



TUESDAY, MAY 17, 2016
CITY OF COLLEGE PARK
COUNCIL CHAMBERS

WORKSESSION AGENDA
7:30 P.M.

COLLEGE PARK MISSION STATEMENT

The City Of College Park Provides Open And Effective Governance And Excellent Services That Enhance The Quality Of Life In Our Community.

Time	Item		Staff/Council
7:30		Call to Order	
		City Manager's Report	
		Amendments to and Approval of the Agenda	
Discussion Items			
7:35	1	Discussion of possible budget changes after public hearing (20)	Leo Thomas, Deputy Director of Finance
7:55	2	Discussion about raising the Pride Flag at City Hall for the month of June (10)	Councilmember Brennan
8:05	3	Presentation on the Towne Place Suites development – Matt Tedesco and Kurt Blorstad (15)	
8:20	4	Purchase of IT server refresh (will require a super majority) (10)	Sarah Price, IT Manager
8:30	5	Discussion about the possibility of creating a Martin Luther King, Jr. Tribute Committee (15)	Councilmember Dennis, Scott Somers, City Manager
8:45	6	Discussion of allowing free parking during summer weeknights (10)	Mayor Wojahn
8:55	7	Discussion of Worksession seating arrangements (10)	
9:05	8	Requests For/Status of Future Agenda items	Scott Somers, City Manager

9:10	9	Appointments to Boards and Committees	Mayor and Council
9:15	10	Mayor and Councilmember Comments	Mayor and Council
9:20	11	City Manager's Comments	Scott Somers, City Manager

This agenda is subject to change. Item times are estimates only. For the most current information, please contact the City Clerk. In accordance with the Americans with Disabilities Act, if you need special assistance, please contact the City Clerk's Office and describe the assistance that is necessary. City Clerk's Office: 240-487-3501

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Possible budget changes



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Stephen Groh,
Director of Finance

Meeting Date: May 17, 2016

Presented By: Leo L. Thomas, Jr.,
Deputy Director of Finance

Proposed Consent Agenda: No

Originating Department: Finance

Issue Before Council: Review of the budget Ordinance following the May 10 public hearing and prior to adoption on May 24

Strategic Plan Goal: Excellent Services

Background/Justification:

For many years, we have scheduled a worksession discussion of the budget Ordinance the week prior to adoption to determine if Council wants staff to write up any proposed amendments that may be introduced the night of adoption. Having these proposed amendments written up in advance does not presuppose that the amendments will be introduced or that other amendments could not be introduced. It simplifies the process for Finance (to avoid having to make calculations "on the fly") and makes it easier for the City Clerk in preparing the minutes.

Fiscal Impact:

To be determined

Council Options:

- #1: Council can propose budget amendments and staff will prepare a Proposed Amendment Motion for each.
- #2: Council can ask questions of Finance staff regarding the budget.
- #3: Council can accept the budget ordinance as drafted.

Staff Recommendation:

If amendments are made that would cause the budget to be unbalanced, Finance staff recommend that the shortfall be deducted from the City Hall C.I.P. project transfer rather than by use of unassigned reserve.

Recommended Motion:

None

Attachments:

Budget Ordinance 16-O-02

ORDINANCE 16-O-02

**AN ORDINANCE OF THE MAYOR AND COUNCIL OF THE CITY OF
COLLEGE PARK, MARYLAND TO ADOPT THE FISCAL YEAR 2017
OPERATING AND CAPITAL BUDGET OF THE CITY OF COLLEGE PARK,
MARYLAND**

BE IT ORDAINED, by the Mayor and Council of the City of College Park, Maryland, that the following sums and amounts are hereby appropriated for the fiscal year beginning July 1, 2016 and ending June 30, 2017, the said revenues being used to defray expenses and operations of the City of College Park, Maryland in accordance with the following schedule:

General Fund

Revenues

Taxes

Real Property Taxes	\$ 7,658,722
Personal Property Taxes	952,500
Income Taxes	1,660,000
Other Local Taxes	680,000
State Shared Taxes	447,781
County Shared Taxes	650,000

Licenses & Permits

Business Licenses	43,000
Other Licenses & Permits	907,653
Utility Franchise Fees	315,000

Intergovernmental

Federal Grants	40,000
State Grants	257,055
County Grants	44,717

Charges for Services

General Government Charges	5,200
Highways & Streets	594,900
Sanitation & Waste Removal	394,474
Health Charges	12,000

Fines & Fees

Fines	2,770,400
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Miscellaneous Revenues

Investment Earnings	132,520
Property & Equipment Rental	100,500
Other Revenues	<u>1,370</u>

Total Operating Revenues \$ 17,667,792

Non-Revenue Receipts

Interfund Transfer from Parking Debt Service Fund	211,687
Use of Unassigned Reserve	<u>0</u>

Total Revenues **\$ 17,879,479**

Expenditures

General Government	\$ 3,213,414
Public Services	4,295,936
Planning, Community & Economic Development	695,738
Youth, Family & Senior Services	1,172,995
Public Works	5,480,749
Contingency	10,000
Debt Service	525,207
Interfund Transfer to Capital Projects Fund	<u>2,485,440</u>

Total Expenditures **\$ 17,879,479**

Parking Debt Service Fund

Revenues

Highways & Streets	
Parking Meter Revenue	\$ 220,000
Fines	
Parking Fines Revenue	<u>50,500</u>

Total Revenues **\$ 270,500**

Expenditures

Interfund Transfer to General Fund	<u>\$ 211,687</u>
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Total Expenditures **\$ 211,687**

BE IT FURTHER ORDAINED that:

1. The tax levy be, and the same is hereby set at thirty-three and 5/10 cents (\$0.335) per one hundred dollars (\$100.00) of full value assessment on all taxable real property located within the corporate limits of the City of College Park, Maryland;
2. The tax levy be, and the same is hereby set at eighty-three and 8/10 cents (\$0.838) per one hundred dollars (\$100.00) of full value assessment on all taxable personal property located within the corporate limits of the City of College Park, Maryland;
3. In addition to the projected General Fund operating revenue of \$17,667,792, the sum of \$211,687 is transferred from the Parking Debt Service Fund and the sum of \$0 is appropriated from prior years' unassigned fund balance;

4. The net speed enforcement camera revenues, after recovery of the costs of implementing and administering the program, are allocated solely for public safety purposes, including pedestrian safety programs;
5. The above listing of revenues and expenditures represents a summary of the detailed material contained in a document entitled "City Manager's Proposed Operating and Capital Budget for Fiscal Year 2017", with amendments; said document and any amendments thereto are incorporated herein by this reference;
6. By adoption of this Ordinance, the FY2017 Pavement Management Plan and the FY2017 Pay Plan (including Job Class Table and Pay Table) contained in the FY2017 proposed operating budget with amendments, if any, are hereby adopted by this reference;
7. By adoption of this Ordinance, the City includes its employees in the Reformed Contributory Pension Plan of the Maryland State Retirement and Pension System (MSRP) and authorizes payment of retirement benefits into the said pension system, on the terms and conditions set forth in State law;
8. The Unrestricted Capital Projects Fund and Restricted Capital Projects Fund reserve accounts shall be re-appropriated as required in order to fund the projects included in the Capital Improvement Plan as adopted by this Ordinance;
9. The Capital Budget and the Five Year Capital Improvement Plan for Fiscal Year 2017 in the amount of \$49,284,954, as listed and described in the capital projects fund section of the "City Manager's Proposed Operating and Capital Budget for Fiscal Year 2017" with amendments is hereby adopted;
10. The Parking Debt Service Fund is hereby budgeted for fiscal year 2017. This fund was established in fiscal year 2008 to receive 50% of the additional parking meter revenue generated from the FY2008 increase in parking meter rates. Beginning in FY2011, this fund also receives the \$2.50 increase in parking tickets for expired meter and overtime parking. The revenues retained in the Parking Debt Service Fund will be used to offset debt service costs on the parking garage debt;
11. Personal property tax accounts delinquent for a period of ninety (90) days shall be assessed a \$100.00 late payment penalty;
12. Should any section of this Ordinance be determined to be invalid, such invalidity shall not affect any other sections; and
13. This Ordinance shall become effective at the expiration of twenty (20) calendar days following its adoption or July 1, 2016, whichever is later.

