additional comments?	2013 Response Count	2012 Response Count
	6	12
<i>answered question</i>	6	12
<i>skipped question</i>	23	20

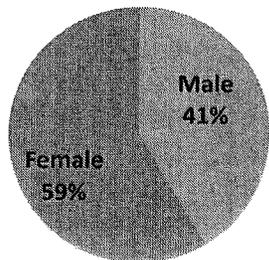
Responses:

- When you call for repairs or concerns about activities going on inside the building, some of the office and maintenance crew have severe anger problems. Very unpleasant attitudes.
- Assigned parking spaces for people who have cars that live in the building. Why is only one person in charge of karaoke night.
- There are some tenants who smoke inside.
- Painting the walls, new carpet, new furniture, new curtains. All of us deserve that.
- My illness cause me to sleep most of the day. When everyone is sleeping, I am walking the parking lot.
- Not sure if they would get a particular unit if it were available.

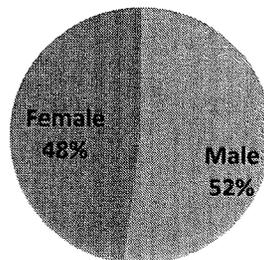
Q17: Respondent Identified Recreation Interests



Q18: 2013 Respondents' Gender



Q18: 2012 Respondents' Gender



Q19: How old are you?	2013 Response Percent	2012 Response Percent
18-34	0.0% (0)	0% (0)
35-60	48.3% (14)	52% (16)
61-74	41.4% (12)	39% (12)
75 or older	10.3% (3)	10% (3)
<i>answered question</i>	29	31
<i>skipped question</i>	0	1

Q20: How long have you lived in your building?	2013 Response Percent	2012 Response Percent
Less than 6 months	7.1% (2)	3% (1)
6 months to 1 year	14.3% (4)	7% (2)
1-5 years	53.6% (15)	65% (20)
More than 5 years	25.0% (7)	26% (8)
<i>answered question</i>	28	31
<i>skipped question</i>	1	2

5

Review of design concepts for UMD faculty/staff housing at Calvert Road School site

6

Council
discussion on
undergrounding
of utilities
between Paint
Branch and
Greenbelt Road

MEMORANDUM

TO: Mayor and Council
FROM: Terry Schum, Planning Director
DATE: February 14, 2014
SUBJECT: Undergrounding Utilities

Attached is an electronic copy of a report commissioned by the State Highway Administration (SHA) in 2003 to examine the costs and benefits for overhead and underground utilities. This report was mentioned during the February 4, 2014 presentation by SHA and their consultant and provided to the city for review.

Staff is continuing to analyze financing options for the design and construction of the undergrounding of utilities as part of the phase 1 construction of Route 1 improvements. Additional information will be provided in the red folders next week.

7

**Resolution to
Extend the
Comcast
Franchise while
negotiations
continue**

(This material will be provided by Tuesday night's meeting – if it is not ready the item will be removed from the agenda.)

8

Review of legislation

LEGISLATIVE INFORMATIONAL REPORT

TO: Mayor and City Council
FROM: Bill Gardiner, Assistant City Manager *BG*
THROUGH: Joseph Nagro, City Manager
DATE: February 14, 2014
SUBJECT: State Legislation Update

1. On February 18, 2014: Approval of a Letter in support and authorization for staff and/or elected officials to testify in support of this bill

HB1046 City of College Park Employees - Participation in the Employees' Pension System
Hearing scheduled for 1 pm 2/25/14 Appropriations Committee

2. Recommend Council discussion of the following bills during the 2/18/14 Work Session; Council action can follow on 2/25/14.

