



WEDNESDAY, NOVEMBER 5, 2014
(COUNCIL CHAMBERS)

7:00 P.M. WORKSESSION – Note Early Start Time

COLLEGE PARK MISSION STATEMENT

The City of College Park encourages broad community involvement and collaboration, and is committed to enhancing the quality of life for everyone who lives, raises a family, visits, works, and learns in the City; and operating a government that delivers excellent services, is open and responsive to the needs of the community, and balances the interests of all residents and visitors.

CITY MANAGER'S REPORT

PROPOSED ITEMS TO GO DIRECTLY TO NEXT WEEK'S AGENDA

PROPOSED CONSENT AGENDA ITEMS

1. Amendment to extend CP-06-04, Right-Of-Way Grass Mowing Contract with ValleyCrest Landscape, for an additional 2-year term – Brenda Alexander, Deputy Director of Public Works

WORKSESSION DISCUSSION ITEMS

2. Discussion with Dr. Stephen B. Thomas, Director, Maryland Center for Health Equity, University of Maryland School of Public Health, about the Health Equity Festival
3. Education Advisory Committee Recommendations for FY '16 Education Grants – Carolyn Bernache, EAC Chair
4. Presentation by State Highway Administration on Phase 1 of U.S. Route 1 Reconstruction - Denila Deliallisi, P.E., Project Manager
5. Prohibited Vehicle Exemption Request in the 9500 block of Narragansett Parkway– Jim Miller, Parking Enforcement Manager
6. Letter of support for low income tax credits through the Maryland Department of Housing and Community Development for Branchville Crossing (4801 Branchville Road) – Terry Schum, Director of Planning

7. Property Use Agreement re: Application by Dana M. Lee, President/Owner for a Class B, Beer and Wine License for the use of DKL Investments, Inc., t/a Backyard Sports Grill, 7313 A-B Baltimore Avenue, College Park
8. Discussion of proposed expansion of CCTV/LPR along the trolley trail in Berwyn – Bob Ryan
9. City position on referral from Historic Preservation Commission for Historic Area Work Permit for 4618 College Avenue – Terry Schum, Director of Planning
10. Discussion of City lobbyist (follow-up from Legislative Dinner) – Bill Gardiner, Assistant City Manager
11. Recommendation for selection of a strategic planning consultant (information to be provided at the meeting) – Bill Gardiner, Assistant City Manager
12. Appointments to Boards and Committees

COUNCIL COMMENTS

INFORMATION/STATUS REPORTS FOR COUNCIL REVIEW ONLY

None.

This agenda is subject to change. For current information, please contact the City Clerk. In accordance with the Americans With Disabilities Act, if you need special assistance, you may contact the City Clerk's Office at 240-487-3501 and describe the assistance that is necessary.

Coming Up:

Wednesday, November 12, 7:00 p.m.: Public Hearing on the petition request to remove traffic calming (i.e., to NOT reinstall the roadway striping) in the 7300 block of Radcliffe Drive.

1

Right-Of-Way

Grass

Mowing

Contract

MEMORANDUM

TO: Joseph Nagro, City Manager

THROUGH: Robert Stumpff, Public Works Director

FROM: Brenda Alexander, Public Works Deputy Director

DATE: October 28, 2014

SUBJECT: Award a two-year extension to the right-of-way grass mowing contract #CP-06-04

Background

The Mayor and City Council awarded a competitively bid three-year contract #CP-06-04 for right-of-way grass mowing to ValleyCrest Landscape Maintenance in February 2006. In the mowing contract, the city is divided into 2 parcels, which are mowed every other week: the south parcel is 9.7 acres and includes r-o-w areas south of Route 193 including the bike trail in Calvert Hills; the north parcel is 9.5 acres and includes the r-o-w areas north of Route 193. The third parcel is the athletic fields at Calvert Road School and Duvall that comprise 6.1 acres, which are mowed weekly.

At the end of the contract term in January 2009, the Mayor and City Council voted to approve a two-year extension agreement to the right-of-way mowing contract with ValleyCrest, which maintained the same pricing and terms for calendar years 2009 and 2010. In 2009 the scope of work was increased to include the bike trail in Berwyn, between Greenbelt Road and James Adams Park; the additional bike trail acreage is 2.3 acres. The original contract CP-06-04 included a price for extra acreage mowing, in addition to the 3 parcel areas initially bid. The grass along the bike trail in Berwyn has been mowed by ValleyCrest since 2009 by the execution of a separate agreement at the extra acreage price provided in the original contract. The cost to mow this area will now be included in this 2-year extension agreement, as recommended by the City Attorney.

Two subsequent two-year extension agreements were approved by the Mayor and Council in December 2010 and 2013 to continue contract grass mowing. During the past nine years, ValleyCrest has provided reliable right-of-way grass mowing services and has maintained the same contract price for the past six years.

The service period of the third 2-year contract extension has ended, and the ValleyCrest account manager contacted me about extending the contract for another two year term at the same price. The annual contract price of \$46,497.78 for the City's right-of-way grass mowing contract with ValleyCrest Landscape Maintenance has not increased since the end of 2008.

The original three-year grass mowing contract included no price increase between the first and second year, and three percent price increase between the second and third year ending in 2008; ValleyCrest has performed r-o-w grass mowing for the past 9 years with a 3% price increase during this time period. Costs for labor and materials associated with the execution of the contract have undoubtedly increased since 2008; therefore by continuing existing pricing and eliminating staff

time to assemble a new right-of-way mowing bid package, conduct pre-bid meetings and public advertising for the project, the City will conserve funds in conjunction with stable contract pricing.

Recommendation

ValleyCrest Landscape Maintenance has fulfilled right-of-way contract mowing requirements satisfactorily during the past three 2-year extension periods. Contract mowing has significantly improved the appearance of City right-of-ways and athletic fields during the past nine years.

I recommend that ValleyCrest Landscape Maintenance be awarded a fourth two-year extension of the original contract #CP-06-04, in the amount of \$92,995.56. The annual contract mowing cost for each of the two extension years, in 2015 and 2016 will be \$46,497.78.

2

Discussion
with
Dr. Stephen
Thomas

3

FY '16

Education

Grant

Recommendations

Memo

To: Mayor and Council
From: Carolyn Bernache, Education Advisory Committee Chair
Date: October 31, 2014
Re: Education Advisory Committee Recommendations regarding Mayor and Council Award of Public School Education Grants

Since 2008, the Mayor and Council has provided grant monies to those neighborhood boundary schools that serve College Park students. The purpose of the grants is to support local schools in enriching students' educational experience. FY 2015 available grant funds total \$47,500.

Grant amounts available are in two tiers – maximum \$7,500 and maximum \$2,500. The amount a school is eligible for is dependent on the number of College Park students in their school.

The four schools with the largest number of College Park students, Hollywood Elementary, Paint Branch Elementary, Greenbelt Middle and Parkdale High are eligible for up to \$7,500. The other neighborhood boundary schools, Berwyn Heights Elementary, Cherokee Lane, University Park Elementary, Buck Lodge Middle, Hyattsville Middle and High Point High School are eligible for a grant up to \$2,500.

Of the 10 application packets that were sent to qualified schools, six schools have submitted applications. The Education Advisory Committee (EAC) has asked one, Greenbelt Middle for additional information and the remaining three, High Point High School, Buck Lodge Middle School and University Park Elementary have asked for an extension.

On October 20, 2014 the EAC met to discuss the request for an extension and review the applications submitted. Present were Chair Carolyn Bernache and members Charlene Mahoney, Doris Ellis, Tricia Hunter, Brian Bertges and Peggy Wilson. Also present were City Staff Liaison Peggy Higgins and Recording Secretary Faheem Mahmooth.

The Committee approved the extension request and in reviewing the submissions asked Greenbelt Middle for additional information. Those applications will be submitted to the Council with recommendations in December/January.

Following review and discussion of the submitted applications, the EAC is recommending that the Mayor and Council award grant monies to the following for their submitted projects. The amount totals \$30,000.

Hollywood Elementary	Equipment and Materials Investment to Enhance Educational Opportunities (\$7,500)
Paint Branch Elementary	Equipment and Materials Investment to Enhance Educational Opportunities (\$7,500)
Parkdale High School	Robotics (\$7,500)

The Education Advisory Committee also recommends that the Mayor and Council award \$2,500 in grant monies to each of the following schools for their submitted projects.

Berwyn Heights Elementary	Science and Museum Week Excursions (\$2,500)
Cherokee Lane Elementary	Podcast Book Club (\$2,500)
Hyattsville Middle School	Sophisticated Ladies (\$2,500)

Submitted applications are provided.

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$2,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Berwyn Heights Elementary _____

School Address: 6200 Pontiac Street _____

City/State/Zip: Berwyn Heights, MD 20740 _____

Program Name (if different): _____

Contact Person/Title: Dr. Karen Singer and Ms. Kathy Schuster _____

Telephone Number: 240-684-6210 _____ FAX Number: 240-684-6216 _____

E-mail Address: kathle.schuster@pgcps.org and Karen.singer@pgcps.org

Grant Request: \$ 2,500.00

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes _____ X _____

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Dr. Karen Singer 10/13/14
Signature/Date *Kj for Singer*

Kathleen Schuster 10/13/14
Signature/Date

Dr. Karen Singer, Principal
Printed Name/School Principal

Kathleen Schuster, Lead Teacher
Printed Name/Title

09/2014 rev

A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.

We are requesting this grant in the hope of being able to supplement the transportation cost for two field trip experiences we would like to offer our students this year – Our school-wide Science Camp at the USDA in the spring and a fall/winter “Museum Week”. These projects will allow all Berwyn Heights Elementary School students to visit the nearby USDA facility and the Smithsonian Institute museums in Washington DC. Visiting the USDA and museums support and enhance our curriculum in all areas, especially in the areas of history, science, social studies, and the arts. The opportunity to experience in person, see and touch rare and fascinating material and artifacts will pique our students interest and curiosity. This will reinforce their day-to-day learning in the classroom, and motivate them to discover, research, and learn more about topics of interest.

2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.

Our plan is to have each grade level spend the day at the USDA, experiencing hands-on activities and learning about science and nature from the Department of Agriculture staff and naturalists. Students will also visit one of the Smithsonian Institute museums in Washington DC. The specific choice of museum will be determined by the grade level team, based on the curriculum area they would like to enrich through this opportunity. Possible options include: The Air and Space Museum, African Art Museum, American Art Museum, American History Museum, American Indian Museum, Hirshorn Museum and SculptureGarden, Natural History Museum, Portrait Gallery, Postal Museum, and the National Zoo.

The objective of the field trip is to provide exciting and engaging experiential learning for our students in the areas of science & technology and history & culture. These field trips will expose our students and parent chaperones to the wealth of resources provided by the USDA and the Smithsonian Institute in Washington, D.C. The students will experience and interact with the high quality information, resources, and artifacts housed within the USDA and Smithsonian Museum walls.

The high cost of transportation make these field trips cost prohibitive for many of our families. If we are awarded this grant, we will apply it toward the fees and make the field trips affordable for all of our students.

- 3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.**

Measureable outcomes of our USDA and Museum Week project include the following:

- Students will be able to explain events, ideas, or concepts in a historical, scientific, or technical context, including what and why based on specific information.
- Students will comprehend historical sources.
- Students will examine a variety of physical models and describe what they teach about the real things they are meant to resemble.
- Students will understand the diversity and commonality, human interdependence, and global cooperation of the people of Maryland, the United States, and the world through both a multicultural and historical perspective.

These outcomes will be measured with the use of teacher observation, student assessment, essays, and performance tasks such as creating models, diagrams, and reports.

To meet our outcomes and enhance the field trip experience, our teachers will utilize the extensive and award winning online resources provided by Smithsonian Institute and USDA. Use of these lesson plans and activities, multi-media galleries, lecture archives, and teaching posters will prepare our students for their visit and provide resources for teachers to use instructionally and for assessment of outcomes.

- 4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.**

Our students will benefit through the experience of visiting the USDA and museums in numerous ways. These field trip experiences will help develop and increase their appreciation of the arts, history, culture, science, and technology. Our students will have the opportunity to learn about our nation's history and natural resources through the high quality and interactive exhibits the Smithsonian and USDA provide. Our students will have the opportunity to interact with fascinating and unique exhibits and collections from all over our world.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

We do not have an official community partner for this project, however, the Smithsonian Institue provides instructional resources for schools visiting their museums. The USDA will provide

instructional resources and possibly personnel on the day of our visit. No funding is available from either source, however, they do not charge an admission fee for our visit.

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parnets, and other volunteers. If applicable, identity the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

Position/Title	Activity/ Specific Task	Average Days/Hrs per Month	Target Dates
Classroom Teachers	Complete field trip packets 4 weeks prior to trip	2-4 hours	October 2014 March 2015
Classroom Teachers	Prepare students for trip with pre-visit activities and instruction	Approximately 3-6 hours prior to field trip	October/November 2014 March 2015
Lead Teacher	Arrange transportation	1 hour	November 2014 and March 2015

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D. PROGRAM BUDGET

Income

Grant request from City of College Park	\$2500.00
Foundations, other grants	\$1000.00 (pending)
Public agencies	_____
Corporations	700.00 (pending)
Other receipts (describe: _____)	_____

In-kind contributions (goods and services donated)	_____
TOTAL INCOME	\$ <u>\$4200.00</u>
 <u>Expenses</u>	
Personnel costs	_____
Equipment purchases	_____
Supplies	_____
Transportation	<u>\$7000.00</u>
Equipment rentals	_____
Consulting fees	_____
Other services (describe: _____)	_____
Other expenses (describe: _____)	_____
TOTAL EXPENSES	\$ <u>\$7000.00</u>
 NET SURPLUS / (DEFICIT)	 \$ <u>(\$2800.00)</u>

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

Any money awarded will be put towards transportation expenses to off-set the amount we need to charge our families. It will cost \$7000 for bus transportation for 2 school-wide field trips this year. Reducing that expense will make the field trip expense more manageable for our families. Thank you for your consideration.

9/2014 rev

RE: FY2015 Public School Education Grant

HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, Berwyn Heights Elementary does hereby
(name of school)

agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

School: Berwyn Heights Elementary

Signature of
Authorized
Representative: Kathleen T Schuster

Printed Name: Kathleen T Schuster

Title: Lead Teacher

Date: 10/13/14

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$2,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Cherokee Lane Elementary

School Address: 9000 25th Avenue

City/State/Zip: Adelphi, MD 20783

Program Name (if different): N/A

Contact Person/Title: Andrew Karnes, Assistant Principal

Telephone Number: 301-445-8415 FAX Number: 301-445-8442

E-mail Address: andrew.karnes@pgcps.org

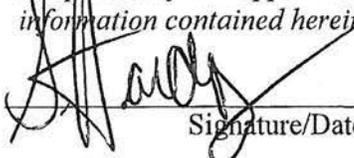
Grant Request: \$2,464.79

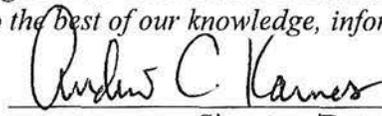
Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

[] Maintain Existing Program [] Expand Existing Program [X] Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes X

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

 _____
Signature/Date 10-10-2014

 _____
Signature/Date 10-10-2014

Sheena Hardy, Principal

Printed Name/School Principal

Andrew Karnes, Assistant Principal

Printed Name/Title

09/2014 rev

A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.
2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.
3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.
4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parnets, and other volunteers. If applicable, identity the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

Position/Title	Activity/ Specific Task	Average Days/Hrs per Month	Target Dates
Marcie Sun	24-Game Club	Every day for math centers in each class. Club meets twice weekly for 3 months. Possible regional competition. (25 hours)	January 1, 2015-Ongoing.
Andrew Karnes and Classroom Teachers	Building Club and Classroom Centers	Every day for science/math centers. Club meets twice weekly. (25 hours)	January 1, 2015-Ongoing
Andrew Karnes	Chess Club	Twice weekly after school and twice monthly at night. (12 hours)	January 1, 2015-Ongoing
Susan Brutout and Jeri Noel	Online Book Club Podcast	Twice weekly after school. During school as a technology/reading center. (20 hours)	January 1, 2015-Ongoing

D. PROGRAM BUDGET**Income**

Grant request from City of College Park	<u>\$2,464.79</u>
Foundations, other grants	0
Public agencies	0
Corporations	0
Other receipts (describe: _____)	0
In-kind contributions (goods and services donated)	0
TOTAL INCOME	<u>\$2,464.79</u>

Expenses

Personnel costs	0
Equipment purchases	0
Supplies	\$2,434.53
Transportation	0
Equipment rentals	0
Consulting fees	0
Other services (Shipping of 24-Game Materials)	\$40.00
Other expenses (describe: _____)	_____
TOTAL EXPENSES	<u>\$2,464.79</u>
NET SURPLUS / (DEFICIT)	\$0

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

Paragraph explaining the cost associated with the grant.

Online/Podcast Bookclub:

Voicethread Account for 50 students:	\$79.00
<i>Holes</i> (32 copies at \$5.59)	\$178.88
<i>Fever 1793</i> (32 copies at \$6.39)	\$210.87
<i>Esperanza Rising</i> (32 copies at \$5.59)	\$178.88
<i>Mrs. Frisby and the Rats of NIMH</i> (32 copies at \$6.39)	\$210.87
<i>A Little Princess</i> (32 copies at \$5.59)	\$178.88
<i>Watsons Go To Birmingham</i> (32 copies at \$5.59)	\$178.88
Total:	<u>\$1,216.26</u>

Chess Club:

Pressman Toy Chess Set (24 sets at \$7.99)	<u>\$191.76</u>
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Building Club:

70 Model K'Nex Building Set (24 sets at \$24.99)	<u>\$599.76</u>
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24-Game Computation/Fluency Club:

Add Subrtact Game for 1 st /2 nd Graders (7 sets at \$21.95)	\$153.65
Multiply/Divide Primer for 3 rd Graders (3 sets at \$21.95)	\$65.83
Single Digit Multiply/Divide for 4 th /5 th Graders(6 sets at \$21.95)	\$131.70
Double Digit Multiply/Divide for 6 th Graders (3 sets at \$21.95)	\$65.83
Shipping Cost	\$40.00
Total:	<u>\$457.01</u>

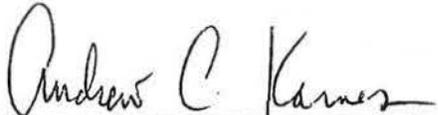
Grand Total of Grant 2014/2015:	<u>\$2,464.79</u>
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RE: FY2015 Public School Education Grant

HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, **Cherokee Lane Elementary** does hereby
(name of school)

agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

School:	<u>Cherokee Lane Elementary</u>
Signature of Authorized Representative:	<u></u>
Printed Name:	<u>Andrew Karnes</u>
Title:	<u>Assistant Principal</u>
Date:	<u>10-12-2014</u>

College Park Grant-Online/Podcast Book Club

- A.
- a. Prince George's County is currently making literacy a major initiative in everything we do as educators. Teaching literacy skills and a passion for reading can be a daunting task for teachers as we are competing with modern day technology and television. An online novel study group that incorporates technology with the use of blogging, podcasts, and developing computer based products would be an essential component to supporting our county initiative and making reading fun for students. Speaking and listening skills are going to be assessed with PARCC testing and there is no better way to discuss text than to podcast about it with your peers. This is safe, risk free, and students are more likely to participate. The benefit of choosing these novels is that 5 of the 6 novels have a movie that accompanies the novel. A major component in the literary aspect of common core is to compare what they are reading to a movie of the book. This will create an opportunity for students to evaluate and analyze the various works and engage in meaningful discussion.
 - b. Students will come to discussions prepared, having read or studied required material; explicitly draw on that preparation by referring to evidence on the topic, text, or issue to probe and reflect on ideas under discussion. Engage effectively in a range of collaborative discussions (one-on-one, in groups, and teacher led) with diverse partners on grade 5 and 6 topics and texts, building on others' ideas and expressing their own clearly. 2 Summarize a written text read aloud or information presented in diverse media and formats, including visually, quantitatively, and orally.
 - c. Research shows that reading literature and responding to the literature with technological applications is engaging and stimulates student curiosity. The online novel study will have students from Cherokee Lane reading and novel at the same time that students from Whitehall Elementary will be reading a novel. Both schools will have students' blog online by responding to prompts, questions, sharing opinions, and even engaging in healthy argument. Student will be able to imbed/upload projects that are technologically created using I-Movie or Windows Movie Make, Microsoft Publishing, and Microsoft Power-point.
- C.
- a. I have conducted online novel studies in both Anne Arundel County and Prince George's County among 2 schools. There is already an established relationship between 2 schools, one of which has the same novels that we are requesting through our grant. There are activities already in place for the project, teachers committed to the project and enough computers and time to provide students with opportunities to collaborate online regarding the literature they are reading or the projects they are completing.
 - b. Ms. Brutout will be working with a 6th grade class to read 3 out of the 6 novels that align to the Language Arts and Social Studies curriculum. Mrs. Speight (Paraprofessional) and Mrs. Saint-Jean (Media Specialist) will be working on the technology component for both 5th and 6th grade. Mrs. Noel will be working with 5th grade students and reading 3 of the novels with her classes.

D.

- a. There is a total cost of \$1,216.26. This program will be able to service 152 students per year (5 groups of 30 students) for a total cost of \$8.00 per student serviced. This club would be ongoing throughout the years at Cherokee Lane and that cost per student will continue to decrease with each year.
- b. Please see paragraph at the end of the application for how much each chess set will cost.

College Park Grant-Chess Club

A.

a. Students at Cherokee Lane have had very few opportunities to participate in after school activities that extend and enrich their learning. A chess club is the perfect opportunity to provide a structured and cooperative learning opportunity for our students. Students will be able to learn a new game that will strengthen their ability to

b. Students will engage in chess match play to develop spatial awareness, increase their ability to understand quadrants and coordinates, and strengthen their geometric skills regarding angles and lines.

Students will orally explain how various chess pieces have more value than other chess pieces in order to determine which pieces they can sacrifice.

Students will describe how various chess pieces can move in different directions and determine how many spaces the pieces can move.

c. Research shows there is a strong correlation between students playing chess and academic achievement. Students' ability to problem solve, thinking strategically, and foreseeing consequences are all strengthened when playing chess. The goals of the "Chess Club" at Cherokee Lane Elementary will be to increase higher level thinking skills, advance math and reading skills, and to build self-confidence. Since chess requires little language skills, our English Language Learners (ELL students) will have a chance to thrive in a risk-free environment. Students will also be able to strengthen their abilities to recognize patterns, algebra, and geometry. Chess is a game that serves both functions simultaneously in that it involves numerous calculations such as, comparative value of pieces, number of squares that can be moved, the patterns in which they move, as well as higher-order thinking involving prediction, planning, and analysis.

One aspect of a chess club that makes it more appealing is that children of a very young age can learn. Our club will be able to provide opportunities for students in 2nd-6th grade.

C.

a. I have conducted chess clubs every year for the last 4 schools that I've worked in. We have been able to conduct this club twice weekly at all school where we would work with primary grades (Grades 2-3) on one day and intermediate grades on another (4-6). There would be 2 sessions during the school year that would allow for a larger group of students to be able to participate.

b. The club would be held in our multi-purpose room after school. We have a total of 24 larger lunch tables where two chess matches could occur at the ends of each table for a total of 24 matches that service 48 students.

My role as Chess Club Facilitator would be to teach the game to those younger students with an electronic game that can be shown with an LCD projector. This teaching of the game using technology will increase the engagement level and will service a larger audience. I will have 2 parent assistants (Both with background checks) that will provide support once the matches begin play. Eventually older students from the intermediate group could assist with the primary students to help facilitate a stronger school community.

D.

- a. There is a total cost of \$191.76. This program will be able to service 192 students per year (4 groups of 48 students) for a total cost of \$1.00 per student serviced. This club would be ongoing throughout the years at Cherokee Lane and that cost per student will continue to decrease with each year.
- b. Please see paragraph at the end of the application for how much each chess set will cost.

College Park Grant-Building-Engineering Club

A.

- a. Students have a genuine interest in building with their hands. Engineering and building develops spatial awareness. Engineering fosters problem-solving skills, including problem formulation, iteration, testing of alternative solutions, and evaluation of data to guide decisions. Building sharpens children's 3-dimensional awareness and develops their skills to prosper in the modern world. Common Core State Standards and Next Generation Science Standards focus on career and college readiness. When students are exposed to engineering activities, they are more likely to entertain the ideas of careers in that particular field of study. Early introduction to engineering, especially with females and minorities, will encourage students to pursue science and technology courses in middle school, high school, and college.

- b. Students will create structures based on a clear set of directions given to them. Students will build 3 dimensional structures using faces, vertices, and edges. Students will create various angles, such as obtuse, acute and right angles in order to identify their attributes. Students will create various lines, such as perpendicular and parallel in order to describe their properties.

- c. K'nex products are a great way to introduce children the engineering design process. K'nex has a building program already implemented to assist students with the development of structures, vehicles, and ordinary items.
According to the Next Generation Science Standards, there are 8 major benefits of incorporating building/engineering in the classroom.
The eight practices of science and engineering that the Framework identifies as essential for all students to learn and describes in detail are listed below:
 1. Asking questions (for science) and defining problems (for engineering)
 2. Developing and using models
 3. Planning and carrying out investigations
 4. Analyzing and interpreting data
 5. Using mathematics and computational thinking
 6. Constructing explanations (for science) and designing solutions (for engineering)
 7. Engaging in argument from evidence
 8. Obtaining, evaluating, and communicating information

C.

- a. I have had a building center in my classroom for 5 years now and it has been the most engaging center in my classroom. It can be used for all content areas, especially math and language arts.

Students are completely engaged, must work cooperatively, and constantly making revisions to their work to improve their craft. Our building club will be held after school in our media center twice weekly. Students will be able to use tables and chairs to organize their materials and work in cooperative groups. 1 day will be for the intermediate grades and the other day will be for primary. 12 sets will be used for the club. The other 12 sets will be used as a center station inside the classrooms. The 12 sets for the club could be used for science experiments as well, such as making a car and using it for a force or motion experiment. Mr. Karnes will be the facilitator of the group.

- b. The club would be facilitated by Mr. Karnes. He would be the lead instructor during each after school meeting. Mr. Karnes would also lead the professional development for all teachers as to how the building products would be implemented in each classroom as a center. Each teacher in grades 2-6 would be required to have a building center in their class for students to rotate to. Mr. Karnes would administer a survey at the beginning of the program to gauge student interest in the building materials. He would then survey the students at the end of the program to gauge the student interest in the program.

D.

- a. There is a cost of \$599.76. This project would allow 275-300 (The materials are suitable for kindergarten-first graders) students each year to learn how to build structure with their hands. These kits could be used for multiple years and are made of durable hard plastic.
- b. Please see attached cost breakdown in the Grant Application.

College Park Grant-24-Game Computation Club

- A.
- a. Students at Cherokee Lane have had difficulties mastering their addition and subtraction facts. Out of 75 3rd graders in 2014, only 12 mastered their 1-digit multiplication facts by the end of the year. We are providing incentives for students to increase their ability to recall facts and develop fluency with numbers. In addition to our school, Prince George's County ranks among the bottom counties in standardized math scores. 24-Game is a game that is fun, encourages students to take risks working with computation, and creates excitement when adding and multiplying numbers. The game is more inductive in nature as it gives a final answer first and students must work backwards to solve the problem, which specifically develops student processing of inverse operations.
 - b. Students will frequently multiply multi-digit whole numbers by applying the standard algorithm. Students will interpret a multiplication sentence as a comparison, e.g., interpret $35 = 5 \times 7$ as a statement that 35 is 5 times as many as 7 and 7 5 times as many as 5.
 - c. This project will support education by providing opportunities for students to compute numbers fluently in a collaborative and fun environment. The problems with the 24-game vary in level of complexity, therefore there exists a scaffolding of learning and mastery. Students will be able to begin applying the increased level of mathematical fluency to more complex problems they are faced with, especially the task based multi-step problems that they will be facing with PARCC. The 24-game will increase a students' ability to attend to precision.
- C.
- a. I have conducted 24-clubs at 5 of my last 6 schools. Each of my math classrooms had a 24-game center that students could play at when they had completed their work or could work at during a classroom rotation. I had 24-30 members of the 24 club that met twice weekly. We have room in the library media center when the building club is not meeting. We're also trying to host a 24-game regional competition.
 - b. Marcie Sun is our Math Instructional Lead Teacher and TAG teacher. She will take this lead on this project and see it through. She will meet with a group before school from 7:25-7:55 am twice weekly. One group will be 2nd-3rd graders and the other 4th-6th graders. We will have a group in the winter and a group in the spring. All classroom teachers or math teachers in the departmentalized math content areas will have 24-game centers in their classrooms. Teachers will utilize this game during center time, after warm-ups, or just have a fun math day. We will also have a teacher (not sure who yet) be in charge of having a 24-game center during our math fair.

- D.
- a. There is a total cost of \$457.01, which includes shipping. This program will be able to service 275 students per year (Grades 2-6) for a total cost of \$1.67 per student serviced. This club would be ongoing throughout the years at Cherokee Lane and that cost per student will continue to decrease with each year. This game will never go out of style.
 - b. Please see paragraph at the end of the application for how much each chess set will cost.

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$7,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: : Hollywood Elementary School

School Address: 9811 49th Ave.

City/State/Zip: College Park, MD 20740

Program Name (if different): _____

Contact Person/Title: Barbara M. Caskey, Principal

Telephone Number: 301-513-5900 FAX Number: 301-513-5383

E-mail Address: bcaskey@pgcps.org

Grant Request: \$ 7500

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes _____

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Barbara M. Caskey 10-11-2014
Signature/Date

Barbara M. Caskey 10-11-2014
Signature/Date

Barbara M. Caskey
Printed Name/School Principal

Barbara M. Caskey/Principal
Printed Name/Title

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A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.

This year, we are experiencing budget cuts from the school system. It has had an impact on our ability to fund some of the needed supplies for our students and teachers. Therefore, we are suggesting that this grant be used for a variety of materials and equipment that we believe will give us the support for our educational program that we would not otherwise be able to do.

a. The first project is purchasing 10 ipads for first grades to share. Last year, under a technology grant, we were able to purchase 30 ipads that are shared between the three kindergartens. We would like to expand this to first grade. By providing each class with about 3-4 ipads, the students can use them for reinforcement of skills in reading, language arts and math during their center time. The protective covers for the ipads would also need to be purchased.

b. The next project is to purchase ceiling mounts for the LCD projectors. These will be mounted in the 11 classrooms that are using SMART boards. The teachers have noted that it is difficult to use the SMART boards when the projector is not stationary. Having them mounted from the ceiling would alleviate that problem. The school system has a team of workers who will install the mounts when they are purchased.

c. The third project is to purchase recess balls. As the play equipment wears out, it is necessary to replace and add to our equipment to provide a variety of planned activities for students during recess. These would include basketballs, soccer balls, and other games.

d. The fourth project is to replace rhythm sticks for the music classes and to add five more glockenspiels for the music program. The rhythm sticks are wooden and are beginning to show wear and splinters. The class sizes are larger and we need more instruments so all students can participate.

e. The fifth project is for an additional LCD projector for the ESOL teacher and special education classrooms. These can be smaller projectors that will be used with the computers to demonstrate or show students information.

f. The final project would be used to purchase copy paper and other instructional materials; such as chart paper, wipe-off boards, dry erase markers, and items that are used frequently.

2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.

The purchase of the above materials would help teachers to enhance and enrich the curriculum. The ipads, use of SMART boards and projectors all help teachers to display materials in ways that will enhance instruction and involve students in learning activities. The music equipment also

serves to enhance the programs and engage students in using instruments. The recess equipment is necessary for our students to be active and have various opportunities for play.

3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.

The equipment that will be purchased will be used in classrooms. The ipads and covers will be used in the first grade classrooms as center activities. The teacher may also use them for demonstrations and to share information. The LCD projectors for the resource teachers (ESOL and special education) will allow those teachers to share information from the computers as well as other resources with students. The music and recess equipment supports the programs and allows students opportunities to be involved in using instruments and a variety of play during recess times.

4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.

These materials and equipment support the teacher and students in learning the curriculum. By enhancing reading, writing and math activities with ipads, and projectors, teachers are able to make the topics more meaningful to students. This will help our students in using technology as well as learning the content. We believe that students who are actively engaged in music and physical activities will perform better in classroom tasks.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parnets, and other volunteers. If applicable, identity the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

Position/Title	Activity/ Specific Task	Average Days/Hrs per Month	Target Dates
First grade teachers	Ipad use in classrooms. Teachers will	Students will use the ipads independently each day.	Oct. – June

	instruct students on use of ipads and apps.		
ESOL and Special education teachers	LCD projectors	Use with instruction; used daily	Oct. - June
Teachers with SMART boards	Ceiling mounts for projectors	Increased use of SMART boards weekly	Oct. - June
Music teacher	Rhythm sticks and glockenspiels	Used throughout the year	Oct. - June
Recess Teachers	Variety of balls for play	Used daily	Oct. - June
All instructional staff	Instructional materials	Support materials are used throughout the year as needed.	Oct. - June

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D. PROGRAM BUDGET

Income

Grant request from City of College Park	<u>\$7500.00</u>
Foundations, other grants	_____
Public agencies	_____
Corporations	_____
Other receipts (describe: _____)	_____
In-kind contributions (goods and services donated)	_____
TOTAL INCOME`	\$ <u>7500.00</u>

Expenses

Personnel costs	_____
Equipment purchases	_____
Supplies	_____

Transportation	_____
Equipment rentals	_____
Consulting fees	_____
Other services (describe: _____)	_____
Other expenses (describe: _____)	_____
TOTAL EXPENSES	\$ _____
NET SURPLUS / (DEFICIT)	\$ _____

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

- a. ipads (10 in a pack) = \$3790
- b. Protective covers for ipads = \$400
- c. Ceiling mounts for LCD projectors (for 11 classrooms) = \$1100
- d. LCD projectors for resource rooms (2 rooms) = \$500
- e. Music – rhythm sticks (30 sets of rhythm sticks) = \$282
- f. Music – 5 additional glockenspiels = \$62
- g. Other materials for instruction (such as copy paper) = \$1366

These prices are based on vendors that are approved by the school system. Shipping and handling has not been included. Additional funds will be needed to cover this expense. Those funds will come from our fund-raiser money or PTA will assist.

RE: FY2015 Public School Education Grant

HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, Hollywood ES does hereby
(name of school)

agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

School: Hollywood ES

Signature of
Authorized
Representative: *Barbara M. Caskey*

Printed Name: Barbara M. Caskey

Title: Principal

Date: Oct. 13, 2014

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$7,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Parkdale High School _____
School Address: 6001 Good Luck Rd _____
City/State/Zip: Riverdale, MD 20737 _____
Program Name (if different): Parkdale Robotics _____
Contact Person/Title: Karen Bogoski _____
Telephone Number: 734-587-3350 / 301-513-5700 FAX Number: 301-513-5209
E-mail Address: karen.bogoski@pgcps.org _____

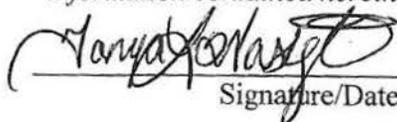
Grant Request: \$ 7500

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

[X] Maintain Existing Program [] Expand Existing Program [] Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes X

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

 10-10-2014
Signature/Date

10/10/14 Karen Bogoski
Signature/Date

Tanya L. Washington / Parkdale HS
Printed Name/School Principal

Karen Bogoski, Tech Teacher
Printed Name/Title

A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.
2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.
3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.
4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parnets, and other volunteers. If applicable, identity the average number of days or hours per month each activity will be provided to program participants and target dates of your program. A chart is provided to assist you but you may answer this question without using the chart.

Position/Title	Activity/ Specific Task	Average Days/Hrs per Month	Target Dates
Karen Bogoski Lead Mentor	Manage the Robotics team, administrative duties for the school and for FIRST robotics participation. Oversee the running of the club, teaching students about robotics and STEAM, and supervise the building of a robot.	Off season: two days a week for 2.5 hrs per day, for a total of 5 hours per week with students. Administrative duties vary on team needs and fundraising events occurring. Build season: six days a week for 6.5 hrs per day, for a total of 36.5 per week with students.	Build season is January 3 rd through February 18 th 2015.

Francisco Gomez Asst. Mentor	Assits with all duties of the Lead Mentor	Off season: two days a week for 1 hr per day, for a total of 2 hours per week with students. Administrative duties vary on team needs and fundraising events occurring. Build season: five days a week for 1.5 hrs per day, for a total of 7.5 hrs per week with students.	Build season is January 3 rd through February 18 th 2015.
Steven LaValle Industry Mentor Lockheed Martin	Mentors students in the robot design and build process.	Off season: one day a week for 2.5 hrs per day, for a total of 2.5 hours per week with students. Build season: six days a week for 4 hrs per day, for a total of 24 hrs per week with students.	Build season is January 3 rd through February 18 th 2015.
UMD College Park Engineering Majors	Mentors students in the robot design and build process.	Off season: one day a week for 1.5 hrs per day, for a total of 215 hours per week with students. Build season: unknown at this time what their Winter schedules will allow.	Build season is January 3 rd through February 18 th 2015.