AND BE IT FURTHER ORDAINED by the Mayor and Council of the City of College Park, Maryland that, upon introduction of this Ordinance, the City Clerk shall distribute a copy of same to each council member and shall publish a fair summary of this Ordinance in a newspaper

having general circulation in the City, together with a notice setting out the time and place for a public hearing hereon and for its consideration by the City Council.

A public hearing will be held on this budget Ordinance at 7:30 p.m. on the 10th day of May, 2016 in the Council Chambers, City Hall, 4500 Knox Road, College Park, Maryland. The public hearing followed the date the “City Manager’s Proposed Operating and Capital Budget for Fiscal Year 2017” was available for inspection by the public by at least two (2) weeks, and will be held in connection with a regular Council meeting. All persons interested will have an opportunity to be heard. After the public hearing, the Council may adopt the proposed budget Ordinance, with or without amendment, without the need for further advertising or public hearings.

Introduced on the _____ day of April, 2016

Adopted on the _____ day of May, 2016

Effective on the 1st day of July, 2016

Patrick L. Wojahn, Mayor

ATTEST:

Janeen S. Miller, CMC, City Clerk

APPROVED AS TO FORM:

Suellen M. Ferguson, City Attorney

CITY OF COLLEGE PARK, MARYLAND
Summary of Changes between FY2017 Proposed and Revised Budgets
(not a part of Ordinance 16-O-02)

Program	Description	Increase (Decrease)
Revenues- Unassigned Reserve Transfer 399.00	Use of Unassigned Reserve per Proposed Budget	\$ 0
Admin-Mayor & Council-1010	Add Mayor & Council internship program	5,000
Admin-Public Relations-1017	Add interpreter services	1,000
Finance-Info Tech-1024	Add Adobe InDesign and Adobe Illustrator licenses for Communications Coordinator	490
Public Services- Code Enf-2012	Delete calibration of 3 noise meters, as noise meters will be replaced in FY 2017	(900)
Public Services- Public Safety- 2020	Increase purchase and installation of rectangular rapid flash beacon (RRFP) from 1 to 2; locations TBD	26,000
Public Services- Speed Enf-2025	Transfer Speed Enforcement payroll and benefits from Contract Police program	74,428
Public Services- Contract Police- 2030	Transfer Speed Enforcement payroll and benefits from Contract Police program	(74,428)
Public Works- Tree & Landscape-5020	Add additional beautification/landscaping city-wide to Trees, Shrubs & Flowers	8,000
Public Works- Tree & Landscape-5020	Add 2 outdoor community bulletin boards in North College Park	2,000
Public Works- Engineering-5021	Add 2 additional streetlight installations; locations TBD	6,000
Interfund Transfers-9210	Reduce C.I.P. transfer for City Hall Expansion, project 041003, from \$1,000,000 to \$952,410	<u>(47,590)</u>
Revenues- Unassigned Reserve Transfer 399.00	Use of Unassigned Reserve per Revised Budget	<u>\$ 0</u>

2

Pride Flag

3

Towne
Place
Suites

4

IT

server

refresh

**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**



Prepared By: Bill Gardiner
Assistant City Manager

Meeting Date: May 17, 2016

Presented By: Sarah Price
Information Technology Manager

Proposed Consent Agenda: Yes

Originating Department: Information Technology

Issue Before Council:

Approval of purchase contract of hardware (servers) and software to replace and upgrade existing systems

Strategic Plan Goal: Goal 6: Excellent Services

Background/Justification:

The City currently uses separate, dedicated servers for various IT functions, such as hosting the website, managing email, and printers, storing files, etc. Some of the servers are more than five years old.

“Server Virtualization” is a more efficient use of server resources. Software is used to divide one server into multiple “virtual” servers. The City will avoid purchasing single servers each time we increase IT resources to improve services, and will reduce the City’s carbon footprint. IT has been tasked with providing additional processes and now is the best time to stop purchasing single servers and move to virtual servers.

The City has used the recommended vendor for numerous equipment purchases over the past few years, and has been very satisfied with the product support. The firm is based in Kentucky but its Reston, VA office supports College Park. The warranties for the equipment are from Lenovo and VMware. The vendor will install and implement the equipment (\$5,600). Payment occurs after the City has received the products. Three years of product support for VMware is \$2,946, and a summary of that support is attached.

Fiscal Impact:

The City received three quotes for purchasing the new virtual servers, and the lowest and recommended quote is \$77,560.90 (the other bids were \$78,429 and \$91,338). The vendor’s price is based on a “pre-negotiated technology contract” with Kentucky that includes discounts for hardware, software, and maintenance. However, the contract does not meet the City standard for a competitively bid process. Therefore, a super-majority vote of the Council is required to authorize the purchase.

The City can use the I-NET funds provided via the cable franchise agreements to purchase the servers. The funds are already budgeted in the following accounts:

CIP 301-8010-570.98-10 COMPUTER HARDWARE

011004 INSTITUTIONAL NETWORK/PEG

Council Options:

- # 1: Authorize the purchase of server, VMware, and Lenovo storage equipment from DMD Data Systems, as outlined in the attached quote for \$77,560.90.
- #2: Request additional information from staff and bring back the item at a future Worksession.
- #3: Reject the purchase of virtual servers at this time.

Staff Recommendation:

Option 1.

Recommended Motion:

I move to authorize City staff to purchase the server, VMware, and Lenovo storage equipment as detailed in the quote from DMD Data Systems for \$77,560.90.

Attachments:

Excerpts from VMware Technical Support
Excerpts from Lenovo warranty
(Quote from DMD provided separately)



VMware Technical Support Welcome Guide

September 2014

Thank you for using VMware products and services.

Technical support is a vital part of the total VMware customer experience. We want you to get the most from our products long after the initial sale and installation. We are dedicated to ensuring that every issue is resolved to your satisfaction. To enable you to maximize the return on your investment, we offer a suite of support offerings designed to meet your business needs.

The information contained herein is believed to be accurate as of the date of publication, but updates may be posted periodically and without notice to www.vmware.com/support. In the event of any inconsistency between this document and the terms of your contract with VMware, the terms of your contract with VMware will govern.

Introduction

Welcome to VMware Global Support Services (GSS).

Building an Effective Support Relationship

The effectiveness of any support interaction depends upon the technical knowledge, problem-solving skills, and communication skills of both your administrators and our VMware GSS Technical Support Engineers (TSEs). With the introduction of My VMware in 2012, we integrated many of the functions that were spread across multiple portals to provide a centralized view of the information you need.

The purpose of this welcome guide is to help you manage your business more effectively in your support interactions with VMware. We strive to ensure your success by delivering industry-leading, world-class services and support.

Therefore, the following information is offered to help you navigate your experience with VMware: Best Practices, Understanding Severities, Support Request Life Cycle, GSS Offerings, and Additional Information.