HB1049 Prince George's County - Authority to Impose Fees for Use of Disposable Bags
Environmental Matters and Economic Matters RECOMMEND SUPPORT

SB0600 (HB0742) Regional Institution Strategic Enterprise Zone Program
Budget and Taxation Hearing 3/5 at 1 p.m. RECOMMEND SUPPORT WITH AMENDMENT (SEE PAGE TWO)

SB0601 (HB0741) Business and Economic Development - Maryland E-Innovation Initiative Program
Budget and Taxation Hearing 3/5 at 1:00 p.m. RECOMMEND SUPPORT

SB0652 (HB0929) Motor Vehicles - Speed Monitoring Systems - Local Jurisdictions
Judicial Proceedings Hearing 2/28 at 1:00 p.m. MML and MACo SUPPORT

3. Hearings Scheduled on Legislation the City Supports or Opposes:

HB0292 Natural Gas - Hydraulic Fracturing - Prohibition
Environmental Matters Hearing 2/28 at 1:00 p.m. CITY SUPPORT LETTER SENT.

HB1057 Prince George's County - University of Maryland, College Park Bus Service - Motor Carrier Permit Exemption - Removal of Sunset
Economic Matters Hearing 2/20 at 1:00 p.m. CITY PRIORITY. STAFF WILL ATTEND THE HEARING ON HB 1057 – WE STILL NEED AN ELECTED OFFICIAL TO TESTIFY.

SUMMARY AND RECOMMENDATIONS ON THE RISE ZONE LEGISLATION

SB 600 (HB0742)

REGIONAL INSTITUTION STRATEGIC ENTERPRISE ZONE PROGRAM

Establishing the Regional Institution Strategic Enterprise Zone Program; authorizing specified institutions to apply to the Secretary of Business and Economic Development to have a specified area of the State designated as a Regional Institution Strategic Enterprise zone; requiring county and municipal corporations to provide specified property tax credits for entities locating in a zone; allowing entities locating in a zone to claim specified income tax credits and make specified income tax modifications; etc. **Assigned to: Budget and Taxation**

Comment:

In current form, SB 600 would allow the Secretary of the Department of Business and Economic Development (DBED) to approve an area requested by a university to receive significant local tax credits without the approval of the local government. The boundaries of the designated area would be set by the university and approved only by the Secretary of DBED. The real property tax credits would equal 80% of the taxes on the added value (due to new development) for five years, and then from 70% to 40% over the following five years. The credit would be on the municipal and county real property tax.

Council should consider supporting the legislation with the following general amendments.

1. The governing bodies of the local governments must approve of the specific boundaries of the RISE zone and the local property tax credits prior to the approval of the application for a RISE zone and the designation of the RISE zone by DBED.
2. The State of Maryland will reimburse to the locality one-half of the local property taxes would have been collected, but were not due to the designation of the RISE zone.
3. The localities may establish local standards that tailor the benefits to the needs of a specific RISE zone. These standards must be approved by DBED.
4. If a state university or a national non-profit submits a request for a designated RISE zone, that entity shall make a good faith effort to use its purchasing policies, investment policies for reserves, and other resources to invest in the areas in and around the RISE zones. These actions shall be documented in any reports required by DBED.

These bills are included in this packet for your reference:

HB 1046, HB 1049, HB 1057, SB 600, SB 601, and SB 652.

February 18, 2014

Delegate Norman H. Conway, Chair
House Appropriations Committee
House Office Building, Room 212
Annapolis, MD 21401

RE: Support for HB 1046 - City of College Park Employees - Participation in the Employees' Pension System (PG-404-14)

Dear Chairman Conway and Committee Members:

On behalf of the City of College Park City Council and our employees, I respectfully request your support of HB 1046 which would allow City employees to participate in the Reformed Employee Pension System of the State of Maryland. The City of College Park investigated the feasibility of joining the Maryland State Retirement and Pension System in order to provide greater security for our employees during their retirement. In July 2013 the City Council authorized entry into the system, and this necessary legislation became a City priority for the 2014 Legislative Session

HB 1046 is required because the City will purchase less than 100 percent of the eligibility service and the creditable service for joining employees. The City will purchase 60 percent of the eligibility service and 60 percent of the creditable service, at an estimated cost to the City (not the employee or the State) of \$1.5 million. The City is not purchasing 100 percent of the employees' service because the cost at that level is not affordable, and the City has been contributing six and one-half percent of each employee's salary to a defined contribution plan. Employees will retain those contributions to the defined contribution plan.