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D. PROGRAM BUDGET

Income

Grant request from City of College Park	<u>7500</u>
Foundations, other grants	<u>1500</u>
Public agencies	<u>0</u>
Corporations	<u>2000</u>
Other receipts (describe: _____)	<u>0</u>
In-kind contributions (goods and services donated)	<u>0</u>
TOTAL INCOME	\$ <u>11,000</u>

Expenses

Personnel costs	<u>0</u>
Equipment purchases	<u>3000</u>
Supplies	<u>4000</u>
Transportation	<u>4000</u>
Equipment rentals	<u>2000</u>
Consulting fees	<u>0</u>
Other services (describe: ___ Registration for 2 nd competition ___)	<u>4000</u>
Other expenses (describe: ___ Hotel for 2 nd competition (3 nights) ___)	<u>4000</u>
Other expenses (describe: ___ Food expenses for build season ___)	<u>2000</u>
TOTAL EXPENSES	\$ <u>23,000</u>

NET SURPLUS / (DEFICIT) \$ (12,000)

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

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The listed expenses are for expenses to be incurred during the build season (Jan 3 – Feb 18 2015) and Competition season (Feb 25 – Apr 20 2015). Equipment purchases would be for two laptops that would be used for CAD (computer aided design) and programming. Supplies needed would be various materials for building the robot, like nuts and bolts, aluminum, pneumatics, electrical wiring to name a few. Equipment rentals would be for getting the robot and the tools to and from competitions. Food expenses are for feeding the students during the build season, as we meet from 2:30 – 9:00pm (2:30-4:00 is study hall, 4-5 is dinner, and 5-9:00 is work on the robot) Monday through Friday. Transportation and Hotel for 2nd competition are expenses based on 2014's second competition's expenses, as registration for a second event does not open until October 23rd.

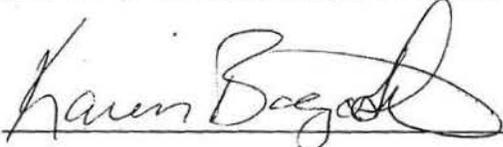
RE: FY2015 Public School Education Grant

HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, _____ Parkdale High School _____ does hereby
(name of school)

agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

School: Parkdale High School

Signature of Authorized Representative: 

Printed Name: Karen Bogoski

Title: Technology Teacher

Date: October 9, 2014

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$2,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Hyattsville Middle School

School Address: 6001 42nd Ave.

City/State/Zip: Hyattsville, MD 20781

Program Name (if different): Sophisticated Ladies

Contact Person/Title: Brittany Mangum / Parent and Community Outreach

Telephone Number: 301-209-5830 FAX Number:

E-mail Address: brittany.mangum@pgcps.org

Grant Request: \$ 2,500

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Kimberly Washington 10/15/14
Signature/Date

Brittany Mangum 10/15/14
Signature/Date

Kimberly Washington
Printed Name/School Principal

Brittany Mangum / Parent + Community Outreach Assistant
Printed Name/Title

RE: FY2015 Public School Education Grant

HOLD HARMLESS AGREEMENT

In consideration for the receipt of certain grant monies from the City of College Park, and other good and valuable consideration, receipt and sufficiency of which is hereby acknowledged, Hyattsville Middle School (name of school) does hereby agree to indemnify and hold the City of College Park, its agents, servants and employees, harmless from and against any and all claims, demands, actions, causes of action, suits, and proceedings by others, and against all liability for damages, including attorneys' fees, incurred by reason of or arising from any program, class, equipment or activity for which funds provided by the City of College Park are used directly or indirectly, regardless of whether or not the City is named as a sponsor.

School: Hyattsville Middle School
Signature of Authorized Representative: Kimberly Washington
Printed Name: Kimberly Washington
Title: Hyattsville Middle School Principal
Date: 10/15/14

City of College Park
Public School Education Grant Application

School: Hyattsville Middle School
Program: Sophisticated Ladies

A. Merits of the Project

1. *Genuine Educational Need*

At Hyattsville Middle School, many of our students lack the out-of-school experience that supports a well-rounded education. Our developing program would like to give girls the opportunities to further their education while building self-esteem.

2. *Our Project: Sophisticated Ladies*

- a. **Our Goal:** Support the education and self-esteem of our middle school female students by providing them opportunities and experiences outside of the classroom.
- b. **Planned Trips and Activities:** Cool Careers in Cybersecurity for Girls
- c. Please find attached a flyer with information regarding the event. We have about 60 girls who are planning to attend. We hope this event provides girls with new experiences and insight to career options.
- d. **Proposed Trips and Activities:**
 - I. **Hiking Trip:** Girls can learn about nature while trying something they may have never done before. We hope to work with a Park Ranger or a Girl Scout representative to guide the students through a trail in the area.
 - II. **Snow Boarding:** Girls will learn about the science and physical endurance needed for snowboarding. We hope to build their self-confidence through overcoming fears.
 - III. **Other Community Events**

3. *Measurable Educational Outcomes*

- a. Interview- Before, during, and after the activities, we will ask girls to tell us their thoughts and feeling about the activity. We will record how girls feel about themselves, school, or family before the activities and how their feeling changed after the activities.
- b. Observation- We will observe the relationships between the girls involved in Sophisticated Ladies and their relationships with others.
- c. Pre- and Post- Tests- To continue to enhance our program, we will provide a pretest to document a baseline data about each girl. At the end of the school year, we will administer a post-test to record data.

4. *Educational Impact*

- a. **Changes/benefits in skill-** We want to provide students with the opportunity to experience new activities that provide them with social, academic, and physical skills that can benefit them in their futures.
- b. **Behavior-** We hope to create a close-knit group that can support each other behaviorally.
- c. **Attitude-** Trying new things gives girls confidence that can improve their attitude about themselves, their lives, and others.
- d. **Awareness-** We would like to plan activities that promote awareness of other cultures and lifestyles, while also build awareness of future careers and hobbies.

B. Community Outreach

We do not currently have a community partner for our Sophisticated Ladies program.

C. Project Achievability

a. *Names and Roles of Staff*

- i. Danielle Lockett, Elise Dent, and Brittany Mangum
- ii. Plan activities, request approval of events from PG County, organize transportation, conduct parent meetings (as needed), chaperone activities.

b. *Time Commitment*

- i. One activity each month
- ii. 6-7 hours for each activity

c. *Target Dates*

- i. November 12, 2014 (date of first event) to June 2015

D. Program Budget

a. *Income*

- i. We held a Back to School Dance in September to celebrate Hispanic Heritage Month and to raise money for Sophisticated Ladies. We earned about \$500.
- ii. We do not have any other support from foundations, grants, public agencies, corporations, or in-kind contributions.
- iii. We had about \$100 in our account from the past years.

b. *Expenses*

- i. These are estimated costs of our future expenses.

1. Personnel Costs \$0
2. Supplies \$500
3. Transportation \$1,000

a. Each bus can cost up to \$250 per event.

b. We hope to do 6-7 events.

4. Event and Activity Fees \$1000

a. We will ask our girls to pay a specific amount for each activity; however, most of our students are not able to pay for extracurricular activities.

5. *Total expenses: \$2,500*

6. *Net Deficit: \$1,900*

- c. Sophisticated Ladies will use this money to pay for the events and activities that we do as a group once a month. We would like to alleviate the financial burden for the girls' parents by funding the transportation costs, entrance fees, or equipment rental fee. We will ask the girls to pay a percentage of each event and/or to pay for their food. The staff and parents who participate in this program will be volunteering their time without pay.

City of College Park
FY2014 Public School Education Grant Application
(Deadline: Monday, October 13, 2014 6:00 pm)
MAXIMUM AWARD AMOUNT = \$7,500

NOTE: A five point scale is used in review of the applications for City Council award. For more information, see Public School Grant Criteria document. It is recommended that the application be proof-read before submission to assure the application has a professional writing presentation.

GENERAL INFORMATION:

School Name: Paint Branch ES

School Address: 5101 Pierce Ave. College Park, Md 20740

City/State/Zip: College Park, Md 20740

Program Name (if different): _____

Contact Person/Title: Emmett Hendershot (Principal)

Telephone Number: 301-513-5300 FAX Number: 301-513-5310

E-mail Address: emm.hendershot@pgcps.org

Grant Request: \$ 7500

Use of Grant Funds: Will the City of College Park Public School Education Grant be used to maintain an existing program, expand an existing program or start a new program? Check the appropriate box:

Maintain Existing Program Expand Existing Program Start New Program

Included with Application is signed City of College Park Hold Harmless form Yes X

We, the authorized representatives of the applicant school/organization, have completed or directed the completion of this application for the City of College Park Public School Education Grant and confirm that the information contained herein is true and correct to the best of our knowledge, information and belief.

Signature/Date

Signature/Date

Printed Name/School Principal

Printed Name/Title

A. MERITS OF THE PROJECT (response rated on a 5 point scale. For more information review Grant Criteria document).

1. Describe how the project fulfills, supports and/or addresses a genuine educational need.
 - PBES is in need of additional educational technology in the classrooms. At present each classroom has only 1 or 2 computers for student use. Students can create presentations or projects if there is more technology for student use. Students also can use the classroom computers for learning activities.
2. With clarity, explain your project. Be specific in detailing your project so we have a clear understanding of how your project works. If necessary, attach a copy of your plan with supporting documents that enhance our understanding of your project.
 - The project is designed to add computers to each classroom in the primary grades (K-2). We plan to purchase 7-9 laptop computers for student use in the classroom. The computers will be housed on our mobile lab, and be checked out by teachers when needed for a lesson.
3. List at least one measurable educational outcome. Identify and describe the method of evaluation for the educational outcome. These methods may include questionnaire, interview, survey, pre- and post- test, rating scale, observation, other. Be specific.
 - Literacy is one of PGCPs major outcomes. The use of technology in the classroom will support early literacy in our K-2 classes. Students in grades K-2 take an assessment called the DRA- Directed Literacy Assessment. The goal is to have all students test on grade level in Reading on the DRA assessment. Technology in the classroom will help students reach proficiency on that assessment.
4. Describe the educational impact your project will have on students and/or the school community. Outcomes can be defined as the changes/benefits in skill, behavior, knowledge, attitude, conditions, status or awareness that participants experience during or after taking part in program activities. Relate the elements of your project that contribute/cause/result in the achievement of your project's educational outcomes.
 - The educational impact that having technology in the classroom is that all students will get hands on experience on the computers. Students will be able to access different educational programs that otherwise would not be open to them. Teachers can use the technology to build literacy skills in all of the students.

B. COMMUNITY OUTREACH

It is not necessary to have a community partner for this project, but if so, who are they and how is the partnership realized? Does your partner provide funds, equipment, personnel, etc.?

- NA

C. PROJECT ACHIEVABILITY

1. This category is rated on whether the application is clear that the project is realistic and achievable and that the defined roles of each staff member is clearly stated.

Identify and clearly define the roles/activities of individuals involved in your project: staff, parents, and other volunteers. If applicable, identify the average number of days or hours per month each activity will be provided to program participants and target dates of your

program. A chart is provided to assist you but you may answer this question without using the chart.

- Teachers will be responsible for including the technology in their daily lesson plans.
- Students will use the technology on a daily basis
- Principal and Instructional Lead Teachers will decide what brand of laptop to purchase based on price and educational application.
- Teachers will monitor student use of laptops
- Laptops will be purchased as soon as grant funds are ready, and will be placed in the classrooms upon delivery.

09/2014 rev

D. PROGRAM BUDGET

Income

Grant request from City of College Park	<u>\$ 7,500</u>
Foundations, other grants	_____
Public agencies	_____
Corporations	_____
Other receipts (describe: _____)	_____
In-kind contributions (goods and services donated)	_____
TOTAL INCOME	\$ <u>7,500</u>

Expenses

Personnel costs	_____
Equipment purchases	<u>\$ 7,500</u>
Supplies	_____
Transportation	_____
Equipment rentals	_____
Consulting fees	_____
Other services (describe: _____)	_____
Other expenses (describe: _____)	_____

TOTAL EXPENSES

\$ 7,500

NET SURPLUS / (DEFICIT)

\$ _____

Include a paragraph (budget narrative) explaining what the money will be used for. Some detail is needed to provide a clear understanding of the costs of the items and/or personnel costs. If food is an expense of the grant, be sure to justify in the budget narrative how the food expense supports the project and how the project meets an educational need.

- All money will be used to purchase laptop computers for students' use. Technology in the classrooms is lacking at PBES due to budget limitations. Laptops will be used in K-2 classrooms to help build literacy in all students. The cost of the laptops will depend on the brand. The hope is to purchase between 7-9 laptops with the grand funds.

09/2014 rev

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State Highway Administration Presentation

MEMORANDUM

TO: Mayor and Council

FROM: Terry Schum, Planning Director *ts*

THROUGH: Joseph L. Nagro, City Manager

DATE: October 31, 2014

SUBJECT: US Route 1 Reconstruction

The State Highway Administration (SHA) has completed 90% design drawings for this project and will attend the November 5, 2014 Worksession to brief the City Council on the status of the project. For your information, I have attached staff review comments previously submitted to SHA and excerpts from a Value Engineering Study Report prepared for SHA by an outside engineering team.

October 14, 2014

Denila Deliallisi, PE
State Highway Administration
707 N. Calvert Street, MS C-102
Baltimore, Maryland 21202

Re: 90% Design Review Comments
US 1 Reconstruction

Dear Ms. Deliallisi:

City of College Park staff offers the following comments:

Typical Sections

- It would be helpful to show the total right-of-way for each section shown.
- The proposed right-of-way for Route 1 in the County Master Plan of Transportation is 100 feet and new development provides dedication to SHA accordingly. Utilizing less right-of-way compromises the purpose and need for the project.
- The US 1 Corridor Sector Plan proposes a typical section that is more consistent with the preferences of the City of College Park, Prince George's County and the Maryland-National Capital Park and Planning Commission (see attached).

Roadway Plans

General Comments:

- Design speed should be 30 mph.
- Reduce minimum median width from 8 feet to 6 feet. Support alternative RI-5 in the Value Engineering Study Report.
- Reduce width of inside lanes from 12 feet to 11 feet. Support alternative RI-18 in the Value Engineering Study Report.
- A 4-foot bike lane is not acceptable. Minimum should be 5 feet plus 1-foot gutter pan. Consider green lanes and other enhanced bicycle markings.
- Crosswalk details need to be provided and should be consistently applied. All 4 legs of an intersection should have crosswalks.
- Align median and crosswalk depressions with crosswalks.
- Consolidate and redesign commercial driveways for improved pedestrian safety and access management. We recommend a maximum 15-foot radius and 30-foot width for 2-way traffic and 15 feet for 1-way traffic. Eliminate driveways to the extent possible within turn lanes and near larger intersections. Support alternative RI-8 in the Value Engineering Study Report.
- Driveways that remain should have sidewalks carried over with a "table top" treatment.

- Provide for automobile U-turns at all signalized intersections.

Sta. 21-25/PS-1/Sheet 33

- Correct Bagel Place ramp so it orients toward College Avenue rather than the Bagel Place plaza.
- Work proposed south of College Avenue is not consistent with current work proposed under pedestrian safety enhancements.

Sta. 25-31/PS-2/Sheet 34

- Show crosswalks across fraternity row driveways.

Sta. 31-36/PS-3/Sheet 35

- Show Purple Line alignment on plans.

Sta. 36.5-43.5/PS-4/Sheet 36

- Reduce width of 22-foot wide median in front of proposed university hotel.
- South Hotel Drive needs to be widened to accommodate 2-way traffic and North Hotel Drive needs to be shown. Use cross sections proposed by University of Maryland.
- City supports proposed traffic signal and left turn from southbound Route 1 to South Hotel Drive.

Sta. 50.5-57/PS-6/Sheet 38

- Add crosswalks at intersection with Melbourne Place. Support alternative RI-17 in Value Engineering Study Report.
- Extend median to provide a pedestrian refuge area at Lakeland Road and Melbourne Place.

Sta. 57-63.5/PS-7/Sheet 39

- Reduce width of 18-foot wide median.
- At a minimum, remove northernmost driveway at McDonald's.

Sta. 63.5-69.5/PS-8/Sheet 40

- No driveways need to be maintained in front of vacant building (west side of Route 1) as access is from sidestreet (private road).
- "Vacant" building (west side) opposite Pontiac Street is an occupied office building.
- Best Western does not reflect current site plan or access.

Sta. 69.5-76/PS-9/Sheet 41

- Eliminate driveway at Seven Seas (unsafe). Have access from Quebec Street.
- Eliminate or shorten left turn to 7-11.
- Would taking 7-11 help with truck circulation?
- Eliminate driveway at Clarion Hotel. Have access from Berwyn Road.

Sta. 76-83/PS-10/Sheet 42

- Right-of-way in front of Enclave has already been dedicated.
- What is a proposed bus pad? No bus pull-offs should be provided or is this a turn lane to Greenbelt Road?

Sta.83-89/PS-11/Sheet 43

- Add a crosswalk to south side of Greenbelt Road.
- Support closing Metzert Road but provision for bike/ped access needs to be shown.
- Close south driveway at Rita's.
- Tighten curb radius onto Branchville Road.
- Alley north of Branchville between Route 1 and 48th is city right-of-way.
- Why is Jenkins a full take? Garage could be relocated to the east on same property.

Sta. 89.5-end/PS-12/Sheet 44

- Pizza Hut, College Park Lanes and Sakura access points need to be consolidated.
- Bus pad?
- Redesign existing slip lane to southbound Route 1. Support Alternative RI-3 in the Value Engineering Study and Report.

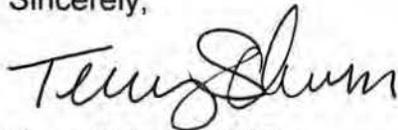
Landscape Plans

- An alternate landscape plan and typical section should be prepared in conjunction with the design for underground utilities. It is our understanding that trees can't be planted if the utilities are placed under the median.
- It is preferable to utilize a 4- to 6-foot-wide landscape zone between the curb and sidewalk for planting unless this area is used for a cycle track. Placing a 5-foot sidewalk at the back of curb is not acceptable.
- *Potentilla fruticosa*, "Goldfinger," listed as Radrazz knockout rose should be identified as shrubby cinquefoil on LD-02-13, LD-08-13 and LD-10-13.
- *Dianthus gratianopolitanus* may be short lived. Substitutions might include yarrow, stachys, veronica or salvia.
- Consider using red or white flowering crape myrtle.

- The Route 1 Sector Plan sets the standards for new development and requires developers to install landscaping, sidewalks and pedestrian street lights in the right-of-way subject to approval by SHA. The road reconstruction should match up with this plan to the extent possible. Pedestrian street lights previously installed by developers and approved by SHA should be relocated by SHA as part of reconstruction.

We look forward to discussing these comments and the results of the Value Engineering Study and Report in more detail with you at the earliest opportunity. We would also like to schedule a presentation and briefing on the status of the project design with the City Council at a time that is convenient for you in the coming months.

Sincerely,



Terry Schum, AICP
Planning Director

cc: Joseph Nagro, City Manager
Steven Halpern, City Engineer
Brenda Alexander, Assistant Public Works Director
College Park Mayor and Council



**US 1 (BALTIMORE AVENUE) FROM COLLEGE
AVENUE TO MD 193 (UNIVERSITY AVENUE)**

College Park, Maryland

Value Engineering Study Report

July 2014

Designer



Value Engineering Consultant



In association with





Infrastructure · Water · Environment · Buildings

Mr. Moreswar B. Kulkarni
Value Engineering Coordinator
Office of Highway Design
Maryland State Highway Administration
707 N. Calvert Street
Baltimore, Maryland 21202

Subject: US 1 (Baltimore Avenue) from College Avenue to MD 193 (University Boulevard) Value Engineering Study Report

Dear Mr. Kulkarni:

ARCADIS U.S., Inc. in association with the WBCM/AECOM JV is pleased to submit the referenced value engineering report documenting the study conducted June 23-26, 2014. The report identifies alternatives to enhance the value of the project by reducing its cost, enabling traffic flow, and minimizing impacts to existing utilities. Two alternatives of note, Alt. Nos. RI-1 and ABA-1, provide solutions addressing costs associated with property takes and costs for relocating power poles and utility power lines.

We appreciate this opportunity to participate with SHA to develop a project that is cost effective and provides good value to the community. As you review the report, please do not hesitate to call me if you have any questions about the information presented.

Sincerely,

ARCADIS U.S., Inc.

Howard Greenfield, PE, CVES
Associate Vice President

Copies:

Anthony Dunams, ARCADIS
Steve Udzenski, Whitney Bailey Cox & Magnani, Inc.

ARCADIS U.S., Inc.
9861 Broken Land Parkway
Suite 254
Columbia
Maryland 21046
Tel 410 381 1990
Fax 410 381 0109
www.arcadis-us.com

PMCM Division

Date:
July 14, 2014

Contact:
Howard Greenfield

Phone:
443.421.0326

Email:
howard.greenfield@arcadis-us.com

Our ref:
MY101601.0006

Imagine the result

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SECTION ONE – EXECUTIVE SUMMARY

INTRODUCTION

This value engineering (VE) study report documents the events and results of the VE study conducted by ARCADIS U.S., Inc. in association with the WBCM/AECOM Joint Venture for the Maryland State Highway Administration (SHA). The subject of the study was the US 1 (Baltimore Avenue) from College Avenue to MD 193 (University Boulevard) upgrade project. The project is being designed by SHA and Century Engineering. At the time of the VE study, June 23-26, 2014, the project was at the Final Review Stage of development.

The study was conducted at SHA Headquarters in Baltimore, MD with a team of highway and traffic design and construction specialists drawn from the staffs of WBCM, AECOM, Sabra Wang & Associates, Infrastructure Technologies, and a Certified Value Specialist team leader and Value Engineering support from ARCADIS. The following six-phase VE Job Plan was employed to guide the team's efforts:

- Information Gathering Phase
- Function Identification and Analysis Phase
- Creative Idea Generation Phase
- Evaluation/Judgment Phase
- Alternative Development Phase
- Presentation Phase

PROJECT DESCRIPTION

This project reconstructs Baltimore Avenue from a 4-lane undivided road with a continuous left turn lane to a 4-lane divided road with a median, sidewalks and bicycle lanes. This modification is to address traffic congestion and conflicts between vehicles, bicyclists, and pedestrians.

The new cross section will consist of two 11-ft.-wide travel lanes with a 4-ft.-wide bicycle lane on the outside and 1-ft.-wide gutter pans along the roadway perimeter. 10-ft.-wide left turn lanes will be used within the 16-ft.-wide median at intersections. A minimum 6-ft.-wide median will be provided at all crosswalks.

Sidewalks will be a minimum of 5-ft.-wide and preferably 8-ft.-wide through the University of Maryland campus at the south end of the project. A landscaped buffer will be installed between the back of the curb and the sidewalk, where possible. Landscaping will also be incorporated in the median where possible.

New traffic signals with pedestrian controls will be installed at six intersections. Electric power poles will be relocated along the entire route to permit widening of the roadway section. The roadway within the project limits will be constructed with a 6-inch graded aggregate base, a 4-inch hot mix asphalt Superpave base and a 2-inch hot mix asphalt Superpave surface.

The total project cost is approximately \$44.4-million (construction and easements). At the time of the VE study, the design was at the Final Review Stage and the cost estimate was at a 60% semi-final cost stage. Advertisement for bid was expected to occur in the fall of 2016.

CONCERNS AND OBJECTIVES

This project is looking to address critical flow elements for vehicular traffic, bicycle traffic and pedestrian traffic. The project becomes relatively expensive to construct when addressing easement and property acquisitions that are needed to ensure dedicated turning lanes and medians throughout the length of the improvements. Another major cost element is the required relocation of power and communication utilities. To ensure that SHA delivers a value-added project, it engaged this VE study. The objective of the study was to develop potential changes to the current project concept that will enhance performance and quality, improve safety for all that use this corridor, reduce stormwater impacts, simplify construction and ensure that all value concepts were evaluated that may reduce the costs to complete the work or improve project functionality.

RESULTS OF THE STUDY

The VE team generated numerous worthy ideas that could potentially achieve the value improvement goals desired. After careful evaluation and research and development, six alternatives with cost saving opportunities and eight design suggestions, which would improve safety, facilitate construction ease, or minimize vehicular/non-vehicular conflict points of the project, emerged for consideration by SHA and its design team partners. Each option is identified by an Alternative No. (Alt. No.) for tracking purposes. The letter component of the alternative number indicated the function of the project being addressed and the number indicates the order in which it evolved during the brainstorming phase of the Job Plan. These alternatives are summarized below on the Summary of Value Engineering Alternatives table and discussed below. Note that some of the alternatives are mutually exclusive or interrelated so that the total potential cost savings achievable will have to be determined once implementation decisions are made. The following highlights those alternatives that will result in the greatest impact on the project.

The biggest impacts to cost on this project are the easement and property take costs and the cost for relocating power poles and power utilities. Alt. Nos. RI-1 and ABA-1 address these cost drivers and provide a safer and a more effective constructed project.

- ① Alt. No. RI-1 focuses on removing the two curves and reverse curve segment from Sta. 86+00 to the northern limits of the project connecting to MD 193. The recommended alternative is to design the roadway with a tangent segment extension to straighten the roadway and to negate its eastern shift. This eastern shift due to the current curve and reverse curve design requires a full property take and four partial takes/easements as well as the relocation of power lines and three utility poles. The proposed western shift will require the construction of a 5- to 8-foot high retaining wall along the surface parking lot for the Comfort Inn. This concept significantly minimizes property acquisitions and utility relocations and produces approximately \$5.7 million in cost savings.
- ② Alt. No. ABA-1 shifts the bicycle path location from the road right-of-way to outside the curb for safe passage by bicyclists as well as reducing the costs of constructing the paved bike path. In addition to providing value in constructing the bicycle path this proposed alternative results in nine

Jenkins

less utility pole relocations. This proposed design is not typically used by SHA but it is a safer solution for bicyclists to remove them from conflicts with vehicles and is being used at several east coast college campuses. This concept produces about \$2.2-million in cost savings mostly due to minimizing conflicts with utility power poles and minimizing power line relocations.

3

Another key alternative presented looks at modifying the means for protecting the work zone and minimizing traffic disruptions. Alt. No. CON-2 suggests the use of Jersey barriers along the edge of any proposed full-depth widening excavation to protect the work area and the public. The advantages of this construction method includes a safer work zone, allows for excavation to occur during peak traffic hours, eliminates the need to fill in the drop-off and set and remove drums, and reduces the construction period and the costs associated with maintenance of traffic.

CONSIDERATIONS AND ASSUMPTIONS

In the preparation of this report, and the alternatives and design suggestions that were developed, the VE team made some assumptions with respect to conditions that may occur in the future. In addition, the VE team reviewed the project documentation, relying solely upon the information provided by SHA and Century Engineering, and relying on that information as being true, complete and accurate. This summary of considerations and assumptions should be read in connection with the report:

- The alternatives and design suggestions rendered herein are as of the date of this report. We assume no duty to monitor events after the date, or to advise or incorporate into the alternatives and design suggestions, any new, previously unknown technology.
- It is assumed that there are no material documents affecting the design or construction costs that the VE team has not seen. The existence of any such documents may necessarily alter the alternatives and design suggestions contained herein.
- We are not warranting the feasibility of these alternatives and design suggestions or the advisability of their implementation. It is solely the responsibility of SHA and its design consultant team to explore their technical feasibility and make the determination of implementation.

SECTION TWO – STUDY RESULTS

GENERAL

The results of this value engineering study conducted on the US 1 (Baltimore Avenue) from College Avenue to MD 193 (University Boulevard) upgrade project, in Prince George's County, Maryland are the functional improvements and cost savings that can be realized by the Maryland State Highway Administration (SHA) (the owner), the community of College Park, the University of Maryland, and the Century Engineering design team as they continue to bring the project to fruition. The results will positively modify the project's design and will require coordination between SHA project management and the design team to determine the disposition of each alternative.

During the VE workshop, many ideas for value enhancement were conceived and evaluated by the VE team for technical merit, applicability to the project, implementability considering the project's status, and the ability to meet the owner's and stakeholders' project value objectives. Preliminary research and critical discussions on presented ideas that have value-enhancing potential, resulted in the development of individual alternatives. These alternatives identified specific changes to the project as a whole, or to individual project elements and may be in the form of VE alternatives (accompanied by cost estimates) or design suggestions (typically without cost estimates). For each alternative developed, the following information is provided:

- A summary of the original design;
- A description of the proposed change to the project;
- Sketches and design calculations, if appropriate;
- A capital cost comparison and life cycle discounted present worth cost comparison of the alternative and original design, where appropriate;
- A descriptive evaluation of the advantages and disadvantages of selecting the alternative; and
- A brief narrative to compare the original design and the proposed change and provide a rationale for implementing the change into the project.

The capital cost comparisons used unit quantities, contained in the project cost estimates prepared by the design team, whenever possible. If unit costs were not available, published databases, such as the one produced by the RS Means Company, or team member or owner databases (SHA Price Indexes) were consulted. A markup of 15% for contingency costs was used to generate an all-inclusive project cost for the construction items being compared and to provide an equivalent comparison for proposed alternatives on the same basis as provided in the cost estimate dated October 29, 2013.

Each design suggestion contains the same information as a VE alternative, except that cost information is typically not included. Design suggestions are presented to bring attention to areas of the design that, in the opinion of the VE team, should be changed for reasons other than cost. Examples of these reasons for modifications include:

- Improved environmental benefits,

- Ease of maintenance,
- Ease of construction,
- Safer working conditions, and
- Reduced project risk.

In addition, some ideas cannot be quantified in terms of cost with the design information provided; these are also presented as design suggestions and are intended to improve the quality of the project.

Each alternative or design suggestion developed is identified with an alternative number (Alt. No.) to track it through the value analysis process and to facilitate referencing among the Creative Idea Listing and Evaluation worksheets, the individual alternative worksheets, the design suggestions, and the Summary of Value Engineering Alternatives table. The Alt. No. consists of letters indicating the project element addressed and a number indicating the order in which the idea was conceived during the Creative Idea Generation Phase of the VE Job Plan. The following letter prefixes were used:

PROJECT ELEMENT	PREFIX
Additional Bike Accommodations	ABA
Additional Pedestrian Accommodations	APA
Constructability	CON
Roadway Improvements	RI

Summaries of the alternatives and design suggestions are provided on the Summary of Value Engineering Alternatives tables. The tables are divided by project element and are used to divide this section of the report. The complete documentation of the developed alternatives and design suggestions follow each of the tables.

KEY ISSUES AND STUDY OBJECTIVES

This project is looking to address critical flow elements for vehicular traffic, bicycle traffic and pedestrian traffic. The project becomes relatively expensive to construct when addressing easement and property acquisitions that are needed to ensure dedicated turning lanes and medians throughout the length of the improvements. Additionally, numerous utilities need to be relocated to accommodate the widened roadway section producing significant costs for the project. Thus, SHA engaged this VE study to assist it and its design team optimize the value this project delivers and to ensure other fathomable options for providing the required project functions were considered. The objective of the study was to develop potential changes to the current project concept that will enhance performance and quality, improve safety for all that use this corridor, reduce stormwater impacts, simplify construction and ensure that many value concepts were evaluated that may reduce the costs to complete the work or improve project functionality.

RESULTS OF THE STUDY

The VE team generated numerous worthy ideas that could potentially achieve the value improvement goals desired. After careful evaluation and research and development, six alternatives with cost saving opportunities and eight design suggestions, which would improve safety, facilitate construction ease, or minimize vehicular/non-vehicular conflict points of the project, emerged for consideration by SHA and its design team partner. The following highlights those alternatives that will result in the greatest impact on the project.

The biggest impacts to cost on this project are the easement and property takes and the relocating of power poles and power utilities. Alt. Nos. RI-1 and ABA-1 address these cost drivers and provide a safer and a more effective constructed project.

Alt. No. RI-1 focuses on removing the two curves and reverse curve segment from Sta. 86+00 to the northern limits of the project connecting to MD 193. The recommended alternative is to design the roadway with a tangent segment extension to straighten the roadway and to negate its eastern shift. This eastern shift due to the current curve and reverse curve design requires a full property take and four partial takes/easements as well as the relocation of power lines and three utility poles. The proposed western shift will require the construction of a 5- to 8-foot high retaining wall along the surface parking lot for the Comfort Inn. This concept significantly minimizes property acquisitions and utility relocations and produces approximately \$5.7 million in cost savings.

Alt. No. ABA-1 shifts the bicycle path location from the road right-of-way to outside the curb for safe passage by bicyclists as well as reducing the costs of constructing the paved bike path. In addition to providing value in constructing the bicycle path this proposed alternative results in nine less utility pole relocations. This proposed design is not typically used by SHA but it is a safer solution for bicyclists to remove them from conflicts with vehicles and is being used at several east coast college campuses. This concept produces about \$2.2-million in cost savings mostly due to minimizing conflicts with utility power poles and minimizing power line relocations.

Another key alternative presented suggests modifying the means for protecting the work zone and minimizing traffic disruptions. Alt. No. CON-2 uses Jersey barriers along the edge of any proposed full-depth widening excavation to protect the work area and the public. The advantages of this construction method includes a safer work zone, allows for excavation to occur during peak traffic hours, eliminates the need to fill in the drop-off and set and remove drums, and reduces the construction period and the costs associated with maintenance of traffic.

EVALUATION OF ALTERNATIVES AND DESIGN SUGGESTIONS

Value engineering, by its nature, searches for new, unique, and different methods to provide the needed project functions at the lowest total life cycle cost and eliminate those functions that do not benefit the completed work. The alternate design schemes and construction methods presented by the VE team may impact the final scope of work, design documents, budget, schedule, functionality, and appearance of the project. The task of the VE team is to identify possible solutions, whereas the task of the SHA design team is to choose the most favorable of the VE alternatives and design

suggestions for incorporation into the project, and to integrate these ideas with the remainder of the design.

Therefore, decisions are needed on each of the alternatives and design suggestions presented in this report. During the review of the study results, the reader should consider each part of an alternative on its own merit. Each area within an alternative that is determined to be acceptable should be considered for use in the final design, even if the entire alternative is not implemented. Variations of these alternatives by the design team are encouraged. The ultimate goal is for all participants in the study to work toward improvements in the final product.

Note that all the alternatives were developed independently to provide a broad range of options to consider for implementation. Therefore, some of them are mutually exclusive, so acceptance of one may preclude the acceptance of another. In addition, some of the alternatives may be interrelated, so acceptance of one or more may not yield the total of the cost savings shown for each alternative.

The reader should evaluate all alternatives carefully in order to select the combination of ideas with the greatest beneficial impact on the project. Once this has been accomplished, the total cost savings resulting from the VE study can be calculated based on implementing a revised, all-inclusive design solution.

VALUE ENGINEERING ALTERNATIVE ARCADIS

PROJECT: US 1 (BALTIMORE AVENUE) FROM COLLEGE AVE. TO MD 193 (UNIVERSITY AVENUE)
Maryland State Highway Administration

ALTERNATIVE NO.:
RI-1

DESCRIPTION: STRAIGHTEN THE ALIGNMENT OF THE BASE LINE STARTING AT STATION 86+00.77 NORTH TO THE END OF THE PROJECT

SHEET NO.: 1 of 7

ORIGINAL DESIGN: (sketch attached)

The original design has two curves and a reverse curve segment between Sta. 86+00.77 and the north end of the project. This takes the baseline from the west side of the existing center lane and shifts it to the east edge of the center lane for a distance of approximately 300 ft. and then shifts it back to the west side of the center lane at the northern limit of work.

ALTERNATIVE: (sketch attached)

Change the baseline so that it is a tangent segment extension of N 5° 40' 13.7"E. The existing travel lanes coming off the bridge would shift to the west one lane to allow the left turn at Greenbelt Road to develop. At the same time, the outside lane would widen to 15 ft. to accommodate bicycles. Add a 5 ft. sidewalk adjacent to the roadway.

ADVANTAGES:

- Eliminates one full and four partial land takes
- Eliminates three utility pole relocations
- Saves significant costs in pole and power line relocations

DISADVANTAGES:

- May be difficult getting a proper gore area
- Requires a retaining wall of up to 8 ft. high for up to 250 ft. along the Comfort Inn parking lot
- Reduces left turn bay length at US 1 southbound onto MD 430 (Greenbelt Road) from 750 ft. to 650 ft.

DISCUSSION:

The current roadway shift to the east impacts properties and utilities. These impacts will be avoided with this design change. This change does not significantly affect property acquisition or utility impacts on the west side of US 1.