Note: if you are a customer using products of companies recently acquired by VMware, the processes and guidelines outlined in this document may not apply to you. You may be directed to continue using existing technical support procedures of those companies for a period of time before being transitioned to the VMware GSS process.

Best Practices

Based on our experience in supporting customers with virtualization infrastructures and cloud computing, we would like to share with you some recommendations and best practices for a highly effective support relationship.

We have found that customers who invest in educating their administrators are much more effective in defining the symptoms of technical problems and working with us to resolve the underlying issues. VMware Education services offers a variety of delivery options ranging from short, free videos to intensive, hands-on, multi-day classes to give your team the knowledge and skills needed to get the greatest return on your VMware investment. VMware certification offers a proven way to validate and confirm the knowledge, skills, and credentials of your team members, ensuring that they can properly deploy and maintain VMware virtualization technology. Learn more on the [VMware Training](#) Web site.

Plan Ahead

Before deploying our products, it is beneficial to review VMware release notes and other related technical documentation for your environment. Of particular interest are the installation, configuration, and running of guest operating systems. We also recommend that you carefully define your project plans and include adequate test time and a “crisis” plan to ensure your administrators know how to contact all vendors involved. For more complex infrastructure changes, VMware offers a variety of [consulting services](#) to help you assess your existing systems and applications, then use that knowledge to plan, build, and manage your virtual infrastructure.

Assign Appropriate Resources

Individuals assigned to deploy VMware products should be experienced in the installation, operation, and maintenance of the hardware, desktop, server, network operating systems,

Access to Your Account by Third Parties Outside of Your Organization

You will be able to grant third parties access to your account. VMware will not give third parties access to your account unless they were previously associated to your account before the launch of My VMware.

VMware Support Roles and Responsibilities

There are four types of support professionals working in the VMware Support organization. By understanding which group to contact, you will be able to more quickly address any concerns.

Licensing Support Team

Contact these individuals when requesting help with troubleshooting VMware accounts, product licensing, or support contract issue. Their responsibilities include, but are not limited to:

- Resolving account issues
- Clarifying questions about delegating account-level and folder-level permissions
- Answering questions about upgrade and downgrade
- Clarifying license-compliance questions
- Resolving product-licensing issues

Customer Support Representative

A customer support representative (CSR) will help you if you submit a support request by phone. Their responsibilities include, but are not limited to:

- Accurately and thoroughly logging your support requests into our tracking system
- Giving you the tracking number used to identify your support request
- Setting appropriate expectations regarding initial response times, based on your support agreement and the severity of your issue

Client Success Team for vCloud Hybrid Service

For Dedicated Cloud and Virtual Private Cloud Customers – Client Success Team (CST) will proactively welcome new customers into the service and coordinate onboarding activities. This team also works with you to help fully utilize the service and ensure the appropriate resources within VMware are engaged when you need them. This team is available to you from 6 AM to 6 PM PDT/PST, for North American customers, and 7 AM to 7 PM GMT/GMT+1 for EMEA customers.

For vCloud Hybrid Service Disaster Recovery Customers – Training material is available to assist in onboarding activities. The Client Success Team is available from 6 AM to 6 PM PDT/PST, for North American customers, and 7 AM to 7 PM GMT/GMT+1 for EMEA customers to ensure the appropriate resources within VMware are engaged when you need them. (See more at: <https://www.vmware.com/support/services/iaas-production.html#sthash.li7kCYx3.dpuf>.)

Technical Support Engineer

Your support requests are assigned to a TSE. The TSE is your main contact for providing technical support and guidance. Their responsibilities include, but are not limited to:

- Responding to support requests by email or telephone

- Recreating your technical environment to replicate and troubleshoot the issue
- Researching, identifying, and resolving the incident and subsequent issues
- Working with other VMware departments to resolve issues

Understanding Technical Support Severities

On-Premises Severity Definitions

The severity level is a measure of the relative impact of the technical issue on your systems or business. Accurately defining the severity ensures a timely response and helps VMware to understand the nature of your issue.

Severity 1 means your production server or other mission-critical system(s) are down, and no workaround is immediately available.

- All or a substantial portion of your mission critical data is at a significant risk of loss or corruption.
- You have had a substantial loss of service.
- Your business operations have been severely disrupted.
- Severity 1 support requires you to have dedicated resources available to work on the issue on an ongoing basis during your contractual hours, as required.

Severity 2 occurs when a major functionality is severely impaired.

- Operations can continue in a restricted fashion, although long-term productivity might be adversely affected.
- A major milestone is at risk. Ongoing and incremental installations are affected.
- A temporary workaround is available.

Severity 3 involves partial, non-critical loss of functionality of the software.

- Some components have impaired operations, but users can continue using the software.
- Initial installation milestones are at minimal risk.

Severity 4 refers to general usage questions.

- Cosmetic issues, including errors in the documentation

Software as a Service (SaaS) Severity Definitions

Critical (Severity 1) means there is a critical production issue affecting all users, including system unavailability and data integrity issues with no workaround available.

- Service is down or unavailable.
- A critical part of the software-as-a-service infrastructure is unavailable or inaccessible, resulting in total disruption of work or critical business impact.
- Service crashes or hangs indefinitely causing unacceptable or indefinite delays for resources or response.
- Data is corrupted or lost and must restore from backup.
- A critical documented feature or function is not available.

Severity 1 issues identified by the customer that are not related to a service interruption or outage require the customer to have dedicated resources available to work on the issue on an ongoing basis, during contractual hours.

Major (Severity 2) occurs when a major functionality is impacted or significant performance degradation is experienced. The issue is persistent and affects many users and/or major functionality. No reasonable workaround is available.

- Service is operational but performance is highly degraded to the point of major impact on usage.
- Important features of the software-as-a-service offering are unavailable, with no acceptable workaround; however, operations can continue in a restricted fashion.
- Access to a particular third-party application or service provider deemed noncritical is impacted.

Minor (Severity 3) involves a system performance issue or bug affecting some, but not all users. A short-term workaround is available, but not scalable.

- Service is operational but partially degraded for some or all customers, and an acceptable workaround or solution exists.
- The problem is with a non-critical feature or functionality.

Cosmetic (Severity 4) refers to an inquiry regarding a routine technical issue; information requested on application capabilities, navigation, installation, or configuration; or a bug affecting a small number of users. An acceptable workaround is available.

- Minor problem not impacting service functionality
- Enhancement requests or missing or erroneous documentation
- Minor problem or question that does not affect delivery of service

Infrastructure as a Service (IaaS) Severity Definitions

Critical (IaaS Severity 1) means there is a critical production issue affecting all users, including system unavailability and data integrity issues, with no workaround available.

- Critical production issue affecting all users, including service unavailability and data integrity issues with no workaround available
- Service crashes or hangs indefinitely causing unacceptable or indefinite delays for resources or response
- Severity 1 issues identified by the customer not related to a service interruption or outage require the customer to have dedicated resources available to work on the issue on an ongoing basis, or the severity level will drop to Severity 2.

Major (IaaS Severity 2) occurs when a major functionality is impacted or significant performance degradation is experienced. Issue is persistent and affects many users and/or major functionality. No reasonable workaround is available.

- Major functionality is impacted or significant performance degradation is experienced. Issue is persistent and affects many users and/or major functionality. No reasonable workaround is available.
- Important features of the service offering are unavailable with no acceptable workaround; however, operations can continue in a restricted fashion.

Minor (IaaS Severity 3) involves a system performance issue affecting some, but not all users. A short-term workaround is available, but not scalable.