The Reformed Employee Pension System of the State of Maryland is a defined benefit plan that requires contributions from both the City and its employees. Joining the Pension plan will enhance the retirement benefit for each employee and improve financial security throughout retirement. The City will benefit from participating in a large investment pool, and the administrative cost to the State is quite small.

We respectfully request a favorable report on HB 1046 so the City can move forward with entry into the Reformed Employee Pension System of the State of Maryland on July 1, 2014.

Sincerely,

Andrew M. Fellows
Mayor

cc: 21st District Delegation

MEMORANDUM

TO: Mayor and City Council

COPY: Joe Nagro, City Manager
 Bill Gardiner, Assistant City Manager
 Suellen Ferguson, City Attorney

FROM: Janeen S. Miller, City Clerk

DATE: February 14, 2014

RE: HB 25: Local Government - Municipal Elections - No-Excuse Absentee Voting

At the February 4 Worksession, we discussed HB 25, a state bill that would prohibit a municipality from requiring an individual to provide a reason that the individual will be unable to vote in person on election day in order to vote by absentee ballot. As you know, the City of College Park does require certain “excuses” before an absentee ballot will be issued, so passage of this state law would require the City to amend its City Code and could have an impact on election administration. At the Worksession, Council asked for input from Jack Robson, Chief of the Board of Election Supervisors. Mr. Robson’s memo is attached. In addition, I have provided some absentee ballot statistics from the last few elections below.

City Absentee Ballot Records		
Election Year	Number of Absentee Ballots requested	Number of Absentee Ballots Rejected
2013	40	0
2011	46	0
2009	52	2 Rejected: Rejected after BOES questioned their reason for why they could not vote in person
1/16/07 Special Election District 3 and 4	200	73 Rejected: 53 – Not registered with Prince George’s County 12 – Failed to provide a College Park Address 4 – Failed to state <u>any</u> reason why 4 – Failed to provide a <u>valid</u> reason
2007	35	5 Rejected: Rejected after BOES questioned their reason for why they could not vote in person

MEMORANDUM

To: Mayor and Council
From: Jack Robson, Chief Election Supervisor
Date: February 14, 2014
Subject: Unrestricted (No Excuse) Absentee Voting

I have been asked to provide an opinion on the pending state legislation regarding absentee balloting.

Absentee ballot processing is a time-consuming process. Unlike a ballot at the poll, where four judges sequentially process a voter, a single person normally handles an absentee request at three different times. The process is essentially the same: get voter identity, verify voting eligibility, issue the ballot, and receive the completed ballot for counting. However, the process is more complex administratively. There are safeguards added to the absentee process to ensure against fraud and error. These consist of additional steps required to prepare and mail the absentee ballot, logging its issue, administratively ensuring that an absentee voter cannot vote at the polls, and receiving and safeguarding the returned absentee ballot.

Staff workload will increase, probably significantly as the SGA and candidates will probably encourage absentee voting. Costs will increase both from the direct cost for materials and postage, as well as significant additional administrative time (cost) to process the requests. Election Supervisors' time will increase but cost would be unchanged as their cost is fixed.

An increase in absentee ballot usage will probably also increase complaints with regard to issuance, receipt, and return of the ballots. This would increase the probability of a challenge to results.

In the case of close elections, uncertainty in deducing a winner on election night will increase.

Studies conducted after changes were made to voting laws nation-wide indicate that making it easier to vote does not sustain an increased voter turnout. I believe that changing to a no-excuse absentee ballot will not increase voter participation. Our recent experience with changing the voting hours to a 7:00 a.m. opening from the previous 11:00 a.m. opening illustrates this. District 1 had highly contested seats in the last three elections. Turnout in 2009 was 605, 2011 was 589, and 2013 was 593. Thus, although the polling hours were expanded in 2013, District 1 turnout was virtually unchanged. However, there was an additional cost citywide of about \$1,400 (for election workers to work the expanded hours). I believe that no-excuse absentee balloting will have the same effect, no additional turnout, at higher cost.

To the best of my recollection, the City has had no complaints about our regular absentee process although some have had difficulty with the emergency process and its requirement to appear in person. The emergency process would be unchanged by the proposed state legislation.