COST SUMMARY	INITIAL COST	PRESENT WORTH RECURRING COSTS	PRESENT WORTH LIFE-CYCLE COST
ORIGINAL DESIGN	\$ 5,859,000	—	\$ 5,859,000
ALTERNATIVE	\$ 180,000	—	\$ 180,000
SAVINGS (Original minus Alternative)	\$ 5,679,000	—	\$ 5,679,000

CURVE NO. 7 DATA
 P1 STA = 91+85.43
 $\Delta = 97^{\circ} 44' 47.80''$
 $DS = 2^{\circ} 14' 11.40''$
 $R = 10007.30'$
 $T = 188.20'$
 $L = 132.40'$
 $E = 0.00'$
 $SE = 119.9'$

CURVE NO. 8 DATA
 P1 STA = 94+72.82
 $\Delta = 107^{\circ} 08' 12.80''$
 $DS = 2^{\circ} 27' 58.00''$
 $R = 2436.31'$
 $T = 100.00'$
 $L = 220.00'$
 $E = 0.00'$
 $SE = 119.9'$

5" PORTLAND CEMENT CONCRETE FOR BUS PAD
 SEE DETAIL ON DRG. DC-02

107 ST US 1 STA 92+10 TO STA 92+56.11

LIMIT OF WORK
 PG6245171
 US 1 (BALTIMORE AVE.)
 STA. 94+05.00

CLARIFY NOTES

5 INCH CONCRETE SIDEWALK *ALT. #17*

124 ST US 1 STA 89+10 TO STA 91+76.11
 125 ST US 1 STA 89+10 TO STA 91+76.11
 126 ST US 1 STA 90+18 TO STA 90+18.11
 127 ST US 1 STA 90+18 TO STA 90+18.11
 128 ST US 1 STA 90+18 TO STA 90+18.11
 129 ST US 1 STA 90+18 TO STA 90+18.11
 130 ST US 1 STA 90+18 TO STA 90+18.11

RI-1
shd. 20-17

ADA SIDEWALK RAMP

STA 89+76.11 NO STD. 655.40
 STA 90+18.11 NO STD. 655.40

DETECTABLE WARNING SURFACE
 STD. NO. MD 655.40

10 ST US 1 STA 91+11.11 LT
 10 ST US 1 STA 91+11.11 LT

CRACKING HOT MIX ASPHALT 8 INCH TO 2 INCH

300 ST US 1 STA 89+10 TO STA 90+18

FULL DEPTH PAVEMENT

107 ST US 1 STA 89+10 TO STA 90+18.11
 108 ST US 1 STA 90+18 TO STA 90+18.11
 109 ST US 1 STA 90+18 TO STA 90+18.11
 110 ST US 1 STA 90+18 TO STA 90+18.11

5" PORTLAND CEMENT CONCRETE PAVEMENT FOR DRIVEWAY MIX #5

34 ST US 1 STA 92+10 TO STA 92+18.11
 35 ST US 1 STA 92+18 TO STA 92+18.11

TYPE 'A' COMBINATION CURB AND GUTTER, 12 INCH CUTTER PANEL, 10 INCH DEPTH - STD. NO. MD 620.02

251 LF US 1 STA 89+10 TO STA 91+76.11 LT
 162 LF US 1 STA 89+10 TO STA 91+76.11 LT
 162 LF US 1 STA 89+10 TO STA 91+76.11 LT
 162 LF US 1 STA 89+10 TO STA 91+76.11 LT
 162 LF US 1 STA 89+10 TO STA 91+76.11 LT
 162 LF US 1 STA 89+10 TO STA 91+76.11 LT

STD. TYPE 'A' CURB, 8 INCH X 16 INCH STD. NO. MD 620.02

12 LF US 1 STA 89+17 TO STA 89+18.11
 12 LF US 1 STA 90+18 TO STA 90+18.11
 12 LF US 1 STA 90+18 TO STA 90+18.11
 12 LF US 1 STA 90+18 TO STA 90+18.11
 12 LF US 1 STA 90+18 TO STA 90+18.11
 12 LF US 1 STA 90+18 TO STA 90+18.11

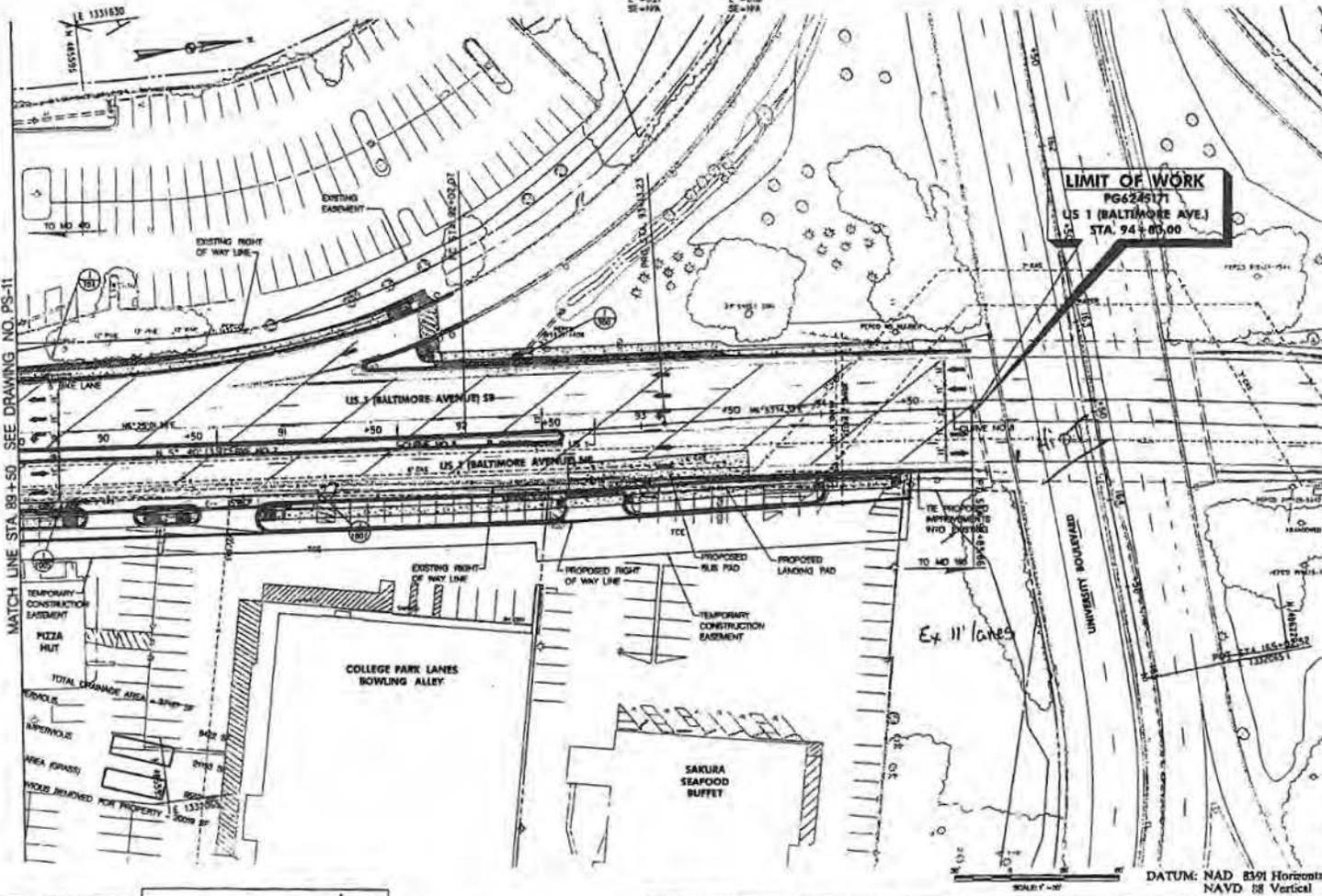
SKA STATE OF MARYLAND
 DEPARTMENT OF TRANSPORTATION
 STATE HIGHWAY ADMINISTRATION
 HIGHWAY DESIGN DIVISION

US 1 (BALTIMORE AVENUE)
 FROM COLLEGE AVENUE TO MD 193 UNIVERSITY BOULEVARD

ROADWAY PLAN

SCALE: 1" = 30', ADVERTISED DATE: _____ CONTRACT NO. _____

DESIGNED BY: HOOD COUNTY: PRINCE GEORGE'S
 DRAWN BY: HOOD LOCALITY:
 CHECKED BY: HOOD HORIZONTAL SCALE:
 P.A.P. NO. SEE TITLE SHEET VERTICAL SCALE:
 DRAWING NO. PS-12 OF 12 SHEET NO. 32 OF 10



CENTURY ENGINEERING
 CONSULTING ENGINEERS - PLANNERS
 1070 GILROY ROAD
 HUNT VALLEY, MD 21081
 Phone: (410) 585-2400 Fax: (410) 585-2401

Office of Highway Development
FINAL REVIEW
 DATED XX, 2014

NOTE:
 ALL DRIVEWAYS THAT FEATURE CURB RETURNING MUST HAVE A 30" MINIMUM WIDTH WITH A MAXIMUM 2% CROSS-SLOPE ACROSS THE ENTIRE DRIVEWAY, REGARDLESS OF MATERIALS USED IN CONSTRUCTION.

ROADWAY LEGEND

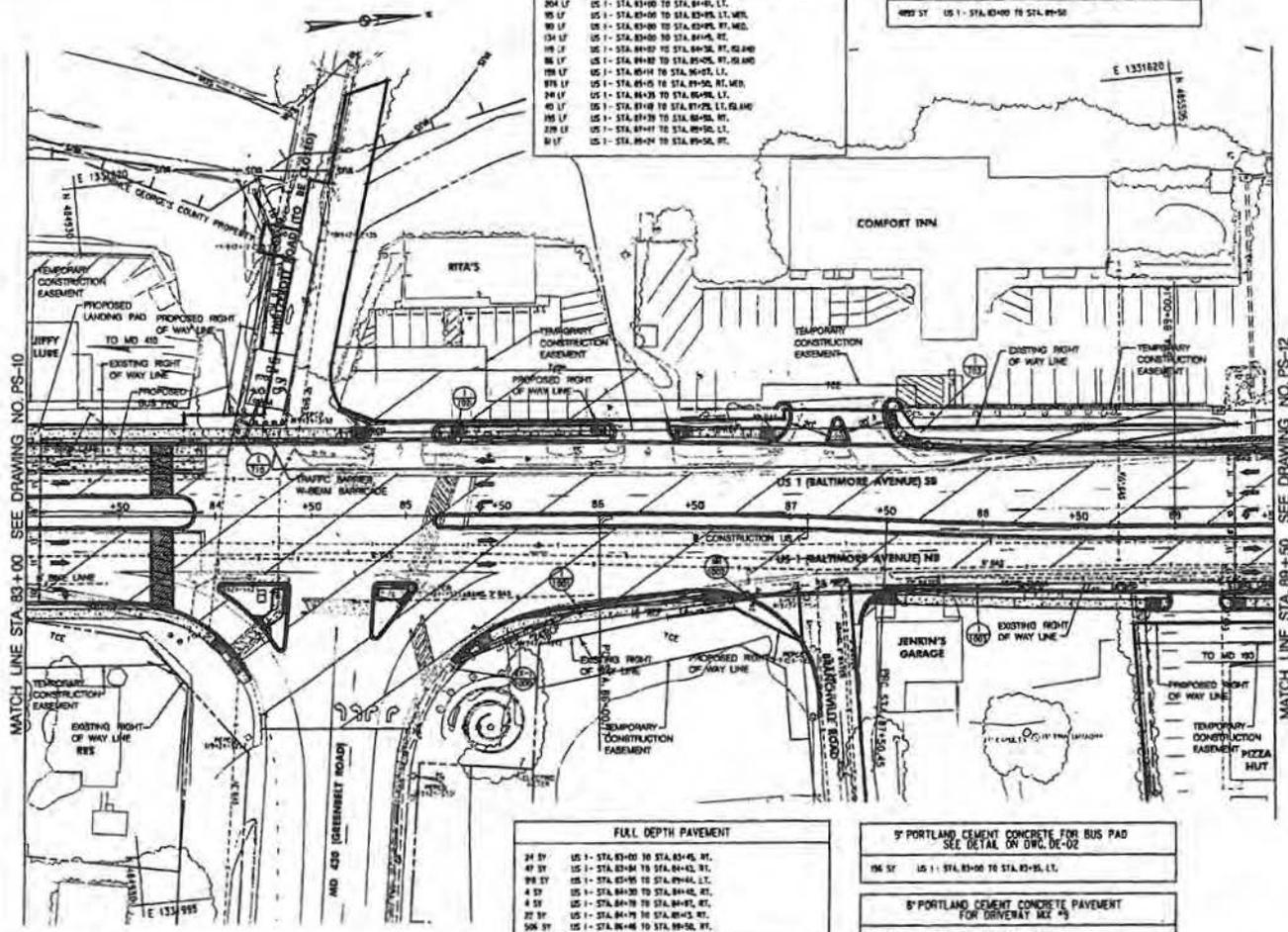
	FULL DEPTH RECONSTRUCTION
	5 INCH CONCRETE BUS PAD
	5 INCH CONCRETE SIDEWALK
	PROPOSED CONSTRUCTION EASEMENT
	GRAVEL AND SUBGRADE

ITEM	CROSS REFERENCE	REVISION
TYPICAL SHEETS		
BUREAU/SECTION SHEETS		
PIPE & STRUCTURE SCHEDULES		
DETAILED LAYOUT SHEETS		
ROADWAY PLAN SHEETS		
ROADWAY PROFILE SHEETS		
TRAFFIC CONTROL SHEETS		
INSTRUMENT & SURVEY CONTROL SHEETS		
ROADWAY & SIDEWALK PLANS		
LANDSCAPE PLAN SHEETS		
UTILITIES		

DATE PLOTTED: 12/15/2014 10:00 AM
 PLOT: 11/15/2014 10:00 AM

TYPE 'A' COMBINATION CURB AND GUTTER, 12 INCH GUTTER PAN, 10 INCH DEPTH - STD. NO. MD. 620.02

GRINDING HOT MIX ASPHALT 0 INCH TO 2 INCH
 400 SF US 1 - STA. 83+00 TO STA. 89+50



FULL DEPTH PAVEMENT

24 SF	US 1 - STA. 83+00 TO STA. 83+45, RT.
47 SF	US 1 - STA. 83+45 TO STA. 84+42, RT.
98 SF	US 1 - STA. 83+45 TO STA. 84+42, LT.
4 SF	US 1 - STA. 84+30 TO STA. 84+42, RT.
4 SF	US 1 - STA. 84+30 TO STA. 84+42, LT.
22 SF	US 1 - STA. 84+30 TO STA. 84+35, RT.
22 SF	US 1 - STA. 84+30 TO STA. 84+35, LT.
506 SF	US 1 - STA. 84+35 TO STA. 89+50, RT.

9" PORTLAND CEMENT CONCRETE FOR BUS PAD
 SEE DETAIL ON DWG. DC-02
 196 SF US 1 - STA. 83+00 TO STA. 83+45, LT.

8" PORTLAND CEMENT CONCRETE PAVEMENT FOR DRIVEWAY SEE 79
 23 SF US 1 - STA. 84+10 TO STA. 84+45, RT.

5 INCH CONCRETE SIDEWALK
 100 SF US 1 - STA. 83+00 TO STA. 84+42, LT.
 646 SF US 1 - STA. 83+00 TO STA. 84+42, RT.
 173 SF US 1 - STA. 84+22 TO STA. 84+30, RT.
 78 SF US 1 - STA. 84+22 TO STA. 84+30, LT.
 424 SF US 1 - STA. 84+30 TO STA. 89+50, LT.
 103 SF US 1 - STA. 85+24 TO STA. 86+17, RT.
 283 SF US 1 - STA. 86+17 TO STA. 86+16, LT.
 85 SF US 1 - STA. 87+10 TO STA. 87+25, LT. & RT.
 302 SF US 1 - STA. 87+10 TO STA. 88+10, RT.
 1089 SF US 1 - STA. 87+10 TO STA. 89+50, LT.
 250 SF US 1 - STA. 88+47 TO STA. 88+52, RT.
 19 SF US 1 - STA. 89+25 TO STA. 89+50, RT.

ADA SIDEWALK RAMP
 STA. 84+42, RT. WD 571.65x12
 STA. 84+30, RT. ISLAND 06-29
 STA. 84+75, LT. WD 571.65x18
 STA. 84+30, RT. ISLAND 06-30
 STA. 85+30, RT. WD 571.65x12
 STA. 86+16, LT. WD 571.65x18
 STA. 86+16, RT. WD 571.65x18
 STA. 86+14, LT. WD 571.65x18
 STA. 87+25, LT. ISLAND WD 571.65x29
 STA. 87+10, LT. WD 571.65x18
 STA. 87+10, RT. WD 571.65x18
 STA. 88+41, RT. WD 571.65x18
 STA. 89+34, RT. WD 571.65x18

DETECTABLE WARNING SURFACE
 STD. NO. MD. 655.40
 10 SF US 1 - STA. 84+01, RT.
 10 SF US 1 - STA. 84+25, RT. ISLAND
 10 SF US 1 - STA. 84+31, RT. ISLAND
 10 SF US 1 - STA. 84+36, RT. ISLAND
 10 SF US 1 - STA. 84+38, RT. ISLAND
 10 SF US 1 - STA. 85+00, RT. ISLAND
 10 SF US 1 - STA. 85+25, RT.
 73 SF US 1 - STA. 86+14, RT.
 17 SF US 1 - STA. 87+11, RT.

STD. TYPE 'A' CURB & GUTTER 6 INCH
 STD. NO. MD. 620.02
 18 LF US 1 - STA. 84+22 TO STA. 84+30, RT. ISLAND
 22 LF US 1 - STA. 84+22 TO STA. 84+30, LT. ISLAND
 7 LF US 1 - STA. 84+30 TO STA. 84+42, LT.
 8 LF US 1 - STA. 84+30 TO STA. 84+35, RT.
 8 LF US 1 - STA. 84+30 TO STA. 84+35, LT.
 13 LF US 1 - STA. 84+34 TO STA. 84+35, RT. ISLAND
 5 LF US 1 - STA. 84+30 TO STA. 84+35, RT. ISLAND
 1 LF US 1 - STA. 85+10 TO STA. 85+11, LT.
 9 LF US 1 - STA. 85+24 TO STA. 85+25, LT.
 9 LF US 1 - STA. 85+28 TO STA. 85+29, LT.
 11 LF US 1 - STA. 85+28 TO STA. 86+07, LT.
 10 LF US 1 - STA. 86+17 TO STA. 86+47, LT.
 8 LF US 1 - STA. 86+39 TO STA. 86+47, RT.
 8 LF US 1 - STA. 86+39 TO STA. 86+47, LT.
 27 LF US 1 - STA. 86+36 TO STA. 86+76, RT.
 13 LF US 1 - STA. 86+83 TO STA. 86+96, LT.
 8 LF US 1 - STA. 86+83 TO STA. 86+96, RT.
 14 LF US 1 - STA. 87+10 TO STA. 87+25, RT.
 4 LF US 1 - STA. 87+10 TO STA. 87+25, LT.
 12 LF US 1 - STA. 88+45 TO STA. 88+52, RT.
 12 LF US 1 - STA. 89+24 TO STA. 89+34, RT.

SHA STATE OF MARYLAND
 DEPARTMENT OF TRANSPORTATION
 STATE HIGHWAY ADMINISTRATION
 HIGHWAY DESIGN DIVISION
 US 1 (BALTIMORE AVENUE)
 FROM COLLEGE AVENUE TO MD 103 (PARKWAY BOULEVARD)

CENTURY
 ENGINEERING
 CONSULTING ENGINEERS - PLANNERS
 1070 GURDY ROAD
 HUNT VALLEY, MD 21031
 Phone (410) 589-2400 Fax (410) 589-2401

Maryland Department of Transportation
 State Highway Administration
OTM
 Office of Highway Development
FINAL REVIEW
 DATED XX, 2014

NOTE:
 ALL DRIVEWAYS THAT FEATURE CURB RETURNS MUST HAVE A 20' MINIMUM WIDTH WITH A MAXIMUM 2% CROSS-SLOPE ACROSS THE ENTIRE DRIVEWAY, REGARDLESS OF MATERIALS USED IN CONSTRUCTION.

ROADWAY LEGEND	R/W PLAT NUMBER	CROSS REFERENCE	SHEET NO.	REVISION
FULL DEPTH RECONSTRUCTION		TRUCK SHEETS		
PROPOSED CONCRETE RESURFACING BUS PAD		BLINDWORK SHEETS		
WALK SIDEWALK		P&E & DRAINAGE SHEETS		
PROPOSED COMMERCIAL DRIVEWAY		GEOMETRIC LAYOUT SHEETS		
EXISTING AND REFERRED		ROADWAY PLAN SHEETS		
		ROADWAY PROFILE SHEETS		
		PAVING CONTROL SHEETS		
		BRIDGE & RETAINMENT SHEETS		
		NOISE & VIBRATION PLANS		
		LANDSCAPE PLAN SHEETS		
		UTILITIES		

SCALE 1" = 30'

DATE: _____ CONTRACT NO.: _____

DESIGNED BY: HCD COUNTY: PRINCE GEORGES

DRAWN BY: HCD LOCALITY: _____

CHECKED BY: HCD HORIZONTAL SCALE: _____

P.A.P. NO.: SEE TITLE SHEET VERTICAL SCALE: _____

DRAWING NO. PS-11 OF 12 SHEET NO. 31 OF 102

ACT. NO. D.
RI-1
 Sht. 3-17

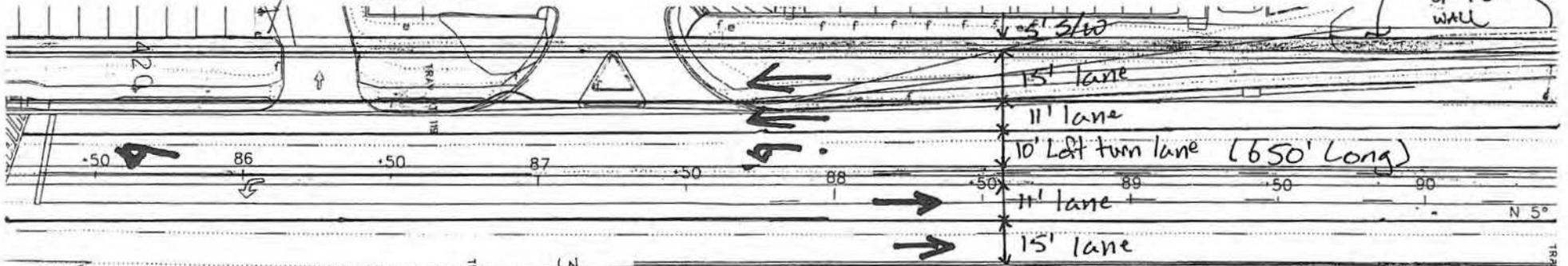
ALT. NO.
RI-1
sh. 5 of 7



Ritas

MATCH CURRENT DESIGN

POTENTIAL LOCATION OF RETAINING WALL



CALCULATIONS

PROJECT: **US 1 (BALTIMORE AVE.) FROM COLLEGE AVENUE TO MD 193**
(UNIVERSITY BOULEVARD)
Maryland State Highway Administration

ALTERNATIVE NO.:

RI-1

SHEET NO.: 6 of 7

Taper Calculation:

Taper southbound US 1 lanes-

Use the formula $WS^2/60$

Where:

Taper width=13'

S=design speed=35 mph

$$(13 \times 35^2)/60=265'$$

VALUE ENGINEERING ALTERNATIVE ARCADIS

PROJECT: US 1 (BALTIMORE AVENUE) COLLEGE AVE. TO MD 193 (UNIVERSITY AVENUE) <i>Maryland State Highway Administration</i>	ALTERNATIVE NO.: ABA-1
DESCRIPTION: RELOCATE BICYCLE LANE FROM ROADWAY TO BEHIND THE CURB AND ADJACENT TO THE SIDEWALK	SHEET NO.: 1 of 5

ORIGINAL DESIGN: (sketch attached)

The original design has a 4-ft. to 5-ft.-wide, on-road bicycle lanes throughout the length of the project.

ALTERNATIVE: (sketch attached)

Move the one-way bicycle lane to the other side of the curb and buffer area (where available).

ADVANTAGES:

- Separates vehicular and bicycle traffic
- Reduces utility pole impacts
- Successfully used at other east coast college campuses
- Safer solution for bicyclists
- A less expensive bike path cross-section when not installed in the road

DISADVANTAGES:

- Not typically used by SHA, where side paths are generally designated shared-use for pedestrians and bicycles and are two-way

DISCUSSION:

The relocated bicycle lane will be adjacent to pedestrian traffic but will be one way in the same direction as vehicular traffic. This innovative design will safely move pedestrians and bicycles through the corridor. The current design is unsafe for bicycle traffic due to the narrow bike lane and US 1 being a closed section of road. A bicyclist would be “trapped” by the curb and gutter in the event they had to get out of the way of a vehicle.

COST SUMMARY	INITIAL COST	PRESENT WORTH RECURRING COSTS	PRESENT WORTH LIFE-CYCLE COST
ORIGINAL DESIGN	\$ 2,461,000	—	\$ 2,461,000
ALTERNATIVE	\$ 300,000	—	\$ 300,000
SAVINGS (Original minus Alternative)	\$ 2,161,000	—	\$ 2,161,000

ALT. NO.
ABA-1
Sht. 2 of 5

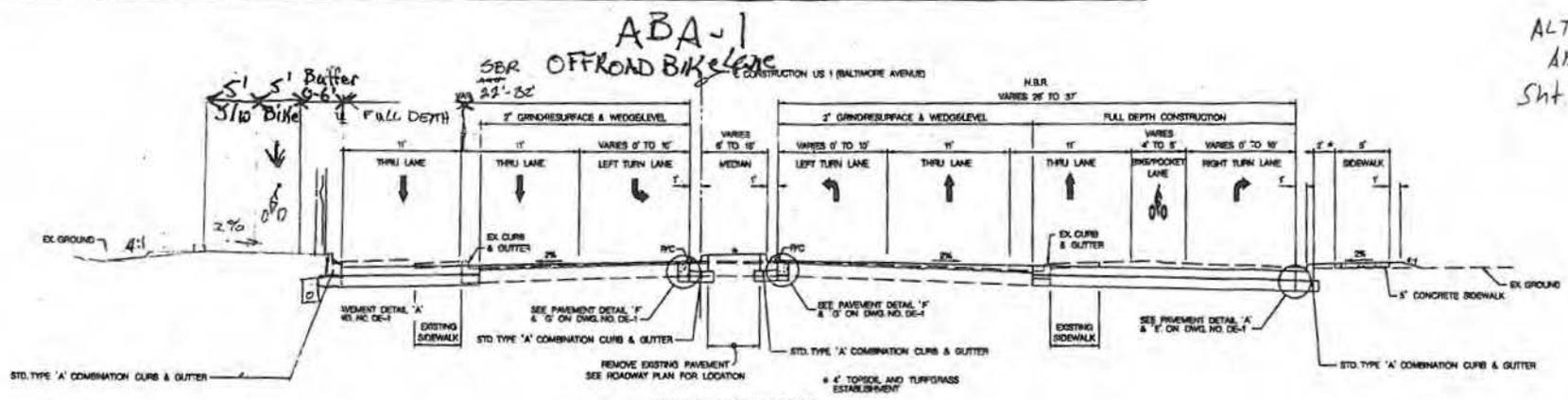


Massachusetts Institute of Technology

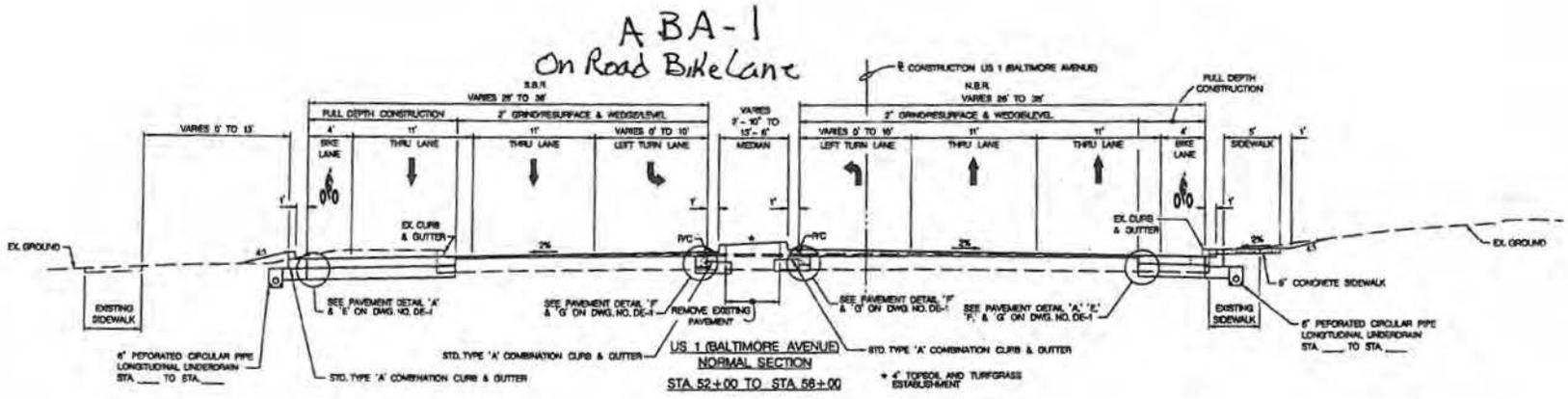


Massachusetts Institute of Technology

ALT. NO.
ABA-1
Sht 4 of 5



US 1 (BALTIMORE AVENUE)
NORMAL SECTION
STA 56+00 TO STA 85+00



US 1 (BALTIMORE AVENUE)
NORMAL SECTION
STA 52+00 TO STA 58+00

NOTE: REMOVAL OF EXISTING
MEDIAN IS TO BE PAID
FOR AS CLASS 9 EXCAVATION

SHA STATE OF MARYLAND
DEPARTMENT OF TRANSPORTATION
STATE HIGHWAY ADMINISTRATION
HIGHWAY DESIGN DIVISION
US 1 (BALTIMORE AVENUE)
FROM COLLEGE AVENUE TO MD 100 (UNIVERSITY BOULEVARD)

REVISION	SCALE	ADVERTISED DATE	CONTRACT NO.	ISSUES
	DESIGNED BY	COUNTY	WHALE DESIGN'S	
	DRAWN BY	LOCALITY		
	CHECKED BY	HORIZONTAL SCALE		
	P.A.P. NO.	VERTICAL SCALE		
	DRAWING NO.	TS-4	OF	5 SHEET NO. OF 102

CENTURY
ENGINEERING
CONSULTING ENGINEERS - PLANNERS
10710 GURLEY ROAD
HUNT VALLEY, MD 21031
Phone: (410) 588-2400 Fax: (410) 529-2429

Maryland Department of Transportation
State Highway Administration
Office of Highway Development
FINAL REVIEW
DATED XX, 2014

CREATIVE IDEA LISTING AND JUDGMENT OF IDEAS

During the creative phase, numerous ideas, alternatives proposals and/or recommendations were generated using conventional brainstorming techniques as recorded on the following pages. For the convenience of tracking an idea through the VA process, the ideas were grouped into the following project elements and numbered according to the order in which they were conceived. The following letter prefixes were used to identify the project element.

PROJECT ELEMENT	PREFIX
Additional Bike Accommodations	ABA
Additional Pedestrian Accommodations	APA
Constructability	CON
Roadway Improvements	RI

These ideas were then discussed and compared against the value objectives determined by conversations with SHA personnel during the opening presentation. This conversation resulted in the following key criteria to use when evaluating the creative ideas to determine which ones to pursue further:

- Saves Costs
- Aligned with Purple Line Improvements
- Reduces Environmental Impacts
- Minimizes the Relocation of Utilities
- Reduces Property Takings
- Reduces Maintenance of Traffic Impacts
- Reduces Long-Term Maintenance
- Easier to Construct

The ideas were then ranked on a scale of one to five on how well the VE team believed the idea met these criteria overall. The higher rated ideas were then developed into formal alternatives and included in the Section Two – Study Report. Some ideas were judged to have minimal cost impacts on the project but provided enhancements in the form of improved operations, efficiency, constructibility or potential to save unknown or hidden costs. These were given the designation "DS" which indicates a design suggestion. This designation is also used when an idea increases cost resulting from improving the functionality of the project or system, and is deemed by the VE team to be of significant value to the owner and designers.

Typically, all ideas rated four or above are included in the Section Two – Study Results section of the report. When this is not the case, an idea may have been combined with another related idea or discarded as a result of additional research that indicated the concept as not being cost-effective or

technically feasible. The reader is encouraged to review the Creative Idea Listing since it may suggest additional ideas that can be applied to the design.

CREATIVE IDEA LISTING ARCADIS

PROJECT:	US 1 FROM COLLEGE AVENUE TO MD 193 <i>Maryland State Highway Administration</i>	SHEET NO.:	1 of 2
NO.	IDEA DESCRIPTION	RATING	
ROAD IMPROVEMENT (RI)			
RI-1	Add retaining wall at Comfort Inn	5	
RI-2	Adjust median between Greenbelt Road and MD 193 (add merge)	1	
RI-3	Add acceleration lane at MD 193 southbound off-ramp	1	
RI-4	Add signal to US 1 southbound for MD 193 access (stop condition)	DS	
RI-5	Adjust median width to 6 ft. wide	4	
RI-6	Use a one way/reversible lane from Greenbelt Road to College	2	
RI-7	Eliminate some left turns	See others	
RI-8	Consolidate driveways (5+ locations)	DS	
RI-9	Add Comfort Inn retaining wall (5 ft. +) (push fill/ROW north)	See RI-1	
RI-10	Eliminate left hand turn at Berwyn	DS	
RI-11	Eliminate left hand turn onto Lakeland Road	2	
RI-12	Extend median through Lakeland (only right turn in and right turn out)	2	
RI-13	Use hardscaping in lieu of planted/excavated medians	5	
RI-14	Relocate overhead utilities to the east side	DS	
RI-15	Relocate bus pads near Rosborough Road	Combine with RI-16	
RI-16	Remove bus pad at Harrison Lab	Combine with RI-15	
RI-17	Add crosswalks at Melburne Place	DS	
RI-18	Reduce inside lane from 11 ft. to 10 ft. and outside lane from 12 ft. to 11 ft.	4	
RI-19	Infiltration trenches in median in lieu of underground vaults	2	
ADD BIKE ACCOMMODATION (ABA)			
ABA-1	Move bicycle lanes next to the sidewalk	5	
ABA-2	Place bicycle lanes on one side (two way)	2	

Rating: 1→2 = Not to be developed 3→4 = Varying degrees of development potential 5 = Most likely to be developed
 DS = Design suggestion ABD = Already being done

5

Prohibited
Vehicle
Exemption
Request
(9500 block
Narragansett
Parkway)

MEMORANDUM

TO: Mayor and City Council

THROUGH: Joe Nagro, City Manager

FROM: Robert W. Ryan, Director of Public Services
Jim Miller, Parking Enforcement Manager 

DATE: October 31, 2014

SUBJECT: Prohibited Vehicle Exemption Request - 9500 Narragansett Parkway

ISSUE

City Code Section 184-8 (attached) establishes parking restrictions for certain kinds and sizes of vehicles. Council approval, "granted only for good cause", is required to allow parking of these vehicles for a period longer than 24 hours. City staff has received a request from a resident to park a restricted vehicle (trailer) on the street in a residential neighborhood.

SUMMARY

Staff has received a request for exemption from the Prohibited Vehicles Ordinance. The request (attached) is from Mr. Fracyon, 9500 Narragansett Parkway, to park his utility trailer on the street permanently.

This request has been scheduled for discussion at the November 5, 2014 Council work session. The applicant has been invited to attend the work session.

Enforcement of the Ordinance has been held in abeyance pending Council's decision.

RECOMMENDATION

Staff recommends that Council review the application, discuss the request with the applicant, and determine whether this request should be granted or denied. Staff does not support this request as there is off street parking available at this address.

Attachments:

1. Sub-Section 184-8
2. Letter request for exemption
3. Photos of trailer, VA tag, roadway and driveway
4. Vehicle Registration (to be provided at work session)
5. Area map

§184-8. Prohibited vehicles; permits required for certain vehicles. [Amended 12-11-1979 by Ord. No. 79-O-6; 5-27-1980 by Ord. No. 80-O-6; 11-9-1983 by Ord. No. 83-O-11; 8-14-1991 by Ord. No. 91-O-21; 9-10-1991 by Ord. No. 91-O-22; 12-10-1991 by Ord. No. 91-O-24; 12-14-2010 by Ord. No. 10-O-09; 2-22-2011 by Ord. No. 11-O-01]

- A. It shall be unlawful to park or leave standing, between the hours of 8:00 p.m. and 6:00 a.m., any recreational vehicle, boat, boat trailer, or any type of trailer, or any special mobile equipment, as defined in § 11-159 of the Transportation Article of the Annotated Code of Maryland, upon any public street in a residential zone within the corporate limits of the City of College Park, unless an oral or written permit for the same shall have been obtained from the City Manager. Such permit shall be issued only for good cause and for a period not to exceed 24 hours, unless a written permit for a longer period shall have been granted by action of the Mayor and Council, and such permit shall be granted only for good cause.
- B. Parking restrictions for certain vehicles.
 - (1) Within the corporate limits of the City, it shall be unlawful to park or leave standing the following vehicles at any time upon any public street in a residential zone, and between the hours of 8:00 p.m. and 6:00 a.m. on each day of the week on any other public street:
 - (a) Any vehicle exceeding 21 feet in length or six feet in width that is used for commercial purposes;
 - (b) Any vehicle exceeding a manufacturer's gross vehicle weight specification of 8,500 pounds;
 - (c) Vehicles exceeding 300 cubic feet of load space, and any stake platform trucks, dump trucks, crane or tow trucks.
 - (2) This subsection shall not apply to vehicles while actually loading or unloading, or to vehicles which are in the course of a commercial purpose and do not park for more than a two-hour period.
 - (3) Permission to park a prohibited vehicle, or to extend the time for parking, may be obtained by means of an oral or written permit from the City Manager. Such permit shall be issued only for good cause and for a period not to exceed 24 hours, unless a written permit for a longer period shall have been granted by action of the Mayor and Council, and such permit shall be granted only for good cause.
- C. Any vehicle which is parked in violation of this section shall be subject to being towed from such street and impounded after it has been parked for a twenty-four-hour period. The impoundment of the vehicle shall be done pursuant to § 184-31 et seq. of this chapter.
- D. Any person issued a citation for a violation of this section shall be subject to a fine as set forth in Chapter 110, Fees and Penalties.

To the counsel

My name is Alex Fracyon and i reside at 9500 Narragansett pkwy in College Park. I am writing this letter to ask you for permission to park my trailer on the street at certain times. My property is very short - all around my house and in order to park my trailer i have to park it on top of gravel on my lawn. The vehicle has to be parked next to it. This process has become even more difficult with the fact that the sidewalk was now completed in this section of Narragansett pkwy. Just the process of backing up takes skill and is not very simple but my asking for permission to park it on the street is a necessity.

I am asking because the process takes many steps and on the days when i come home - only to leave early in the morning again, it is more than inconvenient. I am actually consious of my neighbors having to hear me back up numerous times to try and get it hitched up.

I use this trailer for the type of work that i perform which involves tree cutting and removal, concrete cutting, building retaining walls and numerous other construction jobs. The trailer never gets used for recreational purposes.

Thank you

Alex Fracyon

9500 Narragansett pkwy





9500 Narragansett Parkway

Trailer and Property

10/30/2014



9500 Narragansett Parkway

Trailer and Property

10/30/2014

9500 Narragansett Parkway - Map of Surrounding Area



By: College Park Engineering
Date 10-29-14
Source: M-NCPPC GIS



Legend

Parking Zones

— 2B — 3

0 50 100 200
Feet

6

Branchville
Crossing
(4801
Branchville
Road)

MEMORANDUM

TO: Mayor and Council

FROM: Terry Schum, Planning Director *ts*

THROUGH: Joseph L. Nagro, City Manager

DATE: October 31, 2014

SUBJECT: Request for Letter of Support for Financing from
Maryland Housing and Community Development Programs
Branchville Crossing
4801 Branchville Road

ISSUE

The city has received written notice from the Maryland Department of Housing and Community Development (DHCD) of an application for financing under the federal Low Income Tax Credit program and Multifamily Housing Revenue Bond program for construction of a 96-unit affordable rental housing project on a 2.02-acre site in College Park. The applicant, Cruz Development Corporation, is seeking a letter of support from the city to be submitted to DHCD during the comment period which ends on November 14, 2014.