- Service is operational but partially degraded for some or all customers, and an acceptable workaround or solution exists.

Lenovo Statement of Limited Warranty

L814-0010-00 8/2014

Part 1 – General Terms

This Statement of Limited Warranty includes Part 1 - General Terms, Part 2 - Country-unique Terms, and Part 3 - Warranty Information. The terms of Part 2 replace or modify those of Part 1. Part 3 (also called, "Warranty Information") includes product-specific information which ships with the Machine. For purposes of this Statement of Limited Warranty, "Lenovo" means the Lenovo entity that provided your Machine to you or to your reseller.

The warranties provided by Lenovo in this Statement of Limited Warranty apply to Machine(s) listed in Part 3 Warranty Information, when you purchase such Machine(s) for your use, and not for resale. The term "Machine" means a hardware product identified by a Machine Type as well as its features, conversions or upgrades. The term "Machine" does not include any software programs, whether pre-loaded with the Machine, installed subsequently, or otherwise. **NOTHING IN THIS STATEMENT OF LIMITED WARRANTY AFFECTS ANY STATUTORY RIGHTS OF CONSUMERS THAT CANNOT BE WAIVED OR LIMITED BY CONTRACT.**

This Statement of Limited Warranty is available, in multiple languages, at the following Lenovo Internet website: <http://www.lenovo.com/warranty/>.

What this Warranty Covers

Lenovo warrants that each Machine is free from defects in materials and workmanship under normal use during the warranty period.

During the warranty period, Lenovo provides repair and exchange service for the Machine under the type of warranty service Lenovo designates for the Machine. The warranty period for the Machine is a fixed period of time unless specified otherwise in the "Warranty Information" that ships with the Machine (for example, for certain Machines, the warranty will be void if the Machine's usage limitations are exceeded during the specified warranty period). The warranty period, type of warranty service, and service level that apply to your Machine are designated in the "Warranty Information" that ships with the Machine. Lenovo may require you to provide proof of purchase (for example, a copy of your sales receipt or purchase invoice) to validate warranty entitlement.

If a Machine that Lenovo is responsible to install is not made available for Lenovo to install within six months from the date Lenovo ships the Machine to you or the reseller, installation will be subject to a charge under a Services agreement with Lenovo.

For a Machine that Lenovo is responsible to install, if you elect to install or service the Machine yourself, or if you relocate the Machine or have a third party install, service or relocate the Machine, Lenovo reserves the right to inspect the Machine before providing warranty Service on the Machine. Lenovo may, at its sole discretion, charge for the inspection. If the Machine is not in an acceptable condition for warranty Service, as solely determined by Lenovo, you may request that Lenovo restore it to an acceptable condition for Service or you may withdraw your request for warranty Service. Lenovo, at its sole discretion, will determine if restoration is possible. Restoration is provided as a billable Service. If specified, additional charges, such as transportation or special handling, may apply.

Many features, conversions, or upgrades involve the removal of parts and their return to Lenovo. A Lenovo part or feature installed during the initial installation of a Lenovo Machine is subject to the Machine's warranty period effective on the Date of Installation (also called, "Warranty Start Date") of the Machine. A Lenovo part or feature which replaces a previously installed part or feature assumes the remainder of the warranty period for the replaced part or feature. A Lenovo part or feature added to a Machine without replacing a previously installed part or feature is subject to the specified warranty period for the applicable part or feature effective on its Date of Installation (also called, "Warranty Start Date"). Unless Lenovo specifies otherwise, the warranty period, type of warranty service, and service level of such part or feature is the same as the Machine on which it is installed.

Unless Lenovo specifies otherwise, these warranties apply only in the country or region in which you purchased the Machine.

THESE WARRANTIES ARE YOUR EXCLUSIVE WARRANTIES AND REPLACE ALL OTHER WARRANTIES OR CONDITIONS, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, THE IMPLIED WARRANTIES OR CONDITIONS OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE, AND ANY WARRANTY OF TITLE OR NON-INFRINGEMENT. SOME STATES OR JURISDICTIONS DO NOT ALLOW THE EXCLUSION OF EXPRESS OR IMPLIED WARRANTIES, SO THE ABOVE EXCLUSION MAY NOT APPLY TO YOU. IN THAT EVENT, SUCH WARRANTIES ARE LIMITED IN DURATION TO THE WARRANTY PERIOD. NO WARRANTIES

APPLY AFTER THAT PERIOD. SOME STATES OR JURISDICTIONS DO NOT ALLOW LIMITATIONS ON HOW LONG AN IMPLIED WARRANTY LASTS, SO THE ABOVE LIMITATION MAY NOT APPLY TO YOU.

What this Warranty Does not Cover

This warranty does not cover the following:

- a. failure or damage resulting from misuse (including, but not limited to, use of any Machine capacity or capability, other than that authorized by Lenovo in writing), accident, modification, unsuitable physical or operating environment, operation in other than the specified operating environment or improper maintenance by you or a third party;
- b. failure due to events beyond Lenovo's control;
- c. failure caused by a product for which Lenovo is not responsible;
- d. any non-Lenovo products, including those provided with, or installed on, a Lenovo Machine at your request;
- e. accessories, supply items and consumables, and structural parts (for example, frames and covers). **Unless specified otherwise, batteries are considered a consumable item and are not warranted.** If warranted, Lenovo will specify the warranty in the product announcement and service documentation which ships with the Machine;
- f. service of Machine alterations;
- g. service of a Machine on which you are using capacity or capability, other than that authorized by Lenovo in writing; and
- h. certification in your country for the Machine's connection by any means to interfaces of public telecommunications networks unless Lenovo specifies otherwise in the product announcement and service documentation that ships with the Machine. Further certification may be required by law prior to making any such connection.

The warranty is voided by removal or alteration of identification labels on the Machine or its parts.

Lenovo does not warrant uninterrupted or error-free operation of a Machine.

Any technical or other support provided for a Machine under warranty, such as assistance with "how-to" questions and those regarding Machine set-up and installation, is provided **WITHOUT WARRANTIES OF ANY KIND.**

How to Obtain Warranty Service

If the Machine does not function as warranted during the warranty period, refer to the service documentation that shipped with your Machine for support assistance and problem determination procedures. A copy of the service documentation for your Machine can also be found at the following Lenovo website: <http://support.lenovo.com/>.

If you are unable to resolve your problem with the service documentation, contact Lenovo or the reseller to obtain warranty service. Contact information for Lenovo is provided in the "Warranty Information" that ships with your Machine. If you do not register the Machine with Lenovo, you may be required to present proof of purchase as evidence of your entitlement to warranty service.

What Lenovo Will Do to Correct Problems

Lenovo will attempt to diagnose and resolve your problem over the telephone or electronically by access to a Lenovo Internet website. Certain Machines contain remote support capabilities for direct problem reporting, remote problem determination, and resolution with Lenovo. When you contact Lenovo for service, you must follow the problem determination and resolution procedures that Lenovo specifies. Following problem determination, if Lenovo determines on-site service is required, a service technician will be scheduled for service at your location.

Certain Machines (and upgrades, as applicable) may contain Machine Code and may also contain Separately Licensed Code (SLC). The following Lenovo website identifies whether an acquired Machine (or upgrade, as applicable) contains Machine Code and/or SLC: <http://support.lenovo.com/>.

Unless specified otherwise, you are responsible for downloading or obtaining from Lenovo, and installing designated Machine Code (microcode, basic input/output system code (called "BIOS"), utility programs, device drivers, and diagnostics delivered with a Lenovo Machine) and other software updates in a timely manner from a Lenovo Internet website or from other electronic media, and following the instructions that Lenovo provides. You may request Lenovo to install Machine Code changes, however, you may be charged for that service.