Therefore, it is my opinion that the State should not adopt the proposed change but leave such a decision to this City and other Maryland municipalities. Elections are already an expensive process and the proposed change will not increase voter participation, but will increase cost per vote and overall election expense, costs borne by the municipalities, not the State.

9

Appointments to Boards and Committees

1.

City of College Park
Board and Committee Appointments

Shaded rows indicate a vacancy or reappointment opportunity.
 The date following the appointee's name is the initial date of appointment.

Advisory Planning Commission			
Appointee	Represents	Appointed by	Term Expires
Larry Bleau 7/9/02	District 1	Mayor	12/15
Rosemarie Green Colby 04/10/12	District 2	Mayor	04/15
Christopher Gill 09/24/13	District 1	Mayor	09/16
James E. McFadden 2/14/99	District 3	Mayor	04/16
Clay Gump 1/24/12	District 3	Mayor	01/15
VACANT (formerly Smolka)	District 4	Mayor	08/14
Mary Cook 8/10/10	District 4	Mayor	08/13
City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.			

Airport Authority			
Appointee	Resides in	Appointed by	Term Expires
James Garvin 11/9/04	District 3	M&C	07/14
Jack Robson 5/11/04	District 3	M&C	02/14
Anna Sandberg 2/26/85	District 3	M&C	03/16
Gabriel Iriarte 1/10/06	District 3	M&C	04/16
Christopher Dullnig 6/12/07	District 2	M&C	01/17
VACANT		M&C	
VACANT		M&C	
City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, <i>term to be decided by appointing body</i> . Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.			

Animal Welfare Committee			
Appointee	Resides in	Appointed by	Term Expires
Cindy Vernasco 9/11/07	District 2	M&C	02/17
Dave Turley 3/23/10	District 1	M&C	03/16
Christiane Williams 5/11/10	District 1	M&C	05/15
Patti Brothers 6/8/10	Non resident	M&C	02/17
Taimi Anderson 6/8/10	Non resident	M&C	06/13
Harriet McNamee 7/13/10	District 1	M&C	02/17
Suzie Bellamy 9/28/10	District 4	M&C	09/13
Harleigh Ealley 12/14/10	District 1	M&C	12/13
Christine Nagle 03/13/12	District 1	M&C	03/15
10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.			

Board of Election Supervisors			
Appointee	Represents	Appointed by	Term Expires
John Robson (Chief) 5/24/94	Mayoral appt	M&C	03/15
Terry Wertz 2/11/97	District 1	M&C	03/15
Maxine Gross 3/25/03	District 2	M&C	03/15
Janet Evander 07/16/13	District 3	M&C	03/15
VACANT (formerly Smolka)	District 4	M&C	03/15

City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for five qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and one of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the five Supervisors of Elections as the Chief of Elections. This is a compensated committee. For purposes of compensation the year shall run from April 1 – March 31. Per Council action (item 11-G-66) effective in March, 2013: In an election year all of the Board receives compensation. In a non-election year only the Chief Election Supervisor will be compensated. Liaison: City Clerk's office.

Cable Television Commission			
Appointee	Resides in	Appointed by	Term Expires
Jane Hopkins 06/14/11	District 1	Mayor	06/14
Blaine Davis 5/24/94	District 1	Mayor	12/15
James Sauer 9/9/08	District 3	Mayor	09/14
Tricia Homer 3/12/13	District 1	Mayor	03/16
Clay Gump 3/12/02	District 3	Mayor	01/17

City Code Chapter 15 Article III: Composed of four Commissioners plus a voting Chairperson, appointed by the Mayor with the approval of the Council, three year terms. This is a compensated committee. Liaison: City Manager's Office.

College Park City-University Partnership			
Appointee	Represents	Appointed by	Term Expires
Robert T. Catlin	Class A Director	UMD President	01/13
Rob Specter	Class A Director	UMD President	01/13
Linda Clement	Class A Director	UMD President	01/11
Brian Darmody	Class A Director	UMD President	01/12
Andrew Fellows	Class B Director	M&C	01/1_?
Maxine Gross	Class B Director	M&C	01/15
Senator James Rosapepe	Class B Director	M&C	01/13
Stephen Brayman	Class B Director	M&C	01/1_?
Dr. Richard Wagner	Class C Director	City and University	01/13

The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland.