SUMMARY

Staff met with the applicant on October 28, 2014. A similar project was approved for this site in the late 1980's with the support of the city. Preliminary Plan of Subdivision 4-86220 was approved with conditions in 1987, Variance Appeal No. 8461 was approved with conditions in 1987 and Detailed Site Plan SP-87165 was approved with conditions in 1988. The resolutions of approval of these applications are attached.

The project was never built, but the property owner, John Cruz, remains the same. He is an experienced builder of affordable housing mostly in the Boston area. The site plan approved for the property has expired and a new Detailed Site Plan application must be submitted. At this time, the applicant is seeking state and county assistance in addition to private financing, and would like to secure these commitments prior to filing a Detailed Site Plan with M-NCPPC.

A description of the project and site exhibits submitted with the DHCD application is attached. The project is proposed in the triangle of R-10-zoned land bounded by MD 193 (University Boulevard), Branchville Road (adjoining the Branchville Volunteer Fire

Department) and the rear yards of property along 48th Place. It will be 7-stories high with a mix of 53 one-bedroom units, 38 two-bedroom units and 5 three-bedroom units and 139 parking spaces. As an affordable housing project, individuals and families earning 60% or less of the area median income will be eligible to lease. Ten of the units will be reserved for tenants earning 30% or less of median income and four units will be reserved for those earning 50% or less.

RECOMMENDATION

Staff recommends consideration of conditional support of the applicant's request for DHCD financing subject to review and approval of the Detailed Site Plan including input from the community.

ATTACHMENTS

1. Letter from DHCD and Project Summary
2. Preliminary Plan Resolution of Approval
3. Board of Appeals Approval
4. Detailed Site Plan Resolution of Approval



Maryland Department of Housing
and Community Development

Rec in
office
10-7-14

MHC
Mago
Gardine
Schum.

ATTACHMENT 1

CLARENCE J. SNUGGS
Acting Secretary

September 30, 2014

The Honorable Andrew M. Fellows
Mayor of the City of College Park
5807 Bryn Mawr Road
College Park, MD 20740

RECEIVED

OCT 08 2014

CITY OF COLLEGE PARK
PLANNING DEPARTMENT

RE: Branchville Crossing

Dear Mayor Fellows:

The Maryland Department of Housing and Community Development ("DHCD") administers the federal Low Income Housing Tax Credit program and other rental housing finance programs in accordance with applicable federal and State laws. These programs provide financial assistance for the development and/or preservation of affordable rental housing in Maryland. These rental housing developments generally are owned and operated by private sector for-profit or nonprofit entities. DHCD financing is provided directly to the organization or entity that will own and operate the project.

DHCD has received an application from the sponsor of the above-named project for financing of the project through the federal Low Income Housing Tax Credit program, Multifamily Housing Revenue Bond program and/or other programs of DHCD. A description of the project and the requested financing is attached.

Under State and federal law, DHCD is required to provide written notice of the application and a reasonable opportunity to comment to the political subdivision in which a proposed project is to be located. If the project is located in a municipal corporation, the notice is required to be sent to the municipal corporation and not to the county. The written notice is to be sent to the political subdivision's highest elected public official and to the head or president of the political subdivision's legislative body. Accordingly, this notice of DHCD's intent to review this project for financing and a summary of the project is attached for your review.

The political subdivision has 45 days from the date of this letter to review the project and DHCD's proposed financing for the project and provide comments, if any. DHCD will consider the comments received in its review of the application. If you have any questions or would like more information about the project, please feel free to call me (410) 514-7537. We look forward to any input you may have as we proceed to evaluate the application.

Sincerely,

Brian O'Toole
Deputy Director
Rental Lending
(410) 514-7537

BOT: tc
Enclosures

MARYLAND DEPARTMENT OF HOUSING AND COMMUNITY DEVELOPMENT
100 Community Place, Crownsville, Maryland 21032 www.mdhousing.org
(p) 410-514-7400 (f) 410-987-4097 1-800-543-4505 TTY/RELAY 711 or 1-800-735-2258



LOCAL GOVERNMENT NOTIFICATION
PROJECT SUMMARY

DATE OF APPLICATION 09/09/14

NAME and DESCRIPTION OF PROJECT Branchville Crossing/Elevator (≥5 floors w/concrete construction)

ADDRESS OF PROJECT 4801 Branchville Road, College Park, MD 20740

DEVELOPER & DEVELOPER'S CONTACT INFORMATION Cruz Development Corp
One John Eliot Square, Roxbury, MS 02119
Armond McCoy/ Project Manager
Phone: (617) 445-6901 Fax: (617) 445-2496

AMOUNT OF FUNDING OR LOW INCOME HOUSING TAX CREDITS (LIHTC) REQUESTED:
DHCD PROGRAM(S):

Multifamily Bond Program (MBP)

Rental Housing program (RHP)

Federal HOME Program (HOME)

Rental Housing Works (RHW) RHF \$ 2,000,000

Partnership Rental Housing Program (PRHP)

Energy Lending Program (EmPower or CIF)

OTHER SOURCES FINANCING (amount, type & provider) PRIVATE LOAN (BC Finance LLC) \$8,398,143
HOME (Prince George's County) \$ 1,000,000
DEFERRED DEVELOPER FEE \$599,285

TYPE OF PROJECT X NEW CONSTRUCTION
 ACQUISITION
 ACQUISITION AND REHABILITATION
 REHABILITATION

TOTAL NO. OF UNITS 96

NUMBER OF UNITS RESERVED FOR FAMILIES OF LIMITED INCOME, INCLUDING THE INCOME AND RENT LIMITS: 100 % OF TOTAL UNITS
82 UNITS @ or below 60% AREA MEDIAN INCOME ("AMI")
4 UNITS @ 50% AMI or below
10 UNITS AT 30% AMI or below

OTHER:

ELDERLY UNITS
 X HANDICAPPED/DISABLED 4 UNITS
(Included in total Units)
 X FAMILIES 96 UNITS
 MARKET RATE UNITS

PROPOSED RENT LIMITS

 X 30% OF IMPUTED INCOME LIMIT FOR
LOW/MODERATE INCOME UNITS
\$ 372-1,102 1 BR \$ 441-1,324 2BR
\$1,524 3BR

 30% OF TENANT'S ACTUAL INCOME FOR
LOW/MODERATE INCOME UNITS
 MARKET RATE:

BRIEF NARRATIVE DESCRIPTION OF PROJECT:

Branchville Crossing will be a 96 unit affordable housing project in College Park, MD. The land consists of two parcels total 2.0199 acres and a third, on-buildable parcel containing 3,000 s.f. The building will be seven stories high and will contain the following unit mix 53 one-bedroom, 38 two-bedroom, and 5 three-bedroom units. Amenities will include a community room with full kitchen, outdoor picnic area, on-site parking for 139 cars, on site laundry rooms and tenant storage rooms in the basement.

Branchville Crossing will be a 96 unit affordable housing project in College Park, MD. The development qualifies as a TOD site. It is serviced by Maryland state road 193 and Rhode Island Ave for automobile access. Three bus lines, the R3, 83 and C3, service the site with four stops at or within one block. Two of these lines provide access to the shopping center, Beltway Mall (.5 miles from site) as well as the Greenbelt station of the DC Metro. The Beltway Mall offers a super market, a Target as well as numerous shops and restaurants. Route 495 is 1.25 miles north of the site with an interchange at Route 1, Baltimore Ave. Within 1.5 miles of the site is another supermarket, Shoppers, a Home Depot, Ikea and Best Buy, all on Baltimore Ave.

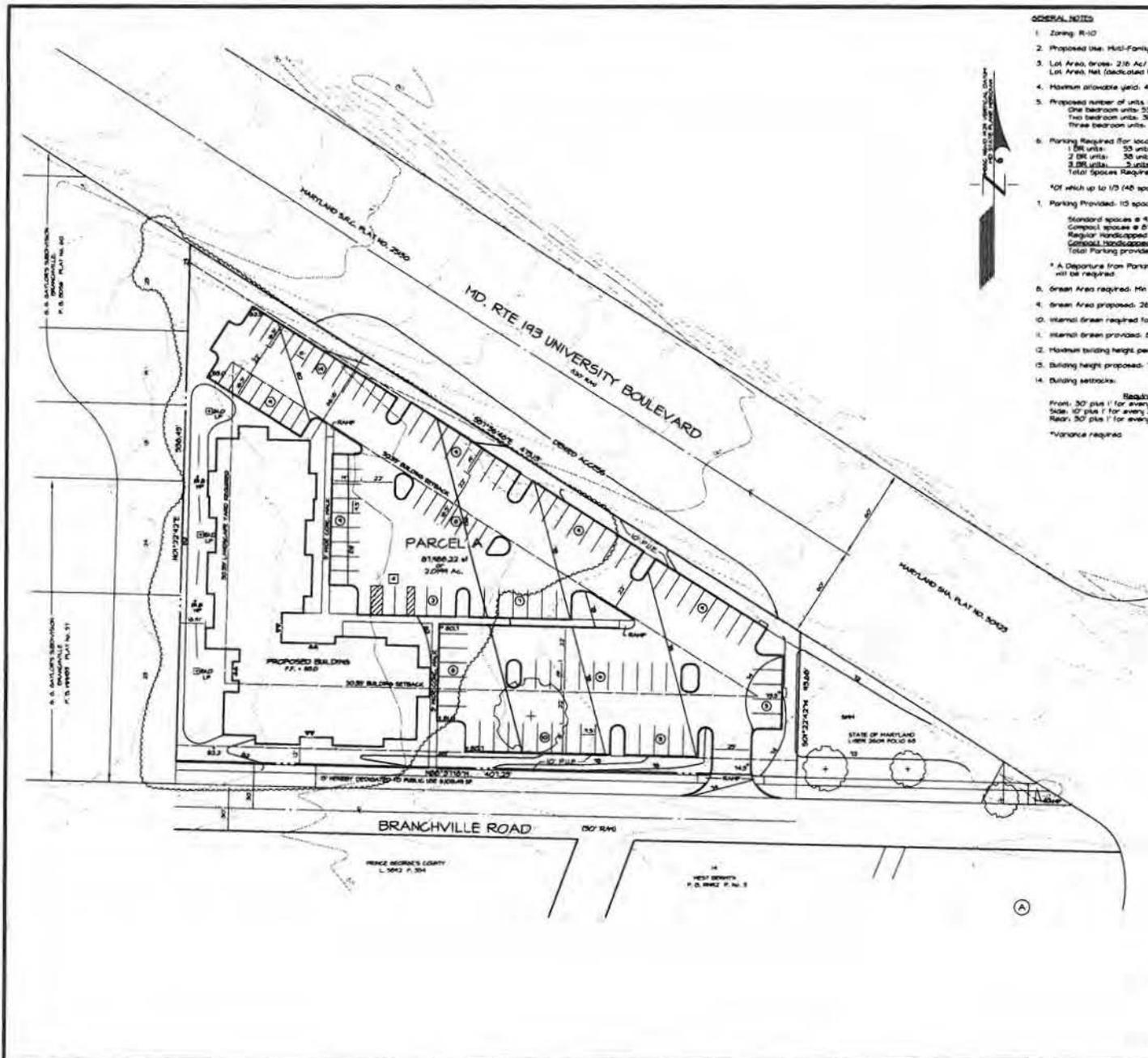
The land consists of two parcels totaling 2.0199 acres and a third, non-buildable parcel containing 3M s.f. The building will be seven stories high and will contain the following unit mix:

Unit Bedrooms	# of units	Square Feet	Baths	Unit Type
One Bedroom	49	700	1	Flat
One Bedroom (a)	4	753	1	Flat
Two Bedroom	38	1,103	1.5	Flat
Three Bedroom	5	1,257	2	Flat

The project will be 100% affordable to individuals and families earning 60% or less of the area median income. Ten of the units will be reserved for individuals and families earning 30% or less of median income, 4 units will be reserved for incomes of 50% or less and the balance, 82 units will be at 60% or less of median. Ten units will be reserved for the handicapped. The three bedroom units will be within the building footprint and have direct access to the outside. The building will be seven levels above that will be served by two elevators. The basement will be served by one elevator. Amenities will include a community room with full kitchen, outdoor picnic area, on-site parking for 139 cars, on-site laundry rooms and tenant storage rooms in the basement. The building will be steel framed with a mix of precast concrete exterior (simulating brick), Dryvit, Hardie Board and Hardie Plank. The building will be "L" shaped with a main entrance on the inside of the "L" and egresses at the ends of each wing.

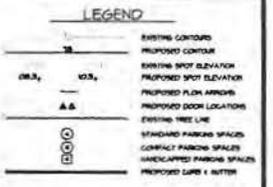
Cruz Development will build an affordable housing building that will be virtually indistinguishable from a market rate offering. The difference will be a lower level of tenant amenities (no pool, tennis court or exercise room). Flooring will be VCT and carpet. Gypsum board with a plaster skim coat will be used on walls and ceilings. Kitchens and baths will be appropriate for this type of housing. Commercial base line appliances will be used in the kitchens, as well as vanities and toilets. Stoves will be electric. The baths will feature tile and style stone tub surrounds. Cable TV will be wired throughout as well as internet access (hard wired). HVAC will be provided by in unit heat pumps that will include air conditioning. The entrance will be on Branchville Rd which is one way beginning at the site running from west to east. "Green" elements will include insulation with a minimum R rating of 20 in the walls and

49 in the roof. Noise reducing materials and insulation will be used throughout the building. The building will meet or exceed all building codes.



GENERAL NOTES

- Zoning: R-10
- Proposed Use: Multi-Family Dwelling
- Lot Area, front: 2.6 AC/ 14,000 SF
Lot Area, net (deducted ROW sub-area): 2.02 AC/ 13,914 SF
- Maximum allowable yield: 48 DU/ AC = 96.36 Units
- Proposed number of units = 146, allocated as follows:
One bedroom units: 53
Two bedroom units: 36
Three bedroom units: 5
- Parking Required (for location within 1 mile of a Metro Station): 144 Spaces
156 units = 53 units @ 1.33 spaces = 71 spaces
2 BR units = 36 units @ 1.66 spaces = 63 spaces
3 BR units = 5 units @ 1.35 spaces = 10 spaces
Total Spaces Required = 144 Spaces*
*Of which up to 1/3 (48 spaces) may be compact
- Parking Provided: 153 spaces, allocated as follows:
Standard spaces @ 4.5' x 11' = 82
Compact spaces @ 8' x 18.0' = 3
Regular Handicapped Spaces = 2
Compact Handicapped Spaces = 1
Total Parking Provided = 117 spaces*
* A Departure from Parking and Loading Standards for 27 spaces will be required
- Green Area required: Min 50% of net lot area = 43,914 SF
- Green Area proposed: 26,880 SF = 50.3% of net lot area (Variance Required)
- Internal Green required for 47, 04 SF parking lot = 88 = 41.28 = 3.71 SF
- Internal Green provided: 6.78 = 4,096 SF
- Maximum building height permitted: 10'
- Building height proposed: 16.61'
- Building setbacks:
Front: 30' plus 1' for every 2' of story ht. over 36' = 50.35'
Side: 10' plus 1' for every 2' of story ht. over 36' = 30.35'
Rear: 30' plus 1' for every 2' of story ht. over 36' = 50.35'
*Variance required



**SITE EXHIBIT
BRANCHVILLE CROSSING
CRUZ PROPERTY
PARCEL A AND PARCEL 91
BERWYN DISTRICT No. 21
PRINCE GEORGE'S COUNTY, MARYLAND**



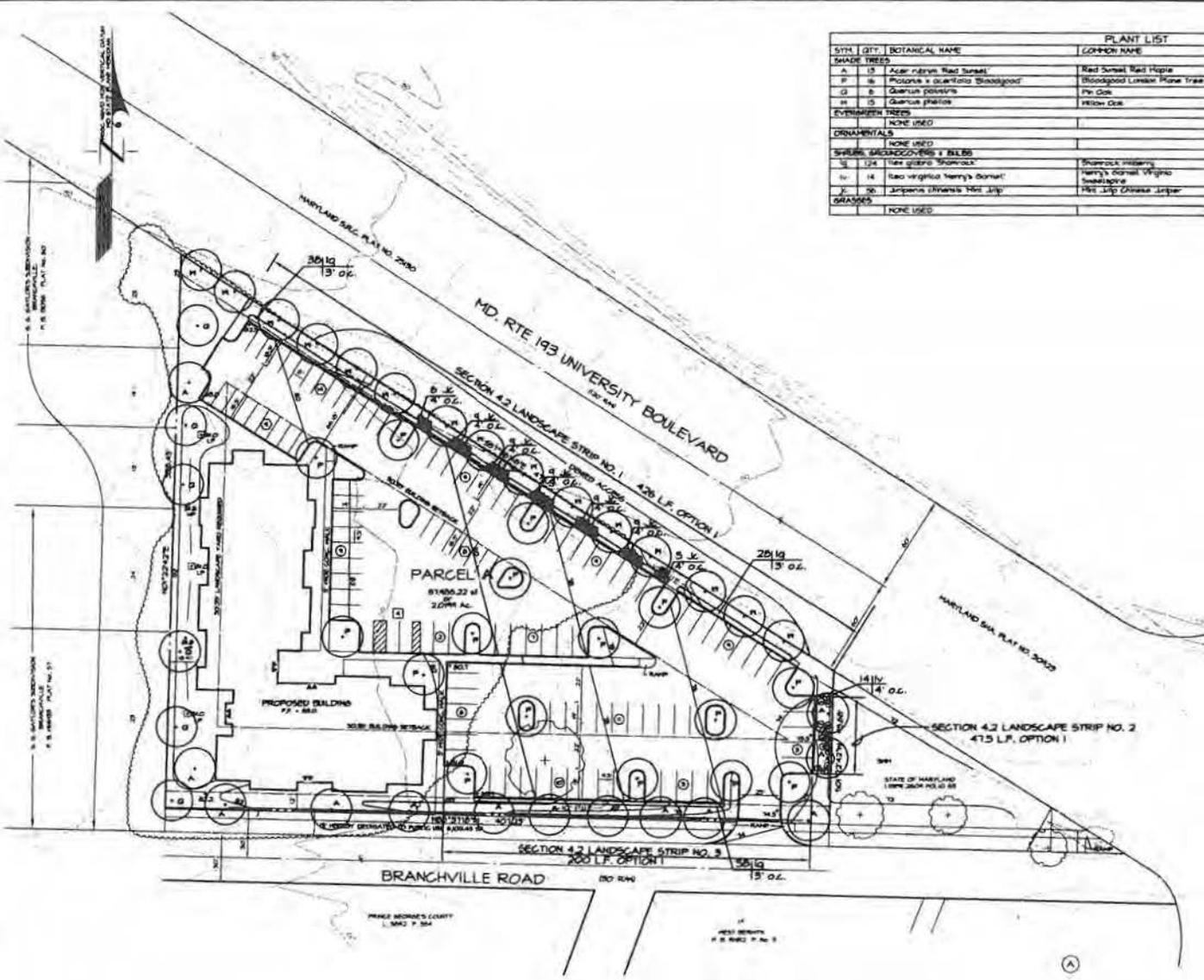
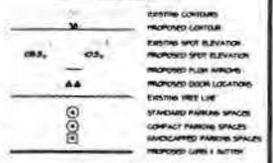
DATE	DESCRIPTION	BY	REV

		PLANT LIST					
SYM	QTY	BOTANICAL NAME	COMMON NAME	SIZE	SPACING	REMARKS	NATIVE
SHADE TREES							
A	13	Acer rubrum Red Maple	Red Maple Red Maple	23'-3" cal	As shown	BIB	Y
B	16	Prunella americana Blackgum	Blackgum Luster Horse Tail	23'-3" cal	As shown	BIB	Y
C	6	Quercus coccinea	Pin Oak	23'-3" cal	As shown	BIB	Y
H	13	Quercus phellos	Willow Oak	23'-3" cal	As shown	BIB	Y
EVERGREEN TREES							
NONE USED							
ORNAMENTALS							
NONE USED							
SHRUBS, SMOKEHOUSE & BILBS							
12	1/4	Hamamelis virginica	Witch Hazel	8'-24" spd	3' o.c.	Container	Y
13	14	Hamamelis virginica 'Herbstgold'	Herbstgold Witch Hazel	8'-24" spd	4' o.c.	Container	Y
14	10	Hamamelis virginica 'Herbstgold'	Herbstgold Witch Hazel	8'-24" spd	3' o.c.	Container	N
GRASSES							
NONE USED							



VICINITY MAP
SCALE: 1" = 200'

LEGEND



LANDSCAPE EXHIBIT
BRANCHVILLE CROSSING
CRUZ PROPERTY
PARCEL A AND PARCEL 91
BERWYN DISTRICT No. 21
PRINCE GEORGE'S COUNTY, MARYLAND



DATE	DESCRIPTION	BY



PGCPB No. 88-73

SP-87165

R E S O L U T I O N

WHEREAS, the Prince George's County Planning Board is charged with the approval of Detailed Site Plans pursuant to Part 3, Division 9, of the Zoning Ordinance of the Prince George's County Code; and

WHEREAS, in consideration of evidence presented at a public hearing on February 18, 1988, regarding Detailed Site Plan SP-87165 for Branchville Apartments, the Planning Board finds:

1. The Urban Design staff finds that the site plan for Branchville Apartments meets all the requirements of the Zoning Ordinance for development in the R-10 Zone.
2. The site plan represents a reasonable and workable resolution of the site design guidelines of Subtitle 27, Division 9, of the Prince George's County Code.
3. Condition 2 of Preliminary Plat of Subdivision 4-86220 has been fulfilled by the applicant. Conditions 1, 3, and 4 refer to actions which must be taken at the time of final plat, and will be included as conditions of the subject detailed site plan.
4. The Transportation Planning Division finds that the two ingress/egress points shown on the plan will provide adequate and safe access to the site.
5. The Urban Design Section finds that the row of trees along the west property line should be planted more densely to provide a more effective buffer between the apartment building and the single-family homes to the west.
6. The Board of Zoning Appeals granted the applicant a variance of 18% from the normal 50% minimum green area requirement, with five conditions.
7. The Urban Design Section finds that Conditions 1 through 4 of the Board of Zoning Appeals' decision referred to above have been fulfilled. Condition 5 has been addressed by virtue of Urban Design's referral of the plan to the City of College Park, which approved the plan with conditions on February 9, 1988.

3. The Natural Resources Division suggests that the applicant adopt design guidelines to assure that noise intrusion is reduced to acceptable levels.

NOW, THEREFORE, BE IT RESOLVED, that pursuant to Subtitle 27 of the Prince George's County Code, the Prince George's County Planning Board of The Maryland-National Capital Park and Planning Commission adopted the findings contained herein and approved the Detailed Site Plan for the above-described land, subject to the following conditions:

1. Prior to approval of the final plat of subdivision, the applicant shall pay a fee-in-lieu of park dedication.
2. The following notes shall be placed on the final plat of subdivision:
 - a. A note indicating denial of access to Maryland Route 193, University Boulevard;
 - b. "Prior to the issuance of grading permits, building permits or soils conservation plans, a soils report shall be approved by the Department of Environmental Resources. The soils report shall address drainage problems."
3. The applicant shall revise the planting along the west property line so the trees are planted nine (9) feet on-center in a staggered double row.
4. The applicant shall confer with the Natural Resources Division concerning reduction of noise intrusion and shall adopt design guidelines to assure that noise levels are reduced to 65 dBA exterior and 45 dBA interior.
5. Prior to signature approval, the applicant shall demonstrate to the satisfaction of the Transportation Planning Division and the Branchville Volunteer Fire Department that appropriate standards for a turning radius for fire and rescue vehicles are achievable in the designated clear area, or else the plan shall be revised to provide for such a turning radius. The plan shall be reviewed by the Prince George's County Fire Department.

* * * * *

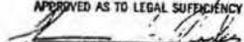
This is to certify that the foregoing is a true and correct copy of a resolution adopted by the Prince George's County Planning Board of The Maryland-National Capital Park and Planning Commission on motion of Commissioner Keller, seconded by Commissioner Dabney, with Commissioners Keller, Dabney and Rhoads voting in favor of the motion, with Commissioner Yewell

PGC'B No. 88-73
File No. SP-87165
Page 3

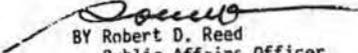
temporarily absent, and with Commissioner Botts absent, at its regular meeting held on Thursday, February 18, 1988, in Upper Marlboro, Maryland.

Thomas H. Countee, Jr.
Executive Director

APPROVED AS TO LEGAL SUFFICIENCY


M-NCPPC Legal Department

Date 2/24/88


BY Robert D. Reed
Public Affairs Officer

THC/RDR/SDA:fvh

BOARD OF APPEALS for



PRINCE GEORGE'S COUNTY

BOARD OF ZONING APPEALS

BOARD OF ADMINISTRATIVE APPEALS

COUNTY ADMINISTRATION BUILDING, UPPER MARLBORO, MARYLAND 20870
 TELEPHONE (301) 952-3220

August 27, 1987

Petitioner: Cruz Development Corporation
 Appeal No.: 8461
 Heard and Decided: February 25, 1987; May 27, 1987
 Reconsideration: August 5, 1987; August 26, 1987
 Board Members Present and Voting: Melvin Tanchel, Chairman
 Elsie Conway, Vice Chairman
 Robert Zugby, Member

This appeal was brought to the Board of Appeals, sitting as the Board of Zoning Appeals for the Maryland-Washington Regional District in Prince George's County, Maryland, requesting reconsideration of the Board of Appeals decision dated June 4, 1987, denying the variance of 18% of the green area requirement in order to construct a seven story apartment building on the property located at Parcels 8, 9, 10 and 133, Tax Map 25, Grid E-4, located on the south side of University Boulevard between Rhode Island Avenue, 48th Place, and Branchville Road, College Park, Prince George's County, Maryland, said land being within the Maryland-Washington Regional District and the Board having jurisdiction.

It was explained to the Board that a variance was requested in order to construct seven story apartment building. Section 27-442(b) (Table II) of the Zoning Ordinance prescribes that each lot shall have a minimum green area of fifty percent (50%). A variance of 18% was requested.

The following testimony and evidence were presented to the Board for their consideration at the reconsideration hearing:

1. The property is zoned R-10 and is vacant land on which petitioner wants to construct a seven story apartment building. The building will contain 96 units. It was stated that 50% of these units can have one bedroom, 40% can have two bedrooms, and 10% can have three bedrooms; however, petitioner believes that they are going to have 50% with one bedroom and 50% with two bedrooms.
2. The property is an odd shaped parcel.
3. Petitioner explained that the State Highway Administration has agreed to let them landscape within the ultimate right of way of the State roads. They will also landscape the triangular piece of land of the SHA located at the corner of University Boulevard, Rhode Island Avenue and Branchville Road. This landscaping however, cannot be included in the green area percentage required by the Zoning Code.

Petitioner: Cruz Development Corporation
Appeal No.: 8461
Page 2
Order Dated: August 27, 1987

4. Petitioner explained that the neighborhood has tall, mature trees and they intend to provide this type of landscaping throughout the project so that it will blend into the neighborhood.

5. It was stated that they could construct a tall, narrow building 110 feet or 10 stories high; however, they felt that this type of building would not aesthetically blend with the character of the neighborhood.

6. Petitioner would like to lower the building to seven stories (approximately 72 feet high including roof peaks) and expand the base of the building. Petitioner feels that this type of design for the building will make it look like it is part of the residential area.

7. Petitioner is being required to dedicate 15 feet of the property along Branchville Road for the required right of way width of this Road. Petitioner is also providing additional space to make a turning radius for the fire trucks for the Fire Department located across Branchville Road from the subject site.

8. Petitioner also agreed to provide a speed bump at the exit from the property onto Branchville Road where 49th Avenue meets it. They believe that they have addressed the concerns that the fire department raised at the previous hearing.

9. Petitioner stated that the proposed site plan delineates a traffic pattern which creates more lot coverage but also provides for landscaping and trees at specific points. They believe that this proposed traffic design will be more aesthetically pleasing and blend with the character of the neighborhood.

10. The request for a special exception for a waiver of the bedroom percentages was withdrawn and is no longer part of the consideration for development of the project.

11. Petitioner explained that although they could construct the building and parking to meet the requirements of the Code, they want to have the development of the property in keeping with the residential nature and character of the neighborhood and therefore, are requesting this variance to cover 68% of the lot with the building and paving.

12. It was stated that these 96 units will be rental apartments. There will be a resident manager on the site 24 hours a day.

13. The City of College Park voted to reaffirm its earlier position of no objection to the variance provided that the size of the building is limited to seven stories, contains no more than 96 units, and the City has site plan approval prior to the issuance of a permit.

14. The Berwyn District Civic Association also supported petitioner's request in accordance with the Agreement made between Petitioner and the Association on the 26th day of March, 1987.

15. The Branchville Volunteer Fire Company and Rescue Squad, Inc. stated that they still object to the granting of the variance. They feel that the apartment building will have a lesser impact if it is kept at lower height and meets the requirements of the Code.

Petitioner: Cruz Development Corporation
Appeal No.: 8461
Page 3
Order Dated: August 27, 1987

16. They are concerned about any problems which will be generated by the traffic for these apartment units when the fire company responds to a call. It was stated that 49th Avenue is only 26 feet wide and does not have sidewalks. It was also explained that Branchville Road is one-way in front of the fire department. Many people now go the wrong way on this road.

17. Concern was also expressed for the school children walking to Holy Redeemer School. These children walk along 49th Avenue and then Branchville Road to reach the school. Neither of these streets have sidewalks.

18. Several residents of the area appeared in opposition to the request. They are concerned about the overflow of parking from the project onto the narrow residential streets since petitioner is providing only the minimum number of parking spaces required on the site.

19. It was stated that 144 parking spaces are required and 144 parking spaces are being provided. The neighbors feel that many families or persons who will be renting the apartment units will have more than an average of 1.5 cars per unit.

APPLICABLE CODE SECTION AND AUTHORITY

Section 27-230 of the Zoning Ordinance authorizes the Board to grant variances when, by reason of exceptional narrowness, shallowness, shape, topography, or other extraordinary situation or condition of specific parcels of property, the strict application of which would result in peculiar and unusual practical difficulties or an exceptional or undue hardship upon the owner of the property, provided such relief can be granted without substantial impairment of the intent, purpose and integrity of the General Plan or Master Plan.

After hearing all the testimony and reviewing the evidence presented, the Board finds that:

Due to the shape of the property, the land being bounded by University Boulevard and Branchville Road, petitioner being required to dedicate land for the ultimate right of way of the road, a speed bump being provided at the entrance of the project on Branchville Road where 49th Avenue is located, and in consideration of the character of the neighborhood and the aesthetic effect on the community of putting a 10 story building vs. a 7 story building on the property, granting the relief would not substantially impair the intent, purpose and integrity of the General Plan or Master Plan, and denying the request would result in a peculiar and unusual practical difficulty upon the owner of the property.

Petitioner: Cruz Development Corporation
Appeal No.: 8461
Page 4
Order Dated: August 27, 1987

THE BOARD THEREFORE RESOLVED, unanimously, that a variance of 18% from the green area requirement in order to construct a seven (7) story apartment building on the property located at Parcels 8, 9, 10 and 133, Tax Map 25, Grid E-4, being on the south side of University Boulevard between Rhode Island Avenue, 48th Place and Branchville Road, College Park, Prince George's County, Maryland, is hereby GRANTED, provided:

1. That the parking area is redesigned to include more than the minimum number of parking spaces required.
2. That a speed bump is located at the entrance/exit to the subject site where Branchville Road and 49th Avenue meet.
3. That a fire truck turning radius is provided across from the fire company in accordance with the needs of the fire company.
4. That the height of the building is limited to seven stories and contains no more than 96 units.
5. That the City of College Park has site plan approval prior to the issuance of any permits.

BOARD OF ZONING APPEALS

By: *Melvin Tanchel*
Melvin Tanchel, Chairman



MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION

14741 Governor Oden Bowie Drive
Upper Marlboro, Maryland 20772

PGCPB NO. 87-88

FILE NO. 4-86220

RESOLUTION

WHEREAS, Cruz Development Corporation is the owner of a 2.0200 acre parcel of land known as Branchville Apartments (Lot 1) said property being in the 21st Election District of Prince George's County, Maryland, and being zoned R-10; and

WHEREAS, on December 31, 1986 Cruz Development Corporation filed an application for approval of a Preliminary Subdivision Plat (Staff Exhibit #1) for 1 lot; and

WHEREAS, the application for approval of the aforesaid Preliminary Subdivision Plat, also known as Preliminary Plat 4-86220 was presented to the Prince George's County Planning Board of The Maryland-National Capital Park and Planning Commission by the staff of the Commission on March 12, 1987 for its review and action in accordance with Article 28, Section 7-116, Annotated Code of Maryland and the Regulations for the Subdivision of Land, Subtitle 24, Prince George's County Code; and

WHEREAS, the staff of The Maryland-National Capital Park and Planning Commission recommended approval of the application with modifications; and

WHEREAS, on March 12, 1987 the Prince George's County Planning Board heard testimony and received evidence submitted for the record on the aforesaid application;

NOW, THEREFORE, BE IT RESOLVED, that pursuant to the provisions of Subtitle 24, Prince George's County Code, the Prince George's County Planning Board approved Preliminary Plat of Subdivision 4-86220 with the following modifications:

1. The following note shall be placed upon the final plat of subdivision:

"Prior to the issuance of grading permits, building permits or soils conservation plans, a soils report shall be approved by the Department of Environmental Resources. The soils report shall address drainage problems."

2. Approval of a conceptual stormwater management plan by the WSSC prior to the approval of the final plat. Stormwater management will be on-site.

PCPB NO. 87-88
FILE NO. 4-86220
Page Two

3. Payment of a fee-in-lieu of park dedication prior to the approval of the final plat.
4. Placement of a note on the plat for denial of access to Maryland Route 193, University Boulevard.
5. Approval of a site plan by the Planning Board prior to final plat of Subdivision to address proper ingress and egress to the site and a buffer for the single-family residences to the west.

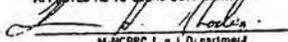
BE IT FURTHER RESOLVED, that the findings and reasons for the decision of the Prince George's County Planning Board are as follows:

1. Soils testing is required in order to insure that the property can be developed properly despite the presence of problem soils.
2. Stormwater management may be required in order to protect downstream areas.
3. A fee in lieu of park dedication is appropriate because the land that would be dedicated would be inadequate due to size and location.
4. The subdivision, as modified, meets the legal requirements of Subtitle 24 of the Prince George's County Code and of Article 28, Annotated Code of Maryland.

* * * * *

This is to certify that the foregoing is a true and correct copy of a resolution adopted by the Prince George's County Planning Board of The Maryland-National Capital Park and Planning Commission on motion of Commissioner Keller, seconded by Commissioner Yewell, with Commissioners Keller, Yewell, and Dabney voting in favor of the motion, with Commissioner Rhoads being absent, and Commissioner Botts abstaining, at its regular meeting held on Thursday, March 12, 1987, in Upper Marlboro, Maryland.

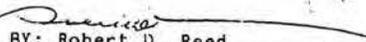
APPROVED AS TO LEGAL SUFFICIENCY

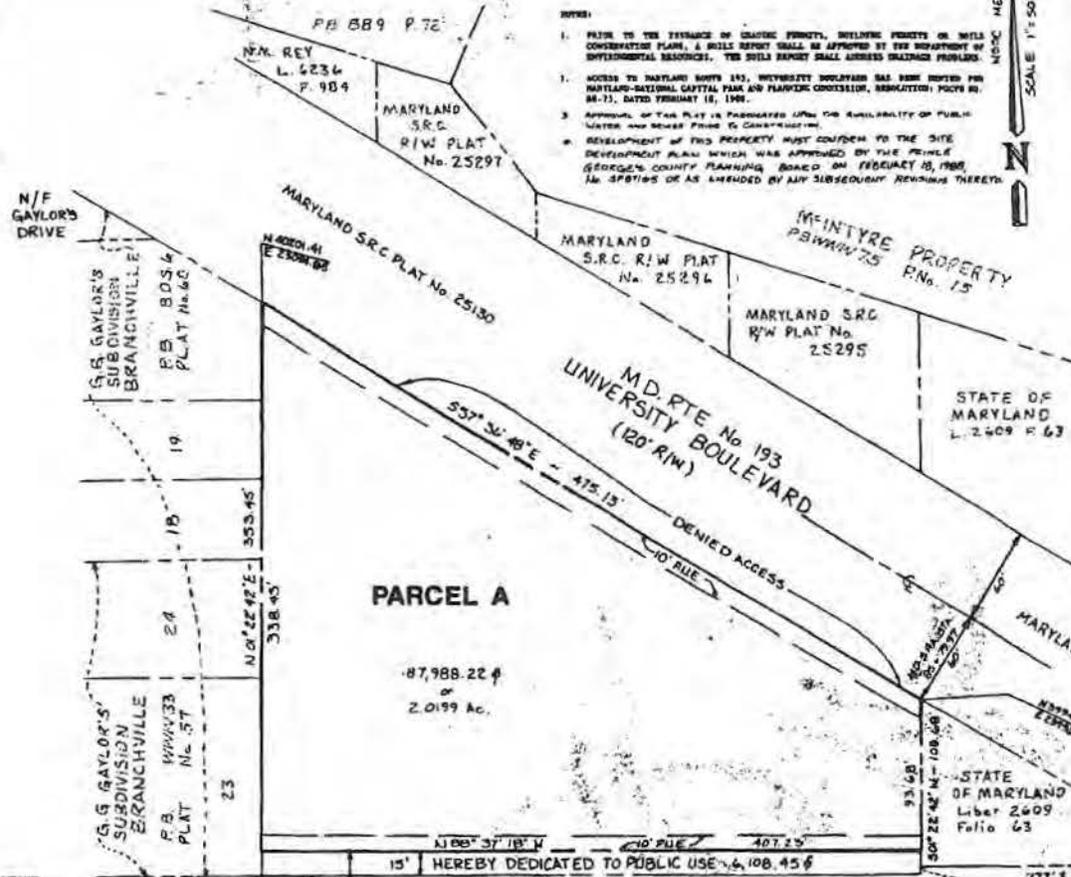

M-NCPPC Legal Department

Date 3/25/87

THC:RDR:DRA

Thomas H. Countee, Jr.
Executive Director


BY: Robert D. Reed
Community Relations Officer



- NOTES:
1. PLAN TO THE EXTENT OF CREATING PERMITS, DRAINAGE PERMITS OR OTHER CONSERVATION PLANS, A SOILS REPORT SHALL BE APPROVED BY THE DEPARTMENT OF ENVIRONMENTAL RESOURCES. THE SOILS REPORT SHALL ADDRESS DRAINAGE PROBLEMS.
 2. ACCESS TO PARCELS SHOWN 193, NECESSITY DEVELOPER HAS BEEN NOTED FOR MARYLAND-NATIONAL CAPITAL PARK AND PLANNING COMMISSION, REGULATION: POCPS IN 88-11, DATED FEBRUARY 18, 1988.
 3. APPROVAL OF THIS PLAN IS PENDING UPON THE AVAILABILITY OF PUBLIC WATER AND SEWER FEES TO CONSTRUCTION.
 4. DEVELOPMENT OF THIS PROPERTY MUST CONFORM TO THE SITE DEVELOPMENT PLAN WHICH WAS APPROVED BY THE PRINCE GEORGES COUNTY PLANNING BOARD ON FEBRUARY 18, 1988, IN ACCORDANCE WITH AS LENDED BY ANY SUBSEQUENT REVISIONS THEREOF.