Some parts of Lenovo Machines are designated as Customer Replaceable Units ("CRUs"). If your problem can be resolved with a CRU (e.g. keyboard, memory, hard disk drive) Lenovo will ship the CRU to you for you to install.

If the Machine does not function as warranted during the warranty period and your problem cannot be resolved over the telephone or electronically, through your application of Machine Code or software updates, or with a CRU, Lenovo or its subcontractor or a reseller that has been approved by Lenovo to provide warranty service, will either, at its discretion: 1) repair it to make it function as warranted; or 2) replace it with one that is at least functionally equivalent. If Lenovo or its subcontractor or the reseller is unable to do either, you may return the Machine to your place of purchase and your money will be refunded.

5

Martin Luther
King, Jr.
Tribute
Committee



**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**

Prepared By: Bill Gardiner
Assistant City Manager

Meeting Date: May 17, 2016

Presented By: Scott Somers, City Manager

Proposed Consent Agenda: No

Originating Department: Administration

Issue Before Council: Discussion about the possibility of creating a Martin Luther King, Jr. Tribute Committee

Strategic Plan Goal: Goal 1: One College Park
Goal 6 : Excellent Services

Background/Justification:

In 1991 the Lakeland Civic Association organized a tribute to Dr. Martin Luther King, Jr., and in 1992 a group of Baha'is joined the Lakeland Civic Association to help plan the annual event. The City of College Park and the University of Maryland have provided support since 1999. In 2001, the organizing committee created the "Unity in the Community Award" to honor a community member who has demonstrated service toward some of the ideals espoused by Dr. Martin Luther King, Jr.

The annual event attracts hundreds of participants and requires a lot of volunteer and staff time to organize. Some of the original organizers are not as able to assist as in years past. There has been discussion to create an official City committee comprised of residents to assist staff continue the event at the high level of quality and participation that it currently enjoys.

Fiscal Impact:

Creating a City Committee could incur small additional expenses to provide meeting minutes, but otherwise the expenses should be similar to current expenses.

Council Options:

- #1: Create an official City committee that would include the current organizers and add additional volunteers to plan and implement (with staff assistance) an annual event honoring Dr. Martin Luther King, Jr.
- #2: Request additional information from the organizers of the Dr. Martin Luther King, Jr. event.
- #3: Identify other actions that would enable the City to continue this event.

Staff Recommendation:

At this time, staff would like to hear the Council discussion prior to making a recommendation on the best manner to proceed.

Recommended Motion:

N/A

Attachments:

None.

8

Free parking
during summer
weeknights

**CITY OF COLLEGE PARK, MARYLAND
WORKSESSION AGENDA ITEM**



Meeting Date: May 17, 2016

Prepared By: R.W. Ryan, Public Services Director and
Jim Miller, Parking Enforcement Manager

Presented By: R.W. Ryan, Public Services Director

Originating Department: Public Services

Issue Before Council: Discuss and consider whether to allow free parking in the municipal garage and / or City Hall parking lot during summer weekdays.

Strategic Plan Goal: Goal # 3 – High Quality Development and Reinvestment

Background/Justification:

The following information shows the estimated revenue loss for both the Municipal Garage and the City Hall Lot, both individually and combined, as well as the combined revenue loss that would be incurred from violators during the same period. These estimates are based upon the time period of 5:00 p.m.-10:00 p.m. during weekdays last summer. Free parking in other downtown lots (e.g. shopping center, Lehigh Road lot, and Applebee's lot) would require permission of the property owners.

The estimated parking meter revenue loss, based on 2015 history, if free parking was allowed downtown in the *City Garage and on the City Hall Lot* during weekday evenings between 5- 10 p.m. in the summer, would be as follows:

Municipal Garage (approximately 288 spaces) - $\$9,135.10 \div 12$ weeks (May 25 – August 14, 2015) = \$761.26 per week average revenue loss. During summer evening hours, the garage is probably 75% vacant.

City Hall Lot (approximately 38 spaces) - $\$3,150.20 \div 12$ weeks (May 25 – August 14, 2015) = \$262.52 per week average revenue loss. During summer evening hours, the City Hall is probably 40% vacant.

Combined Total: $\$12,285.30 \div 12$ weeks (May 25 – August 14, 2015) = \$1,023.78 per week average revenue loss.

Parking citations issued for 'Overtime Parking' violations for both the Municipal Garage and the City Hall Lot during weekdays after 5 p.m. last summer (May 25 – August 14, 2015) totaled 322 violations, which equated to \$6,440.00.

These estimated revenue losses do not include revenue losses already expected from free summer Saturday parking in the Municipal Garage.

Fiscal Impact:

Total estimated revenue loss for free summer weekday parking after 5 p.m. is estimated to be \$18,725.00.

Council Options:

- #1: Allow free summer parking on weekday evenings in the Municipal Garage and City Hall lots only, and forego \$18,725.00 in parking fee and fine revenue.
- #2: Allow free summer parking on weekday evenings in the Municipal Garage only, and forego approximately \$13,900 in parking fee and fine revenue.
- #3 Do not provide free summer weekday evening parking in the Municipal Garage and the City Hall lot.

Staff Recommendation:

1

Recommended Motion:

I move to direct staff to execute the necessary actions required to allow free summer weekday evening parking, after 5 p.m., in the municipal garage and the City Hall parking lot.

Attachments:

| none

7

Worksession seating arrangements

8

Future Agenda items



TO: Mayor, City Council, City Manager and Department Directors
FROM: Janeen S. Miller, City Clerk
DATE: May 13, 2016
RE: Future Agendas

The following items are tentatively placed on future agendas. This list has been prepared by the City Manager and me, and represents the current schedule for items that will appear on future agendas.

TUESDAY, MAY 24, 2016 REGULAR MEETING

Introduction of District 1 police command staff

Presentation of the "If I Were Mayor, I Would" Outstanding Essayists

Presentation to Cole Holocker, 2014 - 2016 Student Liaison

Adoption of the FY 2017 Budget

Proclamation: Recognizing June 2016 as the third annual Immigrant Heritage Month

Award of Contract for the Construction of Duvall Field Concession Building and Plaza - Terry Schum, Director of Planning

16-R-03: SunTrust Master Lease #3 for Fleet Purchases – Steve Groh, Director of Finance

Authorization for City Manager to sign a change request for the new Public Works modular building for an emergency generator (approximately \$150,000) (will require a super majority) – Bob Stumpff, Director of Public Works

TUESDAY, JUNE 7, 2016 WORKSESSION

01-06-16: Follow-up to the January 5 discussion of recommendations by the Noise Control Board – Suellen Ferguson, City Attorney

12-11-15: Discussion on Landlord Orientation Pilot Program – Scott Somers, City Manager

05-11-16: Allocation of Program Open Space funds – Steve Beavers, Community Development Coordinator

Recommendation for Contract award for Development Consultant (15), Scott Somers, City Manager

TUESDAY, JUNE 14, REGULAR MEETING

Award of annual asphalt and concrete maintenance contracts - Steve Halpern, City Engineer

Public Hearing on Ordinance 16-O-03

05-11-16: Presentation on final report of Bicycle Boulevard – Terry Schum, Director of Planning

There will be a Closed Session at the end of the regular meeting to consider the acquisition of real property for a public purpose

TUESDAY, JULY 5 WORKSESSION

04-07-16: Litter Awareness Campaign (request of Councilmember Brennan) AND Solid waste reduction ideas including Pay As You Throw (PAYT) (request of Councilmember Nagle) and Business Recycling (from FY '17 budget W/S)

04-20-16: Proposed amendments to the Fence Ordinance and discussion about the APC's suggestion that the City provide financial incentives to residents to promote the use of fence materials other than chain link.