Citizens Corps Council			
Appointee	Represents	Appointed by	Term Expires
VACANT		M&C	
VACANT		M&C	
VACANT	Neighborhood Watch	M&C	
Dan Blasberg 3/27/12		M&C	03/15
David L. Milligan (Chair) 12/11/07		M&C	02/17
Resolution 05-R-15. Membership shall be composed as follows: A Citizen Corps Coordinator for each neighborhood shall be nominated and appointed by the Mayor and Council and serve as a potential member of the CPCCC for the term of their respective office in the neighborhood group. Mayor and Council shall nominate and appoint 5 to 7 residents to serve as community coordinators and to serve on the CPCCC. At least one member of the CPCCC shall be the Neighborhood Watch Coordinator, and at least one member shall represent each of the other Citizen Corps programs such as CERT, Fire Corps, Volunteers In Police Service, etc. Each member of the CPCCC shall serve for a term of 3 years, and may be reappointed for an unlimited number of terms. The Mayor, with the approval of the City Council, shall appoint the Chair and Co-Chair of the CPCCC from among the members of the committee. The Director of Public Services shall serve as an ex officio member. Not a compensated committee. Liaison: Public Services.			

Committee For A Better Environment			
Appointee	Resides in	Appointed by	Term Expires
Janis Oppelt 8/8/06	District 1	M&C	09/15
Stephen Jascourt 3/27/07	District 1	M&C	08/16
Suchitra Balachandran 10/9/07	District 4	M&C	01/17
Donna Weene 9/8/09	District 1	M&C	12/15
Gemma Evans 1/25/11	District 1	M&C	01/17
Benjamin Mellman 1/10/12	District 1	M&C	01/15
Macrina Xavier 08/14/12	District 1	M&C	08/15
Kennis Termini 01/14/14	District 1	M&C	01/17
City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning.			

Education Advisory Committee			
Appointee	Represents	Appointed by	Term Expires
Brian Bertges 06/18/13	District 1	M&C	06/15
Cory Sanders 09/24/13	District 1	M&C	09/15
Charlene Mahoney	District 2	M&C	12/14
VACANT	District 2	M&C	
VACANT	District 3	M&C	
Melissa Day 9/15/10	District 3	M&C	11/14
Carolyn Bernache 2/9/10	District 4	M&C	02/14
Doris Ellis 9/28/10	District 4	M&C	09/13
Peggy Wilson 6/8/10	UMCP	UMCP	02/14
Resolutions 97-R-17, 99-R-4 and 10-R-13: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services.			

Ethics Commission			
Appointee	Represents	Appointed by	Term Expires
Edward Maginnis 09/13/11	District 1	Mayor	08/15
VACANT	District 2	Mayor	
Sean O'Donnell 4/13/10	District 3	Mayor	04/12
Gail Kushner 09/13/11	District 4	Mayor	01/16
Robert Thurston 9/13/05	At Large	Mayor	02/16
Alan C. Bradford 1/23/96	At-Large	Mayor	07/15
Frank Rose 05/08/12	At-Large	Mayor	05/14
City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.			

Farmers Market Committee			
Appointee	Represents	Appointed by	Term Expires
Margaret Kane 05/08/12	District 1	M&C	05/15
Robert Boone 07/10/12	District 1	M&C	07/15
Leo Shapiro 07/10/12	District 3	M&C	07/15
Julie Forker 07/10/12	District 3	M&C	07/15
Kimberly Schumann 09/11/12	District 1	M&C	09/15
VACANT			
VACANT		M&C	
VACANT	Student	M&C	
Established April 10, 2012 by 12-R-07. Up to 7 members. Quorum = 3. Three year terms. Not a compensated committee. Liaison: Planning Department. Agreement reached during July 3, 2012 Worksession to fill the seven positions as outlined above. Effective September 11, 2012 by 12-R-17: Membership increased to 8.			