NORTH MERIDIAN
SCALE 1"=50'

PRINCE'S DECLARATION
WE, CRUZ DEVELOPMENT CORPORATION, A MASSACHUSETTS CORPORATION, BY JOHN A. CRUZ III, OWNER OF THIS PROPERTY TRACT HEREIN AND DECLARER OF THE SUBDIVISION'S AND SECTION'S CONTINGENT, HEREBY ADVERTISE THIS PLAN OF SUBDIVISION, EVALUATE THE SECTION'S BOUNDARY RESTRICTIONS LINES, CHART THE (19) FIRST YEAR PUBLIC UTILITY BOUNDARIES (P.E.S.) ALONG ALL STREETS AS SET FORTH IN THIS CERTAIN RECORDING NOTIFIED "DECLARATION OF TRUST AND PROVISIONS OF PUBLIC UTILITY BOUNDARIES" RECORDING UNDER THE LAND RECORDS OF PRINCE GEORGES COUNTY, MARYLAND IN LEAD 3703 AT PAGE 748, WHICH IS INCORPORATED HEREBY BY THIS RECORDING.

PROPERTY LINE MARKERS WILL BE PLACED IN ACCORDANCE WITH SECTION 24-102(a)(1)(F) (F(1)) OF THE SUBDIVISION REGULATIONS OF THE PRINCE GEORGES COUNTY (MARYLAND) CODE.

TRUST AND NO OTHER, ACTIONS, LIENS, EVIDENCES OR TRUSTS OF THE PROPERTY SHOWN HEREIN EXCEPT A CERTAIN DEED OF TRUST AND THE PARTIES IN INTEREST THEREIN HAVE BEEN INDICATED THEREASSET.

DATE: April 2, 1988 CRUZ DEVELOPMENT CORPORATION
 BY: John A. Cruz III (REALTOR)
 WITNESSES: David S. Frank (NOTARY PUBLIC) and John S. Cruz III (SECRETARY)

IN WITNESS WHEREOF, I HAVE HEREBY SET MY HAND AND SEAL OF OFFICE, THIS 2nd DAY OF APRIL, 1988.
 WITNESSES: John S. Cruz III (SECRETARY) and John S. Cruz III (SECRETARY)

PRINCE'S AND DECLARER'S CERTIFICATION
 I HEREBY CERTIFY THAT THE PLAN SHOWN HEREIN IS CORRECT, THAT IT IS A SUBDIVISION OF ALL OF THE LAND COVERED BY SAID LOT, HEIGHTS AND CORNER CORNER, ET AL. TO CRUZ DEVELOPMENT CORPORATION, BY DEED DATED SEPTEMBER 13TH, 1986, AND RECORDED UNDER THE LAND RECORDS OF PRINCE GEORGES COUNTY, MARYLAND IN LEAD 3698 AT PAGE 547; AND THAT THE TOTAL AREA OF STREET INDICATION IS 4,108.45 SQUARE FEET OR 0.142 OF AN ACRE OF LAND AND THAT THE TOTAL AREA BELONGED TO THIS PLAN OF SUBDIVISION IS 94,046.47 SQUARE FEET OR 2.1462 ACRES OF LAND.

AS TO THE ESTABLISHMENT OF PROPERTY LINES
David S. Frank DATE: 4/3/88
 DAVID S. FRANK
 REGISTERED PROPERTY LINE SURVEYOR
 NO 8315

AS TO THE DESIGN OF HIGHWAYS, SEWER DRAINAGE SYSTEMS
Charles P. Johnson DATE: 4-5-88
 CHARLES P. JOHNSON
 REGISTERED PROFESSIONAL ENGINEER
 NO 84915
 FOR PUBLIC WATER AND SEWER SYSTEMS ONLY

MARYLAND NATIONAL CAPITAL PARK AND PLANNING COMMISSION
 PRINCE GEORGES COUNTY PLANNING BOARD
 Approved: John A. Cruz III DATE: 4/21/88
 Chairman
 Approved: William R. M. Olliver DATE: 4/21/88
 Secretary
 M.N.C.P. & P.C. Record File No. 5-88181

Recorded
7-23-87
 Plat Book
NLP 142
 Plat No.
62
 Prince Georges County Health Department
 Approved: William R. M. Olliver DATE: 5/10/88
 William R. M. Olliver
 County Health Officer

RECORDED
 APR 23 1988
 87-208
 87-208
 87-208
 87-208

FILED
 APR 23 1988
 JOHN A. CRUZ III
 PRINCE GEORGES COUNTY, MD

PARCEL A
BRANCHVILLE GARDENS
 BERWYN (2101) DISTRICT
 PRINCE GEORGES COUNTY, MARYLAND
 SCALE: 1"=80' APRIL 1988

Johnson, Morrison and Thompson, P.A.
 ATTORNEYS AT LAW
 1000 WOODBINE AVENUE, SUITE 200
 ANNAPOLIS, MARYLAND 21403
 TEL: 410-291-1000

A.B. R.R.M.
 10-224-154

7

PUA for
Backyard
Sports Grill
(7313 A-B
Baltimore Avenue)

MEMORANDUM

TO: Mayor and City Council

THROUGH: Joseph Nagro, City Manager

FROM: Robert W. Ryan, Public Services Director 

DATE: October 31, 2014

SUBJECT: Application for a new Class B, Beer, and Wine License for the use of DKL Investments, Inc., t/a Backyard Sports Grill, 7313-A & B Baltimore Avenue –College Park, Maryland 20740

ISSUE

An application has been made to the Board of License Commissioners (BOLC) by Dana M. Lee, President/Owner for a Class B, Beer and Wine License for the use of DKL Investments, Inc., t/a Backyard Sports Grill, 7313 A-B Baltimore Avenue, College Park, 20740 transfer of location from DiBattista-Desimone, Inc., t/a C.J. Ferrari's, 14311 Baltimore Avenue, Laurel, 20707, Joseph DiBattista, President/Secretary/Treasurer. A draft Property Use Agreement (PUA) is being prepared for Council consideration. The BOLC hearing is scheduled for November 25, 2014.

SUMMARY

The applicant has applied to transfer a beer and wine license. The City Attorney and Director of Public Services met with the applicant Thursday, 30th, October. A PUA was discussed and a draft is being reviewed by the applicants and their attorney.

The applicants wish to offer beer in pitchers. During discussion, the alcohol-to-food ratio was discussed. An alcohol-to-food ratio of 40/60% has been proposed to the applicants.

Based upon the proposed business plan to include some entertainment, the PUA includes the requirement that the applicant obtain a Special Entertainment Permit, or an exemption from that permit, pending a BOLC determination. The applicant does not propose to normally charge a cover charge. The business plan may include some deejay, karaoke and live entertainment nights. Security cameras will be provided. Security will be as required if an entertainment license is necessary.

Customer identification was discussed; the applicant will use a scanning device to check the ID of customers, and to inspect the forms of ID approved by the BOLC for all customers.

The applicant will attend the Council work session on November 5, 2014 to discuss the draft PUA.

RECOMMENDATION

Staff recommends Council consideration of the PUA. After discussion of the PUA, and any desired changes, with the applicant, the Council should decide to oppose or not oppose approval of the license by the BOLC. Staff should be authorized to testify to the Council's position at the BOLC hearing on November 25, 2014.

Attachments: (1) Draft PUA
(2) Menu
(3) Floor Plan
(4) BOLC agenda
(5) BOLC glossary

DRAFT
PROPERTY USE AGREEMENT

THIS PROPERTY USE AGREEMENT (the "Agreement") is made as of the _____ day of _____, 2014, by and between DKL Investments, Inc., t/a Backyard Sports Grill, and Dana M. Lee (collectively "Licensee"); and the CITY OF COLLEGE PARK, a Maryland municipal corporation (the "City").

WITNESSETH

WHEREAS, Terrapin Main Street, LLC is the owner and Licensee is a tenant at the property located at 7313 A and B Baltimore Avenue, College Park, Maryland 20740 (the "Property"); and

WHEREAS, the Property is located within the corporate limits of the City of College Park, Maryland; and

WHEREAS, Licensee has applied to the Board of Liquor License Commissioners of Prince George's County, for the transfer of a Class B, Beer and Wine License ("License") for the Property, which will be operated as the Backyard Sports Grill ("Restaurant"); and

WHEREAS, the Licensee has requested the support of the City for the transfer of the License for the Property; and

WHEREAS, in consideration of the covenants contained in this Agreement, the City will voice no objection to the Licensee's application and hearing for the transfer of the License to the Property, subject to the terms, conditions and restrictions contained herein.

NOW THEREFORE, in consideration of the foregoing, the mutual promises contained herein, and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties hereto agree as follows:

1. Repair and Maintenance of the Property. Licensee shall, from and after the date hereof, continue to keep the Property in good order and repair, and free of debris and graffiti.

2. Restrictions. Except with the express written consent of the City, which consent may not be unreasonably withheld, during the period that Licensee is using or has any interest in the Property, and is using the License, the use of the Property shall be restricted to the operation of the Backyard Sports Grill or another substantially similar casual dining restaurant, which receives not more than forty percent (40%) of its average daily receipts over any three consecutive monthly periods from the sale of alcoholic beverages, and which complies strictly with the restrictions and requirements of the State of Maryland/Prince George's County Class B Beer and Wine License. The calculation of the percentage of alcoholic beverages sold shall include the full cost of any such beverage, and not just the alcohol contained in the beverage. Licensee will provide the City, by January 15 of each year, with summaries of each month's receipts for the sales of alcoholic beverages and food for the preceding calendar year, and, at any time, such information in such form as the City may reasonably require to permit the verification of sales required in this paragraph 2 of this Agreement. Such information need not be prepared by an accountant or auditor, but must be accompanied by a general affidavit signed by the Licensees affirming the accuracy of the information provided. Licensees may be required by the City to provide information to permit verification of the sales ratios required in this paragraph, including daily register receipts and the identity of, and invoices from, its alcohol and food suppliers. Any such information provided by Licensee that is claimed to be confidential shall be so marked by Licensee and the City will treat such record as confidential as allowed by law.

3. Use of Property. Except as otherwise set forth herein, those uses of the Property permitted by the applicable zoning for the Property shall be permitted uses for the purposes of this

Agreement. In addition, the Property shall be subject to all of the restrictions imposed by the applicable zoning of the Property.

4. Noises and Nuisances. Licensee shall not permit any nuisance to be maintained, allowed or permitted on any part of the Property, and no use of the Property shall be made or permitted which may be noxious or detrimental to health or which may become an annoyance or nuisance to persons or businesses on surrounding property.

5. Operations. Licensee shall maintain and operate Backyard Sports Grill restaurant in a manner that all seats are available for dining, no area is designated solely for the consumption of alcoholic beverages, and no sales of alcoholic beverages for off-sale consumption shall be allowed, except for partially consumed bottles of wine purchased at the Restaurant and allowed off premises pursuant to Maryland law. Alcoholic beverages shall not be sold or served prior to 6:00 a.m. or after 2:00 a.m. Monday through Thursday – alcoholic beverages shall not be sold or served prior to 6:00 a.m. or after 3:00 a.m. Friday and Saturday. Beer and Wine shall only be served on Sunday from 12:00 noon until 2:00 A.M. on Monday. Happy hour and like events shall be limited to 2:00 p.m. to 7:00 p.m. Happy hours may also occur during brunch on Saturdays and Sundays. Food from a regular menu must be served at all times that the premises are open for business until 12:00 a.m. At all times, at least 80% of the items listed on the regular menu shall be available for customers to order. The proposed menu provided by Licensee is attached as Exhibit A. The time for last call for alcoholic beverages shall be one-half hour prior to closing. No shooters or doubles orders will be taken within one-half hour before closing. Licensee shall ensure music levels that allow patron conversation in a normal tone of voice, and prohibit disruptive or rowdy behavior that disturbs the peaceful enjoyment of the facility by Licensee's patrons and other persons visiting the facility. Live music and dancing are not

allowed in the Restaurant. A DJ will be allowed. Windows and doors will not be opened during the time that the DJ is playing music.

Cover and door charges will not be charged. Alcoholic beverages shall be served only to diners sitting at tables or counters inside the restaurant facility, and patrons standing or sitting at the bar or waiting for a table. The parties recognize that, during private parties, not all patrons may be seated, but that food will be served. The minimum price for alcoholic beverages, including 16 oz. beers, shall be \$2.00. Licensees will not sell beer in pitchers. *** Licensee is requesting the ability to sell pitchers as a public accommodation. Licensee will maintain all dining areas, including tables and chairs, inside the restaurant facility. Licensee shall ensure that the exterior of the restaurant, including service areas, remains clean and graffiti free. The interior and exterior of the Property shall be rodent free. Licensee shall not allow grease to accumulate on the exterior of the Property. Licensee agrees to fully comply with all applicable laws, including without limitation Subtitle 12, "Health", of the Prince George's County Code, and the Code of the City of College Park. Licensee shall not engage in window advertising of the sale of beer, wine or liquor, nor off-premises leafleting of cars or on public right of way promoting the sale of beer or wine. All off-premises advertising of specials, happy hours or reduced prices for beer or wine shall be limited to promotions coupling the sale or service of food with the sale of alcoholic beverages. Licensee shall use an identification scanner system as allowed by law, designed to recognize false identification prior to making alcoholic beverage sales. The scanner shall be used for all persons who appear to be under the age of thirty five (35) years. Licensee will not accept State of Maryland vertical type licenses as proof of age. All persons who order alcohol shall be required to produce identification.

Licensee shall not rent the facilities to individuals or businesses involved in promoting or making a business or profit from producing musical, band or disc jockey events. Licensee shall not

provide tables, such as a beer pong table, whose purpose is for use in drinking games. Licensee shall not sponsor or support drinking games within the Property.

6. Enforcement. The City shall have the right to enforce, by any proceeding at law or in equity, including injunction, all restrictions, terms, conditions, covenants and agreements imposed upon the Property and/or Licensee pursuant to the provisions of this Agreement. The parties agree that if Licensee should breach the terms of the Agreement, the City would not have an adequate remedy at law and would be entitled to bring an action in equity for specific performance of the terms of this Agreement. In the event of a violation of paragraph 2 of this Agreement, Licensee shall have sixty (60) days from the date of notification of the violation to adjust his operations and achieve compliance, as measured during the sixty (60) day period, with the requirements of paragraph 2 of this Agreement. In the event the City is required to enforce this Agreement and Licensee is determined to have violated any provision of this Agreement, Licensee will reimburse the City for all costs of the proceeding including reasonable attorney's fees. Should Licensee prevail in any action brought by the City to enforce a provision of this Agreement, the City shall reimburse Licensee for all costs of the proceeding including reasonable attorney's fees.

7. Waiver. Neither any failure nor any delay on the part of the City in exercising any right, power or remedy hereunder or under applicable law shall operate as a waiver thereof nor shall a single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any other right, power or remedy.

8. Assignment of License. In consideration for the City voicing no objection to Licensee's application for the transfer of the License, Licensee agrees that it shall not sell, transfer, or otherwise assign its rights under either the License to any entity or individual for use or operation

within the City without the express prior written consent of the City, which consent will not be unreasonably withheld.

9. Assignment. This Agreement shall be binding upon, and shall inure to the benefit of, the respective affiliates, transferees, successors and assigns of the parties hereto.

10. Scope and Duration of Restrictions. The restrictions, conditions and covenants imposed by this Agreement shall be valid only so long as Licensee maintains the License at Big Play Sports Grill, or some other substantially similar casual dining restaurant.

11. Security. The Licensee shall have and maintain a Security Plan to prevent the Property and any activities from posing a threat to the peace and safety of the surrounding area. The Security Plan shall, at minimum, comply with any requirements of the Board of License Commissioners. Regardless of whether the Licensee seeks or has an entertainment license, the Security Plan shall require the following:

- a. Licensee shall operate and maintain the *** security/surveillance cameras installed and in operation inside the Property. The security cameras shall be motion activated, and shall automatically record any and all movement, at the Premises 24 hours per day, 7 days per week. If the security/surveillance system is assessed and evaluated by Police George's County Police and/or University of Maryland Police, Licensee will make reasonable improvements based on those recommendations.
- b. Licensee shall diligently enforce ID policies by trained and certified managers and shall purchase and use a new ID Scanner to prevent use of fake IDs. Licensee agrees to take all necessary measures to ensure that under age persons do not obtain alcoholic beverages.
- c. All serving, bar, security and management employees will be TIPS trained.
- d. All serving, bar, security and management employees will be 21 years or older.

- e. All security and management employees will be certified in crowd control through the Maryland Fire Marshal.
- f. At least one security person will be at the door on Friday and Saturday nights, and on nights when entertainment is provided, from 9:00 p.m. to close. This person will check ID's. ID's will also be checked at the time a server is asked to serve alcohol. At the closing of the Restaurant, at least one security person will move outside to insure orderly egress from the Restaurant.
- g. The planned activities include DJ's two to three times per week and karaoke nights. All security measures required by this section shall be provided at Licensee expense.

12. Notices. All notices given hereunder shall be in writing and shall be deemed to have been given when hand delivered against receipt of three (3) days after deposit with the United States Postal Service, as registered or certified mail, return receipt requested, postage prepaid, addressed:

(i) If to Licensee:

Dana M. Lee, President
2501 Red Cedar Dr
Mitchellville, MD 20721

with copy to:

(ii) If to the City:

City Manager
City of College Park
4500 Knox Road
College Park, Maryland 20740

with copy to:

Suellen M. Ferguson, Esquire
Council, Baradel, Kosmerl & Nolan P.A.
125 West Street, 4th Floor
P.O. Box 2289
Annapolis, MD 21404

13. Amendments. This Agreement may not be amended or modified except in writing executed by all parties hereto, and no waiver of any provision or consent hereunder shall be effective unless executed in writing by the waiving or consenting party.

14. Severability. The provisions of this Agreement shall be deemed severable, so that if any provision hereof is declared invalid, all other provisions of this Agreement shall continue in full force and effect.

15. Governing Law. This Agreement shall be construed in accordance with and governed by the laws of the State of Maryland.

16. Counterparts. This Agreement may be executed in any number of counterparts each of which shall constitute an original and all of which together shall constitute one agreement.

17. Headlines. The headings or titles herein are for convenience of reference only and shall not affect the meaning or interpretation of the contents of this Agreement.

IN WITNESS WHEREOF, the parties hereto have set their hands and seals on the day and year first above written.

WITNESS/ATTEST

DKL INVESTMENTS, INC.

Dana M. Lee, Individually and
as President

WITNESS/ATTEST

CITY OF COLLEGE PARK

Janeen S. Miller, CMC, City Clerk

By: _____
Joseph L. Nagro, City Manager

APPROVED AS TO FORM AND LEGAL SUFFICIENCY:

By: _____
Suellen M. Ferguson, City Attorney

Chicken Tenders

Chili

Tacos

**Shrimp
Fish**

Nachos

Chicken Wings

**Classic Fried
Jerk
Chipotle BBQ
Buffalo
Teriyaki**

House Salad

Caesar Salad

Add grilled chicken or shrimp

Backyard Burger

Add cheese and/or bacon

Po'Boy

**Shrimp
Catfish**

Grilled Chicken Sandwich

BLT

Sliders

**Crab Cake
Pulled Pork
Mini-Burger**

Collard Greens

French Fries

Sweet Potato Fries

Macaroni and Cheese

Sweet Potato Casserole

Cornbread



Chicken and Waffles

Riblets Platter

Blackened Chicken Cajun Pasta

Three Side Platter

Shrimp and Grits

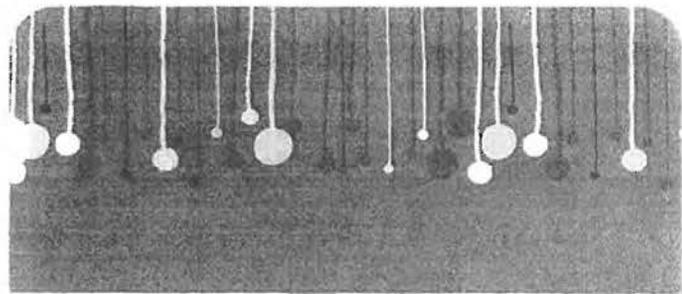
Blackened Catfish and Grits

Sweet Potato Pie

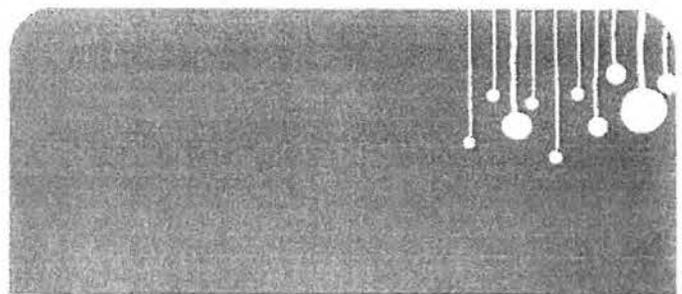
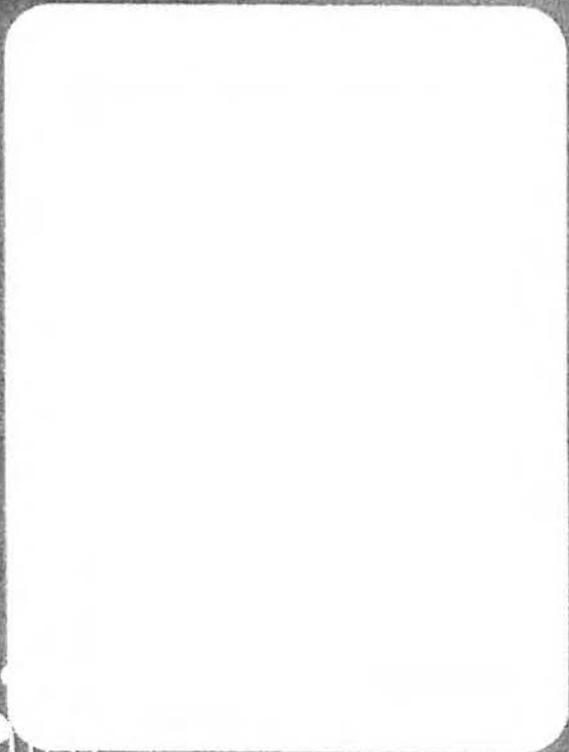
Peach Cobbler

Red Velvet Cake

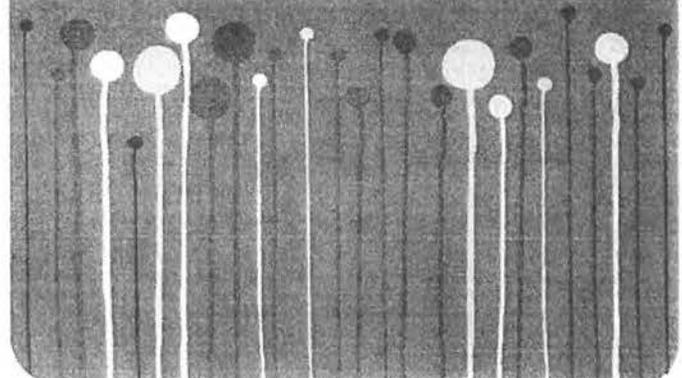
Bread Pudding

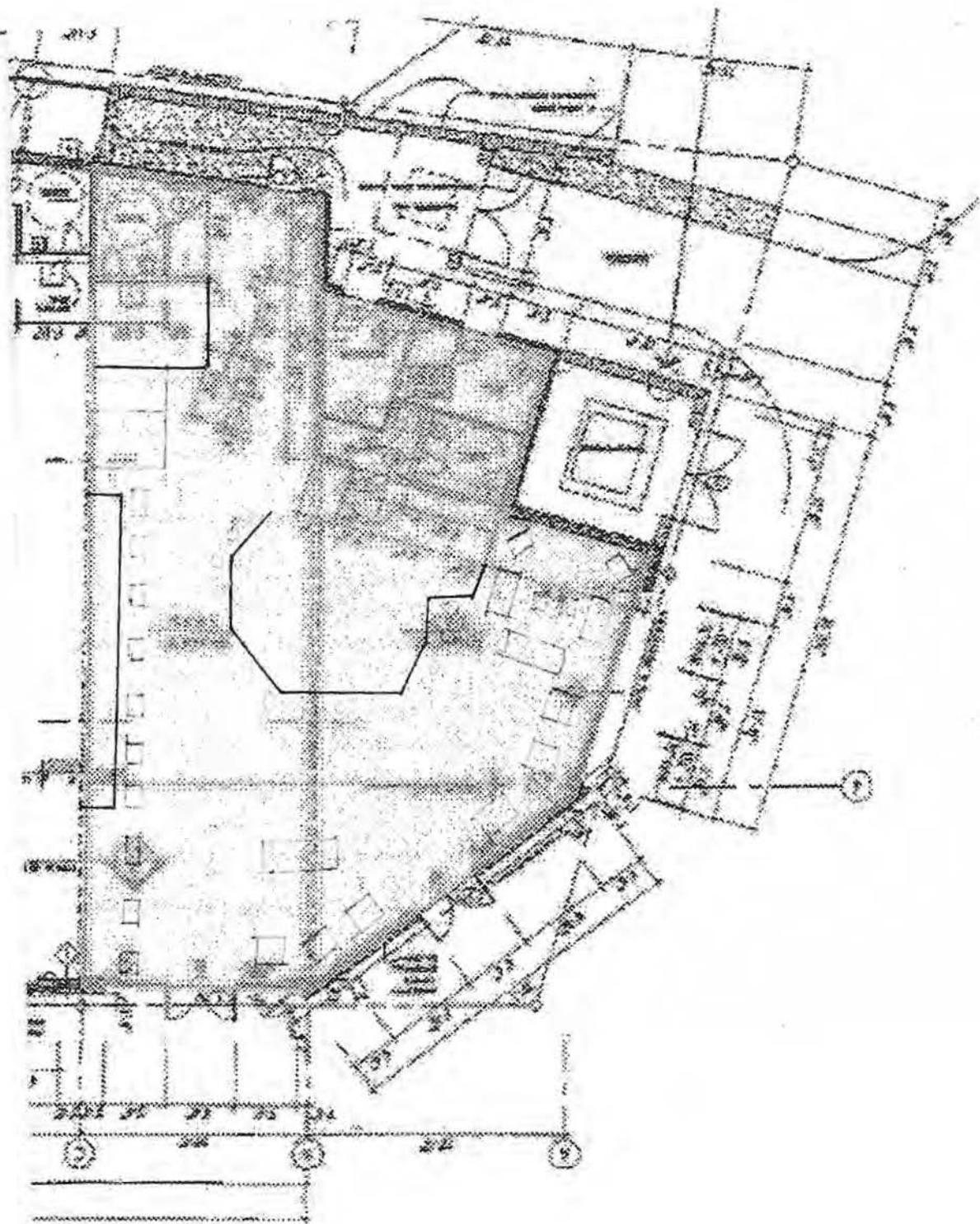


Backyard Sports Grill



Backyard Sports Grill





BOARD OF LICENSE COMMISSIONERS

November 25, 2014

NOTICE IS HEREBY GIVEN: that applications have been made with the Board of License Commissioners for Prince George's County, Maryland for the following alcoholic beverage licenses in accordance with the provisions of Article 2B.

TRANSFER

Dante Antonioni, Resident Agent/Member, Del C. Sherma, Member for a Class B, Beer, Wine and Liquor License for the use of Annapurna, LLC, **t/a Bella**, 7423 Van Dusen Road, Laurel 20707 transfer from Pasta Nostra, Inc., t/a Pasta Nostra, Ajay Kartik Aggarwal, President/Treasurer, Dante Antonioni, Secretary.

Atty: Michael S. Krotman, Esquire Opp: _____

Kathryn A. Nuzback, Owner, Richard C. Nuzback, Owner for a Class B, Beer, Wine and Liquor License for the use of, **t/a Nuzback's Restaurant and Bar**, 14405 Baltimore Avenue, Laurel 20707 transfer from Nuzback's Restaurant and Bar, Peter Nuzback, Kathryn A. Nuzback, Owner.

Atty: _____ Opp: _____

Shi Lan Jiang, President, Jamal Browder, Shareholder for a Class B, Beer and Wine License for the use of B.B 365, Inc., **t/a Osaka Restaurant**, 8855 Greenbelt Road, Greenbelt, 20770 transfer from Osaka Restaurant Inc., Osaka Restaurant, Yong Mun Kang, President, Kyung Hyun Lee, Secretary/Treasurer,

Atty: Gene Shin, Esquire Opp: _____

TRANSFER OF LOCATION

Pyong Sul Yu, President/Secretary/Treasurer for a Class A, Beer and Wine License for the use of C.S. YU, Incorporated, **t/a Two Thousand Mart**, 5950 Martin Luther King Highway, Seat Pleasant, 20743 transfer of location from PSY, LLC, t/a Paul's, 513 Eastern Avenue, Fairmount Heights, 20743, Ae Sook Yu, Authorized Person, Managing Member.

Atty: Linda Carter, Esquire Opp: _____

Ae Sook Yu, Authorized Person/Managing Member for a Class D, Beer License for the use of PSY, LLC, **t/a Paul's**, 513 Eastern Avenue, Fairmount Heights, 20743 transfer of location from C.S. YU, Incorporated, t/a Two Thousand Mart, 5950 Martin Luther King Highway, Seat Pleasant, 20743, Pyong Sul Yu, President/Secretary/Treasurer.

Atty: Linda Carter, Esquire Opp: _____

Dana M. Lee, President/Owner for a Class B, Beer and Wine License for the use of DKL Investments, Inc., **t/a Backyard Sports Grill**, 7313 A-B Baltimore Avenue, College Park, 20740 transfer of location from DiBattista-Desimone, Inc., t/a C.J. Ferrari's, 14311 Baltimore Avenue, Laurel, 20707, Joseph DiBattista, President/Secretary/Treasurer.

Atty: Sean Morris, Esquire Opp: _____

NEW

Paulette Davis, Member, Desiene A. Cuff, Member for a new Class B, Beer and Wine License for the use of Caribbean Gardens, LLC, **t/a Caribbean Gardens**, 6331 New Hampshire Ave, Takoma Park, 20712.

Atty: Matthew Gorman, Esquire Opp: _____

John B. Panzone, Sr., Assistant Secretary, Zhuangfei Ni, Member, for a new B, Beer and Wine License for the use of Grand Buffet & Grill, Inc, t/a **GrandE Buffet & Grill**, 9636 Fort Meade Road, Laurel, 20707.

Atty: Linda Carter, Esquire Opp: _____

A hearing will be held at 5012 Rhode Island Avenue, Hearing Room 200, Hyattsville, Maryland 20781, **10:00 a.m., Tuesday, November 25, 2014**. Additional information may be obtained by contacting the Board's Office at 301-699-2770.

BOARD OF LICENSE COMMISSIONERS

Attest:
Diane M. Bryant
October 14, 2014

CLASSES OF LICENSES:

Class A License	Off Sale only, six (6) days a week; No sales of alcoholic beverages on Sunday
Class B License	On Sale seven (7) days for sale of beer and wine, six (6) days for sale of alcohol over 15.5% by volume – on sale only if issued after 1996
Class C License	On Sale only, seven (7) days
Class D License	On and Off Sale, seven (7) days – on sale only if issued after 1996

DESCRIPTION OF CLASS OF LICENSES AND HOURS OF SALES

Class A, Beer	Hours of off sale service are 6:00 a.m. to 12:00 midnight, six (6) days a week, Off Sale only of Beer, no consumption on the licensed premises. No Sales Permitted On Sunday.
Class A, Beer and Wine	Hours of off sale service are 6:00 a.m. to 12:00 midnight, six (6) days a week, Off Sale only of Beer and Wine, no consumption on the licensed premises. No Sales Permitted On Sunday.
Class A, Beer, Wine Liquor	Hours of off sale service are 6:00 a.m. to 12:00 midnight, six (6) days a week, Off Sale only of beer, wine and liquor no consumption on the licensed premises. No Sales Permitted On Sunday.
Class B, Beer	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m., On Sale consumption only of beer unless grand fathered in prior to July 1, 1975. Holder of licenses prior to that date may exercise off sale privileges to include seven-(7) day license with food requirement until 12:30 a.m.
Class B, (GC)	This license is a seven (7) day license for the sale of beer and wine for the exclusive use on the premises of the M-NCPPC golf courses located within Prince George's County. Hours of operation are 11:00 a.m. to 10:00 p.m., daily Monday through Sunday.
Class B, Beer and Wine	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m., On Sale consumption only of beer and wine unless grand fathered in prior to July 1, 1975. Holder of licenses prior to that date may exercise off sale privileges to include seven-(7) day license with food requirement until 12:30 a.m.
Class B, Beer, Wine & Liquor	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. Premises with approved live entrainment may remain open until 3:00 a.m. This license includes seven (7) days On Sale Beer and Light Wine, six (6) days On Sale Beer, Wine and Liquor. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66)

Class B(R), Beer, Wine & Liquor	THIS DESCRIPTION APPLIES TO LICENSES ISSUED PRIOR TO OCTOBER 1996 - For Class B, Beer, Wine and Liquor licenses issued prior to October 1996 the hours of on sale consumption are 6:00 a.m. to 2:00 a.m. except on Friday and Saturday with approved live entertainment. Premises with approved live entertainment may remain open until 3:00 a.m. This license includes seven (7) days On & Off Sale Beer and Light Wine, six (6) days On & Off Sale Beer, Wine and Liquor. All off sales to be conducted over or contiguous to the main bar. Hours of service for off sale over the main bar are 6:00 a.m. until 12:00 midnight. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66)
Class B+, Beer, Wine & Liquors	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. except on Friday and Saturday with approved live entertainment. Premises with approved live entertainment may remain open until 3:00 a.m. This license includes seven (7) days On & Off Sale Beer and Light Wine, six (6) days On & Off Sale Beer, Wine and Liquor. (Separate off sale facility to sell beer, wine and liquor off sale). Hours of service for off sale over the main bar are 6:00 a.m. until 12:00 midnight. No off sale of Liquor on Sunday. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66)
Class B, BH	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. except Friday and Saturday with live entertainment. Premises with approved live entertainment may remain open until 3:00 a.m.. On sale consumption of alcoholic beverage is allowed from 8:00 a.m. – 2:00 a.m. on Sunday. This license has no off sale privileges.
Class B, BLX	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. except Friday and Saturday with live entertainment. Premises with approved live entertainment may remain 3:00 a.m. Six (6) day On Sale consumption of Beer, Wine and Liquor and seven (7) days On Sale Beer and Wine, No off Sale privilege at all, Sunday Sales Permit required to serve alcoholic beverages. Food must be served until 12:30 a.m. in conjunction with sale of alcoholic beverages
Class B, Country Inn	Hours of operation and manner of dispensing alcoholic beverages to be determined by the Board of License Commissioners consistent with Article 2B Section 6-201. All sales to be On Sale only.
Class B-DD	This license is available in Designated Areas Only. The restaurant must provide bi-annual certifications that the sale of food exceeds the sales of alcoholic beverages.

Class B, ECF	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. Monday through Saturday. This license includes seven (7) days On Sale Beer and Light Wine, six (6) days On Sale Beer, Wine and Liquor. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66). This license is known as an "Education Conference Facility" license to the University of Maryland, University College Center of Adult Education for the sale of beer, wine and liquor by the drink within the center, from one or more outlets, for consumption on the license premises.
Class B, MB22	This license is on sale only of liquor to a Class 7 Microbrewery licensed establishment in the 22 nd Legislative District.
Class B, RD	This license is an on sale only license for liquor by the drink in an establishment located in a designated Revitalization District
Class B, ECF/DS	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. Monday through Saturday. This license includes seven (7) days On Sale Beer and Light Wine, six (6) days On Sale Beer, Wine and Liquor. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66). This license is known as an "Education Conference Facility/Dining Services" license to the University of Maryland, College Park Campus for the sale of beer, wine and liquor by the drink within the center, from one or more outlets, for consumption on the license premises.
Class B, ECR Equestrian Center	This license is a seven-(7) day license for the sale of beer, wine and liquor for use at the Equestrian Center. Hours of on sale consumption are Monday through Saturday from 8:00 a.m. to 2:00 a.m. Sunday sales of beer and light wine containing 15.5% or less of alcohol by volume from 8:00 a.m. to 2:00 a.m. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66)
Class B, BCE Catering	Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. Monday through Saturday. This license includes seven (7) days On Sale Beer and Light Wine, six (6) days On Sale Beer, Wine and Liquor. Special Sunday Sale Permit required for On Sale consumption of Liquor. (*See Rule No. 66). This license is limited and restricted to on sale consumption of alcoholic beverages on the licensed premises by participants of catered events. No off sale privileges will be exercised.
Class B, Baseball Stadium	This license is a seven-(7) day license for the sale of beer and wine for use at a Baseball Stadium. Hours of on sale consumption are Monday through Saturday from 6:00 a.m. to 2:00 a.m. and Sunday from 8:00 a.m. to 2:00 a.m.
Class B, Football Stadium	This license is a seven-(7) day license for the sale of beer, wine and liquor for use at the Football Stadium.