TUESDAY, JULY 12 REGULAR MEETING

05-04-16: Public Hearing on proposed permit parking around The Boulevard at 9091 (formerly Metropolitan)

WEDNESDAY, AUGUST 3, 2016 WORKSESSION

TUESDAY, AUGUST 9, 2016 REGULAR MEETING

PENDING AGENDA ITEMS

03-08-12: Trolley Trail negotiations – Suellen Ferguson, City Attorney

01-07-14: Model Public Participation Ordinance and community engagement – Mayor Wojahn

02-11-14: Discussion of an awards program to encourage and reward property owners (CBE)

10-06-14: Discussion of an amendment to the City Code to prohibit the placement of furniture not designed for outdoor use, within or under a permanent accessory structure such as a covered porch or gazebo (Chapter 125-10.N) – Bob Ryan, Director of Public Services

11-18-14: Proposed Revisions to the City's "48 hour parking" rule – Bob Ryan, Director of Public Services and Suellen Ferguson, City Attorney

Discussion about issuing a Request for Expressions of Interest for the Calvert Road School site

05-19-15: Discussion of City-wide technology plan – request of Councilmember Kabir

08-05-15: Report from “Council Internship Program Subcommittee” – Councilmember Kabir

09-09-15: Presentation by Prince George’s County Public Schools on the Capital Improvement Plan for northern Prince George’s County

10-06-15: I-495 and Route 1 intersection safety improvements – SHA

10-06-15: Discussion about the future of the Neighborhood Watch Steering Committee

10-20-15: Presentation of alternatives for Greenbelt Road at Rhode Island Avenue intersection – Venu Nemani, SHA District Engineer

01-20-16: Update to request for Commuter Shuttle Bus Service – Peggy Higgins, Director of Youth, Family and Senior Services (this item will be discussed in conjunction with the Aging-In-Place Task Force Report)

03-24-15: Review of the City’s Emergency Preparedness Plan – Bob Ryan, Director of Public Services

12-14-15: Award of contract for stormwater management projects along Rhode Island Avenue and Narragansett Parkway – Terry Schum, Director of Planning

MASTER LIST

03-15-16: Discussion of drainage in the City – request of Councilmember Nagle

04-25-16: Business and development incentives for North College Park – request of Councilmember Kabir

05-04-16: Discussion of City Code amendments regarding fines and review of amendments proposed by the code enforcement subcommittee – request of Councilmember Brennan

05-04-16: Revisions to resolution establishing the Neighborhood Quality of Life Committee – Councilmembers Stulich and Brennan

05-04-16: Discussion of a “homeowners resources” fund to provide long-term loans to homeowners for home improvements that would be secured by a lien – request of Councilmember Nagle

05-04-16: Discussion of duties of the City’s Board of Election Supervisors – should they be organizing debates? – request of Councilmember Nagle

05-13-16: Discussion of policy/procedure about responding to letters

05-13-16: Follow-up on an Arts and Entertainment Task Force – Bill Gardiner, Assistant City Manager

Budget Parking Lot:

FY 2015:

1. Public Services-Admin performance measure #2 (response within 1 business day)
(Wojahn): Worksession follow-up (Bob Ryan)

2. Reduce printing City-wide (Brennan): Worksession discussion

FY 2016:

3. Performance Measures
4. SunGard Business Process Review (Part 2)
5. Finance satellite office at Public Works

FY 2017:

6. Location of the additional RRFB
7. Amendment of City Code to allow a parking ban for snow removal or street cleaning
8. Coordination between the City's and the CPCUP/UMD homeowner grant program
9. Subsidy of resident membership in mbike

May 10, 2014 Retreat Parking Lot:

1. What is the City's role vis-à-vis Day Care needs in the City

9

Appointments

City of College Park
Board and Committee Appointments

Shaded rows indicate a vacancy or reappointment opportunity.
The date following the appointee's name is the initial date of appointment.

Advisory Planning Commission			
Appointee	Represents	Appointed by	Term Expires
Larry Bleau 7/9/02	District 1	Mayor	01/19
Rosemarie Green Colby 04/10/12	District 2	Mayor	04/18
Christopher Gill 09/24/13	District 1	Mayor	09/16
James E. McFadden 2/14/99	District 3	Mayor	04/16
Kate Kennedy 08/11/15	District 1	Mayor	08/18
Javid Farazad 10/27/15	District 4	Mayor	10/18
John Rigg 01/12/16	District 3	Mayor	01/19
<p>City Code Chapter 15 Article IV: The APC shall be composed of 7 members appointed by the Mayor with the approval of Council, shall seek to give priority to the appointment of residents of the City and assure that there shall be representation from each of the City's four Council districts. Vacancies shall be filled by the Mayor with the approval of the Council for the unexpired portion of the term. Terms are three years. The Chairperson is elected by the majority of the Commission. Members are compensated. Liaison: Planning.</p>			

Aging-In-Place Task Force			
Appointee	Position Filled:	Resides In:	Term Expires
VACANT	Resident 1		Upon completion and submission of final report to the City Council.
Darlene Nowlin 10/14/14	Resident 2	District 4	
VACANT	Resident 3		
Lisa Ealley 01/27/15	Resident 4	District 1	
Judy Blumenthal 01/27/15	Resident 5	District 1	
Dave Dorsch 03/10/15	Resident 6	District 3	
Helen Barnes 04/15/15	Resident 7	District 3	
VACANT	Resident 8		
VACANT	Councilmember #1		
Patrick L. Wojahn 11/25/14	Councilmember #2	District 1	
P. J. Brennan 11/25/14	Councilmember #3	District 2	
Fazlul Kabir 11/25/14	Councilmember #4	District 1	
<p>Established April 2014 by Resolution 14-R-07. Council positions expanded from 2 to 4 by Resolution 14-R-34 October 2014. Final report of strategies and recommendations to Council anticipated January 2015. Composition: 8 City residents (with the goal of having two from each Council District) and 4 City Council representatives, for a total of 12. Quorum = 5. Task Force shall elect Chairperson from membership. Not a compensated committee. Liaison: Director of Youth, Family and Seniors Services.</p>			

Airport Authority			
Appointee	Resides in	Appointed by	Term Expires
James Garvin 11/9/04	District 3	M&C	10/18
Jack Robson 5/11/04	District 3	M&C	03/17
Anna Sandberg 2/26/85	District 3	M&C	03/19
Gabriel Iriarte 1/10/06	District 3	M&C	04/16
Christopher Dullnig 6/12/07	District 2	M&C	01/17
David Kolesar 04/28/15	District 1	M&C	04/18
Dave Dorsch 08/11/15	District 3	M&C	08/18
City Code Chapter 11 Article II: 7 members, must be residents and qualified voters of the City, appointed by Mayor and City Council, for three-year terms. Vacancies shall be filled by M&C for an unexpired portion of a term. Authority shall elect Chairperson from membership. Not a compensated committee. Liaison: City Clerk's Office.			