Housing Authority of the City of College Park			
VACANT		Mayor	05/01/17
Betty Rodenhausen 04/09/13		Mayor	05/01/18
John Moore 9/10/96		Mayor	05/01/14
Thelma Lomax 7/10/90		Mayor	05/01/15
Carl Patterson 12/11/12	Attick Towers resident	Mayor	05/01/16
<p>The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Article 44A Title I of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.</p>			

Neighborhood Stabilization Committee – as amended February 11, 2014			
Name:	Represents:	Appointed By:	Term Ends:
Mayor and City Council of the City of College Park			Term in office
Chief David Mitchell	UMD DPS (UMD Police)	University	02/16
Dr. Andrea Goodwin	UMD Administration – Rep 1	University	02/16
	UMD Administration – Rep 2	University	
	UMD Administration – Rep 3	University	
	UMD Administration – Rep 4	University	
Jackie Pearce Garrett	City Resident 1	City Council	10/15
Aaron Springer	City Resident 2	City Council	10/15
	City Resident 3	City Council	
	City Resident 4	City Council	
	City Resident 5	City Council	
	City Resident 6	City Council	
	Catherine McGrath	UMD Student 1	Student Liaison
	UMD Student 2	SGA Representative	
	UMD Student 3	IFC	
	UMD Student 4	Pan Hellenic Assn.	
	UMD Student 5	Nat'l Pan-Hell. Council, Inc.	
	Graduate Student	GSG Representative	
	Student Co-Operative Housing	City Council	
	PG County Police Dept.	PG County Police	
Bob Ryan	Director of Public Services	City Council	10/15
	Manager of Code Enforcement	City Council	
Lisa Miller	Rental Property Owner	City Council	02/16
Richard Biffi	Rental Property Owner	City Council	02/16
	Rental Property Owner	City Council	

Established by Resolution 13-R-20 adopted September 24, 2013 to replace the Neighborhood Stabilization and Quality of Life Workgroup. Amended October 8, 2013 (13-R-20.Amended). Amended February 11, 2014 (14-R-03). City Liaison: Clerk's Office. Two year terms. Main Committee to meet four times per year. This is not a compensated committee.

Neighborhood Watch Steering Committee			
	Resident of:	Appointed By:	Term Expires:
Robert Boone 04/12/11	District 1	M&C	04/15
Aaron Springer 02/14/12	District 3	M&C	02/14
VACANT	District 4	M&C	

The Neighborhood Watch Steering Committee was created on April 12, 2011 by Resolution 11-R-06 as a three-person Steering Committee whose members shall be residents. Coordinators of individual NW programs in the City shall be ex-officio members. Terms are for two years. Annually, the members of the Steering Committee shall appoint a Chairperson to serve for a one-year term. Meetings shall be held on a quarterly basis. This Resolution dissolved the Neighborhood Watch Coordinators Committee that was established by 97-R-15. This is not a compensated committee. Liaison: Public Services.

Noise Control Board			
Appointee	Represents	Appointed by	Term Expires
Mark Shroder 11/23/10	District 1	Council, for District 1	11/14
Harry Pitt, Jr. 9/26/95	District 2	Council, for District 2	03/16
Alan Stillwell 6/10/97	District 3	Council, for District 3	09/16
Suzie Bellamy	District 4	Council, for District 4	12/16
Adele Ellis 04/24/12	Mayoral Appt	Mayor	04/16
Bobbie P. Solomon 3/14/95	Alternate	Council - At large	12/12
Larry Wenzel 3/9/99	Alternate	Council - At large	02/18

City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.

Recreation Board			
Appointee	Represents	Appointed by	Term Expires
Wade Price 12/14/05	District 1	M&C	02/15
Sarah Araghi 7/14/09	District 1	M&C	07/15
Alan C. Bradford 1/23/96	District 2*	M&C	02/17
VACANT	District 2	M&C	
Adele Ellis 9/13/88	District 3	M&C	02/17
VACANT	District 3	M&C	
Barbara Pianowski 3/23/10	District 4	M&C	03/13
Judith Oarr 05/14/13	District 4	M&C	05/16
Bettina McCloud 1/11/11	Mayoral	Mayor	02/17
Solonnie Privett	Mayoral	Mayor	04/16

City Code Chapter 15 Article II: 10 members: two from each Council district appointed by the Mayor and Council and two members nominated by the Mayor and confirmed by the Mayor and Council. The Chairperson will be chosen from among and by the district appointees. 3 year terms. Not a compensated committee. Liaison: Public Services.