Class C Beer,
Beer and Wine

Hours of on sale consumption are 6:00 a.m. to 2:00 a.m. seven-(7) days On Sale consumption only.

Class C, Beer, Wine &
Liquor
Fraternal
Veterans
Yacht Club
Country Club
Golf & Country Club

Hours of on sale consumption are 6:00 a.m. to 2:00 a.m., seven (7) days On Sale on consumption limited to members and their guests except in the case of a Country Club - the word customer is used

Class D, Beer
Beer and Wine

Licenses issued pursuant to Rule and Regulation Number 22 the hours of on sale consumption are 6:00 a.m. to 2:00 a.m. with no food requirements. This is a seven-(7) day On Sale only License.

Class D(R), Beer
Beer and Wine

THIS DESCRIPTION APPLIES TO LICENSES ISSUED PRIOR TO OCTOBER 1996 - Hours of on sale consumption are 6:00 a.m. to 2:00 a.m.; that hours for off sale service is 6:00 a.m. - 12:00 midnight with no food requirements. Licenses issued prior to October 1996 may sell beer and wine On and Off Sale seven (7) days a week.

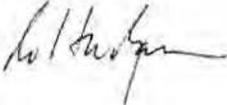
8

Expansion of
CCTV/LPR
along the
trolley trail in
Berwyn

MEMORANDUM

TO: Mayor and City Council

THROUGH: Joe Nagro, City Manager

FROM: Robert W. Ryan, Director of Public Services 

DATE: October 31, 2014

SUBJECT: Expansion of LPR/CCTV Security Camera System
(Lakeland/Berwyn Trolley Trail CCTV/LPR Project)

ISSUE

The City submitted an application for a \$125,000 grant (attached) to the Governor's Office of Crime Control and Prevention (GOCCP) to extend the City's security camera system along the Trolley Trail in the Lakeland and Berwyn neighborhoods, and to install a license plate recognition camera on Berwyn Road at Baltimore Avenue. The GOCCP awarded a grant for this project (attached). A proposal for this project has been received from the City's current security camera system contractor, Hitachi Data Systems (formerly Avrio RMS).

SUMMARY

This grant was awarded by GOCCP to provide CCTV cameras along the Trolley Trail between Jack Perry Plaza and Pierce Avenue; and to provide a license plate recognition camera on Berwyn Road, inbound from Baltimore Avenue. The original concept was to use fixed focus cameras at four (4) locations along the trail. It is anticipated that these will not be actively monitored, but would be record only cameras. Stored data would be available only to police investigators for forensic purposes. However, Hitachi has proposed using newer technology to provide pan/tilt/zoom cameras at five (5) locations. The proposal would use five (5) PTZ cameras set in predetermined scanning patterns to monitor the area around the camera installations. Data would be stored on site rather than being transmitted to an operations center. Wireless data connections would be provided at each camera to allow authorized police to access and search the camera data. As these would be located within the UMPD concurrent jurisdiction, both UMPD and PGPD would be allowed access to data.

This proposal includes the installation of dedicated utility poles at each camera location, to avoid lengthy delays seeking permission for joint use of Pepco utility poles.

The installation cost of this system is summarized in the attached quotation. Recurring costs would include monthly wireless connectivity costs of approximately \$50 per each of the proposed 6 camera locations (\$300/month). After the warranty period these would need to be added to the maintenance contract the City has with Hitachi, estimated not to exceed an additional \$6,000.00 per year .

The Hitachi project engineer, Carl Whyte, and Senior Director for Public Safety and Visualization, Darrin Lipscomb, will attend the Council work session to discuss this proposal and answer technical and alternative system questions.

RECOMMENDATION

It is recommended that Council review this proposal and discuss it with staff and Hitachi representatives at the work session. And, that the Council authorize the City Manager to extend the current contract with Hitachi, as approved by the City Attorney, to complete the extension of the City's security camera system as determined to be acceptable to the Council.

Attachments:

1. Grant application summary/narrative
2. GOCCP letter of award
3. Hitachi Quotation

Project Summary

The Lakeland/Berwyn Trolley Trail CCTV/LPR Project promotes security information integration among local government and law enforcement entities through innovative information-sharing technologies in two historic neighborhoods in the City of College Park, Maryland. The project would produce a reduction in the time and funds spent on investigations and prosecution of crimes impacting these neighborhoods.

Problem Statement

The City of College Park is home to the University of Maryland (UMD). Approximately half of its resident population of 30,000 people consists of UMD students. This demographic includes a significant portion of people who participate in risk-taking behaviors including binge drinking, drug use, and late-night single-person pedestrian traffic. This project would serve the fastest growing area of off-campus student housing and two historic residential neighborhoods connected by the "Trolley Trail" hiker/biker trail used by commuters and for recreation. The City population peaks daily at 55,000 and at almost 100,000 during special UMD events, including Maryland Day and various athletic events. The University and City promote the use of public transportation, bicycling, and walking for daily commuting and travel for special events. Pedestrian and vehicular traffic to and from these neighborhoods include a high percentage of local residents, UMD students, faculty, staff, and visitors. This attracts local criminals, and puts UMD students and neighborhood residents at a higher risk of crime. The Lakeland and Berwyn neighborhoods have experienced a growing number of rental conversions to house UMD students off campus, which increases pedestrian activity. Apartment structures in this area have been totally converted to student housing. UMD students in these neighborhoods tend to be bicyclists and pedestrians. The City's primary source of police services is the Prince George's County Police Department (PGPD). The University of Maryland Department of Public Safety-Police (UMDPS) also patrols parts of the City with recently expanded concurrent jurisdiction in the Crystal Springs, Downtown, Old Town, Calvert Hills, Lord Calvert Manor, Lakeland and Berwyn neighborhoods. Maryland State Police have primary jurisdiction on the interstate and State highways in the City, and have a barracks in the City. Washington Metropolitan Area Transit Authority (WMATA) Transit Police patrol the two Metro stations, parking lots, and bus stops in the City. M-NCPPC Park Police patrol and have primary jurisdiction in 23 park properties located throughout the City.

The video footage and data provided by CCTV and LPR cameras has proven useful to these agencies in providing evidence and leading to arrests.

To supplement existing police services, the City has allocated \$1,195,736.00 in its FY15 budget for approximately 400 hours per week of additional city-wide police protection. The City contracts with the Prince George's County Police Department to provide three additional full-time police officers for College Park and also hires off-duty Prince George's County officers to supplement those scheduled by the Prince George's County Police Department (PGPD) to serve City beat patrols and special squads in PGPD District One.

A Combined Multi-Agency Service Team (CMAST) analyses police call data from Prince George's County Police and University of Maryland Police. Call clearance types include Arson, Assault, Burglary, Homicide, Juvenile Offense, Other Arrest & Other Citation (where the initial call was for a criminal complaint and includes Abduction, Assault, Burglary, Disorderly, Domestic, Drug Related, Juvenile Offense, Robbery, Sex Offense, Stolen Vehicle, Theft, Trespass, and Vandalism). Data were queried between 2011 and April 30, 2013. A total of 387 calls for service were reported. All crime call clearances have an Arrest, Report, Criminal Citation, or Warrant Hit disposition.

The area from which crime calls were extracted includes the Lakeland neighborhood, and all calls within 550 feet of the neighborhood boundaries. The most frequent police call for service types involving a criminal complaint resulting in an arrest or report include: Theft – 37%, Burglary – 9%, and Assault – 8%. The frequencies of each crime call type and annual disposition are provided as Appendix A.

UMDPS manages a very extensive CCTV security system of approximately 300 actively monitored cameras on the UMD campus, connected through fiber-optic cable. This application is for off-campus cameras, to expand the CCTV and LPR system within UMDPS concurrent jurisdiction.

The City of College Park implemented a CCTV/LPR Wireless MESH System in the Old Town area in 2011. Since that time, the City of College Park and UMDPS video have aided in the following types of investigations: homicide, sexual assault, vandalism, malicious destruction of property, breaking and entering, armed robbery, hit and run accident with a fatality, among several others. In 2011, the UMDPS received 347 requests for video review compared with 260 requests in 2010. The increase in requests came in large part due to additional Outside Agency Requests, the majority of which can be attributed to the PGPD because of the cameras in the City. The UMDPS found evidence for 184 of the requests which is a 59.6% evidence found rate. All of these incidents and results have been documented by the UMDPS to track the usage and success of the system. Successes demonstrated by the 2011 installation encourage enforcement agencies, staff and elected officials to go forward with expansion of the system along Baltimore Avenue and the Trolley Trail. This would further increase evidence found for incidents as well as decrease the amount of crime as the cameras act as a deterrent and make these historic neighborhoods and the City a safer place to reside. The CCTV system is being expanded along Baltimore Avenue with funds from BJAG-2010-0027. This proposal would target the focus area along the "Trolley Trail".

Goals, Objectives & Performance Measures

Goal 1: To reduce crime in the City of College Park
 Objective 1.1: Provide a visible deterrent to criminal activity
 Performance Measure: Crime statistics for the areas where new equipment is installed.

Goal 2: Expedite justice by reducing the time and cost of investigations and prosecutions.
 Objective 2.1: Provide recorded video data for police investigations
 Performance Measure: Determine annual number of investigations and prosecutions of cases where the camera images were utilized.

Goal 3: Promoting economic development for the City
 Objective 3.1: Improving the perception of public safety
 Performance Measure: New businesses and/or increase in economic activity in the areas where this project is implemented. Reduction in crimes in this area.

Goal 4: Furthering the surveillance of public areas of the City and increase police agency information sharing
 Objective 4.1: Share camera images with all five police agencies that provide service to the City, including PGPD, UMDPS, MSP, Metro Police, and Park Police.
 Performance Measure: Integration and information sharing among all five agencies.

Strategy & Timeline

The City and University of Maryland have established a Public Safety Subcommittees, under the College Park City-University Partnership (CPCUP). The subcommittee determined what the City-University District public safety 2020 goals should include. The CPCUP has adopted a document titled, "University District Vision for 2020." One of its aspirational goals is to ensure that the City: "Become, in both reputation and fact, one of the safest college communities in the United States. Become, in both reputation and fact, as safe as most other areas in the DC/Metro area where UMD faculty and staff choose to live." The CPCUP has determined that there is a need to focus on technology to accomplish this goal and identified specifically the expansion of the security camera system.

As mentioned in the Problem Statement, UMD already has over 300 actively monitored cameras and 400 additional cameras that record and are available for playback. The City of College Park cameras that are already installed in the Old Town area and being installed in West Lakeland and Baltimore Avenue are, or will be, monitored by UMDPS personnel.

The long term goal for the College Park and UMD CCTV and LPR Project strategy is for the installation and utilization of over 1,000 CCTV and LPR cameras on street corners and along corridors where crime "focus areas" have been identified. The Lakeland/Berwyn "Trolley Trail" Project is the next step in meeting this long term goal to monitor crime within the City. The "Trolley Trail" Project seeks to install approximately eight (8) CCTV and one (1) LPR cameras in the Lakeland and Berwyn Road and along the "Trolley Trail".

Days after grant award	Action
0-30 days	Design system
30-60 days	Award contract
60-90 days	Order/deliver equipment
90-120 days	Pay 1/3 of cost. Request GOCCP funds transfer.
120-330 days	Install system. Pay one third (1/3) of cost and then request GOCCP funds transfer.
330-365 days	Test, activate, and accept system. Pay remaining cost and request final reimbursement.

The City of College Park has worked diligently to provide a detailed strategy for this project which would include the installation of cameras at the following locations:

1. One (1) License Plate Reader (LPR) on Berwyn Road at Baltimore Ave. monitoring traffic into (facing East) the neighborhood.
2. Eight (8) Fixed focus video recording cameras on the Trolley Trail/Rhode Island Ave. as follows:
 - at Pierce, North and South bound views
 - at Berwyn House, North and South bound views (South of Rhode Island and North of Trolley Trail)
 - at Berwyn Neighborhood playground, Patuxent & 49th Ave., North and South bound views of Trolley Trail
 - at Berwyn Rd.& Trolley Trail,(Jack Perry Plaza) North and South bound views of Trolley Trail

Spending Plan

This application is for \$125,000.00 to be applied to the proposed system. The award would go towards eight (8) CCTV and one (1) LPR cameras, hardware and software to provide signal transmission, video recording, hardware and software to provide access to external systems and enhanced operational efficiency, and installation of the whole system. It would also include testing the equipment, going live with the equipment, training staff in its use, and handing the operation of the system over to staff. The grant request would also provide funds for site preparation, such as any necessary tree removal, etc. The budget does not include monitoring or maintenance after standard warranties have expired. These costs would be funded by the City of College Park.

The Budget Summary is based on current dealer pricing and reasonable cost estimates. Technical specifications and bid specs are to be finalized based on approved grant funding. Actual line item bid costs may be different, but are not expected to exceed the total system estimate. Expenditures for Contractual Services and Equipment will be evenly distributed over each quarter of the award period.

Management Capabilities

In 2007, College Park applied for a Byrne-Justice Assistance Grant. The City received \$53,353 under BJAG-2007-0141 for a project entitled "College Park CCTV" for purchase of CCTV cameras to provide security in the City parking garage and its surrounding area. In 2009, the City was awarded \$500,000 for installation of CCTV and LPR cameras under BJRA-2009-1076. The 2009 grant purchased and installed 15 pan/tilt/zoom CCTV and four LPR in the Old Town section of the City. The City used its own funds to purchase stand-alone cameras at the intersections of Rhode Island Avenue and Edgewood Avenue and Metzert Road and St Andrews Place. The final cost was \$85,305.00 and will be completed in FY14. The City is using approximately \$50,000 of its own FY13 funds to expand the Old Town system into the adjacent Calvert Hills neighborhood and to provide \$13,486 for annual monitoring costs. The City was awarded \$50,000.00 under BJAG-2010-0027 to expand the system on Baltimore Avenue in the Lakeland area. The City has budgeted \$15,000.000 in FY15 funds to install an additional Pan-Tilt-Zoom (PTZ) camera in the Old Town neighborhood.

This grant application is to expand the CCTV system along Baltimore Avenue through one (1) LPR and along the Trolley Trail with eight (8) CCTV cameras to connect the City with a hiker/biker trail. Personnel supporting the project will be City of College Park personnel, funded by the existing agency budget, and consultants funded by the approved grant application. Those staff members are:

1. Project Director - Robert W. Ryan. Mr. Ryan has served as the City's Director of Public Services since November 1998. Prior to his City appointment, Mr. Ryan was employed by the University of Maryland, from which he retired after 27 years of employment. Through his UM career, he worked as a fire inspector, environmental engineer, assistant director and interim director of the UM Department of Environmental Safety. He also worked as a forensic engineering investigator for an engineering consultant firm. He has also held adjunct faculty positions with the UM Education Department's Industrial Safety curriculum, and the UMUC Fire Science program. Mr. Ryan has been a member of the CPVFD since 1967, and serves on various committees of the Maryland State Firemen's Association. He is the appointed Assistant State Fire Marshal for the City. Mr. Ryan is a Maryland native, and has lived or worked in College Park since 1967. His formal education includes an associate's degree in engineering, a bachelor's degree in fire protection engineering from UM, and a master's degree in administration from UMUC. He currently serves on the board of directors for the Doctor's Community Hospital Foundation.
2. Fiscal Officer -Stephen Groh, CPA. Mr. Groh has been Director of Finance for the City of College Park since February 1999. Prior to that date, he held the same position with the City of Laurel. His duties include management of the City's finance, information technology and purchasing functions, coordination with the City Attorney on financial matters brought before the Mayor & Council, review of various policies and procedures with recommendation for revision, and assistance to all City departments in operating and budget matters. He is the City's budget officer. He coordinates the certified audit, and has primary responsibility for the issuance of the budget and Comprehensive Annual Financial Report (CAFR). He holds a Bachelor of Science degree from the University of Maryland College Park (1971), a Juris Doctor degree from George Mason University (1980), and a Master of Laws in Taxation degree from Georgetown University Law Center (1986). He became a Certified Public Accountant in 1972 and a member of the Virginia and Maryland bar in 1981-1982. Steve has many years of experience in public accounting, and several years of experience practicing law. Accounting experience includes public accounting firms, corporations and municipal government. Steve is a member of the Government Finance Officers Association of the United States and Canada (GFOA), Maryland Government Finance Officers Association (MGFOA), American Institute of Certified Public Accountants (AICPA), and the Maryland State Bar Association.
3. Project Consultant - Darin Lipscomb. After receiving his Masters Degree in Systems Engineering from Virginia Tech, Mr. Lipscomb was employed into a Naval Defense contractor where he worked as an analyst on the Tomahawk Cruise Missile Program. Subsequently, Mr. Lipscomb consulted with Microsoft Consulting Services in Washington D.C. for several years prior to launching the Technology Solutions Group (TSG) in Richmond, Virginia that focused on providing businesses with customer relationship management solutions. After a growing TSG to a multi-million dollar consulting company, Mr. Lipscomb launched a software company called Pipestream that provided Sales and Customer Service applications to Fortune 500 companies. He sold the company to Remedy in 1998, where he was named Director of Engineering. At Remedy, Mr. Lipscomb was responsible for architecting their next generation object oriented, web-based platform for their core product group called the Action Request System. Mr. Lipscomb was also the general manager of a web-based personalization company out of Dallas, Texas that was incorporated into their base platform. Mr. Lipscomb was the founder of Avrio Group in 2003 and grew the company to \$10 Million in revenue by 2008. Avrio Group focused on wide-area networks and software interoperability and integration platforms. Majority interest in the company was sold to Generation 3 and Waveland Investments in 2009 when we merged with RMS Technologies to form the country's largest provider of these solutions for government clients. Today, Mr. Lipscomb is currently the President of the combined entity Avrio RMS Group.
4. Administrative Support - Sharon-Ann Fletcher. Ms. Fletcher has prepared past and present grant applications. She has served as Jay-to-day point of contact for GOCCP staff for several of the grants awarded to the City of College Park. Ms. Fletcher has served as the Administrative Assistant and Office Manager for the Department of Public Services since March 2004. She has more than 30-years of experience as administrative support in local government and the private sector.

Sustainability

The City established a Capital Improvement Plan (Program Number 092003) to maintain the CCTV/LPR system. A five year maintenance contract was executed for FY14 through FY19 at a cost to the City of \$182,784.00. During FY12, the City spent \$117,500 on maintenance, \$28,516 on electricity, \$550,000 on video equipment, and \$3,600 on site improvements. The City will continue to budget for maintenance and utilization of security cameras. UMDPS also assists in sustainability by monitoring the CCTV/LPR MESH cameras in the Old Town section of the City. This service is valued at approximately \$90,000/year. Additional monitoring of the system is estimated to cost \$74,173 and is funded by the City.

Person Completing the Project Narrative

Name: Robert W. Ryan
Title: Public Services Director
Organization: City of College Park
Telephone: 240-487-3570, ext. 3571
Fax: 301-864-7965
Email Address: bryan@collegeparkmd.gov



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INFO@GOCCP.STATE.MD.US
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*M. C.
Nuzzo
Gardiner
Ryan
Thomas*

Martin O'Malley
Governor
Anthony Brown
Lt. Governor
Tammy Brown
Executive Director

September 17, 2014

The Honorable Andrew M Fellows
Mayor
City of College Park
City Hall
4500 Knox Road
College Park, MD 20740

RECEIVED

SEP 17 2014

City of College Park
Administration

RE: BJAG-2012-0051

Dear Mayor Fellows:

I am pleased to inform you that your grant application submitted by **City of College Park**, entitled "CCTV/LPR II", in the amount of \$125,000.00 has received approval under the Byrne - Justice Assistance Grant (JAG) Program (P.L. 108-447) program. Enclosed is the Grant Award packet containing information and forms necessary to initiate the project.

The grant will fund the program described below:

The City of College Park's CCTV/LPR II program continues to help reduce existing gaps in services and foster collaboration among partner agencies and stakeholders throughout Maryland. The program allows rapid license plate scanning and monitored CCTV, providing shared information between the multiple law enforcement agencies serving to protect the residents of Lakeland and Berwyn Trolley Trail. Grant funds provide equipment and contractual services.

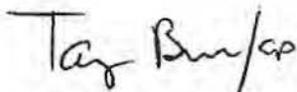
Please pay particular attention to the instructions included on the Grant Award. It is important that you **carefully review all Special Conditions** attached to this award. Additionally, the General Conditions for all grant awards issued by GOCCP are located online, at <http://www.goccp.maryland.gov/grants/general-conditions.php>. The Chief Elected Official, or another legally authorized official of the jurisdiction, state agency, or 501(c)(3) receiving the Grant Award, must sign the original Grant Award Acceptance form and return it to the Governor's Office of Crime Control and Prevention within **Twenty-One (21) Calendar days**. Should the acceptance form not be received, requests for reimbursement will not be honored.

A copy of the Grant Award, Notification of Project Commencement, and Individual Project Reports has also been sent to the Project Director. The Project Director is responsible for completing these and other required forms now and at the end of each reporting period. If the Project Director changes, GOCCP must be notified immediately to avoid potential reporting problems.

Projects may commence as soon as the Grant Award is signed and you have reviewed and accepted all of the General and Special Conditions. No funds may be encumbered or expended prior to this time without the specific written approval of the Governor's Office of Crime Control and Prevention.

If you have any questions or need any clarification regarding this Grant Award, please contact **Karen Marchiano**, your Regional Monitor, or **Andrew Galarza**, Fiscal Specialist, at (410) 821-2828. We look forward to working with you on this project and anticipate its success in helping to address criminal justice problems in our State.

Sincerely,

A handwritten signature in black ink that reads "Tammy Brown" with a stylized flourish at the end.

Tammy Brown
Executive Director

cc: Mr. Robert W Ryan

HITACHI VISUALIZATION QUOTATION

Hitachi Data Systems
500 Park Blvd Ste 300
Itasca, IL 60143-3167
United States
Order email:HDSOrders@hds.com

TO
Name: Bob Ryan
Company: City of College Park
Address: City Hall, 4500 Knox Road
State/Province: College Park, Maryland
Zip/Postal code: 20740-3390
Phone: 247-487-3500

QUOTE DESCRIPTION
Rhode Island Trolley Trail Cameras

QUOTE DATE QUOTE NUMBER QUOTE EXPIRATION
10/31/2014 41943 12/30/2014

QUOTE INFORMATION

Thank you for this opportunity to supply you with a budgetary quotation for Hitachi Data Systems Public Safety and Visualization Solutions. If you have questions in respect of this quote, whether technical or price related, please do not hesitate to contact your Hitachi Data Systems Account Manager Mark Jules

QUOTE TOTALS (All pricing in USD)

Qty	Description	Model	Unit Price	Extended
5	HVS Visualization License for a single device/camera for 1 year (includes SUP)	HVS-VSE-1YR-1C	89 \$	445.00
5	Data ingest license for a single device/camera per connector type for 1 year * (includes SUP)	HVS-DIL-1YR-1D-1C	12 \$	60.00
10	Customization/Implementation Fees per day	HVS-CUSTIMPL	2950 \$	29,500.00
5	HVP Model 600 Series (includes HD PTZ Camera, Local NVR Storage for 21 days, Thermoelectric cooling, 4G/LTE, WiFi, GPS)	HVPD-600	8,445 \$	42,225.00
2	HVP PtP (900Mhz/2.4/3.5/4.9/5 Ghz Pair) 30mbps	HVP-PTP	795 \$	1,590.00
5	Engineering/Implementation Fees per day	HVPD-CONFIGIMPL	2,950 \$	14,750.00
5	Kelly Electric Power disconnects, Bucket truck rental, Mounting hardware and installation supplies, miscellaneous parts	HVP-KE-ELECTRC-SUP	3,286 \$	16,430.00
5	Kelly Electric new 30ft Poles installation supplies, auger equipment	HVP-KE-ELECTRC-POLES	4,000 \$	20,000.00
	DISCOUNT			
	TOTAL			\$ 125,000.00

Notes:

- (1) All product includes a one year limited parts and labor warranty. Extended warranties may be available.
- (2) Warranty term commences upon delivery, unless otherwise specified in the terms of the referenced Master Contract in force between Hitachi Data Systems and Customer.
- (3) Installation Services not included in above quote unless specifically indicated via HDS Part Number HVP-INSTALL-1D
- (4) All power, permitting, installation locations to be provided by customer
- (5) Cellular and related monthly third-party contracts are not included in above quote and are the responsibility of the customer
- (6) Travelling expenses are included but additional travelling fees may apply depending on the location.

EVEN IF A SALES OR PURCHASE AGREEMENT BETWEEN US WITH DIFFERENT TERMS EXISTS AND NOTWITHSTANDING ANYTHING TO THE CONTRARY IN YOUR PURCHASE ORDER, BY SIGNING THIS QUOTATION OR ISSUING A PURCHASE ORDER REFERENCING THIS QUOTATION, YOU ACKNOWLEDGE AND AGREE THAT IN NORTH AMERICA THE DELIVERY TERMS GOVERNING ANY PRODUCT DESCRIBED IN THIS QUOTATION SHALL BE FCA (AS DEFINED IN INCOTERMS 2010) OUR PRODUCT DISTRIBUTION CENTER IN NORTH AMERICA AND TITLE AND RISK OF LOSS TO THE EQUIPMENT PASSES TO YOU UPON SUCH DELIVERY

9

Historic Area
Work Permit
for 4618
College
Avenue

MEMORANDUM

TO: Mayor and Council

THROUGH: Joseph L. Nagro, City Manager
Terry Schum, Planning Director *TAS*

FROM: Miriam H. Bader, Senior Planner *MB*

DATE: October 31, 2014

SUBJECT: Referral from Historic Preservation Commission for Historic Area Work Permit (HAWP)
4618 College Avenue
Steven Behr

ISSUE

This is a referral from the Historic Preservation Commission for a Historic Area Work Permit (HAWP) for the Holbrook House located at 4618 College Avenue. The property owner, Steven Behr, is required to apply for a HAWP since he is proposing to alter an existing gravel, backyard parking area from a 6-car parking lot to a 5-car parking lot (including a designated handicapped parking space) and adding new gravel to the parking lot and driveway. The applicant is also proposing to add landscaping, wheel stops, handicapped signage, a handicapped ramp, a bike rack, a rear-yard fence and may remove or relocate a shed. The Historic Preservation Commission will be holding a Public Hearing on this application on November 18, 2014.

SUMMARY

Location

The subject property is located at 4618 College Avenue, approximately 150 feet west of Rhode Island Avenue in the Old Town College Park Historic District.

Existing Property Structures

The property is improved with a 1,543 square-foot, 2.5-story stucco building and a 10' x 10' frame shed.

Proposal

The applicant is proposing to convert a single-family dwelling to a rooming house with 5 guest rooms for up-to 9 guests, which is a permitted use.

Lot Size and Zoning

The 0.23 acre parcel (10,000 square feet) and is zoned R-18.

History of House and Property

The dwelling on the property, referred to as the Holbrook House, was designated as a historic site (66-021-31) by Prince George's County in 1992. The Old Town College Park Historic District was designated by the County in 2001 and named as a National Historic District on December 4, 2012. The Holbrook House, which was constructed in 1927, is one of two known examples in Prince George's County of the Alhambra model of Sears, Roebuck and Company mail-order homes.

The structure is currently operated as a single-family rental property but has a history of use as a rooming house and multifamily dwelling. In 1967, the owner, Mrs. Holbrook, rented three rooms upstairs and a basement apartment. A year later she rented an additional room upstairs. The house continued to operate as a rental property under the next owner who purchased the property in 1973. In 1978, the house was again sold and the new owner indicated the property was owner-occupied. When the property was sold again in 2001, the new owner obtained rental licenses from the City for two units and a HAWP for the construction of an addition to the rear of the house. Although a county use and occupancy permit was issued in 2002 when the addition was completed, it was for a single-family dwelling. The City of College Park inspected the property and issued a rental license for three units. The current owner, Steven Behr, purchased the property in 2006 with the expectation that it could continue to operate as a three-unit multifamily dwelling. Also, a previous owner added the existing gravel driveway located in the rear yard without permits.

In 2009, the applicant applied for a Special Exception to convert the single-family dwelling to a two-family dwelling. Along with this application, the applicant applied for a Departure from the required commercial driveway standards. Both the Special Exception and the Departure were recommended for approval by the Prince George's County Planning Board but were denied by the District Council. The City was opposed. One of the factors considered in the denial was that when the property was designated as a historic site in 1992, the rear yard was covered with grass. Sometime after 1992, the owner cleared the rear yard of grass and vegetation and covered it with gravel to allow about six vehicle parking spaces. The rear yard alteration appears to be an unauthorized modification of the environmental setting of the historic site done without Historic Preservation approval.

On May 13, 2011, the Public Services Department sent a letter to the Applicant notifying him that since the District Council denied the Special Exception, the use and occupancy permit is only authorized for the property to continue as a single family dwelling. Subsequent to receiving this notice, the Applicant converted the interior of the structure back to a single-family home by removing the wall separating the new addition from the rest of the house as per the original plans submitted by the prior owner (but never constructed). Subsequently, the City validated the property as a single-family dwelling. Currently, the building has eight existing bedrooms, four bathrooms and three kitchens.

On January 3, 2012, the applicant applied for permit 36083-2011-U to use the dwelling as a rooming house and permit 15799-2011-RG to improve the existing gravel parking lot. The applicant has also applied for a Departure of 11.4 feet from the required 22-foot driveway width

required for commercial driveways and for alternative compliance from the Landscape Manual. A Type B bufferyard is required along the east property line because the site is adjacent to a single-family dwelling (the structure on the west side is classified as a rooming house). The bufferyard cannot be located at the required location due to the existence of a shared driveway. This will be heard by the Advisory Planning Commission pending the outcome of the HAWP.

Old Town College Park Local Historic District Local Advisory Committee (LAC)

The Applicant met with the Local Advisory Committee (LAC) on October 30, 2014. The LAC reviewed the proposal under the Old Town College Park Historic District Guidelines (see Attachment 3). The main comments and concerns expressed by the LAC are as follows:

1. The LAC would prefer the handicapped accessible ramp be designed with a more residential and historic appearance. The LAC is concerned that the submitted ramp is too commercial looking in design. However, since the handicapped ramp is located to the rear of the property and will not be visible from the front, the LAC is not as troubled about this. They recommend that the applicant submit a less institutional looking handicapped ramp, if possible.
2. The LAC would like the proposed shrubs along the western edge of the driveway (15 boxwoods) to be reconsidered. Their concern is that they do not want these boxwoods that are proposed to be spaced very close together to create a front yard hedge/fence. They are not opposed to landscaping at this location for the purpose of defining the western edge of the driveway and preventing front yard parking; however, they are opposed to creating a hedge/fence at this location since front yard fences are prohibited. Also, they are concerned that the plantings could create a visual obstruction for vehicular traffic. The LAC recommends that the applicant reconsider the type of material at this location, keeping in mind the height at maturity and the spacing.
3. The applicant is proposing to plant a Thornless Honeylocust (2.5-inch to 3-inch caliper) in front of the house. The LAC is concerned that this tree may block the view of the house as it reaches its mature size. They recommend that the applicant reconsider such a large tree at this location.
4. The applicant is proposing to plant 3 Pin Oaks (2.5-inch to 3-inch caliper) and 2 Honeylocusts (2.5-inch to 3-inch caliper) in the rear yard. The LAC is concerned that this may be too many trees for the area proposed, limiting the chances of survivability. They recommend that the City Horticulturist review the landscape plan, keeping in mind this concern.
5. The LAC would like the applicant to consider replacing the windows in front that were replaced many years ago prior to the current ownership, with windows that would be more in character with the historic nature of the house.

Criteria for HAWP review

When reviewing HAWP requests, the LAC and HPC need to ensure the proposal will not impair the character of the Historic Site or Historic District. For this request, the following criteria are used:

Off-Street Parking: The design should allow for “minimal negative visual impact on the character of the streetscape. Existing parking lots should be landscaped to create a visual screen.”

Fences and Landscape: “New fences should follow contributing examples in scale and material and should be compatible with the historic district.” Landscaping should be replaced “in-kind or with similar species for contributing properties.”

Site Features and Improvements: “The character of a historic district comes not only from its building but also from the private and public spaces and features that surround and help define the historic resources.” Site improvements need to be reviewed in context with the streetscape environment.

RECOMMENDATION

City staff recommends supporting the findings of the LAC subject to these additional conditions:

1. Install new timber framing along the driveway in the front yard and/or revise the landscaping per the LAC recommendations.
2. The site plan shows a 10-foot by 10-foot framed shed to be removed or relocated. If it is relocated, the applicant shall indicate the location on the site plan.

Attachments:

Attachment 1: Letter to Mayor Fellows from Historic Preservation Commission providing notice of Historic Area Work Permit Application

Attachment 2: Historic Area Work Permit Application

Attachment 3: Site Plan (sheets 1-4)

Attachment 4: Relevant Excerpts from the Old Town College Park Historic District Guidelines

Attachment 5: District Council Decision on Special Exception

Historic Preservation Commission

Prince George's County, Maryland

County Administration Building • 14741 Governor Oden Bowie Drive, Upper Marlboro MD 20772
 pgplanning.org/HPC.htm • 301-952-3680

October 31, 2014

The Honorable Andrew M. Fellows, Mayor
 City of College Park
 4500 Knox Road
 College Park MD 20740

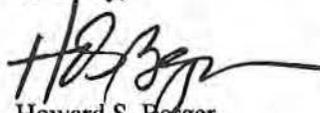
Dear Mayor Fellows:

On behalf of the Chairman of the Prince George's County Historic Preservation Commission (HPC), this letter provides the City of College Park with formal notice of a Historic Area Work Permit (HAWP) application affecting the Holbrook House (Historic Site 66-042-031) which is also located within the Old Town College Park Historic District (66-042). This notice complies with the requirements of Subtitle 29-109(b), the Prince George's County Historic Preservation Ordinance. HAWP 40-14 requests approval of revisions to the property's rear yard that include the formalization of parking accommodations, the provision of handicap accessibility for the house, and the installation of landscaping in the front and rear yards of the property. The application will be included in the Historic Preservation Commission's November 18, 2014 agenda.

The preliminary agenda for the November 18, 2014 meeting is enclosed. Copies of the application materials are provided in compliance with Section 29-109 (b) (1) of the Prince George's County Historic Preservation Ordinance. Please submit any comments in writing prior to the public hearing. The staff report for the application will be available on November 11, 2014. The report will be mailed to you along with a final agenda for the meeting. The reports and final agenda will be available at pgplanning.org/HPC.htm beginning as of November 11, 2014. The Historic Preservation Commission meeting will be held in the 4th Floor Board Room of the County Administration Building, 14741 Governor Oden Bowie Drive, Upper Marlboro, beginning at 6:30 p.m.

Please let me know if you have any questions about the application or the upcoming meeting. I can be reached at (301) 952-4712 or Howard.Berger@ppd.mncppc.org. Thank you.

Sincerely,



Howard S. Berger
 Supervisor
 Historic Preservation Section

Enclosure: HAWP 40-14
 HPC Draft Preliminary Agenda, 11/18/2014

c: Terry Schum, Planning Director
 Miriam Bader, Planner
 Chair, Historic Preservation Commission

Historic Preservation Commission

Prince George's County, Maryland

County Administration Building • 14741 Governor Oden Bowie Drive, Upper Marlboro MD 20772
pgplanning.org/HPC.htm • 301-952-3680

Commissioners

John Peter Thompson, Chairman
Edward M. Scott, Vice-Chair
Mike Callahan; James "Eddy" Campbell
Lisa Pfueller Davidson; Nathania A. Branch Miles
Yolanda Muckle; Susan Pruden; Donna Schneider

Historic Preservation Commission Meeting

November 18, 2014

6:30 p.m.

4th Floor Board Room

Meeting location and agenda order are subject to change. For meeting confirmation, please call 301-952-3680. Please sign in on the attendance sheet and indicate whether you wish to speak.

Persons wishing to speak may be subject to time limits.

PRELIMINARY Agenda (Draft)

6:30 p.m.