Animal Welfare Committee			
Appointee	Resides in	Appointed by	Term Expires
Lois Donaty 07/14/15	District 2	M&C	07/18
Dave Turley 3/23/10	District 1	M&C	04/19
Patti Stange 6/8/10	Non resident	M&C	02/17
Taimi Anderson 6/8/10	Non resident	M&C	02/18
Suzie Bellamy 9/28/10	District 4	M&C	04/17
Nick Brennan 05/26/15	District 2	M&C	05/18
Kathy Rodeffer 11/24/15	Non resident	M&C	11/18
Christiane Williams 03/22/16	District 1	M&C	03/19
Resolution 15-R-26, 10-R-20: Up to fifteen members appointed by the Mayor and Council for three-year terms. Not a compensated committee. Liaison: Public Services.			

Board of Election Supervisors			
Appointee	Represents	Appointed by	Term Expires
John Robson (Chief) 5/24/94	Mayoral appt	M&C	03/17
Terry Wertz 2/11/97	District 1	M&C	03/17
Mary Katherine Theis 02/24/15	District 2	M&C	03/17
VACANT	District 3	M&C	03/17
Maria Mackie 08/12/14	District 4	M&C	03/17
City Charter C4-3: The Mayor and Council shall, not later than the first regular meeting in March of each year in which there is a general election, appoint and fix the compensation for five qualified voters as Supervisors of Elections, one of whom shall be appointed from the qualified voters of each of the four election districts and one of whom shall be appointed by the Mayor with the consent of the Council. The Mayor and Council shall designate one of the five Supervisors of Elections as the Chief of Elections. This is a compensated committee; compensation is based on a fiscal year. Per Council action (item 11-G-66) effective in March, 2013: In an election year all of the Board receives compensation. In a non-election year only the Chief Election Supervisor will be compensated. Liaison: City Clerk's office.			

Cable Television Commission			
Appointee	Resides in	Appointed by	Term Expires
Jane Hopkins 06/14/11	District 1	Mayor	09/17
VACANT		Mayor	
James Sauer 9/9/08	District 3	Mayor	10/16
VACANT		Mayor	
Normand Bernache 09/23/14	District 4	Mayor	09/17
City Code Chapter 15 Article III: Composed of four Commissioners plus a voting Chairperson, appointed by the Mayor with the approval of the Council, three year terms. This is a compensated committee. Liaison: City Manager's Office.			

College Park City-University Partnership			
Appointee	Represents	Appointed by	Term Expires
Carlo Colella	Class A Director	UMD President	06/30/18
Edward Maginnis	Class A Director	UMD President	06/30/18
Michael King	Class A Director	UMD President	06/30/16
Brian Darmody	Class A Director	UMD President	06/30/17
Patrick L. Wojahn (01/12/16)	Class B Director	M&C	06/30/17
Maxine Gross	Class B Director	M&C	06/30/18
Senator James Rosapepe	Class B Director	M&C	06/30/19
Stephen Brayman	Class B Director	M&C	06/30/17
David Iannucci (07/15/14)	Class C Director	City and University	06/30/17
Dr. Richard Wagner	Class C Director	City and University	06/30/19
The CPCUP is a 501(c)(3) corporation whose mission is to promote and support commercial revitalization, economic development and quality housing opportunities consistent with the interests of the City of College Park and the University of Maryland. The CPCUP is not a City committee but the City makes appointments to the Partnership. Class B Directors are appointed by the Mayor and City Council; Class C Directors are jointly appointed by the Mayor and City Council and the President of the University of Maryland.			

Citizens Corps Council			
Appointee	Represents	Appointed by	Term Expires
Spiro Dimakas		M&C	10/17
Yonaton Kobrias 10/14/14		M&C	10/17
VACANT	Neighborhood Watch	M&C	
Dan Blasberg 3/27/12		M&C	03/18
David L. Milligan (Chair) 12/11/07		M&C	02/17
Marilyn Morin 04/12/16		M&C	04/19
Resolution 05-R-15. Membership shall be composed as follows: A Citizen Corps Coordinator for each neighborhood shall be nominated and appointed by the Mayor and Council and serve as a potential member of the CPCCC for the term of their respective office in the neighborhood group. Mayor and Council shall nominate and appoint 5 to 7 residents to serve as community coordinators and to serve on the CPCCC. At least one member of the CPCCC shall be the Neighborhood Watch			

Coordinator, and at least one member shall represent each of the other Citizen Corps programs such as CERT, Fire Corps, Volunteers In Police Service, etc. Each member of the CPCCC shall serve for a term of 3 years, and may be reappointed for an unlimited number of terms. The Mayor, with the approval of the City Council, shall appoint the Chair and Co-Chair of the CPCCC from among the members of the committee. The Director of Public Services shall serve as an ex officio member. Not a compensated committee. Liaison: Public Services.

Committee For A Better Environment			
Appointee	Resides in	Appointed by	Term Expires
Janis Oppelt 8/8/06	District 1	M&C	01/19
Suchitra Balachandran 10/9/07	District 4	M&C	01/17
Donna Weene 9/8/09	District 1	M&C	01/19
Kennis Termini 01/14/14	District 1	M&C	01/17
Matt Dernoga 12/09/14	District 1	M&C	12/17
Karen Garvin 04/28/15	District 1	M&C	04/18
Susan Keller 05/26/15	District 1	M&C	05/18
Adam Killian 11/24/15	District 1	M&C	11/18
Alan Hew 01/12/16	District 4	M&C	01/19
Daniel Walfield 02/23/16	District 1	M&C	02/19
Todd Larsen 03/22/16	District 2	M&C	03/19
Melissa Avery 04/12/16	District 4	M&C	04/19
City Code Chapter 15 Article VIII: No more than 25 members, appointed by the Mayor and Council, three year terms, members shall elect the chair. Not a compensated committee. Liaison: Planning.			

Education Advisory Committee			
Appointee	Represents	Appointed by	Term Expires
Charlene Mahoney 12/11/12	District 2	M&C	02/17
Alethea Ten Eyck-Sanders 11/10/15	District 3	M&C	11/17
Melissa Day 9/15/10	District 3	M&C	03/17
Carolyn Bernache 2/9/10	District 4	M&C	12/16
Doris Ellis 9/28/10	District 4	M&C	12/16
VACANT			
Peggy Wilson 6/8/10	UMCP	UMCP	05/16
Dawn Powers 1/26/16	District 2	M&C	01/18
David Toledo 04/25/16	District 1	M&C	04/18
Resolutions 15-R-25, 97-R-17, 99-R-4 and 10-R-13: At least 9 members who shall be appointed by the Mayor and Council: at least two from each Council District and one nominated by the University of Maryland. Two year terms. The Committee shall appoint the Chair and Vice-Chair of the Committee from among the members of the Committee. Not a compensated committee. Liaison: Youth and Family Services.			