*Although Mr. Bradford lives in what is now considered District 1, his residence was part of District 2 when he was appointed. The designation of his residence was changed to District 1 during the last redistricting. He is still considered an appointment from District 2.

** Effective April 2012: Jay Gilchrist, Director of UMD Campus Recreation Services, changed his status from Rec Board member (Mayoral Appointment) to UM liaison to the Rec Board, similar to the M-NCPPC representative.

Rent Stabilization Board			
Appointee	Represents	Appointed by	Term Expires
VACANT	Tenant	M&C	
VACANT	Tenant	M&C	
Richard Biffel 6/6/06	Landlord	M&C	09/13
Bradley Farrar 6/14/11	Landlord	M&C	06/14
Chris Kujawa 10/11/11	Resident	M&C	10/14

City Code Chapter 15 Article IX: Board shall have between 5 - 7 members appointed by M&C with priority given to the appointment of residents and to owners of real property located in the City. Three year terms. Vacancies shall be filled for unexpired portions of a term. At least two members should be tenants and two members should be landlords. Chairperson chosen by the Board from among the members. This is a compensated committee. Liaison: Public Services.

→06/18/2013: Ordinance was extended until September 1, 2014, and the administration and enforcement of the law was suspended until September 1, 2014. The RSB is on hiatus. There is no need to maintain a quorum at this time.

Sustainable Maryland Certified Green Team		
Appointee	Represents	Term Expires
Denise Mitchell 04/10/12	City Elected Official	04/14
Patrick Wojahn 04/10/12	City Elected Official	04/14
VACANT	City Staff	
Loree Talley 05/08/12	City Staff	05/14
VACANT	CBE Representative	
VACANT	A City School	
VACANT	UMD Student	
VACANT	UMD Faculty or Staff	
VACANT	City Business Community	
Ben Bassett - Proteus Bicycles 09/25/12	City Business Community	09/14
VACANT	Resident	
Christine Nagle 04/10/12	Resident	04/14
VACANT		
VACANT	Resident	
Established March 13, 2012 by Resolution 12-R-06. Up to 14 people with the following representation: 2 elected officials from the City of College Park, 2 City staff, 1 representative from the CBE, 1 representative of a City school, 1 student representative from the University of Maryland, 1 faculty or staff representative from the University of Maryland, 2 representatives of the City business community, up to 4 City residents. Two year terms. Not a compensated committee. A quorum shall be 6 people. The SMCGT shall select a Chair and a Co-Chair from among the membership on an annual basis. The SMCGT should meet at least bi-monthly. The liaison shall be the Planning Department.		

Tree and Landscape Board			
Member	Represents	Appointed by	Term Expires
Dennis Herschbach 3/26/02	Citizen	M&C	07/13
John Krouse	Citizen	M&C	11/14
VACANT	Citizen	M&C	
Mark Wimer 7/12/05	Citizen	M&C	02/14
Amelia Murdoch 9/9/97	Citizen	M&C	11/11
	CBE Chair Liaison		
John Lea-Cox 1/13/98	City Forester	M&C	12/14
Steve Beavers	Planning Director		
Brenda Alexander	Public Works Director		
City Code Chapter 179-5: The Board shall have 9 voting members: 5 citizens appointed by M&C, plus the CBE Chair, the City Forester, the Planning Director and the Public Works Director. Two year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office.			

Veterans Memorial Improvement Committee			
Appointee	Represents	Appointed by	Term Expires
Deloris Cass 11/7/01		M&C	12/15
Joseph Ruth 11/7/01	VFW	M&C	12/15
Leonard Smith 11/25/08		M&C	03/15
Blaine Davis 10/28/03	American Legion	M&C	12/15
Rita Zito 11/7/01		M&C	02/15
Doris Davis 10/28/03		M&C	12/15
Mary Cook 3/23/10		M&C	03/13
Arthur Eaton		M&C	11/16
VACANT			
Resolution 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.			