1. Historic Area Work Permits

A. Staff Sign-Offs

HAWP 39-14

Locust Grove (74A-002)
3005 Enterprise Road
Mitchellville MD 20721

Owner/Applicant: William Shipp and Ellen Nedde
Work Description: Installation of two air-conditioning condenser units and conduit

HAWP 48-14

Duvall-Hopkins Store
(74B-030)
15504 Hall Road
Mitchellville MD 20716

Owner: John Petro
Applicant: Jack Thompson, Jr.
Work Description: Repair metal roof; relocate electrical meter; repair board-and-batten siding; installation of new doors; replacement of existing windows with replicas of remaining historic window

HAWP 53-14

St. Thomas' Episcopal Church
(86A-027-07)
14300 St. Thomas Church Road
Upper Marlboro MD 20772

Owner/Applicant: Vestry of St. Thomas' Parish
Work Description: Installation of an underground propane tank and fuel lines

HAWP 54-14

Arthur Magruder House
(70-030)
5302 Ridgeley Run Road
Glen Dale MD 20715

Owner: WFC Flagship, LLC

Applicant: Russell Baker

Work Description: Gutter and downspout replacement; re-grading around house for positive drainage; shutter installation; installation of temporary porch supports; masonry repair; installation of 8' chain link security fence and gate

6:35 p.m. B. Action Item

HAWP 40-14

Holbrook House
(66-042-13)
4618 College Avenue
College Park MD 20740

Owner/Applicant: Stephen Behr

Work Description: Alteration of the existing gravel backyard/parking area; landscaping improvements; install gravel parking lot with concrete wheel stops to include one Handicap accessible parking spot and sign; Installation of a prefabricated aluminum handicap accessible ramp

Owner's Representative:

7:45 p.m. 2. Development Referrals Referrals Report

7:50 p.m. 3. Briefing on Demolition-by-Neglect

Arthur Magruder House (70-030)
5302 Ridgely Run Road (Ivy Creek Subdivision)
Glenn Dale MD 20715

Owner: W.F. Chesley Companies

Owner's Representative: Russell Baker

8:00 p.m. 4. Staff Briefing

Concord (75A-001)

Staff: Marsha Oates, Historic Architecture Project Manager, M-NCPPC, Department of Parks, Park Planning and Development Division

8:30 p.m. 5. Update on Properties of Concern

Note: The status of properties appearing in bold will be updated by staff.

66-042-159	Sigma Chi (OTCPHD)	79-019-52	Old Marlboro High School
69-005-16	Peace Cross	79-060	Beechwood
70-004	Franklin Pierce House	79-063-10	Compton Bassett
70-030	Arthur Magruder House	80-005	Admirathoria
70-049-33	Thomas J. Calloway House	82A-023	Furgang Farm
70-050	Glenn Dale Hospital (NR)	82A-026	Bellefields (NR)
74B-014	Goodwood	86A-022	Mackall House
75A-001	Concord (NR)	86B-001	Gibbons M.E. Church Site
76B-007	Kildare	79-019-23	Magruder's Law Office
78-015	Melwood Park (NR)	79-019-51	Old Marlboro Primary School
76A-014	Butler House (NR)		

- 8:45 p.m. 6. **Commission Staff Items**
- A. Approval of Meeting Summary – October 21, 2014
 - B. Correspondence Report
 - C. Other/New Business
- 9:00 p.m. 7. **Adjourn**

Next HPC Meeting: Tuesday, December 16, 2014

Historic Preservation Commission

Prince George's County, Maryland

County Administration Building • 14741 Governor Oden Bowie Drive, Upper Marlboro MD 20772
 HistoricPreservation@ppd.mncppc.org • pgplanning.org/HPC.htm • 301-952-3680 • FAX 301-952-3799

HISTORIC AREA WORK PERMIT APPLICATION

Property Address: 4618 College Avenue, College Park, MD 20740

Property Name (if any): Holbrook House

[OFFICE USE ONLY]

Historic Site # or PG ID #		HAWP Application #	
Building/Grading/Sign Permit #		Received Date	
Property Zoning		Application Accepted as Complete	
		HPC Decision Date	
Within Municipal Limits: YES <input type="checkbox"/> NO <input type="checkbox"/>		CONCEPT <input type="checkbox"/> FINAL <input type="checkbox"/>	

PROPERTY OWNER

APPLICANT (IF DIFFERENT THAN OWNER)

Name	Steven Behr			Name			
Firm				Firm			
Address	14835 Melfordshire Way			Address			
City	Silver Spring	State	MD	ZIP	20906	City	
Phone	(240) 793-5180			Phone			
email	sbehr@ix.netcom.com			email			

CONTRACTOR

ARCHITECT/ARCHEOLOGIST/ENGINEER (IF APPLICABLE)

Name	TBD			Name	Milton Perez		
Firm				Firm	Capitol Development and Design, inc.		
Address				Address	4600 Powder Mill Road		
City		State		ZIP		City	Beltsville
						State	MD
						ZIP	20705
Phone				Phone	(301) 937-3501		
email				email	perez@cddi.net		

TYPE OF WORK FOR WHICH YOU ARE APPLYING

- | | | |
|--|---|---|
| <input type="checkbox"/> Addition | <input type="checkbox"/> Demolition | <input type="checkbox"/> New Construction |
| <input checked="" type="checkbox"/> Alteration | <input type="checkbox"/> Excavation | <input type="checkbox"/> Repair |
| <input type="checkbox"/> Archeology | <input checked="" type="checkbox"/> Grading | <input checked="" type="checkbox"/> Signage |

Other (explain) Gravel Parking Lot and associated Landscaping/Accessibility signs and ramp, rear yard fence, possible relocation of shed (location conditioned to be shown)

Are there any **easements** or **deed restrictions** for the exterior of this building or the site?
If YES, submit a letter from the easement holder stating their approval of the proposed work.

YES NO

Description of work proposed. Be specific and include as much information as possible. *Attach extra sheets as needed.*

We are seeking approval for alteration of the existing gravel backyard/parking area that has been in existence since at least 2001 and prior to current owners purchase of the property.

We are planning to improve the landscaping and formalize the parking area to comply with zoning and alternative compliance requirements associated with a pending change in use of the property from a single family home to a rooming house, which is currently being reviewed by the City of College Park and Montgomery County Park and Planning.

Gravel Parking lot with concrete wheelstops to include one Handicap accessible parking spot and sign.

Installation of a prefabricated Aluminum Handicap Accessible Ramp from the Handicap Accessible parking spot to the back door of the property.

Changes to landscaping to reduce the existing gravel footprint of existing lot (see proposed site plan) and add a variety of shrubs, bushes, tree and plants to comply with Landscaping and Alternative Compliance Plans submitted to the city(see attached Landscape Plan and Alternative Compliance plan.

Required attachments for all applications (check to acknowledge attachment/inclusion):

- A site plan to scale** indicating property lines and lot dimensions, adjacent street and curb cuts, existing structures and locations for all existing and proposed improvements including freestanding signs.
- Printed or digital photographs** of the existing buildings, property and area of work (e.g., roof, wall) must be submitted.

Required attachments as applicable (check as applicable):

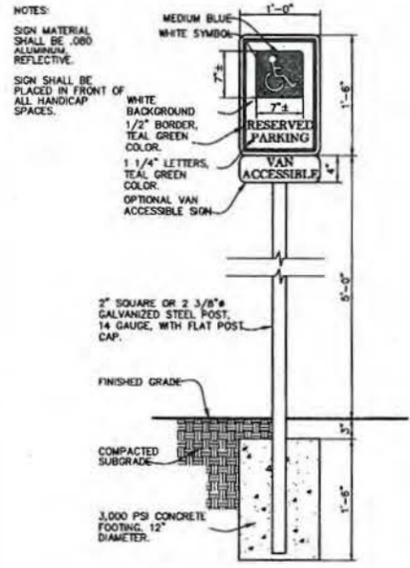
- If building or freestanding signs are proposed please provide scale drawings indicating material, method of attachment, position on building, size and front lineal feet of building, size and position of all other signs on building, and a layout of the sign.
- Scaled drawings** (1/4" to 1") for new construction, signs, additions, and major alterations. Drawings must include: plans, sections, elevations and details.
- Materials cut sheets** and/or **methods specifications**.

I am the owner of this property, or I am the authorized representative of the property owner and I have advised the owner of this application and the intended work. The information on this application represents an accurate description of the proposed work. I have omitted nothing that might affect the decision of the Historic Preservation Commission. I understand that the approval of this application by the Prince George's County Historic Preservation Commission does not constitute approval of other required permit applications. I agree to supply two additional photographs of the proposed work when the work is completed. I will attend (or send a representative to attend) the Public Appearance on this application if it is not approved administratively.

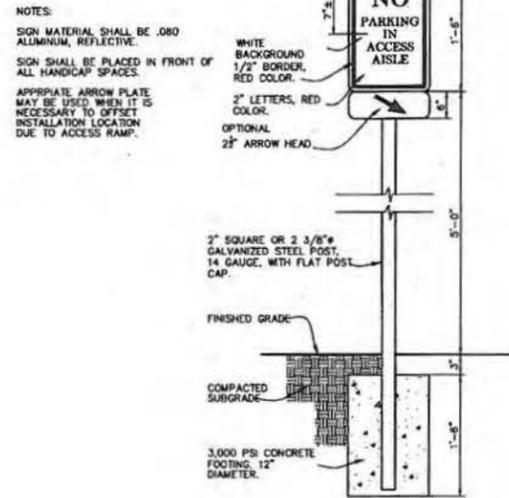
Signature of Applicant

Date

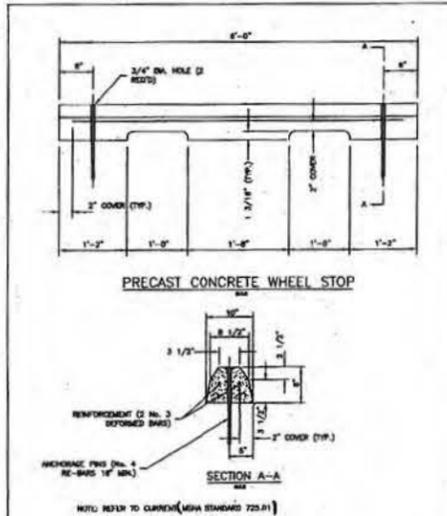
DEFS 7-19



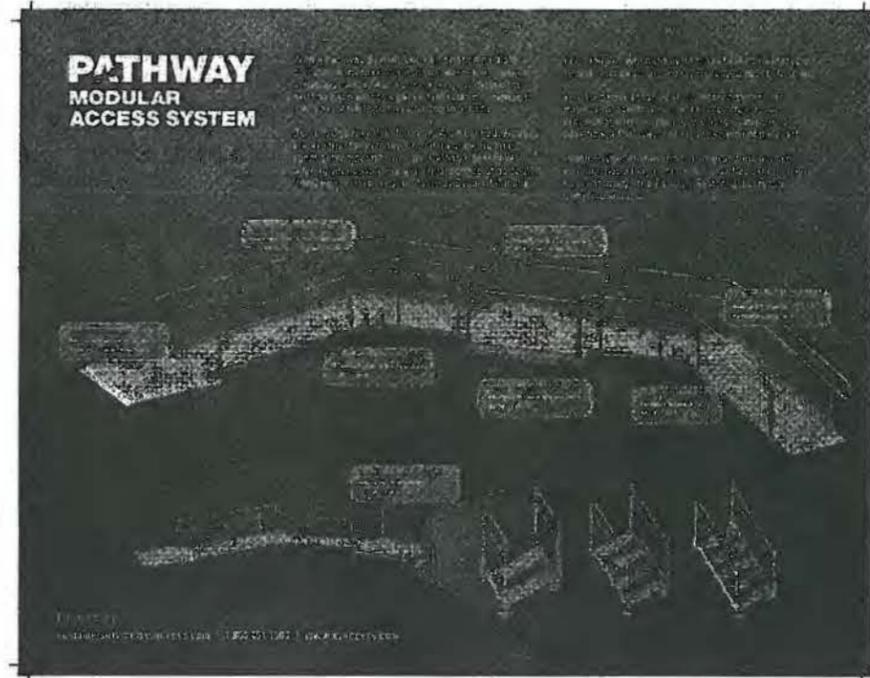
HANDICAP PARKING SIGN
SECTION SCALE: N.T.S.



HANDICAP PARKING SIGN
SECTION SCALE: N.T.S.



CONCRETE WHEEL STOP
SCALE: NOT TO SCALE



PATHWAY MODULAR ACCESS SYSTEM



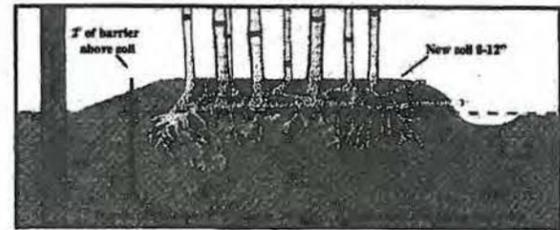
H.C. RAMP
SCALE: NOT TO SCALE
NOTE: H.C. RAMP TO BE DESIGNED BY MANUFACTURER. ANY MATERIAL REPLACEMENT OR BRAND SHALL BE EQUAL OR BETTER AND SHALL BE APPROVED BY THE OWNER.

PROFESSIONAL CERTIFICATION
I hereby certify that these documents were prepared or approved by me, and that I am a duly licensed professional engineer under the laws of the State of Maryland, License No. 23666, Expiration Date: 04/18/2015.

M. J. [Signature]
10-28-14



M-NCPPC APPROVALS			
PROJECT NAME: 4618 COLLEGE AVENUE			
PROJECT NUMBER:			
For Conditions of Approval and the Plan Cover Sheet or Approval Sheet (Revisions Listed Below Apply to This Sheet)			
Approval or Revision #	Approval Date	Reviewer's Initials	Certification Date



ProPlas® Bamboo Barrier Film

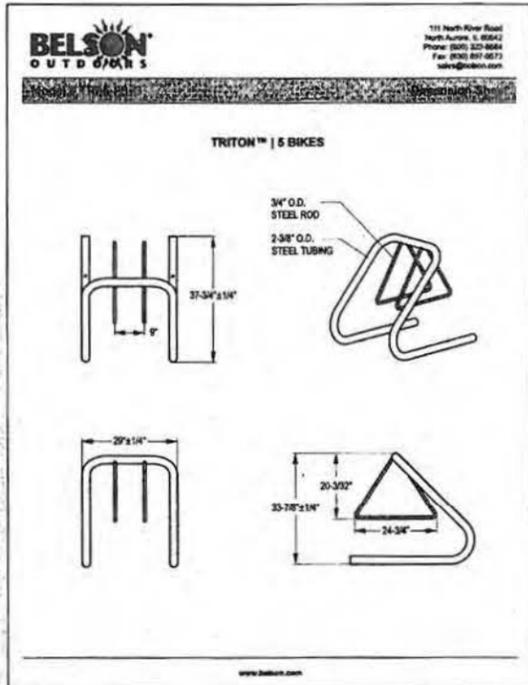
Installation:
Most bamboo will be sufficiently contained using a 24" deep barrier. Determine the extent of the area to be given over to the bamboo. Dig a trench around the entire area and place the barrier inside.
1. Join the two ends together in a butt joint (with no overlap) with the sealant tape and place the side with the sealant tape to the outside of the hole. If the tape side is facing the root ball it is possible for the rhizomes to travel along the ridge formed by the tape and be diverted below the bottom of the barrier.
2. Another method of joining is to overlap the ends of the barrier by 4 feet and apply a sealant tape vertically on inside and outside of planting area. (Recommended Method)
3. Place the top edge of the barrier approximately 1 inch above the finish grade. This will deter overgrowth and make annual maintenance easier.
Plant according to the standard bamboo nursery planting directions paying attention to soil deficiencies, drainage and compaction. Be sure the planting area still drains well or the root system will rot.

Maintenance:
Annual maintenance is a key to controlling bamboo even with a root barrier. Rhizomes spread outward from the center of the plants in late spring, summer and fall. Each December when rhizome activity has ended clear the top edge of the barrier and inspect for any rhizome overgrowth. If any rhizomes have gone over the top of the barrier cut them off and pull them out of the ground. If this procedure is done annually the rhizomes are new, soft and easy to remove.

BAMBOO BARRIER DETAIL

SCALE: NOT TO SCALE
ANY MATERIAL REPLACEMENT OR BRAND SHALL BE EQUAL OR BETTER AND SHALL BE APPROVED BY THE OWNER.

MISS UTILITY
FOR LOCATION OF UTILITIES CALL 1-800-257-7777
48 HOURS IN ADVANCE OF ANY WORK IN THE VICINITY



BIKE RACK DETAIL

SCALE: NOT TO SCALE
ANY MATERIAL REPLACEMENT OR BRAND SHALL BE EQUAL OR BETTER AND SHALL BE APPROVED BY THE OWNER.

OWNER/APPLICANT
STEVEN BEHR
14835 MELFORDSHIRE WAY
SILVER SPRING, MD 20906
WORK PH: 301-306-3691

TIMBER EDGING TO BE INSTALLED AROUND THE PARKING AREA.

- NOTES:**
- TIMBER EDGING 6"X8"X8" LONG (TYPICAL) LONGER LENGTH ACCEPTABLE.
 - PRESSURE TREATED CONSTRUCTION GRADE MEETING MSHA STANDARDS FOR STRUCTURAL TIMBER AND WOLMAN SALTS.
 - TIMBER EDGING TO BE SET SQUARE ON GROUND WITH 8" FACING DOWN.
 - No. 4 REBAR-36" LENGTH COUNTER SINK 1/2" DRIVE AT SLIGHT ANGLE 4 PER TIMBER.
 - SECURE WITH 60d GALVANIZED NAILS TOE NAIL AT JOINTS.
 - COMPACT SUBGRADE UNDER TIMBER EDGING TO 90%.



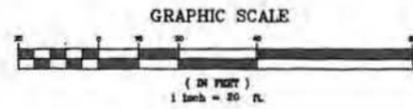
CAPITOL DEVELOPMENT DESIGN, INC. - SURVEYOR'S ENGINEERS - PLANNERS
4600 POWDER MILL ROAD - SUITE 200 - BELTSVILLE, MD 20705
OFFICE (301) 937-3501

STEVEN BEHR
4618 COLLEGE AVENUE
BERWYN (21ST) ELECTION DISTRICT
PRINCE GEORGE'S COUNTY, MARYLAND

**SITE PLAN
DETAIL SHEET**

REVISIONS	
01/07/14	REV. PER COUNTY COMMENTS MP.
10/27/14	REV. PER CITY OF C. PARK COMMENTS MP.

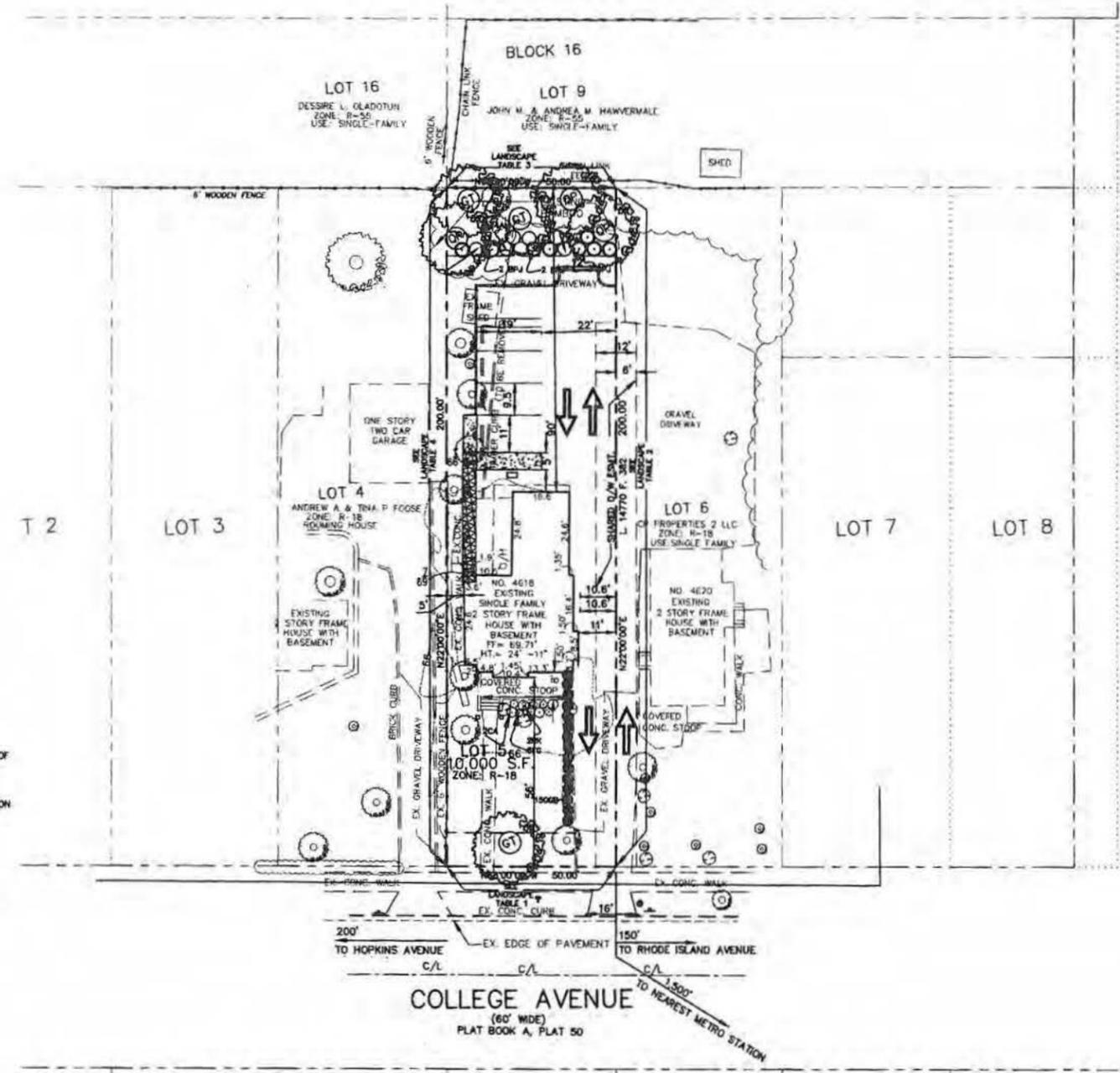
DATE: OCT., 2014
DWN. MP CHECKED MT
SCALE: 1" = 20'
PROJECT/FILE NO. 08-016
SHEET NO. 4 OF 4



VICINITY MAP
SCALE: 1"=2000'



CAPITOL DEVELOPMENT DESIGN, INC.
ENGINEERS - PLANNERS - SURVEYOR'S
4600 POWERS MILL ROAD - SUITE 200 - BELTSVILLE, MD 20705
OFFICE (301) 937-3501 FAX (301) 937-3507



HARVARD AVENUE

COLLEGE AVENUE
(60' WIDE)
PLAT BOOK A, PLAT 50

- LEGEND:**
- | | |
|-----------------------|--|
| EXISTING: | PROPOSED: |
| ○ FIRE HYDRANT | — 20' CONTOUR |
| ○ WATER VALVE | ○ SPOT GRADE |
| ○ WATER MANHOLE | ○ YARD INLET W/ TOP OF GRATE ELEVATION |
| ○ STORM DRAIN MANHOLE | ○ TCG25 |
| ○ SEWER MANHOLE | → DIRECTION OF DRAINAGE |
| ○ LIGHT POLE | → TRAFFIC FLOW DIRECTION |
| ○ POWER POLE | ○ SHADE TREE |
| ○ GAS VALVE | ○ EVERGREEN SHRUB |
| ○ FENCE LINE | ○ SHRUB |
| — TREE LINE | |
| — INTER. 2' CONTOUR | |
| — INDEX 10' CONTOUR | |
| — PROPERTY LINE | |
| — EXT. BLDG. | |

MISS UTILITY
FOR LOCATION OF UTILITIES CALL 1-800-257-7777
48 HOURS IN ADVANCE OF ANY WORK IN THE VICINITY

OWNER/APPLICANT
STEVEN BEHR
14835 MELFORDSHIRE WAY
SILVER SPRING, MD 20906
WORK PH: 301-306-3691

LANDSCAPE PLAN CERTIFIED BY:

GARY R. BITSON
REGISTERED LANDSCAPE ARCHITECT
NO. 53
MD. # 53
10/28/14

M-NCPPC APPROVALS			
PROJECT NAME: 4618 COLLEGE AVENUE			
PROJECT NUMBER:			
*Conditions of Approval set by the Governing Board or Approval Board. Revisions Listed Below Apply to This Sheet.			
Approval or Review #	Approval Date	Reviewer's Initials	Expiration Date

REVISIONS

01/07/14	REV. PER COUNTY COMMENTS MP.
10/27/14	REV. PER CITY OF C. PARK COMMENTS MP.

DATE: JULY, 2014
DWN. FBH
CHECKED MT
SCALE: 1" = 20'
PROJECT/FILE NO. 08-016
SHEET NO. 2 OF 4

STEVEN BEHR
4618 COLLEGE AVENUE
BERWYN (21ST) ELECTION DISTRICT
PRINCE GEORGE'S COUNTY, MARYLAND

LANDSCAPE PLAN

Tree Canopy Coverage Schedule for Sec. 25-12B			
Project Name:	TCP2R	DND Case #:	Area (acres)
4618 COLLEGE AVE			
Site Calculations:	Zone 1:	8-13	0.23
	Zone 2:		
	Zone 3:		
	Zone 4:		
	Total Acres:		0.23
Total Acres (gross acres)	% of TCC Required	TCC Required (Acres)	TCC Required (SF)
0.23	15.0%	0.03	3503
A. TOTAL ON-SITE WC PROVIDED (acres) =	0.02	0.02	271.2
B. TOTAL AREA EXISTING TREES (non-WC acres) =	0.00	0.00	0
C. TOTAL SQUARE FOOTAGE IN LANDSCAPE TREES =			1670
D. TOTAL TREE CANOPY COVERAGE PROVIDED =			2541
E. TOTAL SQUARE FOOTAGE REQUIRED =			3503
			Requirement Satisfied

Credit Categories for Landscape Trees	TCC Credit per Tree Based on Size at Planting (SF)	Number of Trees	TCC Credit (SF)
Deciduous - columnar shade tree (50' or less height)	2-1/2" - 3" = 65	0	0
	3-1/2" = 75	0	0
Deciduous - ornamental tree (20' or less height with equal spread). Minimum planting size 7'-9" in height	2-1/2" - 3" (4" = 75	0	0
	2-1/2" = 100	0	0
Deciduous - minor shade tree (25-50' height with equal spread or greater). Minimum planting size 8'-10" in height	2-1/2" - 3" = 110	0	0
Deciduous - major shade tree (50' and greater ht. with spread equal to or greater than ht) Minimum planting size 12 to 14' in height	2-1/2" - 3" = 160	0	0
	3-1/2" = 175	6	1350
Evergreen - columnar tree (less than 30' height with spread less than 15')	3-1/2" = 250	8	320
	6" = 40	0	0
	8" = 50	0	0
	10" = 75	0	0
Evergreen - small tree (30-40' height with spread of 15'-20')	6" = 75	0	0
	8" = 100	0	0
	10" = 125	0	0
	6" = 125	0	0
Evergreen - medium tree (40-50' height with spread of 20'-30')	8" = 150	0	0
	10" = 175	0	0
	6" = 150	0	0
Evergreen - large tree (50' height or greater with spread of over 30')	8" = 100	0	0
	10" = 250	0	0
TOTAL NUMBER OF TREES/TCC CREDIT (SF)		14	1670

Prepared by:  Date: 06/18/14

SCHEDULE 4.5-1 SUSTAINABLE LANDSCAPING REQUIREMENTS

- PERCENTAGE OF NATIVE PLANT MATERIAL REQUIRED IN EACH CATEGORY:
 - SHADE TREES: TOTAL 4.3 50% - 3 TOTAL NUMBER REQUIRED: 4 TOTAL NUMBER PROVIDED: 4 - 100% NATIVE
 - ORNAMENTAL TREES: TOTAL 0 X 50% = 0 TOTAL NUMBER REQUIRED: 0 TOTAL NUMBER PROVIDED: 0 - 100% NATIVE
 - EVERGREEN TREES: TOTAL 0 X 50% = 0 TOTAL NUMBER REQUIRED: 0 TOTAL NUMBER PROVIDED: 0 - 100% NATIVE
 - SHRUBS: TOTAL 61 X 50% = 31 TOTAL NUMBER REQUIRED: 31 TOTAL NUMBER PROVIDED: 30 - 96% NATIVE
- ARE INVASIVE SPECIES PROPOSED? YES NO
- ARE EXISTING INVASIVE SPECIES ON-SITE IN AREAS THAT ARE TO REMAIN UNDISTURBED? YES NO
- IF "YES" IS CHECKED IN NUMBER 2 OR 3, IS A NOTE INCLUDED ON THE PLAN REQUIRING REMOVAL OF INVASIVE SPECIES PRIOR TO CERTIFICATION IN ACCORDANCE WITH SECTION 1.3, CERTIFICATION ON INSTALLATION OF PLANT MATERIAL? YES NO
- ARE TREES PROPOSED TO BE PLANTED ON SLOPES GREATER THAN 3:1? YES NO

TABLE 4 BUFFERING INCOMPATIBLE USES REQUIREMENTS (SECTION 4.7)

- GENERAL PLAN DESIGNATION: DEVELOPED TIER
- USE OF PROPOSED DEVELOPMENT: ROOMING HOUSE
- IMPACT OF PROPOSED DEVELOPMENT: LOW IMPACT
- USE OF ADJOINING DEVELOPMENT: ROOMING HOUSE
- IMPACT OF ADJOINING PROPERTY: LOW IMPACT
- MINIMUM REQUIRED BUFFER YARD: N/A
- MINIMUM REQUIRED BUILDING SETBACK: N/A
- BUILDING SETBACK PROVIDED: N/A
- MINIMUM WIDTH OF LANDSCAPE YARD: N/A
- WIDTH OF LANDSCAPE YARD PROVIDED: N/A
- LINEAR FEET OF BUFFER STRIP REQUIRED ALONG PROPERTY LINE AND R/W: N/A
- PERCENTAGE OF REQUIRED BUFFER YARD OCCUPIED BY EXISTING WOODLAND: N/A
- SIX FOOT FENCE OR WALL OR FIVE FOOT BERM EMPLOYED IN BUFFER YARD: NO
- TOTAL NUMBER OF PLANT UNITS REQUIRED IN BUFFER STRIP: PLANT UNITS: N/A
- NUMBER OF SHADE TREES PROVIDED 00 X 10 = 00 NUMBER OF EVERGREEN PROVIDED 00 X 5 = 00 NUMBER OF SHRUBS 00 X 1 = 00 TOTAL NUMBER OF PLANT UNITS PROVIDED IN BUFFER STRIP: N/A

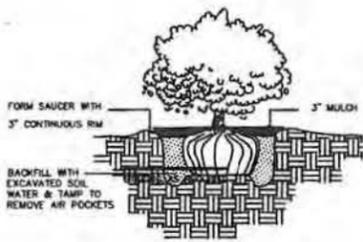
- Table 1 Requirements for landscape strips along streets Section 4.2-1**
- Linear feet of street frontage, excluding driveway entrances: 38'
- General Plan Designation: Developed Tier
 - Option Selected: 1
 - To show a public utility easement along the frontage of the property? no
 - Number of plants required: 1 shade tree 3 shrubs
 - Total number of trees provided: 1 shade tree 1 existing shade tree 25 shrubs

TABLE 2 BUFFERING INCOMPATIBLE USES REQUIREMENTS (SECTION 4.7)

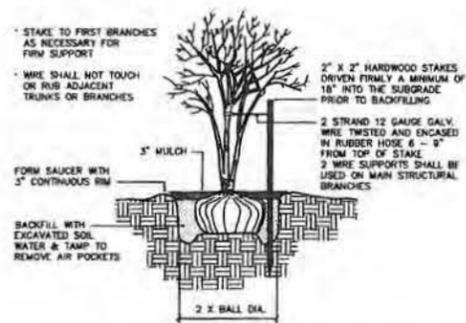
- GENERAL PLAN DESIGNATION: DEVELOPED TIER
- USE OF PROPOSED DEVELOPMENT: ROOMING HOUSE
- IMPACT OF PROPOSED DEVELOPMENT: LOW IMPACT
- USE OF ADJOINING DEVELOPMENT: SINGLE FAMILY DWELLING
- IMPACT OF ADJOINING PROPERTY: ONE-FAMILY DETACHED
- MINIMUM REQUIRED BUFFER YARD: "0"
- MINIMUM REQUIRED BUILDING SETBACK: 30'
- BUILDING SETBACK PROVIDED: 11'
- MINIMUM WIDTH OF LANDSCAPE YARD: NONE
- WIDTH OF LANDSCAPE YARD PROVIDED: NONE
- LINEAR FEET OF BUFFER STRIP REQUIRED ALONG PROPERTY LINE AND R/W: 200'
- PERCENTAGE OF REQUIRED BUFFER YARD OCCUPIED BY EXISTING WOODLAND: 0
- SIX FOOT FENCE OR WALL OR FIVE FOOT BERM EMPLOYED IN BUFFER YARD: NO
- TOTAL NUMBER OF PLANT UNITS REQUIRED IN BUFFER STRIP: PLANT UNITS: 160
- NUMBER OF SHADE TREES PROVIDED 00 X 10 = 00 NUMBER OF EVERGREEN PROVIDED 00 X 5 = 00 TOTAL NUMBER OF PLANT UNITS PROVIDED IN BUFFER STRIP: 50 (PLANT UNITS INCLUDED IN TABLES 1 AND 3) *AN ALTERNATIVE COMPLIANCE HAS BEEN SUBMITTED TO THE CITY OF COLLEGE PARK.

TABLE 3 BUFFERING INCOMPATIBLE USES REQUIREMENTS (SECTION 4.7)

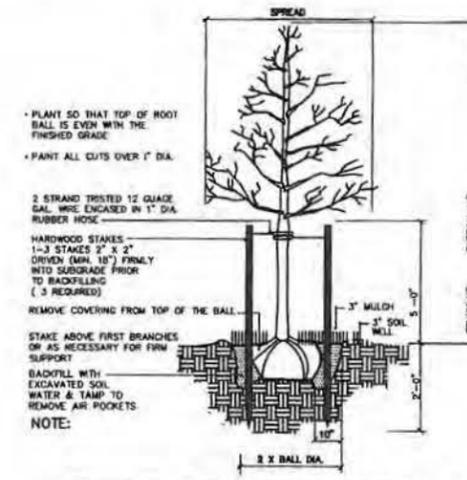
- GENERAL PLAN DESIGNATION: DEVELOPED TIER
- USE OF PROPOSED DEVELOPMENT: ROOMING HOUSE
- IMPACT OF PROPOSED DEVELOPMENT: LOW IMPACT
- USE OF ADJOINING DEVELOPMENT: SINGLE FAMILY DWELLING
- IMPACT OF ADJOINING PROPERTY: ONE-FAMILY DETACHED
- MINIMUM REQUIRED BUFFER YARD: "0"
- MINIMUM REQUIRED BUILDING SETBACK: 30'
- BUILDING SETBACK PROVIDED: 90'
- MINIMUM WIDTH OF LANDSCAPE YARD: 20'
- WIDTH OF LANDSCAPE YARD PROVIDED: 20'
- LINEAR FEET OF BUFFER STRIP REQUIRED ALONG PROPERTY LINE AND R/W: 50'
- PERCENTAGE OF REQUIRED BUFFER YARD OCCUPIED BY EXISTING WOODLAND: NONE
- SIX FOOT FENCE OR WALL OR FIVE FOOT BERM EMPLOYED IN BUFFER YARD: YES
- TOTAL NUMBER OF PLANT UNITS REQUIRED IN BUFFER STRIP: PLANT UNITS: 40
- NUMBER OF SHADE TREES PROVIDED 05 X 10 = 50 NUMBER OF EVERGREEN PROVIDED 00 X 5 = 00 NUMBER OF SHRUBS 15 X 1 = 15 TOTAL NUMBER OF PLANT UNITS PROVIDED IN BUFFER STRIP: 65



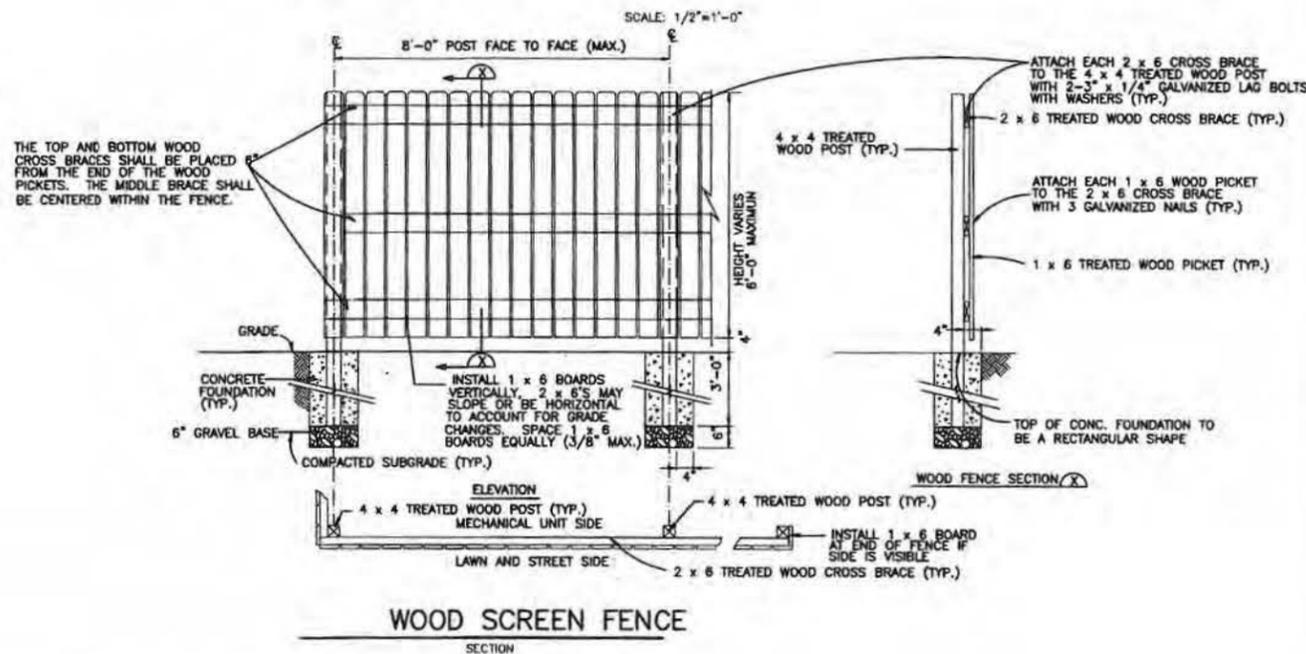
SHRUB PLANTING SCALE: NOT TO SCALE



MULTI-TRUNK TREE STAKING SCALE: NOT TO SCALE



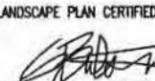
DECIDUOUS TREE PLANTING - VERTICAL STAKES SCALE: NOT TO SCALE



WOOD SCREEN FENCE SECTION

PLANT LIST						
LABEL	QTY.	BOTANICAL NAME	COMMON NAME	SIZE	CONDITION	SPACING
Shade Trees						
QT	1	<i>Gleditsia triacanthos inermis</i>	Thornless Honeylocust	2 1/2"-3" Cal	B&B	PER PLAN
QP	2	<i>Quercus palustris</i>	Pin Oak	2 1/2"-3" Cal	B&B	PER PLAN
Evergreen shrub						
BPJ	8	<i>Juniperus chinensis 'Blue Point'</i>	Blue point Juniper	4 Ht.	B&B	PER PLAN
Shrubs						
FG	16	<i>Fothergilla gardenii</i>	Dwarf Fothergilla	18"-24"	B&B	PER PLAN
AM	18	<i>Aronia melanocarpa</i>	Black Chokeberry	30"-36"	B&B	PER PLAN
RK	2	<i>Rosa x 'Mellebar'</i> P.P.	Autumn Sunblaze Miniature Rose	18"-24"	CONTAINER	PER PLAN
GG8	15	<i>Buxus X 'Green Gem'</i>	Green Gem Boxwood	18"-24"	CONTAINER	PER PLAN
CA	2	<i>Clethra alibica 'Sixteen Candles'</i>	Sixteen Candles Summersweet	14"-18"	CONTAINER	PER PLAN

OWNER/APPLICANT
STEVEN BEHR
14635 MELFORDSHIRE WAY
SILVER SPRING, MD 20906
WORK PH: 301-306-3691

LANDSCAPE PLAN CERTIFIED BY:

GARY R. BUTSON
REGISTERED LANDSCAPE ARCHITECT
NO. 53
10/28/14

MISS UTILITY
FOR LOCATION OF UTILITIES CALL 1-800-257-7777
48 HOURS IN ADVANCE OF ANY WORK IN THE VICINITY

M-NCPPC APPROVALS			
PROJECT NAME: 4618 COLLEGE AVENUE			
PROJECT NUMBER:			
In Compliance with the Plan Code Book or Approved Plans Resolves Local Rules Apply to This Plan.			
Approved by	Approval Date	Reviewer's Initials	Certification Date

CDD

Capitol Development Design, Inc. - Surveyor's
Engineers - Planners - Surveyor's
4600 POWDER MILL ROAD - SUITE 200 - BELTSVILLE, MD 20705
OFFICE (301) 937-3501

STEVEN BEHR
4618 COLLEGE AVENUE
BERWYN (21ST) ELECTION DISTRICT
PRINCE GEORGE'S COUNTY, MARYLAND

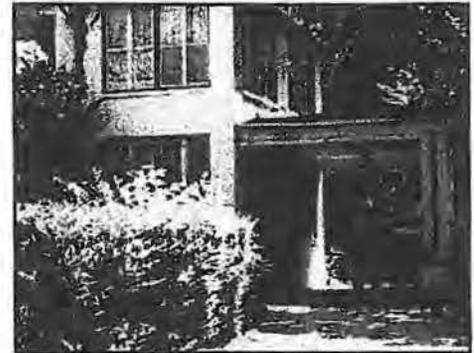
LANDSCAPE DETAILS

REVISIONS

01/07/14	REV. PER COUNTY COMMENTS MP.
10/22/14	REV. PER CITY OF C. PARK COMMENTS MP.