Ethics Commission			
Appointee	Represents	Appointed by	Term Expires
Nora Eidelman 11/24/15	District 1	Mayor	11/17
Joe Theis 05/12/15	District 2	Mayor	05/17
James Sauer 12/09/14	District 3	Mayor	12/16
Gail Kushner 09/13/11	District 4	Mayor	01/18
Robert Thurston 9/13/05	At Large	Mayor	03/18
Alan C. Bradford 1/23/96	At-Large	Mayor	11/17
Frank Rose 05/08/12	At-Large	Mayor	03/18
<p>City Code Chapter 38 Article II: Composed of seven members appointed by the Mayor and approved by the Council. Of the seven members, one shall be appointed from each of the City's four election districts and three from the City at large. 2 year terms. Commission members shall elect one member as Chair for a renewable one-year term. Commission members sign an Oath of Office. Not a compensated committee. Liaison: City Clerk's office.</p>			

Housing Authority of the City of College Park			
Bob Catlin 05/13/14		Mayor	05/01/19
Betty Rodenhausen 04/09/13		Mayor	05/01/18
John Moore 9/10/96		Mayor	05/01/19
Thelma Lomax 7/10/90		Mayor	05/01/20
Carl Patterson 12/11/12	Attick Towers resident	Mayor	05/01/16
<p>The College Park Housing Authority was established in City Code Chapter 11 Article I, but it operates independently under Article 44A Title I of the Annotated Code of Maryland. The Housing Authority administers low income housing at Attick Towers. The Mayor appoints five commissioners to the Authority; each serves a five year term; appointments expire May 1. Mayor administers oath of office. One member is a resident of Attick Towers. The Authority selects a chairman from among its commissioners. The Housing Authority is funded through HUD and rent collection, administers their own budget, and has their own employees. The City supplements some of their services.</p>			

Neighborhood Quality of Life Committee			
Name:	Represents:	Appointed By:	Term Ends:
Mayor and City Council of the City of College Park			Term in office
Chief David Mitchell	UMD DPS (UMD Police)	University	02/16
Dr. Andrea Goodwin	UMD Administration – Rep 1	University	02/16
Marsha Guenzler-Stevens (Stamp Student Union)	UMD Administration – Rep 2	University	04/16
Matthew Supple (Fraternity-Sorority Life)	UMD Administration – Rep 3	University	04/16
Gloria Aparicio- Blackwell (Office of Community Engagement)	UMD Administration – Rep 4	University	04/16
Karyn Keating-Volke	City Resident 1	City Council	02/17
Aaron Springer	City Resident 2	City Council	10/17

Bonnie McClellan	City Resident 3	City Council	04/16
Denise Mitchell 02/23/16	City Resident 4	City Council	02/18
Bob Schnabel	City Resident 5	City Council	08/17
Ryan Belcher	City Resident 6	City Council	09/17
Cole Holocker	UMD Student 1	City Council	11/16
Adler Pruitt	UMD Student 2	City Council	09/17
VACANT	UMD Student 3	City Council	
Ian Henderson 02/23/16	UMD Student 4	IFC	02/18
VACANT	UMD Student 5	Nat'l Pan-Hell. Council, Inc. / United Greek Council	
Drew Hogg	Graduate Student	GSG Representative	09/17
VACANT	Student Co-Operative Housing	City Council	
Maj. Bill Alexander	PG County Police Dept.	PG County Police	
Bob Ryan	Director of Public Services	City Council	10/15
Jeannie Ripley	Manager of Code Enforcement	City Council	
Lisa Miller	Rental Property Owner	City Council	05/18
Richard Biffl	Rental Property Owner	City Council	02/16
Paul Carlson	Rental Property Owner	City Council	05/18
<p>Established by Resolution 13-R-20 adopted September 24, 2013 to replace the Neighborhood Stabilization and Quality of Life Workgroup. Amended October 8, 2013 (13-R-20.Amended). Amended February 11, 2014 (14-R-03). Amended July 15, 2014 to change the name (14-R-23). City Liaison: City Manager's Office. Two year terms. Main Committee to meet four times per year. This is not a compensated committee.</p>			

Neighborhood Watch Steering Committee			
	Resident of:	Appointed By:	Term Expires:
Robert Boone 04/12/11	District 1	M&C	03/17
Aaron Springer 02/14/12	District 3	M&C	05/16
Nick Brennan 04/22/14	District 2	M&C	04/16
<p>Created on April 12, 2011 by Resolution 11-R-06 as a three-person Steering Committee whose members shall be residents. Coordinators of individual NW programs in the City shall be ex-officio members. Terms are for two years. Annually, the members of the Steering Committee shall appoint a Chairperson to serve for a one-year term. Meetings shall be held on a quarterly basis. This Resolution dissolved the Neighborhood Watch Coordinators Committee that was established by 97-R-15. This is not a compensated committee. Liaison: Public Services.</p>			

Noise Control Board			
Appointee	Represents	Appointed by	Term Expires
Mark Shroder 11/23/10	District 1	Council, for District 1	01/19
Harry Pitt, Jr. 9/26/95	District 2	Council, for District 2	04/20
Alan Stillwell 6/10/97	District 3	Council, for District 3	09/16
Suzie Bellamy	District 4	Council, for District 4	12/16
Adele Ellis 04/24/12	Mayoral Appt	Mayor	04/16
Bobbie P. Solomon 3/14/95	Alternate	Council - At large	05/18
Larry Wenzel 3/9/99	Alternate	Council - At large	02/18
<p>City Code Chapter 138-3: The Noise Control Board shall consist of five members, four of whom shall be appointed by the Council members, one from each of the four election districts, and one of whom shall be appointed by the Mayor. In addition, there shall be two alternate members appointed at large by the City Council. The members of the Noise Control Board shall select from among themselves a Chairperson. Four year terms. This is a compensated committee. Liaison: Public Services.</p>			

Recreation Board			
Appointee	Lives In	Appointed by	Term Expires
Eric Grims 08/12/14	District 1	M&C	08/17
Sarah Araghi 7/14/09	District 1	M&C	10/18
Alan C. Bradford 1/23/96	District 1	M&C	02/17
Adele Ellis 9/13/88	District 3	M&C	02/17
Barbara Pianowski 3/23/10	District 4	M&C	05/17
Judith Oarr 05/14/13	District 4	M&C	05/16
Bettina McCloud 1/11/11	District 1	M&C	02/17
David Toledo 04/25/16	District 1	M&C	04/19
VACANT		M&C	
VACANT		M&C	
<p>City Code Chapter 15 Article II: Effective 2/2/16: 10 members appointed by the Mayor and Council for three-year terms with a goal of representation from each district. The Chairperson will be chosen from among and by the district appointees. Not a compensated committee. Additional participants include the University of Maryland liaison and the M-NCPPC liaison. Liaison: Public Services.</p>			

Tree and Landscape Board			
Member	Represents	Appointed by	Term Expires
Christine O'Brien 08/11/15	Citizen	M&C	08/17
John Krouse	Citizen	M&C	10/16
Eric Hoffman 08/11/15	Citizen	M&C	08/17
Mark Wimer 7/12/05	Citizen	M&C	10/16
Joseph M. Smith 09/23/14	Citizen	M&C	09/16
Janis Oppelt	CBE Chair Liaison		
John Lea-Cox 1/13/98	City Forester	M&C	04/17
Steve Beavers	Planning Director		
Brenda Alexander	Public Works Director		
City Code Chapter 179-5: The Board shall have 9 voting members: 5 residents appointed by M&C, the CBE Chair or designee, the City Forester or designee, the Planning Director or designee and the Public Works Director or designee. Two year terms. Members choose their own officers. Not a compensated committee. Liaison: City Clerk's office.			

Veterans Memorial Committee			
Appointee	Represents	Appointed by	Term Expires
Deloris Cass 11/7/01		M&C	12/15
Joseph Ruth 11/7/01	VFW	M&C	01/19
Blaine Davis 10/28/03	American Legion	M&C	01/19
Rita Zito 11/7/01		M&C	12/18
Doris Davis 10/28/03		M&C	01/19
Arthur Eaton		M&C	11/16
Seth Gomoljak 11/6/14		M&C	11/17
VACANT			
Resolution 15-R-27, 01-G-57: Board comprised of 9 to 13 members including at least one member from American Legion College Park Post 217 and one member from Veterans of Foreign Wars Phillips-Kleiner Post 5627. Appointed by Mayor and Council. Three year terms. Chair shall be elected each year by the members of the Committee. Not a compensated committee. Liaison: Public Works.			