DATE: JULY, 2014
DWN. FBH CHECKED MT
SCALE: AS SHOWN
PROJECT/FILE NO. 08-016
SHEET NO. 3 OF 4

Off-street parking is defined as any parking area located on privately owned property that is typically adjacent to a building. Many residential lots have narrow driveways, located to the side or rear of the property, which lead to a freestanding outbuilding. This design, which accommodates only a few vehicles, allows for a minimal negative visual impact on the character of the streetscape. Existing parking lots should be landscaped to create a visual screen.

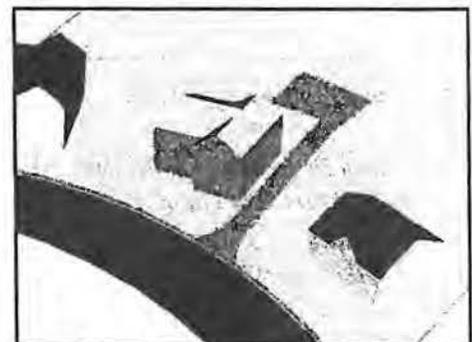


Recommended:

- New construction should conform to the established parking formula by providing narrow driveways and freestanding garages to the side and rear of the primary dwelling.
- Historic driveway surface material should be preserved and maintained if possible.
- Historic driveways should be maintained in their original location.

Not Recommended:

- The introduction of large parking areas in the front yards of contributing and non-contributing buildings, which is an incompatible aesthetic impact on the historic district.
- Adding inappropriately aligned or located driveways to contributing or non-contributing properties because they do not respect the character of the neighborhood.
- Removing character-defining landscape or features when adding a new driveway to a contributing or non-contributing property.



Narrow driveways that lead to the side and rear of the primary building is common.

FENCES & LANDSCAPE



References for Further Information:

- *Historic Preservation Commission Policy #1-05: The Use of Synthetic or Composition Siding, Fencing Materials and Windows*
- *Caring for Your Historic House -- Caring for the Landscape*
- *Preservation Brief #25 -- The Preservation of Historic Signs*

Fences: Fences in Old Town College Park are composed of a variety of materials including wood picket, decorative iron, and landscaped hedges. The variation in materials helps to define the character of the historic district, as well as an individual property. Problems include lack of maintenance, such as peeling paint, rust, and overgrown hedges, or inappropriate replacement.

Landscaping: Although the Prince George's County Historic Preservation Ordinance does not specifically regulate landscaping, it is an important feature of Old Town College Park. Because the historic district is primarily residential in character, with buildings covering less than half of the average lot, it is important to preserve both the proportion of open green area to building mass, and the formal or informal character of the landscaping. Mature trees line many streets. Gardens are generally located in the rear yards, but some also have side yards with gardens. Existing hedges demonstrate that foliage can be as effective as fences in creating physical enclosure or visual screening. Significant elements of the landscape, such as grassy lawns, mature trees, hedges, foundation plantings, fences, walls, ground cover, patios, terraces, fountains, and gardens, all contribute to the character of a property and the historic district as a whole.

Recommended:

- Retention and rehabilitation of existing materials such as stone walls, hedges, and wood and iron fences for contributing and non-contributing properties.
- New fences should follow contributing examples in scale and materials and should be compatible with the historic district.
- Replace landscaping in-kind or with a similar species for contributing properties.
- Periodic maintenance will ensure the proper health and appearance of landscaping.

Not Recommended:

- Removal of healthy live trees or shrubs should be discouraged for contributing and non-contributing properties.
- Use of modern and/or inappropriate fencing materials, such as chain link or vinyl, for contributing and non-contributing properties.

SITE FEATURES & IMPROVEMENTS

The character of a historic district comes not only from its buildings but also from the private and public spaces and features that surround and help define the historic resources. Signs and awnings, lighting, utility wires, and antennae make up this streetscape environment. These features are an integral part of an historic district.



Recommended

- Overhead wires, utility poles, antennae, trash containers and exterior mechanical units should be placed at the rear, side or other inconspicuous location on the contributing and non-contributing properties where they are least likely to detract from the historic character of the neighborhood.
- A sensitive location of mechanical equipment will minimize the visual and acoustical impact on contributing and non-contributing properties and protect College Park's environmental integrity.
- Screening and landscaping should be used to conceal mechanical equipment for contributing and non-contributing properties.
- Residential lighting should be understated and compatible with existing lighting levels for contributing and non-contributing properties. In Old Town College Park, porch lights are often sufficient.

Not Recommended

- Bright floodlights or otherwise inappropriate lighting should be avoided for both contributing and non-contributing properties.
- Do not obscure architectural details or overwhelm or damage significant character-defining features of contributing resources with any installation.



Case No.: S.E. 4611

Applicant: Steven B. Behr

COUNTY COUNCIL OF PRINCE GEORGE'S COUNTY, MARYLAND,
SITTING AS THE DISTRICT COUNCIL

ORDER OF DENIAL

IT IS HEREBY ORDERED, after review of the administrative record, that Application No. S.E. 4611, for a special exception for an Adaptive Reuse of a Historic Site, to convert a one-family residential dwelling historic site to a two-family dwelling, on property described as approximately 0.23 acres of land in the R-18 Zone, located on the north side of College Avenue, approximately 150 feet west of Rhode Island Avenue (US Route 1), also identified as 4618 College Avenue, College Park, is:

DENIED, for the following reasons, which are hereby adopted as the findings of fact and conclusions of law of the District Council:

A. The District Council adopts the facts stated, as to the application and the subject property, in the Technical Staff Report. The property is a relatively small single-family lot, about 0.23 acres, with an existing single-family dwelling and a shared driveway with the adjacent residential lot. It fronts on College Avenue about 150 feet west of Rhode Island Avenue, very near the edge of the campus of the University of Maryland, within the boundaries of the City of College Park and the Old Town Historic District.

Photographic and other exhibits and testimony in the record indicate that the property has been designated as a historic site since 1992 and that the rear yard then was covered with grass. Some time after 1992 the owner caused the rear yard to be cleared of grass and vegetation and covered with gravel, to allow about six motor vehicle parking spaces. The rear yard alteration

appears to be an unauthorized modification of the environmental setting of the historic site, done without Historic Preservation Commission approval. Evidence also indicates that at times the single-family dwelling on the site has been allowed (or purposely modified) to be used as two or three residential units, contrary to what is allowed by the use and occupancy permit. The structural and use modifications appear also to be unauthorized modifications of the historic structure, not reviewed or approved by the HPC, and also not permitted by City or County inspectors.

The present special exception application, to reuse the historic site as a two-family dwelling with attendant parking, is subject to legal restrictions in the Zoning and Historic Preservation ordinances, notwithstanding modifications the owner-applicant may propose in the special exception site plan.

B. The District Council agrees with the City of College Park that the applicant did not meet the burden (of production or of proof) imposed in § 27-330.02 of the Zoning Ordinance, as to adaptive reuse of this historic site. Subsection (a) expressly provides that for this special exception, a new, “adaptive” use of a historic site, a use “not allowed within the existing zone,” the applicant must meet the purpose for this type of exception, which is “to encourage the preservation of [historic or architecturally significant] buildings” that are “important to Prince George’s County heritage” or otherwise “distinctive,” in “architectural and environmental characteristics.” In other words, the applicant must demonstrate that approval of the adaptive reuse will tend to preserve the historic building or site or both, for the use, enjoyment, and education of future generations.

The applicant completely failed to meet the site-preservation requirement in § 27-330.02 (a), and the hearing examiner did not correctly apply it. In the future, the examiner must see to it

that every applicant proves by evidence that a proposed adaptive reuse of historic property will tend to preserve the resource, the building and setting, from disuse, deterioration, or inappropriate development.

This applicant's case for adaptive reuse is apparently founded on allegations that the subject property cannot produce an adequate economic return unless the Council permits a two-family dwelling. The evidence included proof of the amount paid for the property, together with proffers that the structure in some prior years had been used for two- and three-family dwelling purposes, and that these uses were feasible physically and would not be detrimental to the immediately adjacent properties or the special exception neighborhood. But the evidence showed that two- and three-family uses are detrimental to adjacent and neighborhood properties, and also that houses next door and across the street are in single-family use, which continues to be viable for the property.

C. The District Council agrees with the hearing examiner that the applicant failed to meet his burden to prove that the proposed special exception use, the two-family dwelling, would "not be detrimental to the use or development of adjacent properties or the general neighborhood." Zon. Ord., § 27-317 (a) (5). The City of College Park offered considerable testimony, from a City inspector and area residents, that the property lies very close to the University of Maryland; that the university does not allow underage alcoholic beverage consumption on campus; that fraternity houses therefore use nearby off-campus houses for college drinking parties that are noisy and disruptive to residents; and that converting this house to two-family use, with two rental units, would result in increased disturbance to nearby residents. The applicant did not refute this evidence.

D. The District Council agrees with the City of College Park that the applicant did not show compliance with Historic Preservation Ordinance requirements, as to alteration of the structure and alteration of the environmental setting after the 1992 historic site designation. The property since 1992 has been designated a historic site; it is undisputed that the 1992 environmental setting included a grassy rear yard, which has since been converted to a graveled parking lot without Historic Preservation Commission approval; and it is also undisputed that the single-family use for the property, as recognized in 1992, has been modified more than once without HPC or County review or approval.

At a minimum, approval of a special exception for adaptive reuse of a historic structure under § 27-330.02 must be based on proof that the owner and applicant have maintained the historic structure without alteration, or without unauthorized alteration, prior to the special exception application. As indicated above, the purpose of the special exception must be, at least in part, to ensure preservation of the historic structure and site. That purpose is hardly promoted by unauthorized alterations prohibited by the Historic Preservation Ordinance in Subtitle 29 of the County Code.

E. The District Council agrees with the City of College Park that the applicant failed to demonstrate by evidence that the special exception use, if approved, will not have an adverse effect on the environmental setting or the surrounding neighborhood. As to the environmental setting for the historic site, the applicant failed to produce evidence to show what the 1992 historic site setting was, in character or physical content, or how the setting would be changed by the two-family use. As to adverse effects on the surrounding neighborhood, the applicant could not refute the testimony of City and neighborhood resident witnesses that the two-family use would lead to partying and alcohol consumption by student renters, leading then to noise, late-

night driving and automobile noise, and similar disruptions.

F. The District Council agrees with the City of College Park that the applicant did not meet a number of requirements in § 27-317 of the Zoning Ordinance, which sets out the general standards for all special exceptions. First, the two-family use, on 0.23 acres of ground in the R-18 Zone, does not and cannot meet the density requirements for residential uses in that zone. Residential density in R-18 may not exceed 8.00 dwellings per net lot acres. § 27-442 (h) (table vii). The density proposed by the applicant, two units on 0.23 acres, substantially exceeds 8.00 units per acre. Section 27-330.02 (c) does *not* authorize the Zoning Hearing Examiner to use discretion to override density restrictions specifically set out for the subject property's zone. Moreover, this applicant did not show that his use was consistent with Zoning Ordinance requirements or would not substantially impair the Master Plan, or the Historic Sites and Districts Plan for Prince George's County.

Adopted this 14th day of March, 2011, by the following vote.

In Favor: Council Members Campos, Franklin, Harrison, Johnson, Lehman, Olson, Patterson,
Toles and Turner

Opposed:

Abstained:

Absent:

Vote: 9-0

COUNTY COUNCIL OF PRINCE GEORGE'S
COUNTY, MARYLAND, SITTING AS THE
DISTRICT COUNCIL FOR THAT PART OF
THE MARYLAND-WASHINGTON REGIONAL
DISTRICT IN PRINCE GEORGE'S COUNTY,
MARYLAND

BY: _____
Ingrid M. Turner, Chair

ATTEST:

Redis C. Floyd
Clerk of the Council

10

Discussion of City Lobbyist

To: Mayor Andrew Fellows and City Council
From: Bill Gardiner, Assistant City Manager 
Through: Joe Nagro, City Manager
Re: Lobbyist for 2015 Legislative Session
Date: October 31, 2014

Issue: Lobbying Services for the 2015 Legislative Session

During the April 5th budget work session for the FY15 budget, the City Council added \$30,000 to the budget to assist with legislative work. This funding could cover the costs of a professional contract for a lobbyist to track legislation and promote the City's interests before the Maryland General Assembly. This memo is to provide additional information about lobbying services, and to request direction from Council on how it wishes to proceed.

Summary:

College Park has normally assigned legislative issues to a staff member who helped track legislation, particularly specific bills the City had introduced. The City also relies on the legislative services of the Maryland Municipal League. Council has discussed hiring a lobbyist to assist with legislative work many times in the past, but has not hired a lobbyist.

The City currently does not have specific legislation that it wants the General Assembly to enact during the upcoming session, but there are legislative issues important to the City. The primary discussion item for the Legislative Dinner was funding for the reconstruction of Baltimore Avenue, including the undergrounding of utility lines. Construction funding has not been included in the draft State transportation plan. The City would like the State to apply for federal funding (the TIGER grant program) that could off-set the cost of undergrounding the utilities. Legislation related to municipal zoning authority may be introduced in the upcoming session, and the City will likely take a position on it.

A number of cities in Maryland (particularly larger cities) hire lobbyists to assist them with specific legislation or to ensure they become aware of proposed legislation that could impact their interests. The lobbyists assist the cities to establish legislative priorities, track legislation, attend committee hearings, meet with elected officials, update Council and staff, and set up meetings between local and state officials. Some lobbyists are attorneys, and others are not but have experience and understanding of the legislative process and contacts in Annapolis.

Bowie, Rockville, and Takoma Park have used lobbyists for many years. The lobbyists work most directly with a staff member in the City Manager's office, and the Mayor, Council, and City Manager are kept apprised of issues and also interact with the lobbyist. Rockville and Takoma Park pay their lobbyists monthly in equal amounts (annual cost between \$30,000 and \$36,000). Specific hours worked are not closely tracked because the nature of the work makes hourly billing very complicated, but experienced lobbyists bill between \$150 and \$300 per hour.

Recommendation:

Staff recommends that Council determine if it wishes to explore this issue in more detail, or to authorize staff to take the steps necessary to select and contract with a firm to assist with legislative services. Council should discuss what additional information (if any) it would like staff to provide, and—if the Council wants to hire a firm—the priority of services it believes would be the most helpful to further the City’s interests in Annapolis (or possibly Washington, D.C.).

It may not be required for the City to issue a Request for Proposal (RFP) for this service, but the City could use the RFPs issued in 2013 and 2014 by Takoma Park or Rockville to assist in the initial selection of candidate firms. Below is an excerpt from the RFP issued by the City of Rockville.

City Of Rockville

REQUEST FOR PROPOSAL # 13-14

State Lobbying and Legislative Representation Services

3.2 Statement of Work Overview (page 6)

A. The City of Rockville, Maryland (the “City”) is seeking an experienced firm (may be referred to as “Firm” or “Proposer” or “Offeror” or “Contractor”), to provide lobbying and legislative representation services that promote the City’s interests before the Maryland General Assembly and other State of Maryland governmental bodies. The City desires to enter into a professional services contract with a qualified individual or firm who can demonstrate competency and experience in providing State lobbying services for municipal governments.

B. In carrying out these services, the Firm will assist the City with representation, information gathering, information dissemination, strategic advice, and support services. The Firm will provide a flexible level of support, depending on the depth or scope of the City’s legislative priorities at any given time. The services focus on: 1) garnering support for the City’s State of Maryland legislative agenda; 2) identifying, tracking, and responding to legislation that impacts Rockville; and 3) securing various State of Maryland funding.

11

Strategic Planning consultant

(Material to be provided at the
meeting)

12

Boards and Committees

Mayor



COLLEGE PARK CITY UNIVERSITY PARTNERSHIP

October 24, 2014

The Honorable
Andrew Fellows
Mayor of the City of College Park
4500 Knox Road
College Park, MD 20740

Dr. Wallace D. Loh
President
University of Maryland
Main Administration Building
College Park, MD 20742

Subject: CPCUP Board of Directors, Class C Members

Dear Mayor Fellows and Dr. Loh,

The College Park City University Partnership Board of Directors is pleased to nominate the following individuals to the Board as Class C members:

- **Mr. David Iannucci**, Assistant Deputy CAO for Economic Development and Public Infrastructure, Prince George's County (for a three-year term)
- **Mr. Richard Wagner**, principal at David H. Gleason Associates, Inc. Architects and a founding member of CPCUP (for a two-year term)

We hope you will approve these nominations. Both individuals offer a skill set that is invaluable to the Partnership, bring a wealth of experience and understand the needs of the Partnership's 2020 Vision.

Sincerely,

Eric Olson
Executive Director
College Park City University Partnership

Mayor



COLLEGE PARK CITY UNIVERSITY PARTNERSHIP

October 23, 2014

Mayor Andrew Fellows
City of College Park
4500 Knox Road
College Park, MD 20740

Subject: Amendment to an Appointment to the Board of Directors

Dear Mr. Mayor,

The College Park City University Partnership Board of Directors voted on July 7, 2014 to nominate Mr. David Iannucci to the Board as a Class C director. Mr. Iannucci is the Assistant Deputy CAO for Economic Development and Public Infrastructure, Prince George's County.

The vote was 8-0-2 and the length of the term has been amended from "for the remainder of the calendar year" to "for three years."

We hope you will approve this amended nomination to the CPCUP Board. Mr. Iannucci brings a wealth of experience and understands the needs of the Partnership's 2020 Vision. He offers a skill set that is invaluable to the partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Olson".

Eric Olson
Executive Director
College Park City University Partnership

Mayor



COLLEGE PARK CITY UNIVERSITY PARTNERSHIP

October 1, 2014

Mayor Andrew Fellows
City of College Park
4500 Knox Road
College Park, MD 20740

Subject: Appointment to the Board of Directors

Dear Mr. Mayor,

The College Park City University Partnership Board of Directors voted on September 26, 2014 to nominate Mr. Richard Wagner to the Board as a Class C director. Mr. Wagner is a principal at David H. Gleason Associates, Inc. Architects and a founding member of CPCUP.

The vote was 7-0-3 and the length of the term was for two years.

We hope you will approve his nomination to the CPCUP Board. Mr. Wagner brings a wealth of experience and understands the needs of the Partnership's 2020 Vision. He offers a skill set that is invaluable to the partnership.

Sincerely,

A handwritten signature in black ink, appearing to read "E. Olson".

Eric Olson
Executive Director
College Park City University Partnership

**City of College Park
Board and Committee Appointments**

Shaded rows indicate a vacancy or reappointment opportunity.
The date following the appointee's name is the initial date of appointment.

Advisory Planning Commission			
Appointee	Represents	Appointed by	Term Expires
Larry Bleau 7/9/02	District 1	Mayor	12/15
Rosemarie Green Colby 04/10/12	District 2	Mayor	04/15
Christopher Gill 09/24/13	District 1	Mayor	09/16
James E. McFadden 2/14/99	District 3	Mayor	04/16
Clay Gump 1/24/12	District 3	Mayor	01/15
VACANT (formerly Smolka)	District 4	Mayor	08/14
Mary Cook 8/10/10	District 4	Mayor	08/13
<p>City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.</p>			

Aging-In-Place Task Force			
Appointee	Position Filled:	Resides In:	Term Expires
Cory Sanders 07/15/14	Resident (1)	District 1	Upon completion and submission of final report to the City Council.
David Keer 08/12/14	Resident (2)	District 1	
Darlene Nowlin 10/14/14	Resident (3)	District 4	
Chuck Ireton 10/14/14	Resident (4)	District 2	
	Resident (5)		
	Resident (6)		
	Resident (7)		
	Resident (8)		
Denise C. Mitchell	Councilmember (1)		
	Councilmember (2)		
	Councilmember (3)		
	Councilmember (4)		
<p>Established April 2014 by Resolution 14-R-07. Council positions expanded from 2 to 4 by Resolution 14-R-34 October 2014. Final report of strategies and recommendations to Council anticipated January 2015. Composition: 8 City residents (with the goal of having two from each Council District) and 4 City Council representatives, for a total of 12. Quorum = 5. Task Force shall elect Chairperson from membership. Not a compensated committee. Liaison: Director of Youth, Family and Seniors Services.</p>			

Airport Authority			
Appointee	Resides in	Appointed by	Term Expires
James Garvin 11/9/04	District 3	M&C	07/14
Jack Robson 5/11/04	District 3	M&C	03/17
Anna Sandberg 2/26/85	District 3	M&C	03/16
Gabriel Iriarte 1/10/06	District 3	M&C	04/16
Christopher Dullnig 6/12/07	District 2	M&C	01/17
VACANT		M&C	
VACANT		M&C	

City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, *term to be decided by appointing body*. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.

Animal Welfare Committee			
Appointee	Resides in	Appointed by	Term Expires
Cindy Vernasco 9/11/07	District 2	M&C	02/17
Dave Turley 3/23/10	District 1	M&C	03/16
Christiane Williams 5/11/10	District 1	M&C	05/15
Patti Brothers 6/8/10	Non resident	M&C	02/17
Taimi Anderson 6/8/10	Non resident	M&C	06/13
Harriet McNamee 7/13/10	District 1	M&C	02/17
Suzie Bellamy 9/28/10	District 4	M&C	04/17
Christine Nagle 03/13/12	District 1	M&C	03/15
Betty Gailes 06/17/14	District 1	M&C	06/17

10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.

Board of Election Supervisors			
Appointee	Represents	Appointed by	Term Expires
John Robson (Chief) 5/24/94	Mayoral appt	M&C	03/15
Terry Wertz 2/11/97	District 1	M&C	03/15
VACANT (formerly Gross)	District 2	M&C	03/15
Janet Evander 07/16/13	District 3	M&C	03/15
Maria Mackie 08/12/14	District 4	M&C	03/15

City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for five qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and one of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the five Supervisors of Elections as the Chief of Elections. This is a compensated committee; compensation is based on a fiscal year. Per Council action (item 11-G-66) effective in March, 2013: In an election year all of the Board receives compensation. In a non-election year only the Chief Election Supervisor will be compensated. Liaison: City Clerk's office.

Cable Television Commission			
Appointee	Resides in	Appointed by	Term Expires
Jane Hopkins 06/14/11	District 1	Mayor	09/17
Blaine Davis 5/24/94	District 1	Mayor	12/15
James Sauer 9/9/08	District 3	Mayor	10/16
Tricia Homer 3/12/13	District 1	Mayor	03/16
Normand Bernache 09/23/14	District 4	Mayor	09/17
City Code Chapter 15 Article III: Composed of four Commissioners plus a voting Chairperson, appointed by the Mayor with the approval of the Council, three year terms. This is a compensated committee. Liaison: City Manager's Office.			

College Park City-University Partnership			
Appointee	Represents	Appointed by	Term Expires
Carlo Colella	Class A Director	UMD President	03/17
Edward Maginnis	Class A Director	UMD President	03/17
Michael King	Class A Director	UMD President	03/17
Brian Darmody	Class A Director	UMD President	03/17
Andrew Fellows	Class B Director	M&C	01/17
Maxine Gross	Class B Director	M&C	01/15
Senator James Rosapepe	Class B Director	M&C	02/16
Stephen Brayman	Class B Director	M&C	01/17
David Iannucci (07/15/14)	Class C Director	City and University	End of CY 2014
Dr. Richard Wagner	Class C Director	City and University	01/13
The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland.			

Citizens Corps Council			
Appointee	Represents	Appointed by	Term Expires
Sprio Dimakas		M&C	10/17
Jonathan Plyman 10/14/14		M&C	10/17
VACANT	Neighborhood Watch	M&C	
Dan Blasberg 3/27/12		M&C	03/15
David L. Milligan (Chair) 12/11/07		M&C	02/17
Resolution 05-R-15. Membership shall be composed as follows: A Citizen Corps Coordinator for each neighborhood shall be nominated and appointed by the Mayor and Council and serve as a potential member of the CPCCC for the term of their respective office in the neighborhood group. Mayor and Council shall nominate and appoint 5 to 7 residents to serve as community coordinators and to serve on the CPCCC. At least one member of the CPCCC shall be the Neighborhood Watch			

Coordinator, and at least one member shall represent each of the other Citizen Corps programs such as CERT, Fire Corps, Volunteers In Police Service, etc. Each member of the CPCCC shall serve for a term of 3 years, and may be reappointed for an unlimited number of terms. The Mayor, with the approval of the City Council, shall appoint the Chair and Co-Chair of the CPCCC from among the members of the committee. The Director of Public Services shall serve as an ex officio member. Not a compensated committee. Liaison: Public Services.

Committee For A Better Environment			
Appointee	Resides in	Appointed by	Term Expires
Janis Oppelt 8/8/06	District 1	M&C	09/15
Suchitra Balachandran 10/9/07	District 4	M&C	01/17
Donna Weene 9/8/09	District 1	M&C	12/15
Gemma Evans 1/25/11	District 1	M&C	01/17
Kennis Termini 01/14/14	District 1	M&C	01/17
City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning.			

Education Advisory Committee			
Appointee	Represents	Appointed by	Term Expires
Brian Bertges 06/18/13	District 1	M&C	06/15
Cory Sanders 09/24/13	District 1	M&C	09/15
Charlene Mahoney	District 2	M&C	12/14
Maia Sheppard 07/15/14	District 2	M&C	07/16
VACANT	District 3	M&C	
Melissa Day 9/15/10	District 3	M&C	11/14
Carolyn Bernache 2/9/10	District 4	M&C	02/14
Doris Ellis 9/28/10	District 4	M&C	09/13
Tricia Homer	District 1	M&C	04/16
Peggy Wilson 6/8/10	UMCP	UMCP	05/16
Resolutions 97-R-17, 99-R-4 and 10-R-13: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services.			

Ethics Commission			
Appointee	Represents	Appointed by	Term Expires
Edward Maginnis 09/13/11	District 1	Mayor	08/15
VACANT	District 2	Mayor	
VACANT	District 3	Mayor	
Gail Kushner 09/13/11	District 4	Mayor	01/16
Robert Thurston 9/13/05	At Large	Mayor	02/16
Alan C. Bradford 1/23/96	At-Large	Mayor	07/15
Frank Rose 05/08/12	At-Large	Mayor	05/14
City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved			

by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.

Farmers Market Committee			
Appointee	Represents	Appointed by	Term Expires
Margaret Kane 05/08/12	District 1	M&C	05/15
Robert Boone 07/10/12	District 1	M&C	07/15
Leo Shapiro 07/10/12	District 3	M&C	07/15
Julie Forker 07/10/12	District 3	M&C	07/15
Kimberly Schumann 09/11/12	District 1	M&C	09/15
VACANT			
VACANT		M&C	
VACANT	Student	M&C	

Established April 10, 2012 by 12-R-07. Up to 7 members. Quorum = 3. Three year terms. Not a compensated committee. Liaison: Planning Department. Agreement reached during July 3, 2012 Worksession to fill the seven positions as outlined above. Effective September 11, 2012 by 12-R-17: Membership increased to 8.

Housing Authority of the City of College Park			
Bob Catlin 05/13/14		Mayor	05/01/19
Betty Rodenhausen 04/09/13		Mayor	05/01/18
John Moore 9/10/96		Mayor	05/01/19
Thelma Lomax 7/10/90		Mayor	05/01/15
Carl Patterson 12/11/12	Attick Towers resident	Mayor	05/01/16

The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Article 44A Title I of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.

Neighborhood Quality of Life Committee			
Name:	Represents:	Appointed By:	Term Ends:
Mayor and City Council of the City of College Park			Term in office
Chief David Mitchell	UMD DPS (UMD Police)	University	02/16
Dr. Andrea Goodwin	UMD Administration – Rep 1	University	02/16
Marsha Guenzler-Stevens (Stamp Student Union)	UMD Administration – Rep 2	University	04/16
Matthew Supple (Fraternity-Sorority Life)	UMD Administration – Rep 3	University	04/16
Gloria Aparicio-	UMD Administration – Rep 4	University	04/16

Blackwell (Office of Community Engagement)			
Jackie Pearce Garrett	City Resident 1	City Council	10/15
Aaron Springer	City Resident 2	City Council	10/15
Bonnie McClellan	City Resident 3	City Council	04/16
Christine Nagle	City Resident 4	City Council	04/16
Richard Morrison	City Resident 5	City Council	04/16
Douglas Shontz	City Resident 6	City Council	05/16
VACANT	UMD Student 1		
VACANT	UMD Student 2		
Chris Frye	UMD Student 3	IFC	03/16
VACANT	UMD Student 4		
VACANT	UMD Student 5	Nat'l Pan-Hell. Council, Inc. / United Greek Council	
VACANT	Graduate Student	GSG Representative	
Todd Waters	Student Co-Operative Housing	City Council	03/16
Maj. Dan Weishaar	PG County Police Dept.	PG County Police	
Bob Ryan	Director of Public Services	City Council	10/15
Jeannie Ripley	Manager of Code Enforcement	City Council	
Lisa Miller	Rental Property Owner	City Council	02/16
Richard Biffel	Rental Property Owner	City Council	02/16
Paul Carlson	Rental Property Owner	City Council	03/16
Established by Resolution 13-R-20 adopted September 24, 2013 to replace the Neighborhood Stabilization and Quality of Life Workgroup. Amended October 8, 2013 (13-R-20.Amended). Amended February 11, 2014 (14-R-03). Amended July 15, 2014 to change the name (14-R-23). City Liaison: City Manager's Office. Two year terms. Main Committee to meet four times per year. This is not a compensated committee.			

Neighborhood Watch Steering Committee			
	Resident of:	Appointed By:	Term Expires:
Robert Boone 04/12/11	District 1	M&C	04/15
Aaron Springer 02/14/12	District 3	M&C	05/16
Nick Brennan	District 2	M&C	04/16
Created on April 12, 2011 by Resolution 11-R-06 as a three-person Steering Committee whose members shall be residents. Coordinators of individual NW programs in the City shall be ex-officio members. Terms are for two years. Annually, the members of the Steering Committee shall appoint a Chairperson to serve for a one-year term. Meetings shall be held on a quarterly basis. This Resolution dissolved the Neighborhood Watch Coordinators Committee that was established by 97-R-15. This is not a compensated committee. Liaison: Public Services.			

Noise Control Board			
Appointee	Represents	Appointed by	Term Expires
Mark Shroder 11/23/10	District 1	Council, for District 1	11/14
Harry Pitt, Jr. 9/26/95	District 2	Council, for District 2	03/16
Alan Stillwell 6/10/97	District 3	Council, for District 3	09/16
Suzie Bellamy	District 4	Council, for District 4	12/16
Adele Ellis 04/24/12	Mayoral Appt	Mayor	04/16
Bobbie P. Solomon 3/14/95	Alternate	Council - At large	05/18
Larry Wenzel 3/9/99	Alternate	Council - At large	02/18
<p>City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.</p>			

Recreation Board			
Appointee	Represents	Appointed by	Term Expires
Eric Grims 08/12/14	District 1	M&C	08/17
Sarah Araghi 7/14/09	District 1	M&C	07/15
Alan C. Bradford 1/23/96	District 2*	M&C	02/17
VACANT	District 2	M&C	
Adele Ellis 9/13/88	District 3	M&C	02/17
VACANT	District 3	M&C	
Barbara Pianowski 3/23/10	District 4	M&C	05/17
Judith Oarr 05/14/13	District 4	M&C	05/16
Bettina McCloud 1/11/11	Mayoral	Mayor	02/17
Solonne Privett	Mayoral	Mayor	04/16
<p>City Code Chapter 15 Article II: 10 members: two from each Council district appointed by the Mayor and Council and two members nominated by the Mayor and confirmed by the Mayor and Council. The Chairperson will be chosen from among and by the district appointees. 3 year terms. Not a compensated committee. Liaison: Public Services.</p> <p>*Although Mr. Bradford lives in what is now considered District 1, his residence was part of District 2 when he was appointed. The designation of his residence was changed to District 1 during the last redistricting. He is still considered an appointment from District 2.</p> <p>** Effective April 2012: Jay Gilchrist, Director of UMD Campus Recreation Services, changed his status from Rec Board member (Mayoral Appointment) to UM liaison to the Rec Board, similar to the M-NCPPC representative.</p>			

Sustainable Maryland Certified Green Team		
Appointee	Represents	Term Expires
Denise Mitchell 04/10/12	City Elected Official	04/14
Patrick Wojahn 04/10/12	City Elected Official	04/14
VACANT	City Staff	
Loree Talley 05/08/12	City Staff	05/14
VACANT	CBE Representative	
VACANT	A City School	
Annie Rice	UMD Student	10/16
VACANT	UMD Faculty or Staff	
VACANT	City Business Community	
Ben Bassett - Proteus Bicycles 09/25/12	City Business Community	09/14
Douglas Shontz	Resident	05/16
Christine Nagle 04/10/12	Resident	04/14
VACANT	Resident	
VACANT	Resident	
Established March 13, 2012 by Resolution 12-R-06. Up to 14 people with the following representation: 2 elected officials from the City of College Park, 2 City staff, 1 representative from the CBE, 1 representative of a City school, 1 student representative from the University of Maryland, 1 faculty or staff representative from the University of Maryland, 2 representatives of the City business community, up to 4 City residents. Two year terms. Not a compensated committee. A quorum shall be 6 people. The SMC GT shall select a Chair and a Co-Chair from among the membership on an annual basis. The SMC GT should meet at least bi-monthly. The liaison shall be the Planning Department.		

Tree and Landscape Board			
Member	Represents	Appointed by	Term Expires
Dennis Herschbach 3/26/02	Citizen	M&C	07/13
John Krouse	Citizen	M&C	10/16
VACANT	Citizen	M&C	
Mark Wimer 7/12/05	Citizen	M&C	10/16
Joseph M. Smith 09/23/14	Citizen	M&C	09/16
Janis Oppelt	CBE Chair Liaison		
John Lea-Cox 1/13/98	City Forester	M&C	12/14
Steve Beavers	Planning Director		
Brenda Alexander	Public Works Director		
City Code Chapter 179-5: The Board shall have 9 voting members: 5 citizens appointed by M&C, plus the CBE Chair, the City Forester, the Planning Director and the Public Works Director. Two year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office.			

Veterans Memorial Improvement Committee			
Appointee	Represents	Appointed by	Term Expires
Deloris Cass 11/7/01		M&C	12/15
Joseph Ruth 11/7/01	VFW	M&C	12/15
Leonard Smith 11/25/08		M&C	03/15
Blaine Davis 10/28/03	American Legion	M&C	12/15
Rita Zito 11/7/01		M&C	02/15
Doris Davis 10/28/03		M&C	12/15
Mary Cook 3/23/10		M&C	03/13
Arthur Eaton		M&C	11/16
VACANT			
Resolution 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.			